

SHIPPING YOUR POV
AS OF 4 April 2007

MILITARY SURFACE DEPLOYMENT AND DISTRIBUTION COMMAND
200 STOVALL STREET
ALEXANDRIA, VA 22332-5050

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INTRODUCTION

This pamphlet is designed to provide customers with information to prepare your Privately Owned Vehicle (POV) for shipment. The successful movement of your POV is not a matter of chance. It is a result of proper advance preparation and planning. It's your POV. Ask questions. Be involved. Read what you sign. Contact your local transportation office prior to making any plans to ship a POV.

NOTE: Ensure you have sufficient funds available in the event of unexpected delays/expenses to, from, or at the POV Processing Center. Suggest you call in advance.

WHO CAN SHIP A POV

You are eligible to ship a POV if:

- You are member of the U.S. armed forces;
- You are a DoD civilian and your orders authorize shipment of your POV; or
- You are a retiree authorized to ship a POV.

Contact your transportation office.

YOUR ENTITLEMENT

The entitlement to ship a single POV is limited to a permanent change of station to, from, or between places overseas; or upon official change in homeport of the vessel to which you are assigned. The transportation office will determine your entitlement based on your PCS orders.

RESTRICTIONS

- Only **one** POV owned or leased by you or your dependent and for your personal use may be shipped to your new duty station at Government expense.
- If you desire to make your own arrangements to ship an additional POV commercially, consult your sponsor and transportation office for any restrictions. You may have to pay an import duty on a second POV.
- Your local transportation office has information on specific United States and overseas host nation restrictions.

SIZE LIMITATIONS

You may ship at Government expense a POV that does not exceed 20 measurement tons. Exceptions may be granted for medical reasons. A measurement ton equals 40 cubic feet. A compact car averages about nine measurement tons; a full size car, about 15. If you ship a pickup truck with a camper, a recreational vehicle, a panel truck converted to a camper, or similar vehicle that exceeds 20 measurement tons, you will be liable to pay transportation costs for any measurement ton in excess of 20. These costs will be collected in accordance with your military service's regulations. Separatees must pay in advance of shipment. Exterior dimensions determine the size (measurement tons) of a vehicle; therefore, remove truck mirrors and other articles that extend from the vehicle and that could create excess cost.

INSURANCE AND LICENSING

United States. In some U.S. states, armed forces or host -nation vehicle registrations, license plates, and licenses either are not valid or are valid for only a very short time. Arrange to obtain these items prior to taking delivery of your POV. Most state motor vehicle divisions will accept registrations of POVs by mail. If you are returning from overseas, make arrangements prior to leaving your old duty station for the continental United States. You should insure your POV before taking delivery. Coverage must meet minimum requirements prescribed by the state where your next duty station is located. Prior arrangements may save you money, as you will be able to compare prices offered by various insurance companies.

Overseas. Insurance, taxes, and licensing vary from country to country overseas. The best sources of information are your local transportation office and your overseas sponsor. Remember, you

are responsible for obtaining insurance and licenses and paying any taxes. Be sure to check on these items well in advance of making your shipment. Insurance is often much more expensive overseas; research this matter carefully prior to making your shipment.

WHEN TO SHIP YOUR POV

Time limitations on when you are entitled to ship your POV vary among the military services.

For Army and Air Force personnel:

- POVs will be accepted for shipment if delivered to the port within 90 days after the member or dependent has departed for an overseas tour of more than one year or within 30 days after the departure of the member on an overseas tour of duty of one year or less.
- When delivery to the port is delayed beyond 90 days, the POV may be shipped only with the approval of the overseas commander.
- For overseas tours of more than one year, you must have a minimum of one year to serve on the current overseas tour when the POV is delivered to the port.

For Navy/Marine Corps personnel:

- POVs will be accepted when at least 12 months remain to be served at their current overseas duty station at the time the vehicle is delivered to the loading port. An exception is allowed if the overseas area commander or your commanding officer certifies the vehicle is necessary in performance of official duties.

TYPES OF POVs YOU MAY SHIP

Only self-propelled, wheeled motor vehicles can be shipped. This includes automobiles, station wagons, jeeps, motorcycles, motor scooters, vans, and pickups. Other passenger-carrying, multipurpose motor vehicles designed for overland ground transportation not specifically listed above may qualify; however, these generally require a written certification stating the vehicle is for personal use as a passenger-carrying vehicle. POVs that are modified to be "low riders" must have at least 6 inches of clearance to prevent damage to POV during car carrier load/download. Also, POVs may not have a lift kit higher than 3 inches.

NOTE: Host-country restrictions may apply; see your transportation office.

See your local transportation officer to receive counseling regarding shipping your POV, and to receive a copy of this application.

LEASED POVS, OR POVS WITH RECORDED LIEN IN U.S.

If your POV is leased, or a recorded lien exists in the U.S., you must provide written approval from the "third-party-in-interest" (leasing company or lienholder), which expressly provides that the vehicle may be exported. This written approval must be on the leasing company's or lienholder's letterhead paper, and contain a complete description of the vehicle, including the Vehicle Identification Number (VIN), the name of the owner or lienholder of the leased vehicle, and the telephone numbers at which that owner or lienholder may be contacted. The writing must bear an original signature of an official of the leasing company's or lienholder, and state the date it was signed. The written approval must include the leasing company or lienholder's acknowledgements that return shipment prior to the next permanent change of station is a private matter between the leasing company or lienholder and you. All requirements stated in the lease agreement are your responsibility.

(NAVY MEMBERS INSTRUCTIONS FOR LIENHOLDER LETTERS)

"Effective 1 October 2002, Navy members/persons acting as powers of attorney must provide a lienholder letter to the CONUS VPC (if required) when turning in a POV for export. PPSOs should

stress this requirement during counseling. If the member/agent fails to provide the lienholder's release, the VPC should refuse to accept the POV".

PROPANE TANKS

Vehicles with propane tanks will only be accepted when the propane tank is an integral part of the vehicle used to power the engine or for other purposes and will require considerable cost for the removal of the tank. The propane tanks allowed must be purged and certified before the POV is turned at the vehicle processing center or port. A label should be affixed or tagged to the tank. The person turning in the vehicle must produce written authority that the tank is empty or has been purged. New and empty tanks meet these requirements. The certification must come from an individual or firm authorized to purge propane tanks. Loose tanks such as those used for gas stoves or barbeques, and are readily accessible for removal, will not be accepted.

WHAT YOU MAY LEAVE IN YOUR POV

You must ensure only authorized personal articles remain in your POV when it is turned in for processing. All household items and camping equipment must be removed. You may ship the following:

- Tools, not to exceed \$200 in value,
- Items such as jacks tire irons, tire chains, fire extinguishers, nonflammable tire inflators, first aid kits, jumper cables, and warning triangle/trouble lights,
- One spare tire and two snow tires with wheels (either mounted or unmounted);
- Portable cribs, children's car seats, and strollers;
- Luggage racks and supports;
- Small items such as thermos bottles, bottle warmers, and car cushions if they can be packed entirely within one carton provided by the VPC; if your POV is going to be containerized at the port, these articles may be placed in the trunk without a carton. Factory or non-factory stereo, speakers and audio/Video equipment in POV or trunk **must** be bolted down or permanently fixed as part of the POV.

WHAT YOU MAY NOT SHIP IN YOUR POV

- TVs and VCRs, except factory or permanently installed;
- Accessories not permanently installed;
- Flammable or hazardous substances such as waxes, oils, paints, solvents, polishes.

Remove and dispose of these items before you turn in your POV.

- Any liquids, for example antifreeze or air fresheners that may be spilled and leave stain.
- Any pressurized cans.
- Citizen Band radios. Importation and operation of CB radios are prohibited in most overseas areas. Failure to comply with these restrictions may result in your POV being held at the port of discharge until such equipment has been removed and shipped out of the country. All costs associated with removing your CB radio from your POV and shipping will be at your expense.

YOUR RESPONSIBILITIES

Following a few simple rules will make shipping your POV overseas much easier. Failure to follow these rules may cause the POV processing center to refuse your POV for shipment.

If a member chooses to ship out of an alternate port, there may be an alternate port charge incurred to the member if the alternate port is farther away from their new duty assignment than the designated port. If you have any questions, you should contact your Transportation Office or VPC to find out what the additional cost may be.

At origin:

- Have seven copies of your orders, and any amendments.
- U.S. Customs (19CFR192) requires one certified (notarized) and two facsimiles (copies) of the original or certified copy of the vehicle title. The title must include the vehicle identification number (VIN) or, if the vehicle does not have a VIN, the product identification number.
- Provide written approval from leasing company, or lienholder authorizing export. **“SEE PARAGRAPH ABOVE AND SECTION ON LEASED POVS OR POVS RECORDED LIEN IN U.S.”**
- Ensure your POV contains less than **one-fourth** (1/4) tank of fuel (gasoline or diesel).
- If the vehicle is leased, you must have a letter from the third party (leasing company) authorizing exportation of the vehicle.
- Have in your possession a valid driver’s license, proof of ownership (title and registration), and a photo ID.
- Contact vehicle processing center prior to shipment if permanent change of station is to a remote area.
- Have in your possession a complete set of keys, to include gas cap and wheel lock keys, if necessary, upon delivery to the vehicle processing center. Retain a complete set of duplicate keys and have them with you when you pick up your POV.
- Turn off or otherwise disconnect installed auto alarm or anti-theft device prior to turn-in.
- There must be a signed letter of authorization, and a **certified copy of members’ power of attorney**, or other acceptable evidence of agency if vehicle is delivered by someone other than the service member. (Not required of spouse appearing on the PCS orders.) Here’s an acceptable example:
“I hereby appoint (name of agent) as my agent for the delivery of my privately owned vehicle (vehicle and ID number) to the appointed military outlying port, and I appoint him/her my attorney-in-fact to sign all documents required for the delivery of my vehicle for overseas shipment.”
- Ensure your agent has proper civilian identification and all other documentation required to ship your POV.
- Make sure your POV is in a safe and operable condition when you turn it in at the port.
- Make sure your POV is clean. Dry-vacuum only! The VPC will not accept a POV laden with dirt, soil, mud or similar matter, to include the undercarriage.
- Empty all pockets and compartments.
- Have the make, model, color, year, and serial number of your POV available. Shipments to Turkey must have motor number on company letterhead.
- Have mileage of vehicle at time of turn-in available.
- Provide a destination address, phone number and/or email address where you may be notified that vehicle is ready for pickup.
- An inspector will inspect the POV with you. When the inspection is completed, you and the inspector will sign DD Form 788, “Private Vehicle Shipping Document” or commercial equivalent. You will be provided a legible copy of DD Form 788 or commercial equivalent as a receipt for your POV. Your copy of DD Form 788 or commercial equivalent will be required when you pick up the vehicle, and it will be required by the military claims office should you file a claim for loss or damage to your POV.
- Make sure your POV meets any host-nation emission control and safety standards. Discuss host-nation requirements with your sponsor and local transportation office before departing. You may be required to make some modifications prior to shipping your vehicle.
- Since your POV may be exposed to freezing temperatures during shipment or during storage at the destination terminal, safeguard the cooling system with a permanent-type antifreeze solution. An antifreeze testing to minus 20 degrees Fahrenheit or lower should be used. (For Arctic areas, contact your sponsor or transportation office to determine if additional protection is necessary.)
- Consider rust protection and undercoating prior to shipment. Climatic conditions in certain areas of the world may cause your POV to deteriorate rapidly without some type of protection.
 - Make sure you read the liability statements on the reverse of DD Form 788, or commercial equivalent POV inspection and shipping form.

At destination:

- To avoid unnecessary trips, contact the vehicle processing center for official confirmation that the POV is on-hand and available for pickup.
- When you or a designated agent pick up the POV at the destination vehicle processing center, you must have:
 - Proper identification i.e., military ID, driver's license;
 - Your copy of DD Form 788 "Private Vehicle Shipping Document" or commercial equivalent;
 - Complete set of keys;
 - **Certified copy of members' Power of Attorney** if your spouse or agent picks up the POV. Please note that if your vehicle is not picked up within 45 days from the postmarked date of notification of arrival, you are subject to the vehicle being placed in storage at your expense.

Loss and Damage

When picking up your POV:

- Carefully inspect the exterior and interior to determine if there is any new damage.
- Make sure items left in the POV at the origin VPC or port terminal are still there.
- Carefully and completely list any loss and all damages to your POV on your vehicle shipping document, DD Form 788 or commercial equivalent. List all loss and damage discovered and why it was not discovered at the final inspection at the pickup point.
- Failure to do this may result in no payment for this damage.

CONTRACTOR RESPONSIBILITY

Immediately upon arrival at the contractor operated vehicle processing center (VPC) to turn-in or pick-up a POV the customer must sign the customer log book, and record the time of arrival. The contractor is required to process POV within one hour of sign-in. However, this does not include instances when the customer must leave the VPC for any reason, for example, insufficient documentation, of vehicle not prepared for shipment, etc.

After sign-in take a seat in the waiting area and you will be called in order of arrival in most instances.

The contractor is the Government Agent in the movement of your POV. A Government representative is available (on-site or via phone) to assist in the movement of your vehicle at the VPC. If the Government Representative is not on site a telephone number is posted in a visible space on site for you to call if assistance is required.

Vehicle Turn-in Process

PROCESSING:

- Contractor will counsel the customer on the vehicle movement process and complete all documentation required for movement.
- Contractor will place a vehicle Identification Label will be attached for delivery to the destination

Vehicle Processing Center or location.

- Contractor will make sure that no unsafe, inoperable, or vehicles with leaks will be accepted for shipment.
- Contractor will make sure that all Motorcycles will be crated as per standard policy and procedure for delivery to the destination Vehicle Processing Center or location.

OVERSIZED VEHICLES

- Ensure that the vehicle does not exceed the 20 Measurement Tons (800 cubic Feet) allowance you are entitled to ship at Government expense:
 - recommend ways for the shipper to downsize the vehicle, e.g., remove ladder, external spare tire, luggage racks, fold or remove side view mirrors, etc.
 - contractor shall calculate the charges for any excess costs for the shipment of an oversized vehicle and prepare documents.
 - When the cost is determined the contractor will explain how the costs are determined, prepare the applicable Government Forms (DD1131 or 139) and collect funds from the customer. The contractor may also refer the customer to the Government representative, if available, responsible for the VPC for payment of the excess charges or for instances where the funds are collected by the installation the customer will provide proof of payment to the Government representative.

Vehicle Pick-Up Process

- See one hour processing requirement above.
- Notify the customer/sponsor via first class mail at least two days prior to the available pick-up date that the POV will be available for pick-up at destination.
- Contractor shall notify customer by telephone if the POV is inoperable or damaged.
- Contractor and customer shall jointly inspect the physical condition of the POV.

JOINT CUSTOMER/CONTRACT VEHICLE INSPECTION

- The contractor will participate in the joint inspection of the vehicle with the customer to record (survey) the physical condition of the vehicle. Customer is allowed to take exception to the inspector's recording of the physical condition of the vehicle on the reverse side of the vehicle inspection form. Only the person turning in the POV is allowed in the inspection area.
- Contractor shall inform the customer of the opportunity to provide comments regarding service received on the DD Form 788 or the SDDC approved commercial equivalent vehicle inspection form and ensure the customer initials Block 13, thus verifying the opportunity to provide comments.
- The customer may place small amounts of personal contents in the accessory box provided for this purpose. The contractor will inventory the contents of the box, provide a copy of the invoice to the customer, tape the box lid and have the customer sign tape to insure security of the contents.

- Contractor **MUST** provide the customer with a legible copy of DD Form 788, or SDDC approved commercial equivalent, upon acceptance of the vehicle. **IT IS IMPORTANT THAT YOU RETAIN THIS DOCUMENT AND HAVE IT IN YOUR POSSESSION AT THE TIME OF PICK-UP TO COMPARE THE CONDITION OF THE VEHICLE WITH THAT RECORDED AT TURN-IN.**

VEHICLE ACCEPTANCE – CONTRACTOR RESPONSIBILITIES

- After acceptance of the vehicle for the shipment (documentation is completed) it is the contractor's responsibility to:
 - use battery booster cables to start the vehicle if necessary.
 - repair or replace flat tires before delivery of vehicle. If necessary use a tire or comparable make and value to replace damaged tires.
 - transport the vehicle to the destination even if it becomes disabled while in transit.

- **CUSTOMER SERVICE RECORD/COMMENT CARD**

SDDC depends on the customer to monitor the contractor's service in our efforts to provide customers with quality services. In this regard we request all VPC customers to complete a "Customer Comment Card" provided to every customer by the Global POV contractor, and deposit it in the locked box available locate the VPC. This is our only means of insuring a quality move and taking action to correct deficiencies when they occur, and is your opportunity to provide input in the POV movement process.

Only the Government representative has access to the "Customer Comment Card" box. Although we would prefer the card turned-in at the VPC, if customer desires not to fill out comment card at the VPC it may be completed at a later time date, and send to the **Military Surface Deployment Distribution Command, 200 Stovall Street, Alexandria, VA 22332.**

NONCONFORMING POVs

POVs imported to the U.S. are subject to safety standards under the Motor Vehicle Safety Act of 1966, revised under the Imported Vehicle Safety Compliance Act of 1988, re-codified at 49 U.S.C. 301; bumper standards under the Motor Vehicle Information and Cost Act of 1972 (which became effective in 1978), re-codified at 49 U.S.C. 325; and air pollution control standards promulgated by the Environmental Protection Agency (EPA) under the Clean Air Act of 1968, as amended in 1977 and 1990. These laws and regulations apply to importing POVs to any state of the United States, the District of Columbia, Puerto Rico, The Northern Mariana Islands, Guam, American Samoa, and the Virgin Islands.

Modifications required for nonconforming POVs to comply with U.S. safety and environmental standards are performed by registered importers (RI) and independent commercial importers (ICI). As a general rule, all POVs less than 25 years old must comply with all applicable federal motor vehicle safety standards, and all POVs less than 21 years old must comply with federal emissions standards. Fulfillment of federal requirements does not relieve you from fulfilling requirements of a state or district of the United States. For information regarding registration or operation of a properly imported vehicle in a specific state, contact the Department of Motor Vehicles or other appropriate agency. Vehicles manufactured to meet the federal motor vehicle safety standards have a certification label affixed by the original manufacturer in the area of the driver-side-door. Vehicles manufactured to meet the federal motor vehicle emissions standards have an emissions label affixed in the engine compartment stating that the vehicle meets U.S. EPA emissions standards. Vehicles lacking these

certification labels are nonconforming and must be brought into compliance.

Information for importing and converting vehicles to U.S. specifications may be obtained from the following web sites:

WWW.CUSTOMS.USTREAS.GOV/TRAVEL/AUTO.HTM

WWW.NHTSA.DOT.GOV/CARS/RULES/IMPORT/

<http://www.sddc.army.mil/CONTENT/13892/JKCN13886.pdf>

CONUS VEHICLE REGISTRATION REQUIREMENTS

The Department Motor Vehicles (DMV) for most states will only issue a certificate of title or a registration for an imported vehicle when the applicant submits proof that the vehicle properly entered the U.S. through Customs. In order to assist the vehicle owner the U.S. Customs Service has advised the state DMVs of the several types of Customs entry forms it issues to import vehicles into the U.S., which are listed below.

The Global POV contractor normally uses Customs Form 7501 to import Department of Defense POVs into CONUS.

YOU ARE ADVISED THAT IN ADDITION TO:

Department of Transportation, National Highway Traffic Safety Administration (NHTSA HS-7)

U.S. Customs Form 1252 Declaration For Personal Property Shipments or 1252-1

The Manufacturer's Confirmation Letter of conforming vehicle's compliance with U.S. DOT and EPA requirements (if applicable) or Environmental Protection Agency Form 3250-1 or 320-1

THE STATE DMV MAY REQUIRE ONE OR MORE OF THE FOLLOWING CUSTOMS FORMS TO REGISTER A POV IN THAT STATE:

U.S. Customs Form 7501 – Entry Summary (Does not require a Customs Inspector signature.)

U.S. Customs Form 368 – Collection Receipt of Informal Entry

U.S. Customs Form 3299 – Declaration for Free Entry of Unaccompanied Articles

U.S. Customs Form 6059B – Customs Declaration (badge number instead of signature)

U.S. Customs Form 7523 – Entry and Manifest of Merchandise Free of Duty

U.S. Customs Form 3461 – Entry/Immediate Delivery

U.S. Customs Form 3311 – Declaration for Free Duty of Returned American Products

THE APPLICABLE FORMS ARE AVAILABLE TO YOU AT THE U.S. VEHICLE PROCESSING CENTER (VPC) AT THE TIME YOU PICK-UP YOUR POV.

IN ORDER TO SAVE YOU TIME WHEN REGISTERING YOUR VEHICLE WITH THE STATE PLEASE INSURE YOU HAVE THE APPLICABLE FORMS BEFORE YOU LEAVE THE VPC.

STORAGE OF POVs

Section 368 of the FY 97 Defense Authorization Bill authorizes the storage of POVs for Uniform Service Members' when:

- assigned to an OCONUS permanent change of station where POVs cannot be shipped or where extensive modification of the vehicle would be required; or
- when members are transferred in conjunction with a contingency operation for more than 30 days and the movements is not a permanent change of station.

NOTE: The local transportation office should refer to the Storing Your POV Pamphlet for information purposes and customer counseling.

RETIREEES

Retirees may have to pay extremely high taxes when shipping their POV oversea (home of record, i.e., Puerto Rico, Philippines, etc.) **Contact your local transportation office for further details.**

POV PROCESSING CENTER INFORMATION

The remainder of this pamphlet provides information unique to each vehicle processing center (VPC). Consult your local transportation office to determine the proper VPC from which to ship your POV. NOTE: Hours of operation for each VPC are listed in the applicable section and are strictly adhered to. VPCs are not open on weekends or holidays. Please plan your trip accordingly.

While every effort is made to provide up-to-date information on the POV program, it is important that you consult with your local transportation office for any recent changes. We welcome written recommendations to correct or improve this pamphlet. Address your comments to:

Military Surface Deployment and Distribution Command
ATTN: SDDC-PPP-PA
200 STOVALL STREET
ALEXANDRIA VA 22332-5000

Information regarding the status of POV shipments can be obtained on the worldwide-web at <http://www.whereismypov.com>

CONUS Vehicle Processing Center Information

VPC Operating Hours For "POV PROCESSING" 0800-1600* Mon-Fri, except Fed Holidays

***Members are encouraged to arrive at the VPC by 1530 hrs to insure processing is completed on time.**

See next page for listing of OCONUS Vehicle Processing Centers

Atlanta, GA VPC 2579 Campbell Boulevard Ellenwood, GA 30294	Tel# 404 363 4449/3753 Fax# 404 363 1858 Toll Free 800 965 9155
Baltimore, MD VPC 2501 Broening Highway Baltimore, MD 21224	Tel# 410 631 5751 Fax# 410 631 5756 Toll Free 800 631 5751
Charleston, SC VPC 1510 Meeting Street Road Charleston, SC 29405 (Updated 4/04/07)	Tel# 843 805 6667 (Same #) Fax# 843 805 6671 (Same #) Toll Free 800 747 9223 (Same #)
Dallas, TX VPC 500 North Stemmons Freeway Lake Dallas, TX 75065	Tel# 940 497 1036 Fax# 940 497 1076 Toll Free 866 438 2046
Los Angeles, CA VPC 23803 South Wilmington Avenue Carson, CA 90745	Tel# 310 549-8277 Fax# 310 549 7438 Toll Free 800 887 3344
NY/NJ Metro VPC 260 Meadow Road Edison, NJ 08817	Tel# 732-339-0591 Fax# 732-339-0595 Toll Free 877 269 3702 (“877” is toll-free)
New Orleans, LA VPC 5481 Crowder Boulevard New Orleans, LA 70127	Tel# 504 246 2102/0770 Fax# 504 246 2111 Toll Free 800 721 9632
Portsmouth, VA VPC 3015 Airline Boulevard Portsmouth, VA 23701	Tel# 757 465 4127 Fax# 757 465 3970 Toll Free 800 810 7480
Richmond, CA VPC 1200 Wright Avenue Richmond, CA 94804	Tel# 510 231 6831 Fax# 510 237 4046 Toll Free 800 704 2444
Orlando, FL VPC 1934 McCoy Road Orlando, FL 32822	Tel# 407 854 8771/8772 Fax# 407 854 8774 Toll Free 800 758 5998
San Diego VPC 4334 Sheridan Lane San Diego, CA 92120 (Updated 4/04/07)	Tel: 619 5636321 Fax# 619 5636320 Toll Free 8773448972
Seattle, WA VPC 2302 Ross Way Tacoma, WA 98421	Tel# 253 272 1712 Fax# 253 272 2375 Toll Free 800 597 1833
St. Louis, MO VPC 4236 Crescent Industrial Drive Pontoon Beach, IL 62040	Tel # 618 931 2888 Fax# 618 931 2892 Toll Free 800 275 3706

OCONUS Vehicle Processing Center Information

OCONUS VPC OPERATING HOURS are Mon-Fri, excluding all Federal, Local and Host Nation holidays. Members are encouraged to arrive at the VPC by 1530 hrs to insure processing is completed on time. Hours of operation are as follows:

- BENELUX (Chievres, Belgium/Schinnen, Netherlands) 0800-1630
- ENGLAND 0800-1630
- GERMANY 0800-1700
- GUAM 0800-1600
- HAWAII 0800-1500 (For POV Processing)
- ALASKA 0800-1700
- ITALY 0830-1630
- PUERTO RICO 0800-1600
- SOUTH KOREA 0800-1700
- TURKEY. 0830-1630
- SPAIN 0900-1300, 1300-1400, 1400-1700

<p>BENELUX Transcar POV Shipping Chievres, Belgium VPC Chievres Air Base Building 46 Belgium</p>	<p>Tel# 32(0) 68665999 Fax# 32(0) 68665948 800# 00 800 87267227</p>
<p>Schinnen, Netherlands VPC Transcar POV Shipping Borgerweg 10 Building 27, Room 11 6365 CW-Schinnen, NL Netherlands</p>	<p>Tel# 31(0) 464432851 Fax# 31(0) 464432735 800# 00 800 87267227</p>
<p>ENGLAND</p> <p>Lakenheath/Mildenhall VPC London Road Industrial Estate 40 Wimbledon Avenue Brandon, Suffolk IP27, ONZ</p> <p>Quality of Life VPC RAF Fairford</p> <p>Quality of Life VPC Menwith Hill Station Harrogate, Yorkshire</p> <p>Quality of Life VPC Joint Maritime Force Raf JMF ST. Mawgan Newquay, Cornwall</p>	<p>CONTACT TRANSCAR Tel# 44(0) 1842813999 Fax# 44(0) 1842812981 800# 00 800 87267227</p> <p>Tel# See Brandon VPC</p> <p>Tel# 44 (0)1423 777887</p> <p>Tel# 44 (0) 1637 853502</p>
<p>London VPC RAF Fairford</p>	<p>For appointment: Contact Brandon VPC Fax# Toll Free:</p>

GERMANY Baumholder VPC Gebäude 8716, Raum 1-3 Smith Barracks Am Bahnhof / Building 8716 55774 Baumholder, Germany	Tel# 49 6783 2455 Fax# 49 6783 3377 800# 00 800 87267227
Boeblingen VPC Transcar POV Shipping Panzer Kaserne Building 2931 71032 Boeblingen, Germany	Tel# 49 7031 4 Fax# 49 7031 413408 DSN# 431-2617
Grafenwoehr VPC U.S. Grafenwoehr Base Saratoga Avenue / Building 515 92655 Grafenwoehr, Germany	Tel# 49 9641 8480 Fax# 49 9641 3597 800# 00 800 87267227
Kaiserslautern VPC Kapaun Air Station Building 2806 67661 Kaiserslautern, Germany	Tel# 49 631 98517 Fax# 49 631 98518 800# 00 800 87267227
Mannheim VPC Taylor Barracks Building 348 68309 Mannheim, Germany	Tel# 49 621 7140511 Fax# 49 621 7140711 800# 00 800 87267227
Schweinfurt VPC Conn Barracks Custer Street / Building 35 97421 Schweinfurt, Germany	Tel# 49 9721 803618 Fax# 49 6721 85224 800# 00 800 87267227
Spangdahlem VPC Spangdahlem Air Base Building 193A 54529 Spangdahlem, Germany	Tel# 49 6565 4484 Fax# 49 6565 4469 800# 00 800 87267227
Wiesbaden VPC Transcar POV Shipping Mainz Kastel Housing Area Building 7513 55252 Mainz Kastel, Germany	Tel# 49 6134 69303 Fax# 49 6134 63579 800# 00 800 87267227

GUAM Guam VPC COMNAVMAR Naval Base Building 3179 Santa Rita, Guam 96915	Tel# 671 339 2205 Fax# 671 564 2105 800# 877 716 7702
HAWAII Honolulu VPC Matson-Honolulu Terminal Sand Island Parkway Pier 51-B Honolulu, HI 96820	Tel# 808 848 8383 Fax# 808 853 2116 800# 800 896 7745
ALASKA Anchorage VPC 2945 Mountain View Drive Anchorage, Alaska 99501 Fairbanks VPC 904 Aurora Drive Fairbanks, Alaska 99701	Toll Free 1-866-848-7276 Tel# 907-297-1133 Fax# 907-297-1198 Toll Free 1-866-848-7277 Tel# 907-451-1753 Fax# 907-451-1826
ITALY Aviano VPC Transcar POV Shipping Via Monte 20 Zona Industrial Area 33081 Aviano, Italy Sigonella VPC Transcar POV Shipping c/o Base Navale USA / NAS II Strada Statale 417 Catania - Gela 95030 Piano d' Arci /Sigonella (CT)	Tel# 39(0) 434661419 Fax# 39(0) 434661420 800# 800 053388 (in Italy) Tel # 0039-095-86-5529 Fax# 0039- 434-661875 800# 800-053733 DSN# 624-5529
Livorno VPC Transcar POV Shipping Leghorn Army Depot Camp Darby Gate 27, Building 5130 SS 1 Aurelia 56018 Tirrenia/Pisa, Italy	Tel# 39(0) 50579920 Fax# 39(0) 5037649 DSN 633-7059
Naples VPC Vehicle Processing Center c/o Naval Support Activity Building 2081 Contrada Boscariello 81030 Gricignano di Aversa (CE) Italy	Tel# 39-081-811-6521/6522 Fax# 39-081-811-6526 DSN 625-4252
Vicenza VPC Transcar POV Shipping Via Strada Della Pelosa Building 970 Torri di Quartesolo 36040 Vicenza, Italy	Tel# 39(0) 44431898 Fax# 39(0) 444263168 DSN 634-7760

PUERTO RICO Puerto Rico VPC Avenida J. F. Kennedy, Km 2.5 San Juan, Puerto Rico 00920	Tel# 787 792 1233 Fax# 787 781 0688 800# 888 872 6064
SOUTH KOREA Pusan VPC CLOSED JULY 2006 CONTACT SEOUL OR TAEGU VPC	 Tel# DSN Fax#
Seoul VPC Building C5721-A 34 th Support Group, Yongson TMP Seoul, Korea	Tel# 82 2 7916 7086 or 7088 DSN 736 7086 or 7088 Fax# 82 2 7916 7091 DSN 736 7091
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TURKEY Incirlik VPC Yenimahalle 33 Sokak #31 TR-031340 Adana	Tel# 0090-322-332-7211 Fax# 0090 322 332 8921 or 7857 DSN# 679-9964 800# 0800- 521-1043
Izmir VPC Hacilarkiri Caddesi # 15/1 TR-35040 Borniva	Tel# 0090-232-478-2856 Fax# 0090 232-478-2859 800# 0800-479-7644
SPAIN Rota VPC Transportes Internacionales Ferris, S.A. Avenida Crucero Baleares, #18 11520 Rota (Cadiz), Spain	Tel# 0034-956 -811044 / 0034 956 840185 Fax# 0034 956-815077 800# 0034-900-214304