

*Defense Acquisition University
West Region*

San Diego

Student Guide



*Department of Defense
DAU West Region San Diego
33000 Nixie Way
San Diego, CA 92147-5117*

WELCOME

(v.09)

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It is our hope that you will find this information useful. If you have any suggestions or find any discrepancies with the information, please contact Russell.Shaver@dau.mil, at DAU West Region, San Diego, so we can keep this file as current and useful as possible.

TRANSPORTATION

How to get here: The DAU West Region, San Diego campus is located on the FLEASWTRACEN compound (Also known as the Naval Mine and Warfare Training Center), about 1/2 mile from San Diego International Airport. (See attached maps pages 9 & 10). The trip is less than five minutes by taxi. We do not recommend the local bus system (Metropolitan Transit) upon your arrival, because there are no direct routes to FLEASWTRACEN. **Taxis are not allowed on the base;** therefore expect to be dropped off at the FLEASWTRACEN main gate. It is a very short walk to the Admiral Kidd Inn (BOQ) lobby, and directions can be provided by the gate guards.

Base Access: Students who possess a military-issued ID card or Federal CAC card will generally be granted easy access through the Gate Sentry at Gate #1, Corner of Laning Rd and Harbor Drive. ***IF YOU HAVE NO NORMAL ACCESS*** to a US military installation, Please contact your San Diego Campus Student Services POC at least one week prior to your arrival, so an access/visit request letter can be submitted to base security.

Students, who arrive in a rental car or a personally-owned vehicle without base access, may be required to show one or all of the following in addition to their Government ID: 1) drivers license, 2) insurance 3) registration, and 4) rental car information.

The Security Office is open 0600-1630 Monday - Friday. The telephone number there is (619) 524-0260.

Parking Access: Parking is very limited on FLEASWTRACEN compound itself (see map, page 9). Parking for ALL students is only allowed in any un-marked or non-designated parking space. There is alternate off-base parking in the “overflow” parking area across Harbor Drive from the base. A pedestrian bridge and pedestrian-gate is open for easy access. On the first day of class you’ll be given the opportunity to have your Government Common Access Card’s (CAC) magnetic strip encoded for access through the pedestrian “turn-style” gate at the foot of the pedestrian bridge. Until your card is encoded the first day of class, access to the base from the “overflow” parking lot can be achieved through Gate One.

Do Not Park in designated parking spaces. Designated spaces are marked with blue or white paint.

ON-BASE LODGING: For most students on TDY travel, a block of rooms have been pre-reserved for your class in government quarters. Up to 60 days prior to class, all students receive a “Welcome Letter” (via e-mail). TDY travelers should carefully check the message which will contain a ***GROUP RESERVATION NUMBER*** unique to their class offering. This number is used by all TDY students to confirm their individual lodging reservation online. Go To: http://dodlodging.net/FLEET_ANTISUB.HTM

Click online reservations, and then enter the ***GROUP RESERVATION NUMBER*** into the box labeled ***REFERENCE NUMBER***. Then follow the prompts to completion by entering necessary information and creating an online profile. When all information is entered correctly, a final confirmation is generated that can be printed. There is nothing further needed until arrival. The BOQ is a short walk to DAU classrooms at building 50.

IF YOU ARE HAVING PROBLEMS WITH THE ONLINE PROCESS PLEASE CALL DAU, SAN DIEGO, STUDENT SERVICES, FOR ASSISTANCE: (619) 524-4814 OR 4663

FIRST EVENING ON BASE:

There are eight eating establishments at Harbor Square, directly across Harbor Drive from the BOQ. To see all dining at the Liberty Station business district, adjacent to the base, click <http://www.libertystation.com> . More dining can be found further west on Harbor Drive in the Point Loma Business District.

Internet Access: The Navy Gateway Inn provides WiFi, Ethernet access. Additionally, various “café” businesses in the Point Loma/Airport area provide WiFi or even desktop access. Several nearby INTERNET CAFE locations are listed at the end of this guide.

FIRST DAY OF CLASS

Arrival time: Students are expected to arrive at or before the normal start time of 0800 daily. On the first day of class students should plan to arrive 20-30 minutes early. Please call DAU San Diego Student Services if there is a possibility of late arrival, especially on the first day, at (619) 524-4814 or 524-4663. Students arriving late on the first day risk forfeiture of their reservation if they have not called Student Services to tell them they will be late.

Building Access: Students may use the West End Student Entrance and the breezeway entrance in the West Wing of Building 50. Access to the building begins at 0700. Monday through Friday. All doors are unlocked with classroom availability from 0730 – 1630, Monday through Friday.

ATTIRE

Classes at the West Region San Diego Campus are conducted in a comfortable yet business-like atmosphere. Student dress is generally business casual; meaning, slacks and collared shirt are typical attire. Military are not generally required to wear uniforms; however, if desired the typical working uniform is appropriate. Clothing considered inappropriate is: t-shirts, tank tops, jeans, shorts, sweats, athletic shoes, and sandals to name a few.

Some level-three courses utilize Distinguished Guest Lectures (DGL) as part of the curriculum. For these courses (PMT352B, CON353B, and others assigned) civilians will be required to wear appropriate business professional attire (suit) and military will be required to wear the dress uniform. Students will be notified prior to the class if they are expected to bring more professional attire.

CLASSROOM PROTOCOL

Students are expected to behave in a professional manner at all times. This includes but is not limited to:

1. Being attentive and participating in all class activities. Instructors will be sympathetic and supportive of students who use moderate methods to maintain alertness or relieve physical discomfort.
2. Abiding by professional standards and courtesy when interacting with faculty, guest lecturers, and other students.
3. Arriving on time, returning promptly from breaks, and staying until the class day ends.
4. At the discretion of the professor, eating and drinking in class may be allowed, as a privilege.

ATTENDANCE/ABSENTEEISM

While attending a DAU course a student is expected to attend all scheduled class hours. If a student misses more than

five percent of the scheduled class time they may be disenrolled from the course. ALL absences must be excused by the instructor prior to the absence whenever possible. An unexcused absence may be grounds for immediate dismissal from the course.

Students excused from class may be required to complete supplemental work before receiving a graduation certificate. Failure to complete the prescribed make-up work will result in dismissal from the course, no credit will be issued for any part of the course, and a notification letter will be sent to the student's supervisor indicating why the student didn't pass the course.

NON ATTRIBUTION

DAU encourages and expects full and candid discussions during class instruction and in dialog with guest speakers. Its objective is to enable students, instructors, and guest speakers to express their views freely and without possible attribution or embarrassment. Achievement of this level of openness requires that personal views of a sensitive nature are presented will not be repeated to the possible embarrassment of the person presenting them. This policy also applies to DAU discussion periods. Specific statements or remarks should not be attributed to specific speakers. Videotapes of DAU presentations will be used for instructional purposes only unless specific written permission for other use is obtained from participants.

STUDENT GRIEVANCES

DAU encourages students who have issues or concerns with the learning environment to discuss them first with their instructor. A student class leader may be appointed at the start of a course and is empowered to bring issues to DAU faculty on behalf of fellow students. Students who feel their issue is not resolved satisfactorily through these channels may go to the Associate Dean of Academics or Campus Dean under an open door policy.

Students may contact the Council on Occupational Education if their issue is not properly addressed within DAU as described above. They are at 41 Perimeter Center East, NE, Suite 640, Atlanta, Georgia 30346, telephone (800) 917-2081.

CANCELLATIONS

Students, who cannot attend a course, after being notified by DAU of acceptance, must notify their local training office or Service/Component point of contact. Students may do this electronically by accessing the course application program through which they registered for the course. The menu on the left of the initial application screens shows a button for cancellations. All agencies application program can be accessed through:

<http://www.dau.mil/registrar/apply.asp>

If the student wants to cancel a registration in a course and apply for a different offering, this requires two separate actions. First, the original registration must be cancelled. Then, the application for the new offering must be submitted.

FACILITIES

Base Facilities: Limited amenities are available for student use with government identification. They include: Fitness Center, Mini-Mart, Barber Shop, and the U.S. Post Office. Urgent-care medical services are available for active duty military (see guide on Page 10). The base Dining Facility is open ONLY to active duty, activated reservists, and their dependent guests. At the waterfront, the Navy Sailing Center rents sailboats, kayaks, aquatic gear, and bicycles. At the corner of Nimitz Blvd and Rosecrans Street there's a Navy Exchange (MaxiMart) Complex, which includes a Gas Station, Auto Repair Center, Dry Clean/Tailor service, and MWR Ticket Office (See Appendix "A" for phone numbers and hours of operation).

DAU Facilities: DAU has six classrooms on the first floor. All classrooms are equipped with computer and multimedia support; students will have access to laptop computers if they are a course requirement. Classrooms A and B are set up as team learning environments for 24 to 30 students each. There are two group study rooms adjoining each of them.

In the student services area, we offer a break room and a Learning Resource Center (LRC). The break room has a coffee machine, microwave, refrigerator, and telephones (for DSN or local calls). The LRC has ten desktop computers with internet access, a copy machine, faxes, and additional learning materials. Also the LRC is available for independent students to work on DAU online coursework.

PER DIEM AND TRAVEL PAY

Per Diem rates for San Diego can be found at <http://perdiem.hqda.pentagon.mil/perdiem/perdiemrates.html>

URGENT MEDICAL CARE

Civilians can access medical treatment at various locations nearby in San Diego. A complete listing is available at: http://www.sandiego.edu/healthcenter/documents/hospitals_urgentcare.pdf

Active Duty in uniform can access the NTC Medical Clinic (near Fleet ASW) Mon-Fri. on a “walk-in” basis during certain clinic hours (see appendix “A” for exact location and hours). After hours, Active Duty needing urgent care go directly to the EMERGENCY ROOM at Balboa Hospital, downtown San Diego, 34800 Bob Wilson Drive, San Diego, CA 92134-5000. For directions to Balboa Hospital go to: <https://www-nmcsd.med.navy.mil/>

SEVERE WEATHER

Students should check DAU West Region - San Diego Student Services at (619) 524-4814 for urgent messages regarding schedules for DAU San Diego. Instructors may dismiss students according to the emergency dismissal time established by the Dean of the West Region or by the Campus Site Manager. Local weather conditions can be found at the [Weather Channel](#) website.

SMOKING

San Diego’s DOD and Navy Base policies require that all smoking take place ONLY in out-door designated smoking areas. The closest smoking area is located just across Nixie Way (straight out the main entrance, at the patio of Bldg #19).

TELEPHONES

Students have courtesy telephones in the Student Union (first floor) to place local, calling card and DSN calls. “Extremely-Urgent” and “Emergency” messages will be delivered promptly to students in attendance. Office: (619) 524-4814 OR 4663, DSN prefix 524.

REGISTRATION

The registrar is responsible for providing general information regarding the courses taught within the DAU University. The following link <http://www.dau.mil/basedocs/trainingcourses.asp> provides a page with links to course listings, course schedules, DAU Catalog, registration information, transcript information, certification requirements, etc. You may register at www.dau.mil/registrar/apply.asp.

DAU's Registrar Student Policy page is available at http://www.dau.mil/registrar/policy_info.asp

SPECIAL NEEDS

If you require any special assistance due to a disability, please contact the DAU West Region Student Services Office. The telephone number is (619) 524-4814 or you may contact the office via email at Russell.Shaver@dau.mil.

Students with disabilities who are scheduled to attend DAU courses will be contacted by a DAU Registrar representative to discuss any special accommodations the student may require. If the student requires funded assistance, such as a sign language interpreter (SLI), DAU will ask the student to apply for this assistance through CAP (see below). If CAP disapproves funded assistance, DAU will assist in finding funded accommodations for the student as best it can. The CAP Office must receive the application at least 4 weeks before the date the service should begin. Disabled students who require funded assistance should plan far ahead and be flexible in their plans for attending a specific course by having alternative dates available in case changes need to be made.

DOD Computer/Electronic Accommodations Program Office (CAP Office) TRICARE Management Activity 5111 Leesburg Pike, Suite 810 Falls Church, VA 22041 DSN 761-8813 (703) 681-8813 TTY (703) 681-8813 FAX (703) 681-9075

SECURITY NOTICES / VISITOR ACCESS

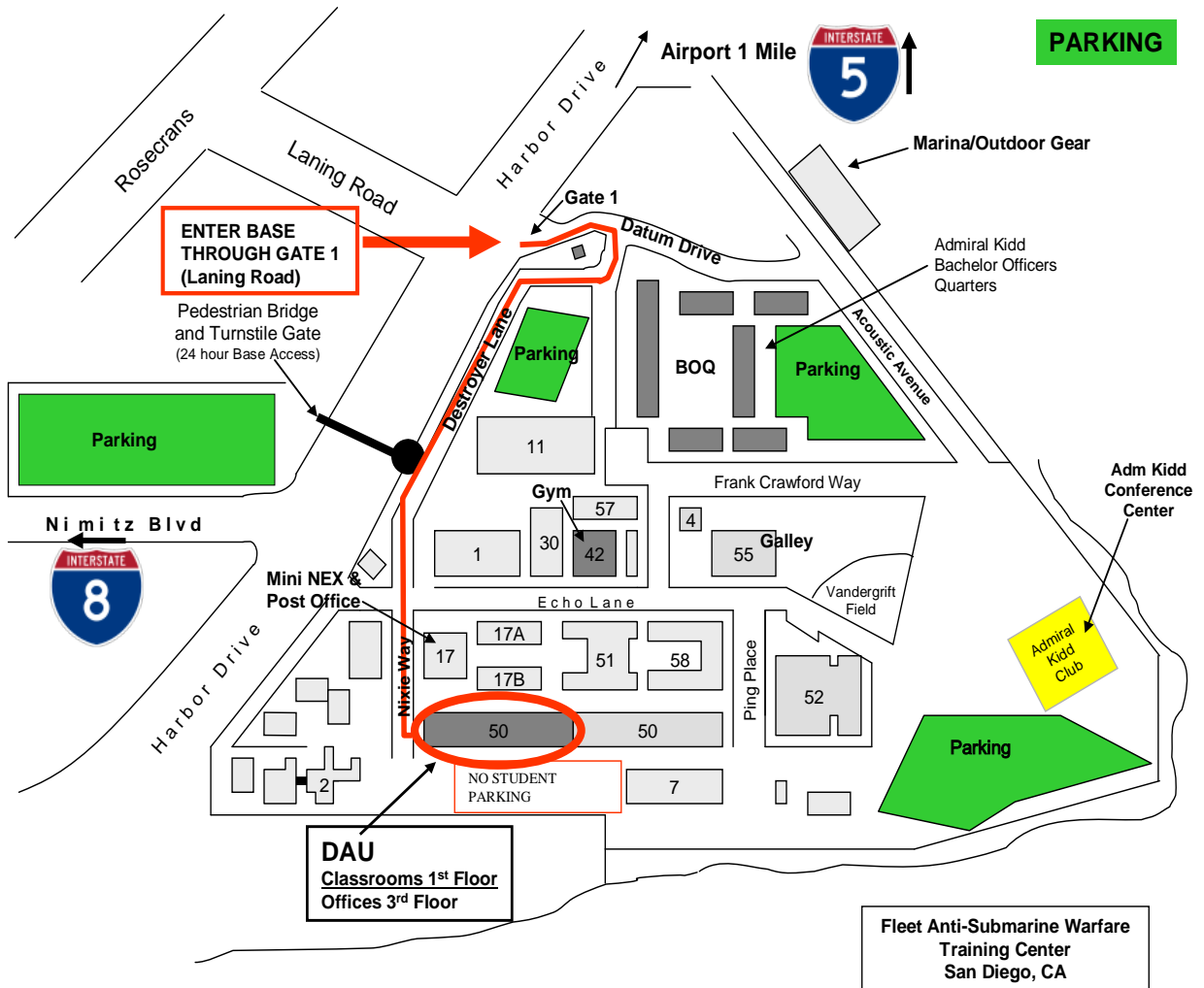
For visiting students who will access the base as "pedestrians": On the first day of class you will be given an opportunity to have your Common Access Card coded for access through the automated "turn-style" pedestrian gate. Until your card is coded, access to the base from the "overflow" parking lot is available only through Gate One (see map on Page 9).

For Visiting Students who drive POV's and Rentals: Valid GOVT decal/stickers are required on POV's. Rental-car drivers who show their rental agreements and valid GOVT ID at the gate sentry are generally granted access. For questions on vehicle-policy or procedures, contact the Gate One Security Office (open 0600-1400 M-F, 619-524-0260). **PLEASE NOTE: Gate-access rules and conditions for access are subject to change without notice, especially when Base-wide Threat Conditions are heightened.**

Students on Government Travel who plan to bring family members along with them should be aware of the following: Unless the students themselves and their family members have NORMAL access to a military base, such as already in active duty status or currently possessing a dependent's I.D. card, access will be denied to visiting family members. In essence, family members without normal access to a military base will not be allowed on the FLEASWTRACEN compound.

If there are any questions regarding the above, or any other Navy security policy, you may call DAU San Diego, Student Services, at (619) 524-4814.





12/17/2008

Building Number:

- 1 ASW Base Administration
- 11 Gallery Hall (FASW Base Quarterdeck)
- 51 Liberty Hall (BEQ)
- 17 Mini-Mart / Barber Shop / ATM / Post Office
- 82 Navy Gateway Inn (Formerly Admiral Kidd BOQ)
- 30 Gym (weights)
- 57 Gym (Machines)
- 50 England Hall: DAU classrooms
- 55 Dining Hall (Active Duty Military)
- 606 Marina, Gear Rental

APPENDIX A: Facilities

DAU is located in Building 50 at FLEASWTRACEN. The following numbers may be helpful during your stay.

FLEASWTRACEN

- Navy Gateway Inn (Formerly Adm. Kidd Inn) Group Reservations.....556-8959 M-F 0730-1530
Front Lobby.....524-0557
- Barber Shop Bldg 17.....221-2060 M-F 0600-1400
- Exchange, Mini Mart Bldg 17 (ATM).....221-1010 M-F 0600-1800
- Galley, Bldg 55.....524-0031
- Gym Bldg 30 (more free weights).....524-4833 M-F 0530 - 2130
- Gym Bldg 57 (more machines).....524-0693 M-F 0530 - 19300
- Post Office Bldg 17.....524-6979 M-F 0830 - 1500
- Outdoor Gear Rental / Sailing Center.....524-6498 M-Sun 0900 - 1700

Military Medical Clinic: 2650 Stockton Rd., Bldg #624, across Harbor Dr.)

- Active Duty in Uniform Priority Sick Call.....M-F 0700-0800 / 1st and 3rd Saturday 0800-1200
- Active Duty Urgent Care Appts. Phone Line.....532-8225 M-F 0800-1600

Nimitz Main Exchange Complex (corner of Nimitz and Rosecrans)

- Auto Port221-1049 M-F 0800-1700
- Barber Shop, at Navy Exchange.....221-1003 M-F 0830-1830
- Main Exchange "Maxi-Mart" & Uniform Shop.....221-1067 M-F 0600-2100 Sat/Sun 0800-2000
- Navy Exchange Gas Station221-2002 M-F 0600-2100 Sat/Sun 0800-2000
- Ticket & Tours, inside Navy Exchange221-1005 Tue-Sat 0900-1700 Closed Sun, Mon
- Tailor Shop, inside Main Exchange.....221-1024 M-F 0900-1800 Sat 0900-1500

APPENDIX B: Hotels and Motels

Courtyard By Marriott (Closest Hotel / Walking Distance).....(619) 221-1900

2592 Laning Rd, SD, 92106

Government rates upon availability(619) 221-1900 (EXT 712)

Includes: Free airport shuttle, complimentary coffee, restaurant, lounge, outdoor pool, fitness center, refrigerator, microwave in gift shop, and guest laundry.

Homewood Suites (2nd Closest Hotel / Walking Distance)..... (619) 222-0500

2576 Laning Rd, SD, 92106

Government rates upon availability(619) 222-0500 (EXT 707)

Includes: Free airport shuttle, complimentary coffee, restaurant, lounge, outdoor pool, fitness center, refrigerator, microwave in gift shop, and guest laundry.

Holiday Inn Bayside (3rd Closest Hotel / Walking Distance)..... (619) 224-3621

4875 N. Harbor Drive, SD 92106.....(800) 345-9995

Government rates upon availability(619) 224-3629 fax

Includes: Free airport shuttle, complimentary coffee, restaurant, lounge, outdoor pool, fitness center, refrigerator, microwave in gift shop, and guest laundry.

Comfort Inn at the Harbor (0.3 mi / 4th Closest Hotel)..... (619) 222-7330

5102 N. Harbor Drive, SD 92106

Government rates upon availability(619) 222-7330 (Ask for Manager)

Includes: Free airport shuttle, complimentary coffee, restaurant, lounge, outdoor pool, fitness center, refrigerator, microwave in gift shop, and guest laundry.

Quality Inn Airport (.34 miles).....(619) 224-3655

2901 Nimitz Blvd, SD 92116.....(800) 352-1222

Government rates upon availability.....(619) 224-4025 fax

Includes: Free airport shuttle, complimentary coffee, restaurant, bar, outdoor pool, refrigerator/microwave available on request, guest laundry, and satellite T.V.

Humphrey's Half Moon (1.34 miles).....(619) 224-3411

2303 Shelter Island Drive, SD 92106.....(800) 542-7400

Government rate upon availability.....(619) 224-3478 fax

Includes: Free airport shuttle, complimentary coffee, restaurant, bar, outdoor pool, fitness center, refrigerator, guest laundry, and a concierge.

Bay Club Hotel and Marina (1.56 miles).....(619) 224-8888

2131 Shelter Island Drive, SD 92106.....(800) 672-0800

Government rate upon availability(619) 225-1604 fax

Includes: Free airport shuttle, coffee, restaurant, lounge, bar, marina, outdoor heated pool, Jacuzzi, health club, refrigerator, microwave on request, complimentary breakfast, guest laundry, and computer available.

Best Western Island Palms Hotel (1.64 miles).....(619) 222-0561

2051 Shelter Island Drive, SD 92106.....(800) 922-2336

Government rate upon availability.....(619) 222-9760 fax

Includes: Free airport shuttle, coffee, restaurant, bar, heated outdoor pool, Jacuzzi, fitness room, refrigerator, microwave in 'suites' only, guest laundry, and complimentary bicycles.

Shelter Pointe Hotel (2.19 miles).....(619) 221-8000

1551 Shelter Island Drive, SD 92106.....(800) 566-2524

Government rate upon availability.....(619) 819-8101 fax

Includes: Free airport transportation, coffee, restaurant, lounge, bar, marina, outdoor heated pool 2, Jacuzzi, health, sauna, spa, refrigerator, microwave in 'suites' only, guest laundry, tennis, business center, and a concierge.

APPENDIX C: Restaurants

WALKING DISTANCE, DIRECTLY OUTSIDE MAIN GATE, ACROSS HARBOR DRIVE :

LOS PRIMOS (Mexican Food), BERI-YO (Frozen Yogurt), HARBOR GREEK CAFÉ, OGGIES PIZZA & BREWING CO., ROYAL SPICES THAI RESTAURANT, SUBWAY SANDWICHES, STARBUCKS, SUSHIYA (Japanese Food)

WALKING DISTANCE, HEADING WEST ON HARBOR (LEFT TURN, OUTSIDE MAIN GATE):

[Point Loma Café](#), 4865 North Harbor Drive, Breakfast, Lunch, Dinner till 11:00PM (.12 mile).....226-0255
[Pizza Nova](#), 5120 North Harbor Drive *Gourmet Pizza, Pasta, Salads* (.37 mile)226-0268
[Point Loma Seafood](#), 2805 Emerson 92106 *Seafood, Sandwiches* (.75 mile).....223-1109

WITHIN ONE MILE:

[Tender Greens Organic](#) 2400 Historic Decatur (.81 miles).....226-6254
[Da Kine's Hawaiian Plate Lunches](#) 2400 Historic Decatur (.81 miles)226-6254
[Miguel's](#), 2912 Shelter Island Drive *Mexican* (.85 miles).....224-2401
[Con Pane Rustic Breads Café](#), 1110 Rosecrans *Sandwiches* (0.8 miles).....224-4344
[Gus's Subs and Pizza](#), 1166 Rosecrans (.86 miles).....224-5105
[Boll Weevil](#), 2743 Shelter Island Drive *Hamburgers* (.96 miles).....224-0444
[UMI Sushi](#) 2806 Shelter Island Drive *Japanese* (0.9 miles).....226-1135
[The Living Room](#), 1018 Rosecrans *Bistro & European Pastries* (.96 miles).....222-6852
[Luna Notte](#), 2833 Ave de Portugal *Italian* (.96 miles).....523-1301
[Brigantine](#), 2725 Shelter Island Drive *Seafood* (.97 miles).....224-2871

FAST FOOD:

[Arby's](#), 1770 Rosecrans (.49 miles).....223-1784
[McDonalds](#), 1770 Rosecrans (0.5 miles).....224-0269
[Kentucky Fried Chicken](#), 1552 Rosecrans (.53 miles).....224-0418
[Santana's Mexican Grill](#) 1480 Rosecrans (.56 miles).....226-2033
[Wiener Schnitzel](#) 1852 Rosecrans (.58 miles).....224-1197
[Jack In the Box](#), 1340 Rosecrans (.64 miles).....222-7608

INTERNET CAFES:

[The Living Room](#), 1018 Rosecrans, (.96 miles) Low cost LOGIN WiFi for Laptops (Desktops available).
Open till 12 AM daily.....222-6852
[The Living Room](#), 2541 San Diego Ave, 92110 (3 miles) Low cost LOGIN WiFi for Laptops,
open till 10 AM Daily..... 325-4445
[Gelato Vero "Caffe"](#) 3753 India St, 92103, (4.2 miles), Free WiFi Hotspot for laptops.
Open Mon-Fri till 9:30 PM, Weekends till 7:30 PM.858-2097