

## Charge of the Camp Lejeune Data Mining Technical Workgroup

### Purpose

The Camp Lejeune Data Mining Technical Workgroup (hereafter "Workgroup") has been established to complete the necessary activities associated with the identification, review and exchange of documents, data, and information collected by the U.S. Department of Navy (DON). DON has collected, maintained, and shared large amounts of related information with Agency for Toxic Substances and Disease Registry (ATSDR). Both agencies believe the most effective way for ATSDR to move forward with its studies is for ATSDR and DON to work together to establish this Workgroup that will closely review all repositories of available data and information in order to identify any additional data and information that may be of value to ATSDR. The Workgroup's activities are governed by the 2009 Memorandum of Understanding (MOU) between DON and ATSDR. As such, it does not excuse any party from rapidly and fully meeting their existing obligations under the 2009 MOU. This written Workgroup charge serves to formalize the existing commitment that both agencies have shared with the intent to bring data mining activities to completion.

### Workgroup Membership

DON (including NAVFAC and USMC) and ATSDR will each provide up to five members to the Workgroup who are most knowledgeable about potentially relevant data and information. All Workgroup members will continue to be directed by their chain of command to achieve the common goals and tasks of the Workgroup. Each Workgroup member will be available for all Workgroup activities and will give the highest priority to accomplishing the Workgroup's activities.

### Workgroup Goals

- Develop a plan to ensure that ATSDR possesses all relevant data and information needed for their health activities. This includes information and data possessed by current DON contractors. All reasonable efforts will be made to ensure that ATSDR possesses all relevant data and information possessed by former contractors and other federal and state agencies.
- Implement the plan to ensure ATSDR possesses all relevant data and information needed for their health activities.
- Complete the data mining phase that must be done prior to the historical dose reconstruction modeling and epidemiological phases of the health activities.


### Workgroup Tasks

- Convene a kickoff conference call as soon as possible after approval of this Charge and conduct the first face-to-face meeting in the Washington, DC area on 28 or 30 June 2010.
- Finalize the plan by 9 July 2010.
  - Document the type and scope of data and information potentially relevant to ATSDR health activities (ATSDR lead) and the methodology to be used to identify and inventory DON data and information (DON lead).
- Implement the plan and complete the data mining necessary for ATSDR health activities at Camp Lejeune by 30 September 2010 or as soon as ATSDR possesses all identified relevant data and information.
  - Identify and inventory data and information deemed potentially relevant to ATSDR health activities and ensure ATSDR possesses data and information (DON lead).
- Produce a short closeout report that documents the Workgroup's efforts.

### Signatories

  
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