



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

**Department of Labor and Training**

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Via RI Relay 711

Lincoln D. Chafee  
Governor  
Charles J. Fogarty  
Director

September 9, 2011

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Ms. Holly O'Brien  
Regional Administrator  
U.S. Department of Labor  
Employment and Training Administration  
John F. Kennedy Federal Building  
Room E-350  
Boston, Massachusetts 02203

Dear Ms. O'Brien

Enclosed is Rhode Island's Annual Performance Report for the Program Year 2010 Workforce Information Grant as required by Training and Employment Guidance Letter 3-10. The report outlines the products, services and activities for which grant funds were expended during PY 2010. This report will also be electronically submitted in .pdf format to the Boston Regional Office.

If there are any questions concerning this submittal, please contact Robert Langlais, Assistant Director for Labor Market Information, at (401) 462-8767.

Sincerely,

Charles J. Fogarty  
Director  
RI Department of Labor and Training

Constance A. Howes  
Chair  
Governor's Workforce Board - RI

CJF/rjl

Enclosures

**RHODE ISLAND DEPARTMENT OF LABOR AND TRAINING**  
**Division of Labor Market Information**

**Program Year 2010 State Workforce Information Grant**  
**Annual Performance Report**

**Workforce Plan Deliverables and Outcomes**

**(1) Populate the Workforce Information Database with state and local data.**

Rhode Island is currently using version 2.4 of the Workforce Information Database in its on-line web application (*EmployRI*) from Geographic Solutions Inc. All of the core tables have been populated with the latest available information in accordance with the guidelines issued by the Analyst Resource Center. During the next program year we will upgrade to version 2.5 of the Workforce Information Database that was released in May 2011.

Our licensing data tables were updated in 2008. The data tables were submitted to the National Crosswalk Service Center for inclusion in America's Career InfoNet web site last year. We recently completed the 2010 survey to update the licensing information and will be submitting the updated files to the National Crosswalk Service Center in the near future.

**(2) Produce and disseminate industry and occupational projections.**

The primary activity for PY 2010 was the production of statewide short-term occupational projections. The short-term projections for the 2010 to 2012 period were completed in June 2010 and used to populate our Workforce Information Database.

As outlined in the addendum to our Statement of Work Certification in our PY 2010 grant application, RI does not produce sub-state long-term projections due to the small size of the state. RI is one large labor market where workers can commute to work throughout. As such, it makes little sense to expend resources to develop sub-state projections that would essentially mirror our statewide projections.

**(3) Conduct and publish relevant economic analyses, special workforce information, and/or economic studies determined to be of benefit to the governor and state and local WIBs.**

- LMI will complete compiling, publishing and distributing (hard copy and electronically) its annual *Rhode Island Employment Trends and Workforce Issues* by September 30, 2011. A .pdf copy of the report will be electronically submitted to the regional office. This publication includes data on the labor force and job trends; industry employment; the impact of the recession; local employment dynamics; characteristics of the insured unemployed; UI claims; annual job vacancy survey

results; labor supply and demand trends from the Conference Board; industry and occupational projections; job training requirements; and information from the American Community Survey on educational attainment, workforce participation and median earnings by education level. An electronic copy will be available on our web site at [www.dlt.ri.gov/lmi/pdf/trends.pdf](http://www.dlt.ri.gov/lmi/pdf/trends.pdf).

- LMI personnel provided information to the Governor's Workforce Board for use in their evaluation of requests for grant extensions from industry partners in January 2011. LMI also supplied localized labor market information to our Workforce Information Office used for the allocation of WIA funding in March 2011 and provided a review of the effects the recession had on the current allocation formula in May 2011. LMI was also asked to supply our Workforce Information Office with information that they could use to renegotiate their levels of performance in March 2011.
- The LMI division conducted its annual Job Vacancy Survey in the spring of 2011. A summary of the results was published in August 2011 and is available on our LMI web site at: [www.dlt.ri.gov/lmi/jvs/results11.htm](http://www.dlt.ri.gov/lmi/jvs/results11.htm). The survey provides accurate, objective and timely information on the quantity and quality of job vacancies throughout the Ocean State. Job vacancy statistics supply a measure of employer demand for workers in local communities and an analysis of job vacancy characteristics, including wages and benefits, education and experience requirements, and full or part-time status. When combined with other statistics, such as unemployment rates and occupational wage levels, job vacancy data can provide a good indicator of labor market tightness, labor force shortages and the overall health of state and local labor markets.

#### **(4) Post products, information and reports on the Internet.**

All LMI and Workforce Information products, information and reports are posted to our Labor Market Information web site ([www.dlt.ri.gov/lmi](http://www.dlt.ri.gov/lmi)). Our LMI web site was substantially revised during the past program year to make our data and publications more easily accessible by our customers.

In order to keep abreast of the latest technology and methods for displaying and distributing data to our users, we sent a staff member to the LMI Technology Forum sponsored by the Workforce Information Council in May 2011. Experts shared their knowledge regarding customer expectations on information accessibility and the state-of-the-art in information delivery.

LMI also uses an e-mail notification system to alert registered users to new products as they are released. In addition, LMI uses Web Trends to measure the popularity of the various products, reports and data sources on our web site.

Reports released in the last year include:

- RI Employment Trends and Workforce Issues at [www.dlt.ri.gov/lmi/pdf/trends.pdf](http://www.dlt.ri.gov/lmi/pdf/trends.pdf)

- State of the State: A Statistical Profile of Rhode Island's Cities and Towns at [www.dlt.ri.gov/lmi/pdf/stateofstate.pdf](http://www.dlt.ri.gov/lmi/pdf/stateofstate.pdf)
- 2018 Opportunities (RI Occupational Outlook to 2018) at [www.dlt.ri.gov/lmi/pdf/opportunities.pdf](http://www.dlt.ri.gov/lmi/pdf/opportunities.pdf)
- Jobs Requiring Vocational Training or Work Experience (RI Occupational Outlook to 2018) at [www.dlt.ri.gov/lmi/pdf/voctrain.pdf](http://www.dlt.ri.gov/lmi/pdf/voctrain.pdf)
- Jobs Requiring On-the-Job Training (RI Occupational Outlook to 2018) at [www.dlt.ri.gov/lmi/pdf/ojt.pdf](http://www.dlt.ri.gov/lmi/pdf/ojt.pdf)
- Jobs Requiring College Degrees (RI Occupational Outlook to 2018) at [www.dlt.ri.gov/lmi/pdf/college.pdf](http://www.dlt.ri.gov/lmi/pdf/college.pdf)
- Expanding and Declining Industries at [www.dlt.ri.gov/lmi/proj/expdecind.htm](http://www.dlt.ri.gov/lmi/proj/expdecind.htm)
- Occupational Wage Report at [www.dlt.ri.gov/lmi/oes/wagereport.htm](http://www.dlt.ri.gov/lmi/oes/wagereport.htm)
- Occupations in ... specific industry pamphlets at [www.dlt.ri.gov/lmi/publications/opportunities.htm](http://www.dlt.ri.gov/lmi/publications/opportunities.htm)
- RI Job Vacancy Survey 2011 at [www.dlt.ri.gov/lmi/jvs.htm](http://www.dlt.ri.gov/lmi/jvs.htm)
- RI Nursing & Residential Care pamphlet along with several other industry pamphlets are available at [www.dlt.ri.gov/lmi/publications/industryprofiles.htm](http://www.dlt.ri.gov/lmi/publications/industryprofiles.htm)

**(5) Partner and consult on a continuing basis with workforce investment boards and other key workforce and economic development partners and stakeholders.**

- LMI staff participated in the development of an Agency grant proposal for the purpose of establishing a longitudinal database combining wage records with educational records during the summer of 2010
- Staff members attended several meetings of the RI Center for Nursing Excellence group as part of their efforts to submit a grant application for a demand survey on the employment patterns of the nursing work force in RI. LMI staff will continue its work with this group in the next program year.
- LMI personnel actively participated at several meetings of the Green Economy subcommittee of the Providence/Cranston Workforce Information Board (WIB) as they developed their Green jobs strategy.
- LMI provided information to its Agency Director for her presentation to the Association of Healthcare Human Resource Administrators of RI at their August 2010 Workforce Summit.
- LMI personnel presented at the Governor's Commission on Disabilities meeting that focused on increasing employment opportunities for the disabled. They provided an overview of the RI economy on local labor market conditions.
- LMI personnel attended a meeting of RI Housing in August 2010.
- LMI also sent a representative to the Local Employment Dynamics (LED) Analyst Training held in August 2010 as well as to the Census Bureau sponsored LED Workshop in March 2011.
- Staff gave a presentation on the use of the agency's new web application, *EmployRI*, to staff of our agency's Workforce Development division in October 2010.
- Staff worked with the Sherlock Center to provide employment counselors with a review of DLT web resources in a course on *Supporting Meaningful Employment* in November 2010.

- LMI personnel presented on the RI workforce and economy at two state Revenue and Caseload Estimating conferences (November 2010 and May 2011) during the program year. These conferences are held to state lawmakers develop their budget projections.
- LMI personnel presented at a meeting of School Based Coordinators on labor market information in September and January 2011.
- LMI staff made a presentation to local high school students on Career Exploration in March 2011.
- Developed a pamphlet on RI Nursing & Residential Care for the industry group in February 2011.
- LMI created lists of in-demand occupations using real time data obtained from our UI claims administrative records and *EmployRI* job postings for use by training providers to create approved training programs for WIA participants in February/March 2011.
- Staff met with the Mayor of one of its largest cities (Cranston) at the request of the Executive Director of the Providence/Cranston WIB to provide them with local labor market information.
- LMI members presented an overview of the local economy to the Governor's Workforce Board Career Cluster subcommittee in March 2011.
- LMI staff attended an event on the Labor Market Outlook for Older Workers sponsored by the Providence Chamber of Commerce in April 2011.
- LMI assembled data on the Social Assistance sector for a presentation made by our Director to industry representatives in April 2011.
- LMI staff provided occupational data for specific occupations to the Employers' Association at their request.
- LMI personnel attended the Governor's Workforce Board annual meeting as well as several other subcommittee meetings throughout the year.
- LMI staff attended a state Economic Summit sponsored by the Small Business Association in April 2011.
- LMI staff also met with representatives on Bryant University's Business Development Center in April 2011 to review our LMI program and to discuss possible future collaborations.
- LMI personnel participated on a panel discussing "Nursing, an Economic Driver for the State of RI" designed to show the importance of the Health Care sector and Nursing in particular to state legislators in May 2011.
- Staff attended a regional meeting of the Northeast Consortium working on an ETA Labor Market Improvement grant on Green Jobs in June 2011. LMI staff also participated in several conference calls relate to the grant throughout the program year.
- LMI provided industry and occupational data for the Lieutenant Governor's Health Workforce Needs and Shortages workgroup. Career information was requested on the health industry in general with a focus on the Nursing, Physicians and Pharmacist occupations.