

**2012 OPERATING PLAN BETWEEN
THE UNITED STATES DEPARTMENT OF AGRICULTURE
FOREST SERVICE
REGION 3 SOUTHWESTERN REGION FIRE AND AVIATION MANAGEMENT
AND
REGION 1 NORTHERN REGION FIRE, AVIATION & AIR MANAGEMENT**

This annual operating plan is tiered to the Agreement No. 07-IA-11031600-134 that was developed between Northern Region, Region 1, and the Southwestern Region, Region 3, in 2007. The Northern and Southwestern Regions have recognized that partnering on a formal basis will afford opportunities to markedly improve wildland fire management efficiency for both regions. Since 2001 the two regions have informally exchanged resources on an individual, as available basis. In 2006 the regions began exploring a more formal and comprehensive resource sharing arrangement; because there was a need for technical expertise that one region lacked and the other possessed, non-conflicting fire seasons, and mutual recognition of benefits received.

The overall goal of this operating plan outlines operating procedures, ordering procedures and forest contacts. The intent is to maintain or increase each region's individual wildland fire management capability in a flat or declining budget situation. The focus is on sharing resources rather than transferring money. Resources ordered under the agreement will be funded using preparedness dollars. Resources will be utilized and managed at the receiving unit as a home unit resource, available for assignment within the full spectrum of fire management activities.

OPERATING PROCEDURES

Region 1 and Region 3 will move resources as needed commensurate with each region's wildland fire and prescribed burning seasons.

Each Forest or Grassland will establish relationships with their Forest or Grassland pairing counterparts to provide a communication link and consistency in leadership. Resource availability is not limited to the Forest/Grassland units from which each Forest/Grassland is paired with. If a requested resource is not available on a partnered unit, FFMOs can coordinate with other FFMOs and regional operations in their respective region to fill the need. Once a resource is found the FFMOs will coordinate on the resource name, date and time needed, planned duration of the assignment, mode of travel and any special needs.

The Fire Operations Directors will participate in regional FFMO conference calls to be able to identify and/or assist in identifying resource needs. . Additional coordination by Regional Assistant Fire Directors or agency administrators will be available if necessary.

Once a resource arrives at a host unit, it will be managed as a local resource at the receiving unit. Work hours will be determined by local unit needs to meet fire management demands.

Resources filling orders shall be qualified for the position being filled. Personnel are expected to act in a professional manner. If performance or discipline problems are encountered the home unit of the resource needing attention will be notified and the issue will be resolved within administrative procedures to the satisfaction of both sending and receiving units. Unprofessional behavior will result in a person being sent back to the home unit and appropriate documentation will be provided.

Ordering Process

Orders will be placed through the proper dispatch channels. Resources will be name requested with all of the resource information identified in the “special needs” block on the resource order.

- Project Order Names shall be standardized as follows to provide clarity.
 - 2012 R1/R3 Agreement XXX NF Preparedness
 - 2012 R1/R3 Agreement XXX NF Fuels
- The resource name, date and time needed, planned duration of the assignment, and mode of travel shall be provided to the respective dispatch centers.
- Size limitations on modules shall be addressed in the “special needs” block of the resource order. For example, chase truck permitted or number of personnel with engine.
- Mode of transportation for crew swaps shall be mutually agreed upon by sending and receiving units.
- The form in Appendix A was developed to assist FMOs with gathering the needed information prior to placing an order.

Financial Management

Funding:

- For preparedness orders the sending unit will pay base salary and the receiving unit will pay travel and overtime.
- When a resource is assigned to an incident, it will charge all time to the incident.
- Resources assigned to specific project work will charge time to that project.
- Mobilization using severity funding will follow established dispatch ordering protocols. Resources mobilized using the R1/R3 Agreement may charge extended hours to severity if authorized.

Pay:

- Resources are guaranteed base hours; there is no guarantee of overtime.
- Pay rules in the Interagency Incident Business Management Handbook do not apply to detail assignments. *Please refer to the Interagency Incident Business Management Handbook (IIBMH) 12.1-3 Detail Assignments.*
- Rules for length of assignment (IIBMH 12.7-2.2) and days off upon return (IIBMH 12.7-2.3) do not apply to detail assignments. **A project leader or line officer does not have the delegated authority to grant paid days off upon return from a detail assignment.** *The fact that an employee is away from their duty station does not allow them the length of assignment and days off upon return entitlements that apply only to suppression assignments.* If an employee does work on an incident or multiple incidents while on the detail, the employee must be reassigned to an incident resource order for 14 days in order to qualify for paid administrative days off.
- Days off must be managed by the host unit and preferably employees are given their regularly scheduled days off.

Travel:

- Travel compensation for detail assignments is also not covered by the emergency travel/pay regulations in the IIBMH (12.3). For detail assignments, normal federal travel regulations apply based on the traveler's FLSA status (exempt/nonexempt).
- Resources mobilized under the R1/R3 agreement are not considered to be on emergency assignment and work/rest guidelines as stated in FSH6709.11, 12.31 shall apply to resources while driving to and from detail assignments.

See [“RI Guide to Detail Assignments for FS Employees”](#) for further explanation of applicable pay and travel policies and laws.

FOREST PAIRINGS & CONTACT INFORMATION R-1/R-3:

R1 and R3 Forests have been paired to establish an initial link to available resources. It is not the intent of this agreement to limit access to resource exchange to just these pairs. Forest FMOs will assist coordination efforts to find resources in their region if they do not have the needed resource.

<u>R3</u>		<u>R1</u>
A/S	>	Bitterroot, Lolo
Carson	>	Custer
Cibola	>	Flathead, Dakota Prairie, Lolo
Coconino	>	Kootenai/Idaho Panhandle
Coronado	>	Lewis & Clark, Beaverhead-Deerlodge
Gila	>	Clear Nez
Kaibab	>	Clear/Nez
Lincoln	>	Beaverhead-Deerlodge, Lolo and Flathead
Prescott	>	Gallatin
Santa Fe	>	Flathead, Dakota Prairie, Lolo
Tonto	>	Helena

Regional Operations Specialists will participate in regional FFMO conference calls and may be contacted by any Forest FMO or FAA Regional Assistant Directors. FAA Assistant directors will assist and coordinate with their counterparts when necessary.

POINTS OF CONTACT (Regional Fire Operations)

Northern Region:	Southwest Region:
Bob Gilman	Rich Nieto
Northern Rockies Operations	Regional Fire Operations Director
5765 West Broadway	333 Broadway Blvd. SW
Missoula, Montana 59808	Albuquerque, NM 87102
Office: 406-329-4961	Office: 505-842-3418
Cell: 406-691-0380	Cell: 505-250-4573
Fax: 406-329-4891	Fax: 505-842-3418

Forest Level liaisons are Mike Gagen and Bob Lippincott for R-1, and Robert Morales (NM) and Doug Ottosen (AZ) for R-3. Aviation liaisons are Bob Quirino for R-1 and Kris Damsgaard for R-3. Contact numbers are listed below.

Modifications to operating plan

1. Modifications shall be made by mutual consent of the parties by the issuance of a written modification, signed and dated by both parties, not less than 30 days prior to the desired implementation date and must be agreed to and approved in writing by both parties.
2. Any significant changes to the provisions of this Operating Plan will be made in writing via a formal modification to the plan signed by the R-3 and R1 contacts.
3. No verbal statement by any person and no written statement by anyone other than the R-3 and R-1 contacts will be interpreted as modifying or otherwise affecting this agreement.

The parties agree that in the event of a dispute between the Southwestern Region and the Northern Region the following procedures will be employed: The parties will first attempt to resolve the dispute

informally at the local level. If this procedure fails, then Regional Fire Operations will review the matter and determine a resolution.

This operating plan will be reviewed annually prior to the onset of fire season. Any changes to the plan will be mutually agreed upon.

APPROVALS

The undersigned agree to the terms and conditions of this Operating Plan.

Southwestern Region

<u>/s/Robert J. Leaverton</u>	<u>5/1/2012</u>
Bob Leaverton	Date
Director, Fire & Aviation Management	

Northern Region

<u>/s/ Patricia Koppenol</u>	<u>5/1/2012</u>
Patricia L. Koppenol	Date
Director, Fire, Aviation & Air	

REGIONAL AND FOREST CONTACTS

REGION 3

			WORK	CELL
A/S	Fire Staff	vacant	(928) 245-8780	
	AFMO	Mark Empey	(928) 333-6315	(928) 245-8779
	Center Mgr.	Beth Spencer	(928) 532-2710	(928) 245-8781
	Asst Center Mgr.	Rita Smith	(928) 537-5305	
Carson	Fire Staff	Robert Morales	(505) 438-5630	(505) 660-1787
	FFMO	Duane Archuleta	(505) 438-5631	(505) 660-3295
	Center Mgr.	Eva Wilson	(575) 758-6208	(575) 779-3198
Cibola	Fire Staff	Bea Day	(505) 346-3874	(505) 967-8835
	Fuels Specialist	Lance Elmore	(505) 346-3880	(505) 414-6379
	Center Mgr.	James (Zoni) Anzalone	(505) 346-3877	(505) 401-1025
Coconino	FFMO	Don Muise	(928) 527-3556	(928) 606-5144
	Center Mgr.	Brett Amick	(928) 527-3551	(928) 606-3818
	Fire Staff	Russ Cobb	(928) 527-3550	(928) 606-3820
Coronado	Dep. Fire Staff	Pete Schwab	(520) 202-2702	(520) 991-7844
	Center Mgr.	Chuck Holt	(520) 202-2708	(520) 977-4178
	FAO	Caleb Berry	(520) 202-2703	
	Fire Staff	Pete Gordon	(520) 202-2701	(520) 991-7841
Gila	FFMO	Gabe Holquin	(575) 388-8233	(575) 383-6163
	Center Mgr.	Pete Masiel	(575) 388-8371	(575) 313-6930
	FAO	Vacant	(575) 388-8451	(575) 534-7709
	Fire Staff	Vacant	(575) 534-7622	
Kaibab	Dep. Fire Staff	Doug Ottosen	(928) 635-8350	(928) 606-3076
	Center Mgr.	Norma Orozco	(928) 635-8355	(928) 853-5585
	Fire Staff	Art Gonzales	(928) 635-8340	(928) 606-2632
Lincoln	Fire Staff	Chad Stewart	(575) 434-7244	(575) 430-1153
	FFMO	Vacant	(575) 434-7332	(575) 430-1250
	Center Mgr.	Nicole Finch	(877) 695-1663	(575) 437-2286
Prescott	Dep. Fire Staff	Jeff Andrews	(928) 777-5650	(928) 713-9802
	Center Mgr.	Kristi Sullivan	(928) 777-5700	(928) 928-0727
	Fire Staff	Pete Gordon	(928) 443-8220	(928) 713-9260
Santa Fe	Fire Staff	Robert Morales	(505) 438-5630	(505) 660-1787
	FFMO	Duane Archuleta	(505) 438-5631	(505) 660-3295
	Center Mgr.	Renee Isackson	(505) 438-5601	(505) 231-4066
Tonto	Fire Staff	Clay Templin	(602) 225-5220	(602) 525-1792
	Dep. Fire Staff	Helen Graham	(602) 225-5350	(602) 510-1761
	Center Mgr.	Paul Womack	(480) 457-1520	(602) 653-9537

REGION 1

			WORK	CELL
Beaverhead-Deerlodge				
	FFMO	Vacant	(406) 683-3990	(406) 660-2751
	AFMO	Diana Allen	(406) 683-3976	(406) 223-0161
	Center Mgr.	David Mosher	(406) 683-3991	(406) 660-2316
Bitterroot				
	FFMO	Rick Floch	(406) 363-7186	(406) 360-1154
	FAO	Dean Bitterman	(406) 363-7162	(406) 370-7024
	Center Mgr.	Tony Lubke	(406) 375-2615	(406) 3604581
Clear-Nez				
	FFMO	Bob Lippincott	(208) 983-4066	(208) 983-5672
	AFMO	Roger Staats	(208) 476-8301	(208) 983-5674
	Center Mgr.	Dennis Crew	(208) 983-6801	(208) 451-0123
	FAO	Willy Acton	(208) 983-9571	(208) 507-0942
Custer				
	FFMO	Scott Schuster	(406) 657-6243	
Dakota Prairie				
	FFMO	Maurie Sand	(701) 250-4463	(701)391-4340
Flathead				
	FFMO	Rick Connell	(406) 758-5261	(406) 250-5230
	AFMO	Vacant	(406) 758-5235	(406) 260-2453
	Center Mgr.	Carol Bienhold	(406) 758-6486	(406) 253-9091
Gallatin				
	FFMO	Mike Gagen	(406)587-6717	(406) 223-1243
	FAO	Steve Christman	(406)587-6893	(406) 539-3630
	Center Mgr.	Gaylen Yeates	(406)587-6921	(406) 539-7131
Helena				
	FFMO	Brad McBratney	(406) 791-7718	
	AFMO	Marty Mitzkus	(406) 495-3764	
	Center Mgr.	Karla Luttrell	(406) 449-5475	
	FAO	Ron Teig	(406) 495-3832	
ID Panhandle				
	FFMO	Mike Behrens	(208)765-7499	(208) 659-1392
	AFMO	Mike Almas	(208)765-7494	(208) 661-9548
	Center Mgr.	Sally Estes	(208) 762-6904	(208) 659-1346
	FAO	Bob Wing		
Kootenai				
	FFMO	Charlie Webster	(406)283-7733	(406) 291-2844
	Center Mgr.	Jeff Stevenson	(406)283-7740	
	AFMO	Dan Rose	(406)283-7742	(406) 291-0489
Lewis & Clark				
	FFMO	Brad McBratney	(406)791-7718	
	Center Mgr.	Vacant	(406)791-7707	(406) 888-7707
	FAO	Ron Teig		
Lolo				
	FFMO	Laura Ward	(406)329-1089	(406) 531-9391
	AFMO	Mark Wilson	(406)329-1039	
	FAO	Maggie McDonald	(406)329-1074	(406) 491-3307

Regional Office R3

		Work	Cell
Center Manager	Kenan Jaycox	(505) 842-3880	(505) 362-7004
Ass't Coordinator	Rick Black	(505) 842-3473	(505) 362-0079
Fire Operations	Rich Nieto	(505) 842-3418	(505) 250-4573
Asst. Fire Operations	Fred Hernandez	(505) 842 3804	(575) 313-9044
RAO	Kris Damsgaard	(505) 842-3359	(505) 503-0675
RASM	Jami Anzalone	(505) 842-3351	(505) 362-7024
Av. Mgmt Officer	Rodgers Warren	(505) 842-3354	(505) 331-0952
Fixed Wing	Vacant	(505) 842-3112	(505) 362-7027
HOS	Vacant	(505) 842-3466	(505) 362-7020
Fuels,	Emily Irwin	(505) 842-3281	
Budget and Planning	Ginger Brudevold-Black	(505) 842-3352	(505) 301-0929
Ground Safety		(505) 842-3140	
Deputy Director	Bill Vanbruggen	(505) 842-3206	
Director	Bob Leaverton	(505) 842-3350	(505) 331-8922
Safety	Bequi Livingston	(505)842-3412	(505) 362-7028

Regional Office R1

Coordinator	Vacant	(406) 329-4709	
Asst. Coordinator	Judy Heintz	(406) 329-4708	
Operations	Bob Gilman	(406) 329-4961	(406) 691-0380
Operations Asst.	Tim Murphy	(406) 829-7324	(406) 544-8466
RAO	Maggie Doherty	(406) 329-4903	(406) 370-3340
RASM	Gary Boyd	(406) 329-3235	(406) 370-9707
HOS	Bob Quirino	(406) 329-4915	(406) 370-3343
Fixed Wing	Ken Wabaunsee	(406) 329-4914	(406) 370-5896
Jumper Operations	Sarah Doehring	(406) 329-4893	
Asst. Jumper Ops	Mike Fritsen	(406) 329-4942	(406) 370-5871
Silver Operations	Sarah Doehring	(406) 329-4897	(406) 370-5906
Ground Safety	Steve Zachry	(406) 329-4965	
Incident Business	Tracey Nimlos	(406) 329-3331	(406) 370-7152
Coop, Fire Prevention	Cathy Scofield	(406) 329-3409	(406) 370-0000
Fuels, Fire Use	Stu Hoyt	(406) 329-3266	
Planning, Budget	Shari Miller	(406) 329-3232	(406) 370-3462
Deputy Director	Vacant	(406) 329-3296	(406) 546-5697
Director	Patricia Koppenol	(406) 329-3402	(406) 241-1136
Deputy RF	Tom Schmidt	(406) 329-3317	

