

APPENDIX I

REPORTING REQUIREMENTS FOR LAW ENFORCEMENT COOPERATIVE AGREEMENTS THROUGH THE NRMS

I-1. All projects with reporting responsibilities will report the following information through the Natural Resource Management System (NRMS) (RCS CECW-O-39(R2)). Specific reporting details are found in the NRMS users manual.

I-2. Information requirements for annual reports on cooperative agreements for law enforcement services are as follow:

a. Total Number of Cooperative Agreements - Report the total number of cooperative agreements for increased law enforcement services in effect during the fiscal year. In cases where one cooperative agreement is applicable to more than one reporting project, each project will count the agreement in computing the project total.

b. Total Funds Paid to Cooperating Agencies - Report the total amount of funds paid to agencies cooperating for increased law enforcement services during the fiscal year. If one cooperative agreement is applicable to more than one project, each project will report the funds expended in the project's 16.01 account.

c. Total Administrative Costs - Report the total costs associated with the administration of the cooperative agreements for increased law enforcement services. If one cooperative agreement(s) is applicable to more than one project, each project will report the amount of their funds expended in administration of the agreement.

d. Total Man-Hours of Increased Law Enforcement Service - Report the total number of man-hours of increased law enforcement services realized as a result of the fiscal year cooperative agreement(s) for law enforcement service. If one cooperative agreement is applicable to more than one project, each project will report the man-hours of increased service provided to that project.

e. Total Number of Law Enforcement Actions - Report the total number of written warnings, citations, and arrests issued on the project by cooperating agencies while conducting the services specified in the agreement(s) for increased law enforcement. (Note: Two actions against the same person should be reported as two separate actions.)