## Online Access for Permit Applicants

As part of the U.S. Department of Agriculture's (USDA) overall eGovernment initiative to transform and enhance the delivery of its programs, services, and information, the Animal and Plant Health Inspection Service (APHIS) has implemented an electronic permitting system called ePermits. The ePermits system is a Web-based tool that gives customers online access to agricultural permits.

## What Does ePermits Mean for You?

ePermits means no paperwork, no business hours, and no hassles. Switching from a

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 Home
 About APHIS
 Ne

 You are here:
 Home > Permits > Apply for a Permit

Permits

paper-based to a Web-based system also means improved turnaround times and better customer service. ePermits gives APHIS customers the ability to apply for a permit, check its status, and pay application fees (when applicable) online—anytime, anywhere. APHIS customers can save a tremendous amount of time and effort by submitting applications and receiving permits via the ePermits system. The system also enables Federal regulatory officials to issue, track, and rapidly verify the validity of import permits, thus reducing the time and expense for processing and delivering permits.



For information on ePermits and eAuthentication, please visit APHIS' Web site at:

### www.aphis.usda.gov/permits

If you have additional questions related to PPQ permits, please call 301-851-2046 or send an email to permits@aphis.usda.gov (Plants and Plant Products) or pest.permits@aphis.usda.gov (Pest Permits). If you have questions regarding VS permits, please call 301-851-3300 for general VS permits or 301-851-3609 for veterinary biologics permits. Questions related to BRS permits and notifications should be emailed to biotechquery@aphis.usda.gov.



United States Department of Agriculture Animal and Plant Health Inspection Service Program Aid No. 1997



## Your One-Stop Source for Agriculture Permitting

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance program. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at (202) 720–2600 (voice and TDD). To file a complaint of discrimination, write to USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, D.C. 20250–9410, or call (800) 795–3272 (voice) or (202) 720–6382 (TDD). USDA is an equal opportunity provider and employer.

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# Who Can Apply?

Currently, customers seeking permits issued by APHIS' Plant Protection and Quarantine (PPQ), Veterinary Services (VS), and Biotechnology Regulatory Services (BRS) programs can apply online for them through the ePermits system.

PPQ requires permits for the importation into and transit of plants and plant products through the United States and the importation and interstate movement of plant pests (such as insects, mites, snails, slugs, and plant pathogens), biological control organisms of plant pests, noxious weeds, and soil.

The following application forms for PPQ permits are available online:

PPQ Form 525A	Application for Permit to Receive Soil
PPQ Form 526	Application for Permit to Move Live Plant Pests or Noxious Weeds (Permit to Move Live Plant Pests, Biological Control Agents, Bees Parasitic Plants, Federal Noxious Weeds, or Soil)
PPQ Form 546	Agreement for Postentry Quarantine State Screening Notice
PPQ Form 585	Application for Permit to Import Timber or Timber Products
PPQ Form 586	Application for Permit to Transit Plants and/or Plant Products, Plant Pests, and/or Associated Soil Through the United States
PPQ Form 587	Application for Permit to Import Plants or Plant Products
PPQ Form 588	Application for Permit to Import Plants and Plant Products for Experimental Purposes
PPQ Form 621	Application for Protected Plant Permit to Engage in the Business of Importing, Exporting, or Reexporting Terrestrial Plants



VS requires permits for the importation and interstate movement of certain animals and animal products, including bacteria, viruses, or prion agents that are disease agents of livestock and poultry. In addition, a permit is required for the importation of veterinary vaccines and diagnostic test kits.

### The following VS permits are available online:

VS 16-3	Application to Import or Transport Control Material or Organisms or Vectors

- Additional Information for Cell Cultures and Their Products (Supplement to VS 16-3)
- **APHIS 2005** Application for Unted States Veterinary **Biological Product Permit**

## VS Notification of On-Hold Shipment

### **Biotechnology Regulatory Services**



BRS requires a permit or notification for the importation, interstate movement, and field release of genetically engineered organisms considered to be regulated articles.

The following BRS permits, notifications, reports, and notices are available online:

**Biotechnology Notifications Biotechnology Permits** Planting Reports Annual Reports Field Test Reports Volunteer Monitoring Reports Notices for Pharmaceutical and Industrial Permits

- Pre-Planting Notice
- Pre-Harvest Notice
- Equipment or Facility Return to General Service Notice

# **User Registration**

To comply with government-wide initiatives. ePermits users are required to complete a registration process called eAuthentication. USDA's eAuthentication is a system that enables individuals to obtain user-identification accounts in order to access certain USDA Web applications and services online.

The eAuthentication system identifies and validates USDA customers before they can use participating USDA Web-based business applications. This system provides a unique user-identification code that a USDA Web user can present to any participating USDA Web site. This ensures that customers only have to register once to use USDA online systems, thereby reducing the burden on customers to register for and maintain separate identities for every online system.

# An Eye to the **Future**

A PHIS developed the ePermits system as part  $\mathbf{R}$  of an eGovernment effort to improve access, enhance service delivery, and increase internal efficiency through technology-based solutions. APHIS will continue building on the ePermits system by adding new services and functions to accommodate its customers and improve the agency's efficiency.