

## SCHEDULE

National Institute of Standards and Technology  
**STANDARDS IN TRADE WORKSHOP**  
**The Caribbean - Guyana - Suriname**  
**9 - 20 November 1998**

**All sessions are at NIST unless indicated otherwise.**

Day 1

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**Monday, 9 November 1998**      **NIST North Building 820, Lecture Room 152**

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8:30 AM      Bus pick-up from Hotel

### **OPENING SESSION**

9:00-9:15 AM      Welcome  
Dr. Subhas G. Malghan, Acting Deputy Director  
Technology Services (TS)

Mary H. Saunders, Chief  
Global Standards Program  
Office of Standards Services (OSS)

9:15-9:30 AM      Participant Introductions

9:30-9:45 AM      Standards in Trade Workshops and Network of Experts  
Mary H. Saunders

9:45-10:00 AM      The Role of the NIST Regional Standards Attaché  
Dr. Ivan Rios, Standards Attaché  
U.S. Embassy, Mexico

10:00-10:15 AM      Logistical Orientation and Administrative Needs  
Sandra Hale, Facilitator

10:15-10:45 AM      Schedule Overview  
Dr. Ivan Rios  
Dr. Carmiña Londoño, Western Hemisphere Specialist  
Global Standards Program, OSS

10:45-11:00 AM      BREAK

11:00-11:30 AM      NIST Overview  
Dr. Claire M. Saundry, Chief, International Affairs  
Office of International and Academic Affairs (OIAA)

11:30 AM-1:00 PM      NIST Museum and Campus Tour

- 1:00-2:30 PM LUNCH - NIST Cafeteria  
Group Photo
- 2:30-3:00 PM Standards and Conformity Assessment in Trade  
Henry Oppermann, Deputy Chief  
Global Standards Program, OSS
- 3:00-3:15 PM BREAK
- 3:15-4:00 PM What is ANSI?  
Jane Schweiker, Director  
Government and Organization Relations  
American National Standards Institute (ANSI)
- 4:00-4:30 PM Administrative Needs  
Libby Parker
- 4:30 PM Depart for Hotel  
**DOUBLETREE HOTEL**  
1750 Rockville Pike Tel: (301) 468-1100  
Rockville, MD 20852 Fax: (301) 468-0308
- 7:00 PM WELCOME DINNER - Doubletree Hotel, Halpine Room

Day 2

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**Tuesday, 10 November 1998 NIST North Building 820, Lecture Room 152**

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- 8:00 AM Bus pick-up from Hotel
- 8:30-8:45 AM Daily Orientation
- 8:45-9:15 AM OSS International Activities  
Dr. Belinda L. Collins, Director  
Office of Standards Services, OSS
- 9:15-10:15 AM Overview of U.S. Government  
Walter G. Leight, Deputy Director  
Office of Standards Services (OSS)
- 10:15-10:30 AM BREAK

**OVERVIEW OF THE U.S. SYSTEM**

- 10:30-11:30 AM Overview of U.S. Standards Development

Mary H. Saunders

- 11:30 AM-12:30 PM Overview of U.S. Conformity Assessment  
Walter G. Leight
- 12:30-1:30 PM LUNCH - NIST North Cafeteria
- 1:30-2:45 PM The Consumer Perspective  
Hon. Nancy Harvey Steorts, President  
Nancy Harvey Steorts International  
Former Chairman, Consumer Product Safety Commission
- 2:45-3:00 PM BREAK
- 3:00-4:00 PM Overview of U.S. Product Certification  
Maureen A. Breitenberg, Economist  
Global Standards Program, OSS
- 4:00-5:00 PM Regional and Country Issues and Resources  
Group Discussion
- 5:00 PM Depart for Hotel

Day 3

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**Wednesday, 11 November 1998**

**Veterans Day Holiday**

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- 9:00 AM Depart from hotel via bus for Fresh Fields Commissary

**FIELD SITE VISITS**

- 9:30-11:30 AM Tour of Fresh Fields Commissary  
4042 Boiling Brook Parkway  
Rockville, Maryland  
Roland Von Gunten
- 11:30 AM-1:30 PM Depart for Washington D.C. - LUNCH en route
- 1:30-4:30 PM Bus Tour of Washington D.C.  
White House  
Congress  
Monuments
- 4:30 PM Depart for Hotel

Day 4

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**Thursday, 12 November 1998**

**NIST North Building 820, Lecture Room 152**

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- 8:00 AM Bus pick-up from Hotel

8:30-8:45 AM Daily Orientation

### **METROLOGY**

8:45-9:30 AM Basics of a National Metrology System  
Dr. Subhas G. Malghan

9:30-10:00 AM U.S. Participation in International Metrology Fora  
Henry Oppermann

10:00-10:15 AM BREAK

### **MEASUREMENT SERVICES**

10:15-11:00 AM NIST Calibration Program  
Sharrill Dittmann, Chief  
Calibration Program, OMS

11:00 AM Shuttle to NIST Main Campus

11:15 AM-12:30 PM NIST Weights and Measures Laboratory - Tour  
Georgia L. Harris, Physical Scientist  
Weights and Measures Program, OMS

12:30-1:45 PM LUNCH - NIST Cafeteria

1:45-4:00 PM NIST Laboratory Tours  
Force Calibration  
Mass Calibration  
Ionizing Radiation  
Building and Fire Research

4:15 PM Depart for HOTEL

Day 5

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**Friday, 13 November 1998**

**NIST North Building 820, Lecture Room 152**

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8:00 AM Bus pick-up from Hotel

8:30-8:45 AM Daily Orientation

8:45-9:30 AM Overview of National Center for Standards and Certification Information (NCSCI) - Site Visit  
JoAnne Overman, Chief  
Standards Information Program, OSS

### **STANDARDS DEVELOPMENT**

9:30-11:30 AM      Private Sector Standards Development Organizations  
Dr. Allen Matthys, Vice President Regulatory Affairs  
National Food Processors Association (NFPA)

Eugene Eckhart, Jr., Director, Global Standardization Programs  
National Electrical Manufacturers Association (NEMA)

Susan Hoyler, Manager Technical Regulatory Affairs  
Telecommunications Industry Association (TIA)

Dr. Joseph Cotruvo, Center Director  
National Sanitation Foundation (NSF) International

11:30-11:45 AM      BREAK

11:45 AM-12:45 PM Panel - Private Sector Standards Development Organizations

12:45-1:45 PM      LUNCH - NIST North Cafeteria

### **NIST OUTREACH**

1:45-2:30 PM      Malcolm Baldrige National Quality Award  
Susan Rohan  
Office of Quality Programs

2:30-2:45 PM      BREAK

2:45-4:30 PM      Conformity Assessment Activities in the Region  
Group Discussion

4:30 PM              Depart for Hotel

Day 6

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**Saturday, 14 November 1998**

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Shopping or Sightseeing on your own  
Smithsonian Institution Museums 10:00 AM - 5:30 PM  
National Gallery of Art 10:00 AM - 5:30 PM  
National Zoological Park 9:00 AM - 4:30 PM  
Monuments always open

Day 7

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**Sunday, 15 November 1998**

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Shopping or Sightseeing on your own

Day 8

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**Monday, 16 November 1998      NIST North Building 820, Lecture Room 152**

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8:30 AM Bus pick-up from Hotel

9:00-9:15 AM Daily Orientation

### **PRODUCT CERTIFICATION**

9:15-10:45 AM Product Certification  
Gordon Gillerman, Manager Government Affairs  
Underwriters Laboratories (UL)

Peter Guzman, President and CEO  
SGS U.S. Testing Co., Inc. (SGS)

10:45-11:00 AM BREAK

### **PRODUCT REGULATION**

11:00 AM-12:30 PM U.S. Government and Product Regulation  
Colin B. Church, Voluntary Standards and  
International Activities Coordinator  
Consumer Product Safety Commission (CPSC)

Cathy Halverson, Acting Chief, Beverage Alcohol Section  
ATF National Laboratory Center  
Bureau of Alcohol, Tobacco and Firearms  
U.S. Department of the Treasury

12:30-1:30 PM LUNCH - NIST North Cafeteria

### **ACCREDITATION ACTIVITIES**

1:30-2:15 PM National Voluntary Conformity Assessment System Evaluation  
(NVCASE) Program  
Mary H. Saunders

2:15-3:00 PM ANSI Conformity Assessment Program  
Rick James, Conformity Assessment Program  
American National Standards Institute (ANSI)

3:00-3:15 PM BREAK

3:15-4:00 PM Environmental Management Systems  
Krista Johnsen Leuteritz, Special Assistant, OSS

4:00 PM Depart for Hotel

Day 9

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**Tuesday, 17 November 1998**

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8:00 AM Depart from hotel via bus for Aluminum Plant

9:30-11:30 PM Alcoa, Eastalco Works  
5601 Manor Woods Road  
Frederick, Maryland  
David Wilcox, Quality Systems Manager

11:30-1:30 PM Depart for NIST North - LUNCH en route

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**NIST North Building 820, Lecture Room 152**

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**ACCREDITATION ACTIVITIES continued**

1:30-2:15 PM NIST Laboratory Accreditation  
James L. Cigler, Chief  
National Voluntary Laboratory Accreditation Program (NVLAP)

2:15-3:00 PM International Activities of NVLAP  
Jeffrey Horlick, Physicist  
National Voluntary Laboratory Accreditation Program (NVLAP)

3:00-3:15 PM BREAK

3:15-4:00 PM U.S. Private Sector Laboratory Accreditation  
Ramona Saar, Quality Manager  
American Association for Laboratory Accreditation (A2LA)

4:00-4:45 PM NAtional Council for Laboratory Accreditation (NACLA)  
Walter G. Leight

4:45 PM Depart for Hotel

Day 10

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**Wednesday, 18 November 1998**

**U.S. Department of Agriculture**

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8:00 AM Depart via METRO for Washington, D.C.

**REGULATORY PROCESS**

9:00-10:00 AM Maritza Colon-Pullano, Director  
International Regulatory Issues, Office of Regulatory Affairs  
U.S. Food and Drug Administration (FDA)

10:00-10:45 AM U.S. Good Manufacturing Practices/  
Hazard Analysis Critical Control Point Systems  
Dr. Elisa L. Elliot  
Office of the Strategic Manager for HACCP, FDA

- 10:45-11:00 AM      Question and Answers
- 11:00-11:15 AM      BREAK
- 11:15 AM-12:00 PM Overview of AMS Food Quality Programs  
Gale L. Mason, Assistant National Supervisor, Shell Eggs  
Agricultural Marketing Service (AMS), USDA
- 12:00-1:00 PM      Role of USDA in U.S. Regulatory Process  
Audrey Talley, International Agricultural Marketing Specialist  
U.S. Department of Agriculture (USDA)
- 1:00-2:00 PM      METRO to Embassy of Jamaica - LUNCH en route
- 2:00-3:00 PM      Welcome and Remarks  
His Excellency Dr. Richard Bernal  
Embassy of Jamaica

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**Caribbean/Latin American Action office**

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**INTERNATIONAL TRADE**

- 3:15-4:30 PM      Activities of Caribbean/Latin American Action (C/LAA)
- 4:30-5:00 PM      Role of International Trade Administration (ITA)  
Mark Siegelman, International Trade Specialist  
Office of Latin America and The Caribbean
- Elizabeth Jaffee, International Trade Specialist  
Office of Latin America and The Caribbean
- 5:00 PM              Depart for Hotel via METRO

Day 11

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**Thursday, 19 November 1998      NIST North Building 820, Lecture Room 152**

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- 8:30 AM              Bus pick-up from Hotel
- 9:00-9:15 AM      Daily Orientation
- 9:15-10:00 AM      Free Trade Area of the Americas (FTAA)  
Ivan Rios
- 10:00-11:00 AM      Infrastructure to Facilitate Trade  
Summary Session
- 11:00-11:15 AM      BREAK



11:15 AM-12:00 PM Workshop Evaluations

12:00-1:30 PM LUNCH - NIST North Cafeteria

1:30-2:30 PM Distribution of Materials

2:30-2:45 PM BREAK

2:45-4:00 PM Dialogue for Future Activities  
Group Discussion

4:00 PM Depart for Hotel

7:00 PM FAREWELL DINNER - Doubletree Hotel, Halpine Room  
Closing Remarks and Certificates

Day 12

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**Friday, 20 November 1998**

**Doubletree Hotel - Parklawn Room**

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#### **NEXT STEPS**

9:00-9:15 AM Perspective on Standards and International Trade  
Walter G. Leight  
Mary H. Saunders

9:15-11:30 AM Forum and Feedback Session  
Dialogue with NIST Representatives and Guests  
Recommendations and Follow-up Strategies

11:30 AM-12:00 PM Administrative Needs

12:00 PM Adjournment

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11/05/98