

APPENDIX N
SPECIAL EVENTS

N-1. General. Consideration will be given to permitting special events at Corps lakes such as water carnivals, fishing tournaments, boat regattas, music festivals, dramatic presentations and other special recreational programs of interest to the general public.

N-2. Permit Applications. The sponsoring agency must obtain a receipt/permit (ENG Form 4457) from the operations project manager prior to the event date. Reservations for the use of Corps facilities to host a special event may be obtained in person or by phone from the Corps Operations Project Manager or his/her representative. The receipt/permit will describe the nature of the event, the starting and closing date, the location or area desired for the event, and any other pertinent data.

9-B-3. Qualifications for Permit. In order to qualify for a special event permit, the event must contribute to the enjoyment of the public and comply with established land use classifications.

a. The following requirements will be attached to the receipt/permit issued to the sponsoring agency:

(1) The right to charge is based on the sponsor providing parking assistance, adequate policing for crowd supervision and control, and other services required for the health and welfare of the visitor. The sponsoring agency must meet bonding, insurance, and other requirements unique to the local area.

(2) No costs shall accrue to the government.

(3) Private use of the project lands will not preempt public use of project recreational resources.

(4) The permitted site will be fully restored to prior conditions by the permittee. A performance bond may be provided to cover potential damages and maintenance cost. Forty-eight hours will be allowed in which to clear the permitted site after the event closes.

(5) The operations project manager will determine the number of hours per day the event may take place, however, the permit will be limited to four days with a prohibition against holiday use. District commanders may make special exceptions on a case-by-case basis.

(6) Collection of any funds in connection with the event must be approved by the district commander prior to issuance of the permit. Collections of entry fees in excess of actual total costs will be paid to the Corps for legal disposal unless surplus proceeds are used for benefit to the project. A collection cost analysis will be provided by the sponsor within 30 days following the event. The government reserves the right to audit the sponsor's records.

(7) Concession permits may be granted to requesting organizations only in the absence of a licensed concessionaire at the permitted site or the concessionaire's inability to supply the needs of the proposed activity.

EP 1130-2-550
15 Nov 96

b. Admission to view the event must not be limited to membership of the sponsoring group, nor will any discrimination be made against a person because of race, creed, sex, or national origin in conducting activities. Special event permits will include the following condition relating to discrimination:

"Admission to view the event will be open to the general public without discrimination on the grounds of race, color, religion, national origin, sex, or age. Participation in the event may be limited to members of the sponsoring group provided that the group does not unlawfully discriminate against participation in the event on grounds of race, color, religion, national origin, sex or age. Request for special events permits citing "special circumstances" for participation requiring gender or age discrimination must be accompanied by an exceedingly persuasive justification. This may be appropriate for activities such as contact sports and sports such as tennis, golf, or competitive swimming. Fishing tournaments do not qualify for discrimination based on gender."

c. The United States Government is not responsible for damage to property for injury to persons attending the event. The permittee will be responsible for health and safety requirements of participants.

d. The permit request must be in accordance with applicable Federal, state, and local laws.