

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

CCC Automated Cotton Loan Reporting for
CMA's and LSA's
21-CN (Revision 3)

Amendment 17

Approved by: Acting Deputy Administrator, Farm Programs



Amendment Transmittal

A Reasons for Amendment

Subparagraph 2 G has been amended to remove reference to R/O instructions because they are no longer valid in ACRS.

Subparagraph 21 B has been amended to remove reference to R/O charges and CCC-6.

Subparagraph 22 A has been amended to remove reference to liquidated damages because liquidated damages no longer apply.

Subparagraph 22 B has been amended to update Price Support contact personnel.

Paragraph 35 has been withdrawn because out-of-pocket expenses for R/O's no longer apply.

Subparagraph 66 A has been amended to update the option to select when requesting assistance from the National Help Desk.

Subparagraph 66 I has been amended to update the automation steps for the Data Set Name Description.

Subparagraph 67 A has been amended to update the fields recorded in ACRS.

Subparagraph 95 A has been amended to update the transaction codes when reporting the type of transaction being reported.

Subparagraph 102 A has been amended to remove "CRTS" that is no longer valid and enter "COPS". All fields common to ACRS records and COPS **must** match.

Subparagraph 107 A has been amended to update the transaction codes entered to complete Field 20, Net Bale Weight.

Amendment Transmittal (Continued)

A Reasons for Amendment (Continued)

Subparagraph 109 A has been amended to update the transaction codes entered to complete Field 22, Color Grade.

Subparagraph 110 A has been amended to update the transaction codes entered to complete Field 23, Staple.

Subparagraph 111 A has been amended to update the transaction codes entered to complete Field 24, Micronaire.

Subparagraph 112 A has been amended to update the transaction codes entered to complete Field 25, Strength.

Subparagraph 113 A has been amended to update the transaction codes entered to complete Field 26, Leaf.

Subparagraph 114 A has been amended to update the transaction codes entered to complete Field 27, Other.

Subparagraph 115 A has been amended to update the transaction codes entered to complete Field 28, Uniformity.

Subparagraph 120 A has been amended to update the transaction codes entered to complete Field 33, Redemption/Forfeiture Date.

Subparagraph 121 A has been amended to update the transaction codes entered to complete Field 34, Storage Stop Date.

Subparagraph 123 A has been amended to remove R/O Date as Field 36 and reserve the field.

Subparagraph 127 A has been amended to update the transaction codes entered to complete Field 40, Adjusted Loan Rate.

Subparagraph 127 C has been added to provide instructions for completing Field 40 for upland or ELS cotton affected by ACRE.

Subparagraph 127 D has been added to provide instructions on calculating Field 40 for ELS cotton affected by ACRE.

Subparagraph 135 A has been amended to remove the reference to Field 48, R/O Charge and reserve the field.

Subparagraph 136 A has been amended to remove the reference to Field 49, Compression Charge and reserve the field.

Paragraph 141 has been amended to remove instructions for calculating Field 54, Outstanding Loan Principal.

Amendment Transmittal (Continued)

A Reasons for Amendment (Continued)

Subparagraph 142 A has been amended to update the transaction codes for Field 55, Loan Interest Rate.

Subparagraph 143 A has been amended to update the transaction codes for Field 56, Principal + Interest.

Subparagraph 144 A has been amended to update the transaction codes for Field 57, Allowable CCA.

Paragraph 146 has been amended to reserve Field 59.

Paragraph 146.5 has been added to:

- provide instructions and information on calculating AWP bale value
- update applicable subparagraph references
- provide instructions and information for calculating AWP bale value for “C” transactions
- provide instructions and information for calculating AWP bale value for “D” transactions
- provide instructions and information for calculating AWP bale value for “D” transactions affected by ACRE.

Subparagraph 147 B has been amended to update the transaction codes for Field 60, Storage Forgiven.

Paragraph 148 has been amended to remove the instructions for completing, calculating, and making determinations for Field 61, Other Charges Forgiven and reserve the field.

Subparagraph 149 A has been amended to update the transaction codes for Field 62, Interest Forgiven.

Paragraph 150 has been amended to provide instructions for completing Field 63, ACRE Indicator.

Subparagraph 152 A has been amended to update the transaction codes for Field 65, Principal Forgiven.

Subparagraph 152 B has been amended to remove the reference to Field 59.

Paragraph 154 has been amended to remove the instructions for completing and calculating Field 67, Denied Benefits and reserve the field.

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A Reasons for Amendment (Continued)

Paragraph 156 has been amended to update the transaction codes and instructions for calculating for Field 69, Net Market Gain.

Subparagraph 159 A has been amended to remove “liquidation amount” for completing Field 72, Interest Penalty.

Subparagraph 159 B has been amended to remove the “N” code from interest penalty calculations.

Subparagraph 161 A has been amended to remove:

- “principal + interest” for completing Field 74, Net Repayment
- “plus denied benefits” and “plus compression charge”, and their value from the instructions for calculating net repayment for upland cotton cash loan repayments
- “liquidation amount” and update the transaction codes for completing Field 74, Net Repayment.

Subparagraph 162 A has been amended to update instructions and information for completing Field 75, LDP.

Subparagraph 162 C has been added to provide instructions for calculating Field 75 for ACRE.

Subparagraph 164 A has been amended to remove the instructions for completing Field 77, Liquidated Damages and reserve the field.

Subparagraphs 165 A and B have been amended to update the transaction codes for Field 78, Net Correction Amount.

Subparagraph 171 A has been amended to remove the instructions for completing Field 84, Prior Warehouse Code and reserve the field.

Subparagraph 172 A has been amended to remove the instructions for completing Field 85, Prior Warehouse Receipt Number and reserve the field.

Subparagraph 173 A has been amended to remove the instructions for completing Field 86, New Bale Weight and reserve the field.

Subparagraph 178 A has been amended to replace obsolete CCC-709 with CCC-633EZ.

Subparagraph 179 A has been amended to update the transaction codes for Field 92, Compression Code.

Amendment Transmittal (Continued)

A Reasons for Amendment (Continued)

Subparagraph 180 A has been amended to update the transaction codes for Field 93, “U” Transaction Indicator.

Subparagraph 182 A has been amended to update the transaction codes for Field 95, Classing Remarks.

Subparagraph 183 A has been amended to update the transaction codes for Field 96, Uniformity.

Subparagraphs 216 A and B have been amended to update the transaction codes for CCC-719 Trailer Record Descriptors.

Subparagraph 218 A has been amended to remove the instructions for completing Field 2, Transmission Number, and reserve the field.

Subparagraph 220 A has been amended to update the transaction codes for Field 4, Transaction Date.

Subparagraph 221 A has been amended to update the transaction codes for Field 5, Transaction Code.

Subparagraph 222 A has been amended to update the transaction code for Field 6, Batch Sequence Number.

Subparagraph 223 A has been amended to remove the instructions for completing Field 7, Number of Records, and reserve the field.

Subparagraph 224 A has been amended to remove the instructions for completing Field 8, Loan Quantity, and reserve the field.

Subparagraph 225 A has been amended to update the transaction code for Field 9, Loan Principal.

Subparagraph 226 A has been amended to update the transaction code for Field 10, Loan Principal-Cash.

Subparagraph 227 A has been amended to remove the instructions for completing Field 11, Loan Principal Certificate, and reserve the field.

Subparagraph 228 A has been amended to remove the instructions for completing Field 12, Loan Principal Forfeiture, and reserve the field.

Subparagraph 229 A has been amended to remove the instructions for completing Field 13, CCC Payment, and reserve the field.

Subparagraph 231 A has been amended to update the transaction code for Field 15, Interest.

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A Reasons for Amendment (Continued)

Subparagraph 232 A has been amended to remove the instructions for completing Field 16, Damages, and reserve the field.

Subparagraph 234 A has been amended to remove the instructions for completing Field 18, Total Certificate Amount, and reserve the field.

Subparagraph 236 A has been amended to remove the instructions for completing Field 20, "U" Transaction Indicator, and reserve the field.

Subparagraph 293 C has been amended to remove the field number that is no longer applicable.

Subparagraphs 350 B and C, 351 A, 353 A and B, and 354 A, and paragraphs 355 through 357 and 361, 419, 420, and 432 have been amended to remove transaction codes that are no longer applicable.

Paragraph 418 has been amended to update the contact person for document submissions.

Subparagraph 427 B has been amended to update procedures for submitting trust redemption electronic Bale Detail records.

Paragraph 428 and Exhibit 12 have been withdrawn because reconcentrations are no longer valid in ACRS.

Subparagraph 433 C has been amended to update the contact person for submitting CCC-719's.

Paragraph 434 has been withdrawn because CMA's payment limitation is no longer applicable.

Exhibit 2 has been amended to remove excess benefits and percent of cropland factor definitions that are no longer applicable.

Exhibit 9 has been amended to incorporate the current versions of SF-LLL and SF-LLL-A.

Exhibit 10 has been amended to incorporate the current version of CCC-674.

Exhibit 12 has been amended to remove CCC-Cotton G4 that is obsolete.

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11	(Reserved)
12	(Withdrawn--Amend. 17)

Part 1 Basic Provisions**1 Handbook Coverage****A Handbook Purpose**

This handbook provides procedures and requirements for CMA's and LSA's to follow when conducting loan and LDP transactions with CCC.

These procedures and requirements apply to:

- CMA's operating under CCC-Cotton G (Exhibit 4)
- LSA's operating under CCC-912 (22-CN, Exhibit 4).

B Sources of Authority

Authority for the requirements in this handbook is in:

- 7 CFR Parts 1425 and 1427
- CCC-Cotton G
- CCC-912
- *--Food, Conservation, and Energy Act of 2008--*
- Federal Agriculture Improvement and Reform Act of 1996 (1996 Act)
- Agricultural Act of 1949 (63 Stat. 1051-1062) as amended
- CCC Charter Act (62 Stat. 1070-1075) as amended.

C Related Handbooks

FSA handbooks related to the cotton loan program include:

- 1-CMA for CMA Program requirements and CMA and LSA producer eligibility * * *
- 7-CN for basic cotton loan and LDP program requirements
- 22-CN for basic LSA program requirements and procedures
- 50-FI for CCC interest rates.

2 Responsibilities

A Background

The responsibilities for administering CCC's cotton loan and LDP activities are described in this paragraph.

B Executive Vice President, CCC Responsibilities

Executive Vice President, CCC or designee shall:

- determine policy and program provisions
- make determinations on program questions
- revise or rescind incorrect determinations made by designees.

C DAFP Responsibilities

DAFP shall provide general direction and supervision for the requirements in this handbook.

D PSD Responsibilities

PSD shall:

- administer the requirements in this handbook
- provide program policy and procedures to CMA's and LSA's
- prescribe operating procedures for CCB's serving CMA's or LSA's.

E Controller, CCC Responsibilities

Controller, CCC shall:

- ensure that loan data, provided by CMA's and LSA's to NITC, supports CCC accounting practices and controls
- provide each CMA and LSA CCC's loan interest rate
- provide accounting instructions for recording and reporting loan and LDP activity
--reported by CMA's and LSA's to KC-ADC/PSCAO/CLG.--

2 Responsibilities (Continued)

*--F KC-ADC/PSCAO/CLG Responsibilities

KC-ADC shall:

- coordinate the flow of data and documents between CMA's, LSA's, CCB's, PSCAO,--* KCFO, and KCCO, as necessary
- manage the ACRS requirements, as follows:
 - process and maintain subsidiary data and records for transactions received from CMA's and LSA's
 - examine and verify data and documents for accuracy
 - reconcile and correct loan data submitted by CMA's and LSA's with wire transfers performed by CCB's
- notify PSD of any CMA's or LSA's program violations, including failure to:
 - correct discrepancies
 - pay warehouse charges, as applicable, on forfeited cotton within:
 - 15 calendar days of the forfeiture date for CMA's
 - 30 calendar days of the forfeiture date for LSA's
- provide CMA's and LSA's:
 - Failed File listing bales rejected in the ACRS up-front edits
 - Transmission Report with an authorization code and amount for bales passing the up-front edits
 - Error File listing bales and the applicable error codes
- provide PSD and, if requested, Controller, CCC:
 - sample data, as requested

2 Responsibilities (Continued)

F KC-ADC/PSCAO/CLG Responsibilities (Continued)

- a weekly ACRS Error and Volume Report (PSL-71R) showing, in the format provided by PSD, each CMA's and LSA's number of outstanding errors and year-to-date number of bales of cotton by crop year:
 - processed
 - currently under loan

Note: CMA's must resolve errors within 15 workdays or request an extension from PSD. PSD will consider extensions depending on the type of error and whether the error is within the control of CMA. Failure to resolve errors within the timeframes imposed by PSD could become a basis for suspending or terminating CMA status or demand for a refund of applicable benefits.

- monthly reports, in a format approved by PSD, of:
 - transactions for which either CCC-674 or SF-LLL are required
 - "I" and "U" transactions recorded on ACRS.

G KCCO Responsibilities

KCCO shall provide CMA's and LSA's lists of approved warehouses and applicable storage rates. * * *

H CCB Responsibilities

CCB's shall:

- transfer funds to or from CMA's or LSA's bank account from or to CCC's FRB
- follow reporting instructions provided by FMD
- include the ACRS authorization code on all wire transfer messages to and from CCC.

Part 2 General CMA CCC Loan and LDP Activities

21 General CMA Activities

A Introduction

CMA's participate in CCC's loan and LDP program for their members.

B CMA Activities

CMA's:

- are responsible for verifying, through FSA, the eligibility of their members and their members' farms to participate in loan and LDP programs before CMA receives a loan or LDP benefit

* * *

- pay research and promotion fees to the Cotton Board for their members
- may forfeit loan collateral
- may apply for and receive:
 - loan advances
 - LDP's

* * *

- repay amounts owed CCC for:
 - redeeming loans with cash * * *
 - errors in document submissions
 - cotton found to be ineligible for loan
 - charges associated with loan forfeiture
 - excess benefits received for their members.

22 CMA or LSA Requests for Exceptions to Policy and Procedures

A Background

To be consistent with other MAL and LDP delivery systems for other commodities, CMA's and LSA's shall request waivers for exceptions to established policy and program procedures. Situations that require a request for waiver include, but are not limited to, requests for:

- exceptions to cotton MAL and LDP policy in 7-CN
- exceptions to ACRS processing procedures in 21-CN
- exceptions to CMA policies in 1-CMA
- exceptions to LSA policy and procedures in 22-CN
- * * *
- situations requiring manual processing for an ACRS transaction
- exceptions to established duplicate benefit policy.

B CMA and LSA Action

All requests for waivers shall be submitted in writing. CMA's and LSA's shall:

- submit requests by memorandum to PSD providing the following information as applicable:
 - explanation of why the request for waiver is being submitted
 - the exact request
 - specific reasons why the particular erroneous transaction occurred
 - MAL or LDP numbers, disbursement dates, and EWR numbers
 - CMA codes or producer names and identifying numbers
- provide supporting documentation as applicable
- e-mail memorandum to the following:
 - ***--frankie.coln@wdc.usda.gov**
 - **shayla.watson@wdc.usda.gov**
 - **shannon.fulghem@kcc.usda.gov--***
 - **fred.gustafson@kcc.usda.gov.**

27 Cotton Receipts

A Approved Receipts

CMA's and LSA's may process CCC transactions through ACRS only for bales of cotton with EWR's submitted to CCC by an authorized provider.

Any producer desiring a loan on bales with paper receipts must contact PSD.

28, 29 (Withdrawn--Amend. 8)

30-34 (Reserved)

35 (Withdrawn--Amend. 17)

36-46 (Reserved)

Part 3 (Reserved)

47-65 (Reserved)

Part 4 Electronic Records

Section 1 System Requirements

66 Electronic Communications Requirements

A Overview

The TCP/IP protocol using FTP is used to electronically exchange data between CMA's or LSA's and ACRS processed by the USDA NITC. CMA's and LSA's will obtain TCP/IP connectivity by contracting with a private ISP or other means. Once a valid TCP/IP connection is established, an FTP session to the FSA FTP server is started to exchange data with ACRS.

When exchanging data with ACRS, all files transmitted will be encrypted using Secure PKWARE application.

Users are responsible to scan, detect, and disinfect any files they retrieved by FTP. The FSA FTP server does not perform any virus scan, detection, or disinfection on files or data transported by customers.

Technical support for CMA's or LSA's using the FSA FTP server is provided by FSA as indicated in the following table.

Item	Data
National Help Desk	*--1-800-255-2434, select option "3", "Hardware".--*
Technical Support Hours	Monday through Friday 8 a.m. to 6 p.m. e.t.
ACRS Availability	7 days a week, 24 hours a day, except for the following NITC scheduled down times: <ul style="list-style-type: none"> • Sunday 1 a.m. through 9 a.m. e.t. • Sunday 5 p.m. through Monday 6 a.m. e.t. There may periodically be additional down time on Sundays. These will be communicated as they occur.

B ACRS Input File

When creating the bale detail input file:

- create the archive filename: "ACRSDATA" as the get file
- transmit file through internal script to IZBLEDTL file described in subparagraph I.

66 Electronic Communications Requirements (Continued)

C TCP/IP Connection Requirements

To establish a TCP/IP session, the following is required:

- ID and password issued by ISP
- modem standards according to ISP
- circuits or telephone lines supported by ISP
- TCP/IP software:
 - such as Telnet and FTP, any IP-based applications
 - capable of connecting through point-to-point protocol or serial line Internet protocol.

***--D Establishing a Secure Zip Password**

Secure zip password:

- is a file encryption password separate from the NITC/COPS password
- may be reset anytime by the user.

Establish a secure zip password according to the following. The pass phrase:

- must contain a single word, several words, a phrase, special characters, and numbers
- may be any length up to 250 characters
- **must** be left justified and right filled with zeroes, if it contains fewer than 250 characters.

Create a file that contains the “new1” secure zip password and 1 record 250 bytes long. Zip and encrypt the file that contains the “new1” secure zip password using the “old2” secure zip password.

Note: This will be the password change file.

FTP the password change file to the following dataset name at NITC:

MFO900.CMSPPDT.AC.CMAⁿⁿⁿⁿⁿ.IZPSWORD (+1).

Note: In the dataset name (“ⁿⁿⁿⁿⁿ” = the CMA/LSA number).--*

66 Electronic Communications Requirements (Continued)

I Data Set Name (DSN) Description

The specific contents of each section of DSN are in the following table. All information and punctuation must be entered exactly as shown.

Data Set Section	Code	Instructions	
Application Mode	x	ENTER "MF0900.CMSPPDT".	
Application Code	AC=ACRS	ENTER "AC".	
Entity	ttt	IF...	THEN ENTER...
		CMA or LSA	"CMA".
	nnnnn	Enter CMA or LSA Code [1]. Example: "28801".	
File Type	a	IF file is...	THEN replace "a" with...
		input to ACRS	"I".
		output from ACRS	"O".
	b	IF file is...	THEN replace "b" with...
		zipped (compressed)	"Z".
	recordid	*--IF ACRS Record Type is "ACRS Test Calculation Record"...	THEN replace "recordid" with...--*
		ACRS Upload Record	"BLEDTL".
		AWP Lock-In Trailer	"AWPLOK".
		IRS Trailer (LSA's)	"IRSTRL".
		Name and Address Trailer (LSA's)	"NADDR".
		ACRS Rejected Bale Report	"FAILED".
		ACRS Error Report	"ERRPT".
		ACRS Transmission Report	"XMTRPT".
Denied Storage Credit		* * * "DENIED".	
--ACRS Test Calculation Record	"BLTEST"--		

66 Electronic Communications Requirements (Continued)

I Data Set Name (DSN) Description (Continued)

Data Set Section	Code	Instructions	
Sequence Number: Relative	(s#)	IF referring to...	THEN ENTER...
		previous file	"(-1)". Note: The maximum number of previous files that can be entered in place of the "1" is 254.
		current file	"(+0)".
		new file	"(+1)".
Sequence Number: Absolute	G	ENTER "G".	
	xxxx	Enter the sequence number of the absolute GDG. Note: Valid entries are "0001" through "0255".	
	V00	ENTER "V00".	

J Production GDG Filename Examples

Using the filename standards from subparagraphs H and I, the following table provides filename examples when referencing this GDG family:

- "MF0900.CMSPPDT.AC.CMA12345.IZBLEDTL.G0001V00"
- "MF0900.CMSPPDT.AC.CMA12345.IZBLEDTL.G0002V00"
- "MF0900.CMSPPDT.AC.CMA12345.IZBLEDTL.G0003V00"/

Purpose	Filename Type	Production Filename
Reference a previous file	Relative	"MF0900.CMSPPDT.AC.CMA12345.IZBLEDTL(-1)".
	Absolute	"MF0900.CMSPPDT.AC.CMA12345.IZBLEDTL.G0002V00".
Reference the current file	Relative	"MF0900.CMSPPDT.AC.CMA12345.IZBLEDTL(+0)".
	Absolute	"MF0900.CMSPPDT.AC.CMA12345.IZBLEDTL.G0003V00".
Create a new file	Relative	"MF0900.CMSPPDT.AC.CMA12345.IZBLEDTL(+1)".
	Absolute	"MF0900.CMSPPDT.AC.CMA12345.IZBLEDTL.G0004V00".

67 Record Descriptor

A Data Requirements

The following table provides a summary of data requirements for fields recorded on ACRS.

*--

Field	Name	Position	Size	Type	Format	Transaction Code							
						A	C	T	F	I	U	D	UD
[1]	CMA or LSA Code	1	6	N	9(06)	•	•	•	•	•	•	•	•
2	ACOF's State Code	7	2	N	9(02)	•	•	•	•	•	•	•	•
3	ACOF's County Code	9	3	N	9(03)	•	•	•	•	•	•	•	•
4	Farm ID Number	12	7	N	9(07)	•	•	•	•	•	•	•	•
5	Reserved	19	9	N	9(09)								
6	Transmission Number	28	3	N	9(03)	•	•	•	•	•	•	•	•
7	Correction Indicator	31	1	A	X	√	√	√	√	√	√	√	√
8	Transaction Code	32	1	A	X	•	•	•	•	•	•	•	•
9	Batch Sequence Number	33	4	N	9(04)	•	•	•	•	•	•	•	•
[10]	Crop Year	37	2	N	9(02)	•	•	•	•	•	•	•	•
[11]	Commodity Code	39	1	A	X	•	•	•	•	•	•	•	•
[12]	Loan/LDP Number	40	5	N	9(05)	•	•	•	•	•	•	•	•
[13]	Current Warehouse	45	6	N	9(06)	•	•	•	•	•	•	•	•
[14]	Warehouse Receipt Number	51	7	N	9(07)	•	•	•	•	•	•	•	•
15	Warehouse Receipt Code	58	1	A	X	•	•	•	•	•	•	•	•
[16]	Gin Code	59	5	N	9(05)	•	•	•	•	•	•	•	•
[17]	Gin Tag Number	64	7	N	9(07)	•	•	•	•	•	•	•	•
18-19	Reserved	71	16		Spaces								
[20]	Net Bale Weight	87	3	N	9(03)	•	•					•	
21	Tare Weight	90	2	N	9(02)	•			•				
22	Reserved	92	2	N	9(02)								
23	Reserved	94	2	N	9(02)								
24	Reserved	96	2	N	9(02)								
25	Reserved	98	3	N	9(03)								
26	Reserved	101	1	N	9								
27	Reserved	102	2	N	9(02)								
28	Reserved	104	2	N	9(02)								
29	Module Number	106	10	X	9(10)							•	•
	Reserved	116	1		Space								
30	Storage Start Date	117	6	N	MMDDYY	•	•		•		•		
31	Advance/LDP Date	123	6	N	MMDDYY	•	•	•	•	•	•	•	•
32	Document Received/Gin Date	129	6	N	MMDDYY	•	•	•		•		•	•
33	Redemption/Forfeiture Date	135	6	N	MMDDYY		•	•	•	•	•		
34	Storage Stop Date	141	6	N	MMDDYY		•				•		
35	Unqualified Redemption Date	147	6	N	MMDDYY						•		•
36	Reserved	153	6	N	MMDDYY								
37	Correction Date	159	6	N	MMDDYY	√	√	√	√	√	√	√	√
38-39	Reserved	165	12		Spaces								
40	Adjusted Loan Rate	177	5	N	S9(03)V99	•	•	•		•			
41	Loan Principal	182	5	N	S9(03)V99	•	•	•	•	•	•		
42-47	Reserved	187	25		Spaces								

--*

Note: [#] designates a key field. See subparagraph B.

67 Record Descriptor (Continued)

A Data Requirements (Continued)

*--

Field	Name	Position	Size	Type	Format	Transaction Code								
						A	C	T	F	I	U	D	UD	
48	Reserved	212	4	N	S9(02)V99									
49	Reserved	216	4	N	S9(02)V99									
50-53	Reserved	220	18		Spaces									
54	Outstanding Loan Principal	238	5	N	S9(03)V99	•	•	•	•	•	•			
55	Loan Interest Rate	243	5	N	S9(02)V999		•	•		•	•			•
56	Principal + Interest	248	5	N	S9(03)V99		•	•		•	•			
57	Allowable CCA	253	4	N	V9(04)		•				•	•		
58	Reserved	257	4		Spaces									
59	Reserved	261	5	N	S9(03)V99									
60	Storage Forgiven	266	4	N	S9(02)V99		•				•			
61	Reserved	270	4	N	S9(02)V99									
62	Interest Forgiven	274	4	N	S9(02)V99		•				•			
63	ACRE Indicator	278	1	A	X	•	•	•	•	•	•	•	•	•
64	Reserved	279	6		Spaces									
65	Principal Forgiven	285	5	N	S9(03)V99		•							
66	Reserved	290	3	N	Spaces									
67	Reserved	293	5	N	S9(03)V99									
68	Reserved	298	3		Spaces									
69	Net Market Gain	301	5	N	S9(03)V99		•				•	•	•	
70	Interest Collected	306	4	N	S9(02)V99		•	•		•	•			
71	Reserved	310	4	N	9(04)									
72	Interest Penalty	314	4	N	S9(02)V99						•			•
73	Reserved	318	4		Spaces									
74	Net Repayment	322	5	N	S9(03)V99		•	•		•	•			•
75	LDP	327	5	N	S9(03)V99						•	•	•	
76	Reserved	332	4	N	9(04)									
77	Reserved	336	4	N	S9(02)V99									
78	Net Correction Amount	340	5	N	S9(03)V99	√	√	√	√	√	•	√	•	
79-83	Reserved	345	20		Spaces									
84	Reserved	365	6	N	9(06)									
85	Reserved	371	7	N	9(07)									
86	Reserved	378	3	N	9(03)									
87-90	Reserved	381	16		Spaces									
91	CCC-633 EZ Flag	397	2	N	9(02)							•		
92	Compression Code	399	2	A	XX	•			•					
93	“U” Transaction Indicator	401	1	A	X						•			•
94	Reserved	402	1		Spaces									
95	Reserved	403	2	N	9(02)									
96	Reserved	405	3	N	9(03)									
97	Transmission Number	408	5	N	9(05)	•	•	•	•	•	•	•	•	•
98-99	Reserved	413	38		Spaces									

--*

67 Record Descriptor (Continued)

B Rules

The following rules apply to electronic transmissions submitted through ACRS.

- No more than 99 batches can be sent in 1 transmission.
- Fields marked with:
 - “•” in the Transaction Code column must be reported on all submissions of that transaction code
 - “✓” in the Transaction Code column must be reported on corrections to prior records of that transaction code.

Note: All other fields required for the transaction code shall also be reported.

- Decimal points are not recorded.
- *--Fields whose format begins with “S” are signed fields which are:
 - without a decimal point
 - with the appropriate final alpha character as shown in the following table.

IF the last character is...	THEN replace with...	IF the last character is...	THEN replace with...
+0	{	-0	}
+1	A	-1	J
+2	B	-2	K
+3	C	-3	L
+4	D	-4	M
+5	E	-5	N
+6	F	-6	O
+7	G	-7	P
+8	H	-8	Q
+9	I	-9	R

--*

- Round all calculations, using the 5/4 rounding rule, to the size of the field indicated.

Examples: Enter “1234” for a 4-digit field with a value of “12344”.
 Enter “1234” for a 4-digit field with a value of “123448”.
 Enter “1235” for a 4-digit field with a value of “12345”.

67 Record Descriptor (Continued)

B Rules (Continued)

- When processing “U” transactions, complete fields as you would for the original corresponding transaction if “U” field instructions are not specified.
- When processing “X” transactions, complete money fields, except Field 78, “Net Correction Amount”, with the amount that should have been initially reported.
- All fields shall be justified and filled according to the following table.

IF the field’s type is...	THEN justify field...	AND fill blank field with...
“N”	right	zeros.
blank		spaces, not nulls.
“A”	left	spaces.

- Key fields, indicated in the Record Descriptor table in subparagraph A, cannot be *--modified with a correction record. To correct, contact PSCAO
- “N” transaction applied to crop year 2009 and prior years **only**; for 2010 and subsequent crop years, “N” transaction is **no** longer valid.--*

Note: Throughout the remainder of this handbook’s text, [] contains the field number.

68-76 (Reserved)

Section 2 (Reserved)

77-87 (Reserved)

95 Field 8, Transaction Code

A Completion Instructions

The following table provides instructions and information on how to complete Field 8.

Contents	A code indicating the type of transaction being reported.
Action	<p>Enter 1 of the following Transaction Codes:</p> <ul style="list-style-type: none"> • “A” • “C” • “D” • “F” • “T” • “I” * * * * * * • “U” <p>Note: See Exhibit 1 for an explanation of transaction code abbreviations.</p>
Rules	<ul style="list-style-type: none"> • * * * Transaction Code “D” applies only to upland cotton. * * * • Use Transaction Code “T” to release CCC-held bales to correct EWR receipt errors. • For “T’s”, holdership must be transferred to: <ul style="list-style-type: none"> • CCC before submitting an “A” • CMA or LSA before submitting a “D”. • CCC will automatically release corresponding EWR to CMA or LSA on Transaction Codes “C”, “T”, “I”, * * * and “D”, if CCC is the holder. • “I” occurs only on bales under loan. • *--“U” occurs only on bales previously processed as “C” and/or “D”.--*

101 Field 14, Warehouse Receipt Number

A Completion Instructions

The following table provides instructions and information on how to complete Field 14.

Contents	ID number for the specific bale of cotton.	
Action	*--IF the transaction is...	THEN...
	gin-direct "D"	ENTER "999999999".
	all other	enter EWR number.
Rules	<ul style="list-style-type: none"> Once entered under Transaction Code "A", this field cannot be changed. Cannot be repeated in the same warehouse in the same crop year. Any duplicate will be rejected in the ACRS up-front edits.--* 	

102 Field 15, Warehouse Receipt Code

A Completion Instructions

The following table provides instructions and information on how to complete Field 15.

Contents	Code indicating the form of receipt used to provide title for the bale being pledged for loan.
Action	ENTER "E".
Rules	<ul style="list-style-type: none"> • Only EWR's are approved for use by CCC for loan in ACRS. •*--All fields common to ACRS records and COPS must match.--*

103 Field 16, Gin Code

A Completion Instructions

The following table provides instructions and information on how to complete Field 16.

Contents	USDA's code for the gin where the cotton was baled.	
Action	IF the Transaction Code [8] is...	THEN enter...
	"A" or "D"	applicable gin code.
	other than "A" or "D"	gin code from the "A" or "D" record.
Rules		

107 Field 20, Net Bale Weight

A Completion Instructions

The following table provides instructions and information on how to complete Field 20.

Contents	The net weight of the bale under loan or for which LDP is requested.	
Action	IF the Transaction Code [8] is...	THEN...
	“A”, “C”, “D”, * * * or “T”	report the true net bale weight. Note: Bales less than 325 pounds are ineligible for benefits.
	“I” or “U”	enter spaces, not nulls.
Rules	<ul style="list-style-type: none"> Bale weights shall be corrected only when CMA or LSA makes a data entry error while transferring weight from the warehouse receipt to ACRS records. To correct, redeem the bale with “T”, change the bale weight on EWR and the ACRS bale detail record, then submit the corrected files for a new loan advance during the same crop year. “XA” will not correct a key field. 	

108 Field 21, Tare Weight

A Completion Instructions

The following table provides instructions and information on how to complete Field 21.

Contents	The official tare weight of approved wrapping material.	
Action	IF the Transaction Code [8] is...	THEN enter...
	“F”	the official tare weight.
	other than “F”	zeros.
Rules	<ul style="list-style-type: none"> Record only whole numbers. See 7-CN for official weights and restrictions. 	

109 Field 22, Color Grade

A Completion Instructions

The following table provides instructions and information on how to complete Field 22.

Contents	Color grade reported by AMS on the bale’s classing record.	
Action	IF the Transaction Code [8] is...	THEN enter...
	“A”, “C”, “D”, “F”, “I”, * * * “T”, “U”, or “UD”	zeros.
Rules	COPS receives classing directly from AMS.	

110 Field 23, Staple

A Completion Instructions

The following table provides instructions and information on how to complete Field 23.

Contents	Staple reported by AMS on the bale’s classing record.	
Action	IF the Transaction Code [8] is...	THEN enter...
	“A”, “C”, “D”, “F”, “I”, * * * “T”, “U”, or “UD”	zeros.
Rules	COPS receives classing directly from AMS.	

111 Field 24, Micronaire

A Completion Instructions

The following table provides instructions and information on how to complete Field 24.

Contents	Micronaire reported by AMS on the bale's classing record.	
Action	IF the Transaction Code [8] is...	THEN enter...
	"A", "C", "D", "F", "I", * * * "T", "U", or "UD"	zeros.
Rules	COPS receives classing directly from AMS.	

112 Field 25, Strength

A Completion Instructions

The following table provides instructions and information on how to complete Field 25.

Contents	Strength reported by AMS on the bale's classing record.	
Action	IF the Transaction Code [8] is...	THEN enter...
	"A", "C", "D", "F", "I", * * * "T", "U", or "UD"	zero.
Rules	COPS receives classing directly from AMS.	

113 Field 26, Leaf

A Completion Instructions

The following table provides instructions and information on how to complete Field 26.

Contents	Leaf grade reported by AMS on the bale’s classing record.	
Action	IF the Transaction Code [8] is...	THEN enter...
	“A”, “C”, “D”, “F”, “I”, * * * “T”, “U”, or “UD”	zeros.
Rules	COPS receives classing directly from AMS.	

114 Field 27, Other

A Completion Instructions

The following table provides instructions and information on how to complete Field 27.

Contents	Other extraneous matter reported by AMS on the bale’s classing record.	
Action	IF the Transaction Code [8] is...	THEN enter...
	“A”, “C”, “D”, “F”, “I”, * * * “T”, “U”, or “UD”	zeros.
Rules	COPS receives classing directly from AMS.	

115 Field 28, Uniformity

A Completion Instructions

The following table provides instructions and information on how to complete Field 28.

Contents	Uniformity reported by AMS on the bale’s classing record.	
Action	IF the Transaction Code [8] is...	THEN enter...
	“A”, “C”, “D”, “F”, “I”, * * * “T”, “U”, or “UD”	zeros.
Rules	COPS receives classing directly from AMS.	

116 Field 29, Module Number

A Completion Instructions

The following table provides instructions and information on how to complete Field 29.

Contents	Either of the following shall apply:		
	<ul style="list-style-type: none"> number assigned by gins for 1999 and subsequent crop year upland seed cotton stored in modules, ricks, or trailers before ginning number entered when processing LDP’s based on a prior “Z” transaction. 		
Action	IF the Transaction Code [5] is...	AND benefits are based on...	THEN...
	“D”	AWP Lock-In Trailer	enter the gin-assigned number (alpha/numeric) right justified with leading spaces or zeros, not nulls.
		current AWP	enter spaces only.
		prior “Z”	ENTER “ Z12345678Z ”.
other than “D”		enter zeros or spaces.	
Rules	<p>To receive LDP benefits based on AWP before the LDP transmission date, module number must be populated and:</p> <ul style="list-style-type: none"> an AWP Lock-In Trailer record must be transmitted before the Bale Detail record a “Z” record e-mail and attachment must be sent to KC-ADC/PSCAO/CLG before the Bale Detail record. See paragraphs 293 and 294. 		

117 **Field 30, Storage Start Date**

A Completion Instructions

The following table provides instructions and information on how to complete Field 30.

Contents	The date warehouse charges start accruing on a bale of cotton.	
Action	IF the Transaction Code [8] is...	THEN enter...
	“A”	date cotton entered storage.
	“I” or “D”	zeros.
	other than “A”, “I”, or “D”	date cotton entered storage.
Rules	If EWR applicable, this field must match EWR record’s storage start date.	

120 Field 33, Redemption/Forfeiture Date

A Completion Instructions

The following table provides instructions and information on how to complete Field 33.

Contents	Date a bale is either redeemed or forfeited to CCC.	
Action	IF the Transaction Code [8] is...	THEN enter...
	“C”, * * * “T”, or “I”	date of “C”, * * * “T”, or “I” transaction.
	“F”	last day of loan maturity month
	“U”	date of original “C” * * * or “D” * * * record.
	“A”, “D”, or “S” * * *	zeros.
Rules	<ul style="list-style-type: none"> • Forfeitures may only occur on the loan’s maturity date. Transmission may be sent to ACRS on Friday or Monday when month-end falls on a weekend. However, this field must reflect the last day of the month. • Redemptions on loans that mature on weekends or holidays may only be redeemed on the maturity date or the next workday. <p>Note: If not redeemed on the next workday, the redemption must be redeemed at principal plus interest.</p>	

121 Field 34, Storage Stop Date

A Completion Instructions

The following table provides instructions and information for completing Field 34 when loan transfers occur.

Contents	Date of anticipated release of warehouse receipt. Storage credit is calculated through this date.			
Action	IF the Transaction Code (8) is...	AND cotton...		THEN enter...
	"C" * * *	has not been transferred		*--the date of the "C" transaction minus outside stored cotton days.--*
		has been transferred and the 75-calendar-day storage indicator is...	"Y"	the lesser of: <ul style="list-style-type: none"> • EWR issue date at the receiving warehouse plus 74 days • minus 2 days fixed transit period • minus outside stored cotton days • redemption date: <ul style="list-style-type: none"> • minus 2-day fixed transit period • minus outside stored cotton days.
			"N"	<ul style="list-style-type: none"> • the redemption date minus 2-day fixed transit period •*--minus outside-stored cotton days.--*
	transfer was terminated		date provided by PSD.	
"U" for which "C" * * * was previously submitted			the date recorded on the "C" * * * transaction.	
other than "C" * * * or other than "U" for which "C" * * * was previously submitted			zeros.	
Rules	*--See subparagraph C. Cooperatives are provided a Denied Storage Credit Download File. Storage stop date cannot be less than the date docs received date or advance date.--*			

121 Field 34, Storage Stop Date (Continued)

B Examples of Determining Storage Stop Date

The following table provides examples of determining the storage stop date for ACRS transactions when cotton has been transferred.

*--

Date Documents Received or Advance Date for CMA's	New EWR Issue Date	Redemption Date	Storage Stop Date
2/1/10	2/10/10	2/20/10	2/18/10
2/1/10	2/10/10	2/11/10	2/9/10
2/1/10	2/10/10	2/10/10	2/8/10
2/1/10	3/1/10	7/2/10	If indicator is: <ul style="list-style-type: none"> • "Y" – 5-12-10 (3/1/10+ 72 days) • "N" – 6/29/10.

C Example Calculations

The number of days a bale is eligible/ineligible for storage credits will be based on the bale's CCC storage-start date and the loan-notification date; both dates are CCC-determined. Both the warehouse-reported as-of dates for inside-stored and yard-stored loan bales will also be used. Storage credits will:

- be provided for all days the bale is inside-stored including the storage-start date
- not be provided for all days the bale is yard-stored including the storage-start date, except the 15-calendar-day grace period.

IF yard-stored bale was...	THEN software will calculate storage credits from the storage-start date to the repayment date, and subtract storage credits for all yard-stored periods...
inside-stored on the last day of the 15-calendar-day grace period	after the end of the 15-calendar-day grace period.
yard-stored during the 15-calendar-day grace period	from the storage-start date.
inside-stored during the 15-calendar-day grace period, but not inside-stored on the last day of the 15-calendar-day grace period	

--*

122 Field 35, Unqualified Redemption * * * Date

A Completion Instructions

The following table provides instructions and information on how to complete Field 35.

Contents	Date of the “U” transaction.	
Action	IF the Transaction Code [8] is...	THEN enter...
	“U”	the date of the “U” transaction.
	other than “U”	zeros.
Rules		

*--123 Field 36, Reserved

A Completion Instructions

The following table provides instructions and information on how to complete Field 36.

Contents	Reserved for future use.
Action	Fill field with spaces, not nulls.
Rules	

--*

127 Field 40, Adjusted Loan Rate

A Completion Instructions

The following table provides instructions and information on how to complete Field 40.

*--

Contents	CCC's loan rate per pound for the warehouse where the cotton is stored adjusted for the particular bale's classing quality.			
Action	IF the Commodity Code [11] is...	AND the Transaction Code [8] is...	AND ACRE Indicator [63] is...	THEN...
	"U"	"A"	"N"	go to subparagraph B, Upland Cotton table.
	"U"	"A"	"Y"	go to subparagraph D, Upland Cotton table.
	"E"	"A"	"N"	go to subparagraph C, ELS Cotton table.
	"E"	"A"	"Y"	go to subparagraph E, ELS Cotton table.
	"U" or "E"	"C", "T", or "I"	"Y" or "N"	enter the "A" transaction's loan rate.
	"U" or "E"	other than "A", "C", "T", or "I"		zeros.
Rules	<ul style="list-style-type: none"> See 7-CN for specific warehouse loan rates. Under Transaction Code "A", if anything other than "Y", the ACRE indicator defaults to "N". 			

B Calculation for Upland Cotton--*

The following table provides instructions on how to calculate Field 40 for upland cotton.

Step	Action	Example
1	Adjust the bale's warehouse per pound loan rate for: <ul style="list-style-type: none"> color grade, leaf, and staple extraneous matter (other) micronaire strength uniformity. 	0.5310 - 0.0400 0.0000 - 0.0180 0.0030 <u>0.0000</u> 0.4760
2	This is a signed field. Enter step 1 result: <ul style="list-style-type: none"> without the decimal point with the appropriate final alpha character. 	476{

127 Field 40, Adjusted Loan Rate (Continued)

--C Calculation for ELS Cotton--

The following table provides instructions on how to calculate Field 40 for ELS cotton.

Step	Action	Example
1	Determine the bale's loan rate per the schedule in 7-CN, Exhibit 10 for color grade, leaf, and staple.	0.6545
2	Adjust the premiums/discounts as follows: <ul style="list-style-type: none"> • extraneous matter (other) • micronaire • strength. 	0.0000 - 0.0330 - 0.0500 <hr style="width: 50px; margin-left: 0;"/> 0.5715
3	This is a signed field. Enter step 1 and 2 results: <ul style="list-style-type: none"> • without the decimal point • with the appropriate final alpha character. 	571E

***--D Calculation With ACRE for Upland Cotton**

The following table provides instructions and information on how to complete Field 40 for upland cotton affected by ACRE.

Step	Action	Example
1	Adjust the bale's warehouse per pound loan rate for: <ul style="list-style-type: none"> • color grade, leaf, and staple • extraneous matter (other) • micronaire • strength • uniformity. 	0.5200 - 0.0400 0.0000 - 0.0180 0.0030 <hr style="width: 50px; margin-left: 0;"/> 0.4650
2	Multiply: <ul style="list-style-type: none"> • adjusted loan rate from step 1 • time 30 percent less loan rate. 	0.4650 <hr style="width: 50px; margin-left: 0;"/> x .30 0.1395
3	Subtract: <ul style="list-style-type: none"> • adjusted loan rate from step 1 • minus step 2 result • result rounded to .0649. 	0.4650 <hr style="width: 50px; margin-left: 0;"/> x .1395 0.06486
4	This is a signed field. Enter step 3 result: <ul style="list-style-type: none"> • without the decimal point • with the appropriate final alpha character. 	325E

--*

127 Field 40, Adjusted Loan Rate (Continued)

*--E Calculation With ACRE for ELS Cotton

The following table provides instructions and information on how to complete Field 40 for ELS cotton affected by ACRE.

Step	Action	Example
1	Determine the bale's loan rate according to the schedule in 7-CN, Exhibit 10 for color grade, leaf, and staple.	0.6545
2	Adjust the premiums/discounts as follows: <ul style="list-style-type: none"> • extraneous matter (other) • micronaire • strength. 	0.0000 - 0.0330 - 0.0500 <hr/> 0.5715
3	Multiply: <ul style="list-style-type: none"> • adjusted loan rate from step 2 • time 30 percent less loan rate. 	0.5715 x .30 <hr/> 0.1715
4	Subtract: <ul style="list-style-type: none"> • adjusted loan rate from step 2 • minus step 3 result. 	0.5715 - .1715 <hr/> 0.4000
5	This is a signed field. Enter step 4 result: <ul style="list-style-type: none"> • without the decimal point • with the appropriate final alpha character. 	400{

--*

128 Field 41, Loan Principal

A Completion Instructions

The following table provides instructions and information on how to complete Field 41.

Contents	Loan advance proceeds received by CMA or LSA.	
Action	IF the Transaction Code [8] is...	THEN...
	“A”	go to subparagraph B.
	“D”	enter zeros.
	other than “A” or “D”	report the amount shown in this field on the “A” record.
Rules	Do the following for correction transmissions.	
	IF correcting...	THEN enter...
	***	***
	money errors	full correct amount that should have been reported on the original redemption record.

B Calculation

The following table provides instructions and information on how to complete Field 41.

Step	Action	Example
1	Multiply: <ul style="list-style-type: none"> Net Bale Weight [20] not to exceed 600 pounds, times Adjusted Loan Rate [40]. 	$\begin{array}{r} 530 \\ \times 0.4760 \\ \hline 252.28 \end{array}$
2	This is a signed field. Enter step 1 result: <ul style="list-style-type: none"> without the decimal point with the appropriate final alpha character. 	2522H

129 Fields 42 Through 47, Reserved

A Completion Instructions

The following table provides instructions and information on how to complete Fields 42 through 47.

Contents	Reserved for future use.
Action	Fill field with spaces, not nulls.
Rules	

130-134 (Reserved)

***--135 Field 48, Reserved**

A Completion Instructions

The following table provides instructions and information on how to complete Field 48.

Contents	Reserved for future use.
Action	Fill field with spaces, not nulls.
Rules	

136 Field 49, Reserved

A Completion Instructions

The following table provides instructions and information on how to complete Field 49.

Contents	Reserved for future use.
Action	Fill field with spaces, not nulls.
Rules	

--*

137 Fields 50 Through 53, Reserved

A Completion Instructions

The following table provides instructions and information on how to complete Fields 50 through 53.

Contents	Reserved for future use.	
Action	Fill field with spaces, not nulls.	
Rules		

138-140 (Reserved)

141 Field 54, Outstanding Loan Principal

A Completion Instructions

The following table provides instructions and information on how to complete Field 54.

Contents	Loan Principal [41] plus any charges previously paid by CCC.	
Action	IF the Transaction Code [8] is...	THEN enter...
	“D”	zeros.
	other than “D”	*--Loan Principal [41].--*
Rules	Updated whenever there is a change in Field 41. * * *	

*--This is a signed field. Enter loan principal:

- without the decimal point
- with the appropriate final alpha character.

Example: “2522H”.--*

* * *

142 Field 55, Loan Interest Rate

A Completion Instructions

The following table provides instructions and information on how to complete Field 55.

Contents	CCC's loan interest rate in effect on the Advance/LDP Date [31]. Note: PSD provides CMA's and LSA's the applicable interest rate.	
Action	IF the Transaction Code [8] is...	THEN enter...
	"C", * * * "I", "T", or "U" * * *	applicable interest rate. * * *
	other than "C", * * * "I", "T", * * * or "U"	zeros.
Rules	<ul style="list-style-type: none"> Field is not changed to reflect CCC's annual January 1 interest rate changes on outstanding loans. Interest rates must be entered with no decimals. <p>Example: 5.0000 must be entered as "05000".</p>	

143 Field 56, Principal + Interest

A Completion Instructions

The following table provides instructions and information on how to complete Field 56.

Contents	The current bale's outstanding loan principal plus interest due for the loan period.	
Action	IF the Transaction Code [8] is...	THEN...
	"C", * * * "I", "T", or "U" other than "C", * * * "I", "T", or "U"	go to subparagraph B. enter zeros.
Rules	Must equal the sum of Fields 54, 62, and 70.	

143 Field 56, Principal + Interest (Continued)

B Interest Calculations

The following table provides instructions and information on how to calculate interest due on a CCC loan.

*--

Step	Action	Example
1	Multiply: <ul style="list-style-type: none"> • Loan Principal [41], times • Loan Interest Rate [55]. 	$\begin{array}{r} 252.28 \\ \times 0.0225 \\ \hline 5.6763 \end{array}$
2	Round step 1 result to 4 decimal places.	5.6763
3	Divide: <ul style="list-style-type: none"> • step 2 result, by • 365. 	$\begin{array}{r} 5.6763 \\ \div \quad 365 \\ \hline 0.0155515 \end{array}$
4	Round step 3 result to 4 decimal places for daily interest rate.	0.0156
5	Figure the number of days in loan during year 1. From the earlier of: <ul style="list-style-type: none"> • Redemption Date [33] • year-end (December 31 Julian <u>+1</u>; i.e., 366), minus • the Advance/LDP Date [31]. 	$\begin{array}{r} 366 \\ - 283 \\ \hline 83 \end{array}$
6	Multiply: <ul style="list-style-type: none"> • year 1 loan days (step 5), times • daily interest rate (step 4). 	$\begin{array}{r} 83 \\ \times 0.0156 \\ \hline 1.2948 \end{array}$
7	Round step 6 result to 2 decimal places.	1.29
8	IF January 1 is...	THEN...
	included in the loan period	go to step 9.
	not included in the loan period	interest equals amount in step 7.

--*

143 Field 56, Principal + Interest (Continued)

B Interest Calculations (Continued)

*--

Step	Action	Example
9	Multiply: <ul style="list-style-type: none"> • Loan Principal [41], times • CCC's January 1 loan interest rate. 	$\begin{array}{r} 252.28 \\ \times 0.02375 \\ \hline 5.99165 \end{array}$
10	Round step 9 result to 4 decimal places.	5.9917
11	Divide: <ul style="list-style-type: none"> • step 10 result, by • 365. 	$\begin{array}{r} 5.9917 \\ \div \quad 365 \\ \hline 0.0164156 \end{array}$
12	Round step 11 result to 4 decimal places for daily interest rate.	0.0164
13	Figure the number of days in loan during Year 2. <ul style="list-style-type: none"> • From the Redemption Date [33], subtract • January 1. 	$\begin{array}{r} (\text{Jan } 15) \text{ } 015 \\ (\text{Jan } 1) \text{ } -001 \\ \hline 14 \end{array}$
14	Multiply: <ul style="list-style-type: none"> • Year 2 loan days (step 13), times • daily interest rate (step 12). 	$\begin{array}{r} 14 \\ \times 0.0164 \\ \hline 0.2296 \end{array}$
15	Round step 14 result to 2 decimal places.	0.23
16	Add: <ul style="list-style-type: none"> • Year 1 interest (step 7), plus • Year 2 interest (step 15). Result is total interest due CCC.	$\begin{array}{r} 1.29 \\ + 0.23 \\ \hline 1.52 \end{array}$
17	Add: <ul style="list-style-type: none"> • Outstanding Loan Principal [54], plus • interest due CCC (step 16). 	$\begin{array}{r} 252.28 \\ + 1.52 \\ \hline 253.80 \end{array}$
18	This is a signed field. Enter step 17 result: <ul style="list-style-type: none"> • without the decimal point • with the appropriate final alpha character. 	2538{

--*

144 Field 57, Allowable CCA

A Completion Instructions

The following table provides instructions and information on how to complete Field 57.

Contents	CCC's weekly announced CCA used in calculating loan repayments.		
Action	IF the Transaction Code [8] is...	AND the Commodity Code [11] is...	THEN...
	"C" or "D"	"U"	go to subparagraph B.
		"E"	enter zeros.
	* * *	* * *	* * *
		* * *	* * *
	"U"	"U"	enter CCA reported on the original transaction.
"E"		enter zeros.	
other than "C", "D", * * * or "U"		enter zeros.	
Rules	Eligible grades are in 7-CN, Part 1.		

B Allowable CCA Calculations

The following table provides instructions and information on how to calculate allowable CCA.

Step	Action		Example		
1	IF CCC's announced AWP is...	THEN...			
	equal to or less than CCC's NALR	enter announced CCA.			
	greater than CCC's NALR	go to step 2.			
2	Subtract: <ul style="list-style-type: none"> announced AWP minus announced CCA. 		.5181	.5392	
			<u>-.0190</u>	<u>-.0190</u>	
			.4991	.5202	
3	IF the result of step 2 is...	THEN enter in Field 57...			
	less than NALR	• NALR			.5000
		• minus result of step 2.			<u>-.4991</u> 0009
equal to or greater than NALR	zero.		0000		

145 Field 58, Reserved

A Completion Instructions

The following table provides instructions and information on how to complete Field 58.

Contents	Reserved for future use
Action	Fill field with spaces, not nulls.
Rules	

--146 Field 59, Reserved--

A Completion Instructions

The following table provides instructions and information on how to complete Field 59.

*--

Contents	Reserved for future use.
Action	Fill field with zeros.
Rules	

146.5 AWP Bale Value

A Calculating AWP Value

The following example is for **informational purposes only**.

Contents	The bale’s AWP value adjusted for premiums, discounts, FCA, and CCA.			
Action	IF the Transaction Code [8] is...	AND the Commodity Code [11] is...	AND ACRE Indicator [63] is...	THEN...
	“C”	“U”	“Y” or “N”	go to subparagraph B.
		“E”	“Y” or “N”	zero entry.
	“D”	“U”	“N”	go to subparagraph C.
		“E”	“N”	zero entry.
		“U”	“Y”	go to subparagraph D.
	“E”	“Y”	zero entry.	
“A”, “F”, “T”, or “I”			zero entry.	
“U” and the bale was previously processed under “C” or “D” transaction code			use AWP bale value reported on the original transaction.	
Rules	<ul style="list-style-type: none"> See 7-CN for schedule of premiums and discounts. See subparagraph E for rules about timing of submissions. Value for this cannot be negative. Under Transaction Code “C” or “D”, if anything other than “Y” or “N”, including spaces or left blank, the ACRE indicator defaults to “N”. 			

--*

--146.5 AWP Bale Value (Continued)--

B Calculations for “C” * * * Transactions

The following table provides instructions and information for calculating AWP bale value for “C” * * * transactions.

Step	Action	AWP Bale Value
1	Adjust AWP for: <ul style="list-style-type: none"> • (+/-) premiums and discounts • FCA, if applicable, or • allowable CCA [57], if applicable. Note: If result is negative, enter zeros.	0.3245 +0.0550 -0.0106 <u>0.0000</u> 0.3689
2	Multiply: <ul style="list-style-type: none"> • step 1 result • times Net Bale Weight [20] not to be less than 325 pounds or exceed 600 pounds net weight. 	0.3689 $\begin{array}{r} \times \quad 530 \\ \hline 195.517 \end{array}$
3	This is a signed field. Enter step 2 result: <ul style="list-style-type: none"> • without the decimal point • with the appropriate final alpha character. 	1955B
Rules		
<ul style="list-style-type: none"> • CMA shall use AWP in effect when CMA authorizes CCB to transfer funds to CCC. • LSA shall use AWP in effect when funds are received by LSA • Loan repayment and LDP transactions shall both check for CCA and FCA. <p>Note: CCA and FCA apply to bales of different qualities and cannot both apply to the same bale.</p> <ul style="list-style-type: none"> • For terminated transfer bales, CMA/LSA shall use AWP as provided by PSD. 		

--146.5 AWP Bale Value (Continued)--

C Calculations for “D” Transactions

The following table provides instructions and information for calculating AWP bale value for “D” transactions.

Notes: LSA’s shall use AWP on Document Received/Gin Date [32] for all “D” transactions.

CMA’s shall for:

- “gin direct” LDP, use AWP on Document Received/Gin Date [32]
- other than “gin direct” LDP, use AWP on Advance/LDP Date [31].

Step	Action	Example
1	Subtract: <ul style="list-style-type: none"> • *--AWP rate (+/- premiums and discounts), minus--* • allowable CCA [57] or FCA (.0106), if applicable. Adjusted AWP Rate	0.3245 <u>0.0106</u> 0.3139
2	Subtract: <ul style="list-style-type: none"> • NALR, minus • step 1 result. 	0.5200 <u>- 0.3139</u> 0.2061
3	Multiply: <ul style="list-style-type: none"> • step 2 result, times • Net Bale Weight [20] not to be less than 325 pounds or exceed 600 pounds net weight. 	0.2061 <u>x 530</u> 109.233
4	This is a signed field. Enter step 3 results only if lower than the loan rate figured in Field 75. If the loan rate is lower, the loan *--rate should be used.--*	1092C
Rules		
Loan repayment and LDP transactions shall both check for applicable CCA and FCA adjustments. CCA and FCA apply to bales of different qualities and cannot both apply to the same bale.		

***--146.5 AWP Bale Value (Continued)**

D Calculations for “D” Transactions Affected by ACRE

The following table provides instructions for calculating AWP bale value for “D” transactions affected by ACRE.

Note: LSA’s shall use AWP on Document Received/Gin Date [32] for all “D” transactions.

Step	Action	Example
1	Subtract: <ul style="list-style-type: none"> • AWP rate, minus • (+/-) premiums and discounts • minus allowable CCA [57] or FCA (0.106), if applicable. Adjusted AWP Rate	.3245 -.0550 <u>-.0106</u> .2589
2	Multiply: <ul style="list-style-type: none"> • adjusted AWP rate from step 1 • times Net Bale Weight [20], not to be less than 325 pounds or exceed 600 pounds net weight. 	.2589 <u>x 530</u> 137.217
3	Round step 2 result to 2 decimal places.	137.22
4	This is a signed field. Enter step 2 result: <ul style="list-style-type: none"> • without the decimal point • with the appropriate final alpha character. 	1372B
Rules	IF adjusted AWP rate is...	THEN...
	greater than ACRE adjusted loan rate	use zero LDP rate.
	less than ACRE adjusted loan rate	subtract adjusted AWP rate from ACRE adjusted loan rate.
Note: The result of this table calculation will not affect the net repay. The result is being used to extract the calculation of the adjusted AWP rate to field 75 in determining the ACRE LDP.		

--*

E Timing of Submissions

The following rules apply to timing of submissions for “C”, * * * “T”, or “D” transactions and the appropriate AWP and CCA. Transmissions sent to KC-ADC/PSCAO/CLG any time:

- Thursday shall use AWP and CCA in effect on Thursday
- Friday shall use AWP and CCA in effect on Friday.

147 Field 60, Storage Forgiven

A Definitions of Acquisition Value and Preliminary Forgiven

The following terms are used to determine upland cotton repayment amounts.

- Acquisition value is the sum of:
 - accrued unpaid storage charges during the loan period
 - plus Principal + Interest [56].

Notes: For accrued storage charge calculation instructions for warehouses charging a:

- monthly storage rate, see subparagraph C
- daily storage rate, see subparagraph D.

Accrued storage applies to the time period between the Storage Stop Date [34] and the:

- Advance/LDP Date [31] for CMA’s
- Document Received/Gin Date [32] for LSA’s.

- Preliminary forgiven is the total amount of all forgiven fields (storage, interest, and principal). The following table provides instructions on how to calculate preliminary forgiven.

Step	Action	AWP Bale Value
1	<ul style="list-style-type: none"> • Accrued unpaid storage charges for the initial loan period, plus • Principal + Interest [56], equals • Acquisition Value 	<p style="text-align: right;">5.75 +253.80 <u>259.55</u></p>
2	<ul style="list-style-type: none"> • Acquisition Value, minus • AWP Bale Value * * *, equals • Preliminary Forgiven 	<p style="text-align: right;">259.55 - 148.67 <u>110.88</u></p>

147 Field 60, Storage Forgiven (Continued)

B Completion Instructions

The following table provides instructions and information on completing Field 60.

Contents	Unpaid accrued storage charges forgiven by CCC for the loan period when the AWP Bale Value * * * is less than acquisition value.		
Action	Step 1	Action	
		IF the Commodity Code [11] is...	AND the Transaction Code [8] is...
	“U”	“C” * * * or “U”	THEN... go to step 2.
	“E”	other than “C” * * *	enter zeros.
			enter zeros.
	2	IF preliminary forgiven is...	THEN...
	equal to or greater than storage accrued (108.32 > 5.75)	enter the total amount of storage due; all is forgiven.	57E
	less than storage accrued (4.56 < 5.75)	enter the amount of preliminary forgiven.	45F
	Note: See subparagraph C for monthly rate calculations and subparagraph D for daily rate calculations for total accrued storage.		
Rules	<ul style="list-style-type: none"> • Applies only to upland cotton. • Tariff rates are used in calculations. • When the AWP Bale Value * * * is less than Loan Principal [41], all storage is forgiven. • Applies only to storage between the Storage Stop Date [34] and the: <ul style="list-style-type: none"> • Advance/LDP Date [31] for CMA’s • Document Received/Gin Date [32] for LSA’s. 		

147 Field 60, Storage Forgiven (Continued)

C Storage Calculations, Monthly Rate

The following table provides instructions and information on how to calculate storage accrued on cotton stored in a warehouse charging a monthly storage fee. A loan period may cover more than 1 tariff rate. Calculate and round once per tariff rate.

Note: The following table covers 2 tariff rates.

Step	Action	Example
First Partial Month Calculation		
--1	Storage Stop Date [34] <ul style="list-style-type: none"> minus total number of denied (outside) storage credit days equals adjusted storage stop date. <p>Note: Storage costs are to be adjusted from the latest storage tariff rate for denied (outside) storage credit days.</p>	$\begin{array}{r} \text{(Oct. 31)} \quad 304 \\ \text{(Oct. 26)} \quad \underline{- 5} \\ 299\text{--} \end{array}$
2	From the earlier of the following: <ul style="list-style-type: none"> date before rate change, if applicable end of first loan month adjusted storage stop date. <p>Minus:</p> <ul style="list-style-type: none"> for CMA's, Advance/LDP Date [31] for LSA's, Document Received/Gin Date [32] for LSA's. <p>Add 1 day.</p>	$\begin{array}{r} \text{(Oct. 31)} \quad 304 \\ \text{(Oct. 10)} \quad \underline{-283} \\ 21 \\ + \quad \underline{1} \\ 22 \end{array}$
3	Divide number of: <ul style="list-style-type: none"> loan days in the first month (step 2), by days in the month. 	$\begin{array}{r} 22 \\ \div \quad \underline{31} \\ 0.709677 \end{array}$
4	Round step 2 result to 4 decimal places.	0.7097
Last Partial Month Storage at First Tariff Rate (if applicable)		
5	Divide: <ul style="list-style-type: none"> last day of storage at first tariff rate (adjusted storage stop date, if only 1 tariff used), by the number of days in this month. 	$\begin{array}{r} \text{(Jan. 15)} \quad 15 \\ \div \quad \underline{31} \\ 0.4838709 \end{array}$
6	Round step 5 result to 4 decimal places.	0.4839

***--148 Field 61, Reserved**

A Completion Instructions

The following table provides instructions and information on how to complete Field 61.

Contents	Reserved for future use.
Action	Fill field with spaces, not nulls.
Rules	

--*

* * *

149 Field 62, Interest Forgiven

A Completion Instructions

The following table provides instructions and information on completing Field 62.

Contents	Loan period interest forgiven		
Action	IF the Commodity Code [11] is...	AND the Transaction Code [8] is...	THEN...
	“U”	“C” * * * or “U” other than “C” * * *	go to subparagraph B. enter zeros.
	“E”		enter zeros.
Rules	<ul style="list-style-type: none"> Applies only to upland cotton. When AWP Bale Value * * * is less than Loan Principal [41], all interest is forgiven. 		

B Calculation

The following table provides instructions on calculating Field 62.

Step	Action	Example
1	Interest Forgiven equals: <ul style="list-style-type: none"> preliminary forgiven, minus Storage Forgiven [60]. * * *	110.88 - 5.75 116.63
2	IF the result of step 1 is...	THEN enter...
	less than or equal to zero	zero.
	greater than zero and less than interest due CCC	result of step 1.
	equal to or greater than interest due CCC	total interest due CCC. 1.52
3	This is a signed field. Enter result of step 2: <ul style="list-style-type: none"> without the decimal point with the appropriate final alpha character. 	15B

***--150 Field 63, ACRE Indicator**

A Completion Instructions

The following table provides instructions and information on completing Field 63.

Contents	If the producer is signed up for ACRE, the loan rate amount is reduced by 30 percent.		
	IF the producer is...		THEN indicator should be...
	participating under ACRE		“Y”.
	not participating under ACRE		“N”.
Action	IF the Commodity Code [11] is...	AND the Transaction Code [8] is...	THEN in the ACRE indicator [63]...
	“U”	“A” or “D”	ENTER “N”.
	“U”	“A” or “D”	ENTER “Y”.
	“E”	“A”	ENTER “N”.
	“E”	“A”	ENTER “Y”.
	“U” or “E”	“C”, “T”, “I”, “F”, or “U”	enter the “A” transaction’s indicator entry.
Rules	Under Transaction Code “A” or “D”, if anything other than “Y”, including spaces or left blank, the ACRE indicator defaults to “N”.		

151 Field 64, Reserved

A Completion Instructions

The following table provides instructions and information on completing Field 64.

Contents	Reserved for future use.
Action	Fill field with spaces, not nulls.
Rules	

--*

152 Field 65, Principal Forgiven

A Completion Instructions

The following table provides instructions and information on how to complete Field 65.

Contents	Principal, authorized by CCC, which is forgiven when the AWP Bale Value * * * is less than Loan Principal [41].		
Action	IF the Transaction Code [8] is...	AND the Commodity Code [11] is...	THEN...
	"C" * * *	"U"	go to subparagraph B.
	other than "C"	"E"	enter zeros.
Rules	Applies only to upland cotton.		

B Calculation

The following table provides instructions on how to calculate Field 65.

IF AWP Bale Value * * * is...	THEN...	AWP Bale Value
less than Loan Principal [41]	subtract: <ul style="list-style-type: none"> • Loan Principal [41] • minus AWP Bale Value. * * * 	252.28 - 148.67 103.61
equal to or greater than Loan Principal [41]	enter zeros.	00000

153 Field 66, Reserved

A Completion Instructions

The following table provides instructions and information on how to complete Field 66.

Contents	Reserved for future use.
Action	Fill field with spaces, not nulls.
Rules	

***--154 Field 67, Reserved**

A Completion Instructions

The following table provides instructions and information on how to complete Field 67.

Contents	Reserved for future use.
Action	Fill field with spaces, not nulls.
Rules	

--*

155 Field 68, Reserved

A Completion Instructions

The following table provides instructions and information on how to complete Field 68.

Contents	Reserved for future use.
Action	Fill field with spaces, not nulls.
Rules	

156 Field 69, Net Market Gain

A Completion Instructions

The following table provides instructions and information on how to complete Field 69.

Contents	*--Net market gain received by CMA/LSA.--*		
Action	IF the Commodity Code [11] is...	AND the Transaction Code [8] is...	THEN...
	“U”	“C” * * * or “D”	go to subparagraph B.
		other than “C” * * * or “D”	enter zeros.
	“E”		enter zeros.
Rules	Applies only to upland cotton.		

B Calculation

The following table provides instructions on how to calculate Field 69.

*--

Step	Action	New Market Gain
1	IF the Transaction Code [8] is...	THEN...
	“D”	enter LDP [75].
	“C”	subtract: <ul style="list-style-type: none"> • Loan Principal [41] • minus AWP Bale Value.
2	IF result of step 1 “C” Transaction Code is...	THEN enter...
	negative or zero	zeros.
	positive	step 1 result.
3	This is a signed field. Enter step 2 result: <ul style="list-style-type: none"> • without the decimal point • with the appropriate final alpha character. 	1036A

--*

157 Field 70, Interest Collected

A Completion Instructions

The following table provides instructions and information on how to complete Field 70.

Contents	Interest collected for the loan.		
Action	IF the Transaction Code [8] is...	AND the Commodity Code [11] is...	THEN...
	"C" * * *	"U"	go to subparagraph B.
		"E"	enter total interest due CCC.
	"I" or "T"		enter total interest due CCC.
	"U"		enter cumulative of total Interest *--Calculated [70] and Interest--* Forgiven [62] as reported on corresponding redemption transaction.
other than "C", * * * "I", "T", or "U"		enter zeros.	
Rules	When AWP Bale Value * * * is greater than Loan Principal [41], some or all interest from the loan period will be collected.		

B Calculation

The following table provides instructions on how to calculate Field 70.

Step	Action	Example
1	Subtract: <ul style="list-style-type: none"> interest due CCC (step 16, subparagraph 143 B, step 16), minus Interest Forgiven [62]. Result equals interest collected.	$\begin{array}{r} 1.52 \\ - 1.52 \\ \hline 0.00 \end{array}$
2	This is a signed field. Enter step 1 result: <ul style="list-style-type: none"> without the decimal point with the appropriate final alpha character (unless zero). 	0000

158 Field 71, Reserved

A Completion Instructions

The following table provides instructions and information on how to complete Field 71.

Contents	Reserved for future use.
Action	Fill field with spaces, not nulls.
Rules	

159 Field 72, Interest Penalty

A Completion Instructions

The following table provides instructions and information on how to complete Field 72.

Contents	Additional interest collected by CCC when a bale that was pledged as collateral for a loan and later removed from loan or for which LDP was obtained is discovered to have been ineligible for loan or LDP.		
Action	Step	Action	
	1	IF the Transaction Code [8] is...	AND bale was previously processed under... THEN...
		“U”	“C” * * * transaction “D” transaction
		other than “U”	enter zeros.
	2	IF, when bale was removed from loan, Net Repayment * * * [74] was...	THEN...
	less than Principal + Interest [56]	go to subparagraph B.	
	equal to or greater than Principal + Interest [56]	enter zeros.	
Rules	CCC’s program interest rate applies.		
	Definition of Program Interest Rate:	<u>Program interest rate</u> means CCC’s interest rate in effect on the Advance/LDP Date [31] adjusted for any applicable January 1 rate changes.	

159 Field 72, Interest Penalty (Continued)

B “C” * * * Interest Penalty Calculations

The following table provides instructions for calculating interest penalty associated with Transaction Code “U” for bales previously under loan.

Step	Action		Example
1	IF bale was redeemed with Transaction Code...	THEN using information from the redemption...	
	“C” * * *	add: <ul style="list-style-type: none"> • Storage Forgiven [60] • plus Interest Forgiven [62] • plus Net Market Gain [69]. 	$ \begin{array}{r} 5.75 \\ + 1.52 \\ + \underline{60.09} \\ 67.36 \end{array} $
	* * *	* * *	* * *
2	Multiply: <ul style="list-style-type: none"> • benefits received at time of redemption (step 1), times • CCC’s program interest rate(s). 		$ \begin{array}{r} 67.36 \\ \times \underline{0.02375} \\ 1.5998 \end{array} $
3	Divide: <ul style="list-style-type: none"> • step 2 result, by • 365. 		$ \begin{array}{r} 1.5998 \\ \div \underline{365} \\ 0.00438 \end{array} $
4	Round step 3 result to 4 decimal places.		0.0044

159 Field 72, Interest Penalty (Continued)

B “C” * * * Interest Penalty Calculations (Continued)

Step	Action	Example
5	Subtract: <ul style="list-style-type: none"> • the “U” transaction date, minus • the redemption date. 	$\begin{array}{r} \text{(Apr. 01)} \ 091 \\ \text{(Jan. 15)} \ -015 \\ \hline 76 \end{array}$
6	Multiply: <ul style="list-style-type: none"> • step 4 result, times • step 5 result. 	$\begin{array}{r} 0.0044 \\ \times \ 76 \\ \hline 0.3344 \end{array}$
7	Round step 6 result to 2 decimal places.	0.33
8	This is a signed field. Enter step 7 result: <ul style="list-style-type: none"> • without the decimal point • with the appropriate final alpha character. 	003C

159 Field 72, Interest Penalty (Continued)

C “D” Interest Penalty Calculations

The following table provides instructions for calculating interest penalty associated with Transaction Code “U” for bales for which LDP’s were obtained.

*--

Step	Action	Example
1	Multiply: <ul style="list-style-type: none"> LDP [75] amount, times CCC’s program interest rate. 	$\begin{array}{r} 103.62 \\ \times 0.2375 \\ \hline 2.460975 \end{array}$
2	Divide: <ul style="list-style-type: none"> step 1 result, by 365. 	$\begin{array}{r} 2.460975 \\ \div 365 \\ \hline 0.006742 \end{array}$
3	Round step 2 result to 4 decimal places for interest rate.	0.0067
4	Subtract: <ul style="list-style-type: none"> the unqualified date, minus the LDP date. 	$\begin{array}{r} (\text{Apr. 1: } 365 + 91) 456 \\ (\text{Oct. 10}) \quad \quad \quad - 283 \\ \hline 173 \end{array}$
5	Multiply: <ul style="list-style-type: none"> the daily interest rate (step 3), times number of days since LDP (step 4). 	$\begin{array}{r} 0.0067 \\ \times 173 \\ \hline 1.1591 \end{array}$
6	Round step 5 result to 2 decimal places.	1.16
7	This is a signed field. Enter step 6 result: <ul style="list-style-type: none"> without the decimal point with the appropriate final alpha character. 	011F

--*

160 Field 73, Reserved

A Completion Instructions

The following table provides instructions and information on how to complete Field 73.

Contents	Reserved for future use.
Action	Fill field with spaces, not nulls.
Rules	

161 Field 74, Net Repayment * * *

A Completion Instructions

The following table provides instructions and information on how to complete Field 74.

Contents	Loan liquidation amount.		
Action	IF the Transaction Code [8] is...	AND the Commodity Code [11] is...	THEN Net Repayment * * * [74] is...
	“C”	“U”	computed according to subparagraph B.
		“E”	Principal + Interest [56].
	* * *		* * *
	“I” or “T”		Principal + Interest [56].
	“U”		computed according to subparagraph C.
	other than “C”, * * * “I”, “T”, or “U”		zero.
Rules			

B “C” * * * Calculations

The following table provides instructions for calculating net repayment * * * amount for upland cotton cash loan repayments.

IF AWP Bale Value * * * is...	THEN Net Repayment * * * [74] is the sum of...	AWP Bale Value	Signed Field Entry
less than Loan Principal [41] * * *	<ul style="list-style-type: none"> • AWP Bale Value * * * • minus Storage Forgiven [60]. * * * 	197.65 - 7.63 190.02	1900B
greater than or equal to Loan Principal [41] * * *, but less than acquisition value	<ul style="list-style-type: none"> • Principal + Interest [56] • minus Storage Forgiven [60]. 	190.45 - 7.63 182.82	1828B
greater than acquisition value	Principal + Interest [56].	285.75	2857E

161 Field 74, Net Repayment * * * (Continued)

C “U” Calculations

The following table provides instructions for calculating net repayment amounts for “U” transactions.

IF the original Transaction Code was...	THEN using information recorded when bale was removed from loan or LDP was obtained, for subsequent “U” transaction, Net Repayment * * * [74] is...
“C” * * *	<ul style="list-style-type: none"> • Principal + Interest [56] • plus Interest Penalty [72].
“D”	<ul style="list-style-type: none"> • LDP [75] from the “D” transaction • plus Interest Penalty [72].
* * *	* * *

162 Field 75, LDP

A Completion Instructions

The following table provides instructions and information for completing Field 75.

*--

Contents	Payments issued to producers who choose not to pledge their cotton collateral for loan, but still want benefits.		
Action	IF the Transaction Code [8] is...	AND the ACRE Indicator is...	THEN...
	“D”	“N”	go to subparagraph B.
		“Y”	go to subparagraph C.
	“U” for a previously submitted “D”		record the amount from the “D” transaction.
	other than “D” or “UD”		enter zeros.
Rules	Cotton may be eligible for “D” or “A” transaction, but not both .		

--*

B Calculation

The following table provides instructions for calculating Field 75.

Step	Action	Example																
1	Calculate LDP rate. <ul style="list-style-type: none"> NALR minus AWP equals LDP Rate 	.5200 <u>-.3245</u> .1955																
		<p style="text-align: center;">OR</p> <table style="width: 100%; border: none;"> <tr> <td></td> <td style="text-align: center;"><u>FCA</u></td> <td style="text-align: center;"><u>CCA</u></td> </tr> <tr> <td>• NALR</td> <td style="text-align: right;">.5200</td> <td style="text-align: right;">.5200</td> </tr> <tr> <td>• minus AWP (.3245)</td> <td style="text-align: right;"><u>-.3245</u></td> <td style="text-align: right;"><u>-.3245</u></td> </tr> <tr> <td></td> <td style="text-align: right;">.1955</td> <td style="text-align: right;">.1955</td> </tr> <tr> <td>• plus FCA (.0106) or allowable CCA equals LDP rate.</td> <td style="text-align: right;"><u>+.0106</u></td> <td style="text-align: right;">or <u>.0000</u></td> </tr> <tr> <td></td> <td style="text-align: right;">.2061</td> <td style="text-align: right;">.1955</td> </tr> </table>		<u>FCA</u>	<u>CCA</u>	• NALR	.5200	.5200	• minus AWP (.3245)	<u>-.3245</u>	<u>-.3245</u>		.1955	.1955	• plus FCA (.0106) or allowable CCA equals LDP rate.	<u>+.0106</u>	or <u>.0000</u>	
	<u>FCA</u>	<u>CCA</u>																
• NALR	.5200	.5200																
• minus AWP (.3245)	<u>-.3245</u>	<u>-.3245</u>																
	.1955	.1955																
• plus FCA (.0106) or allowable CCA equals LDP rate.	<u>+.0106</u>	or <u>.0000</u>																
	.2061	.1955																
2	Calculate adjusted loan rate. <ul style="list-style-type: none"> Base Loan Rate (+/-) premiums and discounts equals Adjusted Loan Rate 	.5200 <u>+.0595</u> .5795																

162 Field 75, LDP (Continued)

B Calculation (Continued)

Step	Action	Example
3	Calculate LDP value using the rate of steps 1 and 2.	Method A (step 1) <ul style="list-style-type: none"> • LDP Rate .1955 • times Bale Weight [20] <u>x 530</u> <li style="padding-left: 20px;">103.62 • minus Denied Benefits [67] <u>- 43.52</u> • equals LDP Payment. 60.10 <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> • LDP Rate With FCA .2061 • times Bale Weight [20] <u>x 530</u> <li style="padding-left: 20px;">109.23 • minus Denied Benefits [67] <u>- 43.52</u> • equals LDP Payment. 65.71
		Method B (step 2) <ul style="list-style-type: none"> • Loan Rate .5795 • times bale rate [20]. <u>x 530</u> <li style="padding-left: 20px;">307.137 = 307.14
4	Enter the lowest applicable payment from step 3 (Method A or B). (In this example, it is the LDP payment without FCA.) This is a signed field. <ul style="list-style-type: none"> • without the decimal point • with the appropriate final alpha character. 	601 * * *

*--C Calculations Affected by ACRE

The following table provides calculations affected by ACRE.

Step	Action	Example
1	Calculate ACRE adjusted loan rate.	<ul style="list-style-type: none"> • Base Loan Rate .5200 • (+/-) premiums and discounts <u>- .0550</u> <li style="padding-left: 20px;">.4650 • adjusted loan rate <u>x .30</u> <li style="padding-left: 20px;">.1395 • less 30 percent adjusted loan rate
		<ul style="list-style-type: none"> • adjusted loan rate .4650 • minus less 30 percent adjusted loan rate <u>- .1395</u> • ACRE adjusted loan rate. .3255

--*

162 Field 75, LDP (Continued)

*--C Calculations Affected by ACRE (Continued)

Step	Action		Example
2	Calculate adjusted AWP rate.	<ul style="list-style-type: none"> • AWP rate • (+/-) premiums and discounts • minus FCA or CCA, if applicable • adjusted AWP rate. 	.3245 .0550 <u>- .0106</u> .2589
3	Calculate ACRE LDP rate.	<ul style="list-style-type: none"> • ACRE adjusted loan rate from step 1 • minus adjusted AWP rate from step 2 • ACRE LDP rate. 	.3255 <u>- .2589</u> .0666
4	Calculate ACRE LDP value.	<ul style="list-style-type: none"> • ACRE LDP rate from step 3 • times net weight • ACRE LDP. 	.0666 <u>x 530</u> 35.298 = 35.30
5	This is a signed field. <ul style="list-style-type: none"> • without the decimal point • with the appropriate final alpha character. 		353{
Rules	IF adjusted AWP is...		THEN...
	greater than ACRE adjusted loan rate		zero LDP rate.
	less than ACRE adjusted loan rate		subtract adjusted AWP rate from ACRE adjusted loan rate.

--*

163 Field 76, Reserved

A Completion Instructions

The following table provides instructions and information on how to complete Field 76.

Contents	Reserved for future use.
Action	Fill field with spaces, not nulls.
Rules	

*--164 Field 77, Reserved

A Completion Instructions

The following table provides instructions and information on how to complete Field 77.

Contents	Reserved for future use.
Action	Fill field with spaces, not nulls.
Rules	

--*

165 Field 78, Net Correction Amount

A Completion Instructions

The following table provides instructions and information on how to complete Field 78.

Contents	The amount of funds transferred because of a loan or bale record correction.
Action	Enter the difference between the amount previously reported and the corrected amount shown in the fields in subparagraph B.
Rules	<p>For “U” transactions, report:</p> <ul style="list-style-type: none"> • new Net Repayment * * * Amount [74] •*--minus old Net Repayment Amount [74] reported on “C” or “D” transaction--* • corrections: <ul style="list-style-type: none"> • increasing the previously reported amounts are positive • decreasing the previously reported amounts are negative. <p>Note: This is a signed field. Enter the appropriate final alpha character.</p>

B Fields Related to Correction

The following table shows the fields being corrected for each transaction code classification.

IF the affected Transaction Code [8] is...	THEN the field being corrected is...
“A”	41.
“C”, * * * “I”, “T”, or “U”	74.
* * *	* * *
“F”	54.
“D” or “UD”	75.

166 Fields 79 Through 83, Reserved

A Completion Instructions

The following table provides instructions and information on how to complete Fields 79 through 83.

Contents	Reserved for future use.
Action	Fill field with spaces, not nulls.
Rules	

167-170 (Reserved)

*--171 Field 84, Reserved

A Completion Instructions

The following table provides instructions and information on how to complete Field 84.

Contents	Reserved for future use.
Action	Fill field with spaces, not nulls.
Rules	

--*

***--172 Field 85, Reserved**

A Completion Instructions

The following table provides instructions and information on how to complete Field 85.

Contents	Reserved for future use.
Action	Fill field with spaces, not nulls.
Rules	

173 Field 86, Reserved

A Completion Instructions

The following table provides instructions and information on how to complete Field 86.

Contents	Reserved for future use.
Action	Fill field with spaces, not nulls.
Rules	

--*

174 Fields 87 Through 90, Reserved

A Completion Instructions

The following table provides instructions and information on how to complete Fields 87 through 90.

Contents	Reserved for future use.
Action	Fill field with spaces, not nulls.
Rules	

175, 176 (Reserved)

177 (Withdrawn--Amend. 8)

--178 Field 91, CCC-633 EZ Flag--

A Completion Instructions

The following table provides instructions and information on how to complete Field 91.

Contents	*--A flag indicating an LSA "D" transaction involving CCC-633 EZ.	
Action	IF the transaction is...	THEN enter...
	gin-direct "D": <ul style="list-style-type: none"> • processed by LSA • for which CCC-633 EZ has been approved 	"01".
	other than gin-direct "D": <ul style="list-style-type: none"> • processed by LSA • for which CCC-633 EZ has been approved--* 	"00".
Rules	CMA's must enter zeros.	

179 Field 92, Compression Code

A Completion Instructions

The following table provides instructions and information on how to complete Field 92.

Contents	Code indicating the bale's compression status.		
Action	Step 1	Action	
		IF the Transaction Code [8] is...	THEN...
		"A" * * * or "F"	go to step 2.
	other than "A" * * * or "F"	enter spaces.	
	2	Enter the bale's applicable compression code.	
Rules	7-CN, paragraph 184 provides compression status requirements and valid compression codes for loans.		

180 Field 93, "U" Transaction Indicator

A Completion Instructions

The following table provides instructions and information on how to complete Field 93.

Contents	The original Transaction Code [8] for a bale of cotton that had been processed under either Transaction Code "C" * * * or "D" and is now being reported under Transaction Code "U".
Action	Enter the original Transaction Code [8] for a bale of cotton that had been processed under either Transaction Code "C" * * * or "D" and is now being reported under Transaction Code "U".
Rules	

181 Field 94, Reserved

A Completion Instructions

The following table provides instructions and information on how to complete Field 94.

Contents	Reserved for future use.	
Action	Fill field with spaces, not nulls.	
Rules		

182 Field 95, Classing Remarks

A Completion Instructions

The following table provides instructions and information on how to complete Field 95.

Contents	Remarks reported by AMS on the bale’s classing record.	
Action	IF the Transaction Code [8] is...	THEN...
	“A”, “C”, “D”, “F”, “I”, * * * “T”, “U”, or “UD”	enter zeros.
Rules	COPS receives classing directly from AMS.	

183 Field 96, Uniformity

A Completion Instructions

The following table provides instructions and information on how to complete Field 96.

Contents	Uniformity reported by AMS on the bale’s classing record	
Action	IF the Transaction Code {8} is...	THEN...
	“A”, “C”, “D”, “F”, “I”, * * * “T”, “U”, or “UD”	enter zero.
Rules	COPS receives classing directly from AMS.	

184 Field 97, Transmission Number

A Completion Instructions

The following table provides instructions and information on completing Field 97.

Contents	ID number assigned by CMA or LSA to a single transmission.
Action	Enter the next sequential number.
Rules	<p>Transmission numbers:</p> <ul style="list-style-type: none"> • shall begin with “00001” on June 1 for each crop year • can be sequential or non-sequential within the crop year. <p>Multiple crop years may be reported on a single transmission.</p> <p>Transmission with duplicate numbers will be rejected.</p> <p>A file transmission number cannot be used more than once during the same crop year. The file transmission number for rejected files cannot be reused as in the past.</p> <p>* * *</p> <p>Note: When end of crop year (May 31) falls on a weekend or holiday, contact PSCAO for instructions.</p>

185 Fields 98 and 99, Reserved

A Completion Instructions

The following table provides instruction and information on how to complete Fields 98 through 99.

Contents	Reserved for future use.
Action	Fill field with spaces, not nulls.
Rules	

186-195 (Reserved)

Section 4 (Reserved)

196-215 (Reserved)

Section 5 CCC-719 Trailer Record Requirements

216 CCC-719 Trailer Record Descriptors

*--A Completion Instructions

The following table provides a summary of data requirements for CCC-719 submissions processed by ACRS. The rules in subparagraph 67 B apply.

Field	Name	Position	Size	Type	Format	Transaction Code	
						"S"	
1	CMA or LSA Code	1	6	N	9(06)	•	
2	Reserved	7	3	N	Spaces		
3	Crop Year	10	2	N	9(02)	•	
4	Transaction Date	12	6	N	MMDDYY	•	
5	Transaction Code	18	2	A	X(02)	•	
6	Batch Sequence Number	20	4	N	9(04)	•	
7	Reserved	24	7	N	9(07)		
8	Reserved	31	7	N	S9(07)		
9	Reserved	38	11	N	S9(09)V99		
10	Reserved	49	11	N	S9(09)V99		
11	Reserved	60	11	N	S9(09)V99		
12	Reserved	71	11	N	S9(09)V99		
13	Reserved	82	9	N	S9(07)V99		
14	Charges	91	9	N	S9(07)V99	•	
15	Reserved	100	9	N	S9(07)V99		
16	Reserved	109	9	N	S9(07)V99		
17	Reserved	118	5	N	zeros		
18	Reserved	123	11	N	S9(09)V99		
19	Reserved	134	9	N	zeros		
20	Reserved	143	1	A	X		
21	Net Correction Amount	144	9	N	S9(07)V99	•	
22	CCC-719 Trailer Indicator	153	6	A	X(06)	•	
23	Invoice Number	159	13	N	9(13)	•	
24	New Transmission Number	172	5	N	9(05)	•	
25	Reserved	177	274		Spaces		

--*

B Rules

CCC-719 trailers are **not** required in ACRS **except** for * * * "S" transactions. When submitting CCC-719 trailers for * * * "S" transactions, a Bale Detail Record is **required** to accompany the CCC-719 trailer. The Bale Detail Record will be processed and ACRS will generate a Transmission Report for valid bales with the authorization code and money amount to be wired. An e-mail is **required** to be sent to Diana Johnson at **diana.johnson@kcc.usda.gov** providing the transmission number, batch number, amount, and date banked for * * * "S" transactions. On an automated "S" transaction, a CCC-719 trailer record is required for each invoice number.

217 Field 1, CMA/LSA Code

A Completion Instructions

The following table provides instructions and information on how to complete Field 1.

Contents	Code number assigned to CMA or LSA by CCC.
Action	Enter the individual CMA's or LSA's code number.
Rules	

*--218 Field 2, Reserved

A Completion Instructions

The following table provides instructions and information on how to complete Field 2.

Contents	Reserved for future use.
Action	Fill field with zeros.
Rules	

--*

219 Field 3, Crop Year

A Completion Instructions

The following table provides instructions and information on how to complete Field 3.

Contents	Crop year in which the cotton was produced.
Action	Enter the last 2 digits of the crop year of production.
Rules	Must match Crop Year [10] on bale detail record.

220 Field 4, Transaction Date

A Completion Instructions

The following table provides instructions and information on how to complete Field 4.

Contents	Date documents are processed by CCB.	
Action	IF the Transaction Code [5] is...	THEN this field shall...
	“A” or “D”	match Advance/LDP Date [31] or Document Received/Gin Date [32] in the bale detail record.
	“C”, “T”, * * * “F”, or “I”	match Redemption/Forfeiture Date [33] in the bale detail record.
	* * *	* * *
	“U”	match Unqualified Redemption * * * Date [35] in the bale detail record.
	“S” * * *	be the date funds are received by CCB.
	“X”	be the same date as the Correction Date [37] entered in the bale detail record.
Rules		

221 Field 5, Transaction Code

A Completion Instructions

The following table provides instructions and information on how to complete Field 5.

Contents	*--Code indicating the type of transaction being reported.--*					
Action	Enter 1 of the following Transaction Codes:					
	• “A” * * *	• “C” * * *	• “D” • “S”	• “F” • “U”	• “I” * * *	• “T”
Rules						

222 Field 6, Batch Sequence Number

A Completion Instructions

The following table provides instructions and information on how to complete Field 6.

Contents	A number assigned by CMA or LSA that identifies a single transaction code's activity being reported to CCC.
Action	Enter a number.
Rules	<ul style="list-style-type: none"> • Shall include activity for 1 day only. • All transaction codes, except "S" * * *, must match Batch Sequence Number [9] on the bale detail record.

*--223 Field 7, Reserved

A Completion Instructions

The following table provides instructions and information on how to complete Field 7.

Contents	Reserved for future use.
Action	Fill field with zeros.
Rules	

--*

***--224 Field 8, Reserved**

A Completion Instructions

The following table provides instructions and information on how to complete Field 8.

Contents	Reserved for future use.
Action	Fill field with zeros.
Rules	

225 Field 9, Reserved

A Completion Instructions

The following table provides instructions and information on how to complete Field 9.

Contents	Reserved for future use.
Action	Fill field with zeros.
Rules	

226 Field 10, Reserved

A Completion Instructions

The following table provides instructions and information on how to complete Field 10.

Contents	Reserved for future use.
Action	Fill field with zeros.
Rules	

227 Field 11, Reserved

A Completion Instructions

The following table provides instructions and information on how to complete Field 11.

Contents	Reserved for future use.
Action	Fill field with zeros.
Rules	

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***--228 Field 12, Reserved**

A Completion Instructions

The following table provides instructions and information on how to complete Field 12.

Contents	Reserved for future use.	
Action	Fill field with zeros.	
Rules		

229 Field 13, Reserved

A Completion Instructions

The following table provides instructions and information on how to complete Field 13.

Contents	Reserved for future use.	
Action	Fill field with zeros.	
Rules		

--*

230 Field 14, Charges

A Completion Instructions

The following table provides instructions and information on how to complete Field 14.

Contents	Amount of warehouse (storage and receiving) charges accrued between Storage Start Date [30] and Advance/LDP Date [31] shown on the COPS invoice for prior "F" transactions.	
Action	IF the Transaction Code [5] is...	THEN enter...
	"S"	amount of warehouse charges associated with the batch.
	other than "S"	zeros.
Rules	Must equal the amount stated on the Producer Collection Letter on the COPS website. COPS generates an e-mail to CMA/LSA providing an Invoice Number [23], which ties to the appropriate Producer Collection Letter.	

***--231 Field 15, Reserved**

A Completion Instructions

The following table provides instructions and information on how to complete Field 15.

Contents	Reserved for future use.
Action	Fill field with zeros.
Rules	

232 Field 16, Reserved

A Completion Instructions

The following table provides instructions and information on how to complete Field 16.

Contents	Reserved for future use.
Action	Fill field with zeros.
Rules	

--*

233 Field 17, Reserved

A Completion Instructions

The following table provides instructions and information on how to complete Field 17.

Contents	Reserved for future use.
Action	Fill field with spaces.
Rules	

***--234 Field 18, Reserved**

A Completion Instructions

The following table provides instructions and information on how to complete Field 18.

Contents	Reserved for future use.
Action	Fill field with zeros.
Rules	

--*

235 Field 19, Reserved

A Completion Instructions

The following table provides instructions and information on how to complete Field 19.

Contents	Reserved for future use.
Action	Fill field with spaces.
Rules	

***--236 Field 20, Reserved**

A Completion Instructions

The following table provides instructions and information on how to complete Field 20.

Contents	Reserved for future use.
Action	Fill field with zeros.
Rules	

--*

237 Field 21, Net Correction Amount

A Completion Instructions

The following table provides instructions and information on how to complete Field 21.

Contents	Difference between original CCC-719 and corrected CCC-719.
Action	Enter sum of all net correction fields for the batch.
Rules	

238 Field 22, CCC-719 Trailer Indicator

A Completion Instructions

The following table provides instructions and information on how to complete Field 22.

Contents	Code established to indicate record as a trailer record.
Action	ENTER "CCC719".
Rules	Must be reported for all transactions.

239 Field 23, Invoice Number

A Completion Instructions

The following table provides instructions and information on how to complete Field 23.

Contents	The COPS-generated producer collection invoice number for use in Repayment of Forfeiture Storage Charges [14].	
Action	IF the Transaction Code [5] is...	THEN enter...
	“S”	the 13-byte number from the COP Se-mail referencing the associated Producer Collection Letter on the COPS website. Example: 2001000999999
	other than “S”	zeros or spaces.
Rules	For use only if the “S” processing is automated at the CMA/LSA. Otherwise, FAX CCC-719 with this number included, according to paragraph 418.	

240 Field 24, Reserved

A Completion Instructions

The following table provides instructions and information on how to complete Field 24.

Contents	Reserved for future use.
Action	Fill field with spaces.
Rules	

241-247 (Reserved)

Section 8 LDP Submissions

293 Supplying Special LDP’s to CCC

A Overview

Eligible cotton stored in an approved warehouse is sometimes shipped before classing data is received. This cotton is eligible for LDP although it is not covered by normal or “gin direct” LDP procedures in Section 3. This section provides instructions on how these special LDP’s shall be initially supplied to CCC.

B Procedures

The following table lists the steps to complete to obtain an LDP on eligible cotton stored in an approved warehouse and shipped before classing data is available.

Step	Action
1	Obtain warehouse, warehouse receipt, gin code, and gin tag information.
2	Submit an e-mail to KC-ADC/PSCAO/CLG with a separate transmission attachment using “Z” transaction according to subparagraph 294 A.
3	Obtain class information.
4	Submit “D” transaction as instructed in subparagraph 294 B.
5	Obtain LDP funds from CCB.

C Special Instructions

The following special instructions apply when the “D” transaction is submitted:

- Advance/LDP Date [31] shall not be before the storage start date or after the shipment date
- AWP Bale Value * * * for the subsequent “D” transaction shall be based on AWP in effect on Advance/LDP Date [31] on this special “Z” submission
- **all** submissions must be sent to NITC using instructions in paragraph 66
- subsequent “D” transactions must be submitted within 60 calendar days.

294 Special LDP Processing

A “Z” Instructions

The following table provides bale detail field instructions for “Z” records sent as e-mail *--attachments to KC-ADC/PSCAO/CLG.--*

Notes: Position, size, type, and format instructions in Section 3 shall be followed for all fields reported on this 450-byte record.

Fields not specified in the following table shall be “reserved” on “Z” transactions.

Field		Contents
Number	Name	
1	CMA/LSA Code	Code number assigned to CMA or LSA by CCC.
8	Transaction Code	Code “Z” indicating the special submission.
10	Crop Year	Crop Year in which the bale of cotton was produced.
13	Current Warehouse	ID number for the warehouse where the cotton is stored.
14	Warehouse Receipt Number	ID number for the specific bale of cotton.
16	Gin Code	USDA’s code for the gin where the cotton was baled.
17	Gin Tag Number	ID number assigned to the bale at the gin.
31	LDP Date	Date e-mail and “Z” bale detail attachment are sent to *--KC-ADC/PSCAO/CLG. This locks in the AWP--* date to be used later for LDP processing.

B Subsequent “D” Instructions

When submitting “D” records for previously submitted “Z” transactions, prepare according to paragraph 67 with 1 addition, complete Module Number [29] by entering “Z12345678Z”.

295-304 (Reserved)

Section 9 (Reserved)

305-324 (Reserved)

Section 11 LSA IRS Trailer Record Requirements

350 IRS Trailer Record(s)

A When Required

LSA’s shall submit an IRS trailer record each time a producer:

- receives a market gain through a “C”, “D”, or “F” * * * transaction
- has a change made in a market gain already reported through:
 - a correction to the “C”, “D”, or “F” * * * transaction
 - repayment of all or part of the market gain by a “U” * * * transaction
- receives storage forgiven through a “C” * * * transaction beginning in calendar year 2008.

Note: The IRS trailer shall include only valid bales. Therefore, the trailer should be transmitted after receipt of the ACRS Transmission Report, which will indicate any bales that may get rejected from the transmission.

B Record Descriptor

The following provides a summary of data requirements of fields related to the IRS trailer record.

Notes: The electronic rules in paragraph 66 also apply to IRS trailer record submissions.

Fields 9, 10, and 11 are repeated for each producer involved in a loan or LDP.

Up to 14 separate producers can be represented on a single IRS trailer for a given loan or LDP. If more exist, contact KC-ADC/PSCAO/CLG.

Field	Name	Position	Size	Type	Format
1	LSA Code	1	6	N	9(06)
2	Correction Indicator	7	1	A	X
3	Transaction Code	8	1	A	X
4	Batch Sequence Number	9	4	N	9(04)
5	Crop Year	13	2	N	9(02)
6	Loan/LDP Number	15	5	N	9(05)
7	Transaction Date	20	6	N	9(06)
8	Farm Number	26	7	N	9(07)
9	ID Number (producer 1)	33	9	N	9(09)
10	ID Type (producer 1)	42	1	A	X
11	Amount Reported to IRS (producer 1)	43	9	N	S9(07)V99
9	ID Number (producer 2)	52	9	N	9(09)
10	ID Type (producer 2)	61	1	A	X
11	Amount Reported to IRS (producer 2)	62	9	N	S9(07)V99
9	ID Number (producer 14)	280	9	N	9(09)
10	ID Type (producer 14)	289	1	A	X
11	Amount Reported to IRS (producer 14)	290	9	N	S9(07)V99
12	Reserved	299	1		Spaces

350 IRS Trailer Record(s) (Continued)

C Record Descriptors for Storage Forgiven

For calendar year 2008 and subsequent years, LSA’s shall submit a separate IRS trailer record each time a producer receives storage forgiven through a “C” * * * transaction.

The record descriptor to report storage forgiven will be the same as subparagraph B with the exception of the transaction code, Field 3.

The following transaction type table applies.

Transaction Type	ACRS Transaction Code	Marketing Gain Transaction Code	Storage Forgiven Transaction Code
Cash Market Gain	C	C	
LDP	D	D	
Loan Forfeiture	F	F	
Certificate Market Gain	* * *	* * *	
Unqualified Cash Market Gain	U	U	
* * *	* * *	* * *	
Cash Storage Forgiven	C		W
Certificate Storage Forgiven	* * *		* * *
Unqualified Cash Storage Forgiven	U		Y
* * *	* * *		* * *

351 Field 1, LSA Code

A Completion Instructions

The following table provides instructions and information on completing Field 1.

Contents	Code number assigned to LSA by CCC.
Action	Enter the individual LSA's code number.
Rules	Must match code reported on: <ul style="list-style-type: none"> • bale detail record for "C", "D", "F", * * * or "U" transactions * * * • name and address record.

352 Field 2, Correction Indicator

A Completion Instructions

The following table provides instructions and information on completing Field 2.

Contents	Identifies a correction to a prior record.	
Action	IF a correction is made to...	THEN a corrected trailer record is...
	a previous IRS trailer record	required. ENTER "X" in this field.
	bale detail record in which a market gain, storage forgiven, or LDP is affected	
	bale detail record in which market gain, storage forgiven, or LDP is not affected	not required.
Rules		

353 Field 3, Transaction Code

A Completion Instructions for Reporting Market Gain

The following table provides instructions and information on completing Field 3 for market gain.

Contents	A code indicating the type of transaction being reported.		
Action	IF the bale detail record Transaction Code is...	AND...	THEN...
	“C” or “D” * * *	bale detail record Field 69 or 75, is greater than zero	enter the detail record’s transaction code.
	“U”	bale detail record Field 78 contains a repayment for Field 69 or 75	
	“F”		
	* * *	* * *	* * *
	”C”, “D”, * * * or “U”	Fields 69, 75, and 78 are all zero	no trailer record is required.
* * *	* * *		
Rules	Must be the same as reported on the bale detail record.		

B Completion Instructions for Reporting Storage Forgiven

The following table provides instructions and information on completing Field 3 for storage forgiven.

Contents	A code indicating the type of transaction being reported.		
Action	IF the bale detail record Transaction Code is...	AND...	THEN...
	“C”	bale detail record Field 60 is greater than zero	enter the cash storage forgiven Transaction Code “W”.
	* * *		* * *
	“U”	bale detail record Field 78 contains a repayment for Field 60	enter the unqualified cash storage forgiven Transaction Code “Y”. * * *
“C” * * *	Fields 60 and 78 are all zeros	no trailer record is required.	

354 **Field 4, Batch Sequence Number**

A Completion Instructions

The following table provides instructions and information on completing Field 4.

Contents	A number assigned by LSA that identifies a single transaction code's activity being reported to CCC.	
Action	IF the Transaction Code is...	THEN enter the number from...
	"C", "D", "F", * * * or "U"	bale detail record Field 9.
	* * *	* * *
Rules	Batch sequence numbers must be the same as recorded on the bale detail record, CCC-719, or both.	

355 Field 5, Crop Year

A Completion Instructions

The following table provides instructions and information on completing Field 5.

Contents	Crop year in which the bale of cotton was produced.
Action	Enter the last 2 digits of the crop year of production.
Rules	Must be the same as Field 10 on the bale detail record for “C”, “D”, “F”, * * * or “U” transactions. * * *

356 Field 6, Loan/LDP Number

A Completion Instructions

The following table provides instructions and information on completing Field 6.

Contents	ID number assigned by LSA to all bales included in a single “A” or “D” transaction.
Action	If the Transaction Code [3] is “C”, “D”, “F”, * * * or “U”, enter the number in Field 12 of the bale detail record. * * *
Rules	

357 Field 7, Transaction Date**A Completion Instructions**

The following table provides instructions and information on completing Field 7.

Contents	Date documents are received at CCB	
Action	IF the Transaction Code is...	THEN enter...
	“C”, * * * or “F”	Redemption/Forfeiture Date [33] in the bale detail record.
	“D”	Advance/LDP Date [31] or Document Received/Gin Date [32] in the bale detail record.
	“U”	Unqualified Redemption/Forfeiture Date [35] in the bale detail record.
	* * *	* * *
Rules	Transaction date format mmddyy.	

358 Field 8, Farm Number**A Completion Instructions**

The following table provides instructions and information completing Field 8.

Contents	USDA’s code assigned to the farm where the cotton was grown.
Action	Enter ID number for the farm where the cotton was grown.
Rules	Add zeros to farm numbers of less than 7 digits in front of number to fill field.

359 Field 9, ID Number**A Completion Instructions**

The following table provides instructions and information on completing Field 9.

Contents	ID number for producer receiving a share of loan or LDP proceeds.	
Action	IF loan or LDP has...	THEN enter the ID number...
	multiple producers	for each producer associated with loan or LDP.
	only 1 producer	from field 5 of the bale detail record.
Rules	<ul style="list-style-type: none"> Field is repeated for each producer up to 14 until all producers have been Producer ID number must match that submitted in the name and address file. 	

360 Field 10, ID Type

A Completion Instructions

The following table provides instructions and information on completing Field 10.

Contents	Records the producer’s ID number type from the CMA process.
Action	Enter the ID type for each producer associated with the loan or LDP.
Rules	Field is repeated for each producer up to 14 until all producers have been reported.

361 Field 11, Amount Reported to IRS

A Completion Instructions for Market Gains

The following table provides instructions and information on completing Field 11 for market gains.

Contents	Net market gain or LDP for each producer on a specific loan or LDP.	
Action	IF Field 2 or 3 is...	THEN enter applicable amount related to...
	“C” * * *	Field 69 of the bale detail record.
	“D”	Field 75 of the bale detail record.
	“F”	Field 54 of the bale detail record.
	* * *	* * *
	“U”	<ul style="list-style-type: none"> • Field 69 of the bale detail record for prior “C” transactions. • Field 75 on the bale detail record for prior “D” transactions.
	“X”	bale detail correction amount.
Rules	<ul style="list-style-type: none"> • Field is repeated for each producer up to 14 until all producers have been reported. • For multiple producers, each producer must be reported individually and the sum for all producers reported must equal the applicable ACRS bale detail data. 	

361 Field 11, Amount Reported to IRS (Continued)

B Completion Instructions for Reporting Storage Forgiven

The following table provides instructions and information on completing Field 11 for storage forgiven.

Contents	Storage forgiven for each producer on a loan.	
Action	IF Field 2 or 3 is...	THEN enter applicable amount related to...
	“W” * * *	Field 60 of the bale detail record.
	“Y” * * *	Field 60 of the bale detail record for prior “C” transactions. * * *
Rules	<ul style="list-style-type: none"> Field is repeated for each producer up to 14 until all producers have been reported. For multiple producers, each producer must be reported individually and the sum for all producers reported must equal the applicable ACRS bale detail data. 	

362 Field 12, Reserved

A Completion Instructions

The following table provides instructions and information on how to complete Field 12.

Contents	Reserved for future use.
Action	Fill field with spaces.
Rules	

363-372 (Reserved)

Section 12 (Reserved)

373-392 (Reserved)

Section 13 (Withdrawn--Amend. 4)

393-398 (Withdrawn--Amend. 4)

399-417 (Reserved)

Part 5 Document Submissions

418 Overview

A Purpose

This part describes how CMA's and LSA's submit ACRS-related documents to CCC.

B FAX Numbers

--CMA's and LSA's shall FAX "S" CCC-719's to Diana Johnson, KCFO, FAD, CLIB at 816-926-1945.--

419 ACRS Procedures

A Overview

The following table provides ACRS procedures for CMA’s, LSA’s, ACRS, and CCB’s. These procedures apply to all transaction codes, except as specified.

Step	Action
1	<p>CMA or LSA:</p> <ul style="list-style-type: none"> • prepares individual Bale Detail records according to Part 4 • transmits Bale Detail records to NITC per paragraph 66 instructions • FAXes to KCFO a signed CCC-719 for “S” * * * transactions • prepares, if applicable, SF-LLL or CCC-674. <p>Note: See paragraph 422 for instructions.</p>
2	<p>ACRS:</p> <ul style="list-style-type: none"> • performs up-front edits on Bale Detail record to determine valid bales by confirming that: <ul style="list-style-type: none"> • CCC is the holder on EWR • no duplicate bale is in COPS • transactions are sequential and are not duplicated (“A” before redemption) • correction corresponds to prior transactions • fields are formatted correctly •*--creates Failed Output Report as described in subparagraph 66 I--* • processes Bale Detail records in the nightly batch cycle according to this handbook • totals money for accepted bales plus any “S” * * * trailers, then sends a corresponding authorization code to the CMA or LSA for CCB use • creates an Error Report on valid bales.
3	<p>CMA and LSA authorizes its CCB to electronically transfer funds to or from CCC’s account at FRB using the authorization code and amount provided by ACRS.</p> <p>Note: CMA’s and LSA’s must designate a single bank account that will be used at CCB for all transfers to ACRS.</p>
4	<p>CCB transfers funds to or from CMA’s or LSA’s bank account from or to CCC’s FRB using the authorization codes provided by the applicable CMA or LSA.</p>

B Signature Authorizations Required

CMA’s and LSA’s shall provide CCB’s and KC-ADC/PSCAO/CLG sample signatures of officials authorized to certify CCC-719’s.

420 Formatting and Transmitting CCC-719's

A Rules

CCC-719 trailers are not required in ACRS. CCC-719 trailers transmitted with a Bale Detail Record for any transaction **except** * * * "S" are not used. The Bale Detail Record will be processed and ACRS will generate for valid bales a Transmission Report with the authorization code and money amount to be wired.

420.5 (Withdrawn--Amend. 8)

421 (Withdrawn--Amend. 2)

424 Loan Advances, Transaction Code “A”

A Submissions

The following table provides instructions for CMA’s and LSA’s to follow when preparing and submitting loan advance records.

Step	Action
1	Amend EWR’s to show CCC as holder and receive confirmation of holdership change.
2	Transmit electronic Bale Detail record to NITC after confirmation received from the Provider that CCC is the current receipt holder.
3	If either SF-LLL or CCC-674 is applicable, complete according to paragraph 422. * * *

425 Cash * * * Redemptions, Transaction Code “C” * * *

A Submissions

The following table provides instructions for CMA’s and LSA’s to follow when preparing and submitting cash * * * redemption records.

Step	Action
1	Transmit electronic Bale Detail record to NITC.
2	If either SF-LLL or CCC-674 is applicable, complete according to paragraph 422.

426 (Withdrawn--Amend. 6)

427 Trust Redemptions, Transaction Code “T”

A Policies

The following policies apply to “T” transactions:

- used to correct the receipt errors
- principal plus interest and all charges associated with a bale shall be paid to CCC
- bales removed from ACRS records with Transaction Code “T” are eligible for further loan and LDP activity
- CCC will automatically release the corresponding EWR to CMA or LSA.

B Submissions

--CMA’s and LSA’s shall prepare and submit trust redemption records and transmit--
electronic Bale Detail record to NITC.

* * *

428 (Withdrawn--Amend. 17)

429 Forfeitures, Transaction Code “F”

A Submissions

On the maturity date (last day of the maturity month), transmit the electronic Bale Detail record to NITC. If the month end falls on a weekend or holiday, the transmission can be sent the preceding Friday or following Monday, but the Redemption/Forfeiture Date [33] must equal the maturity date.

432 Unqualified Bales After Loan Removal, Transaction Code “U”

A Policies

The following policies apply to “U” transactions.

- A “U” transaction shall be completed upon discovery that bales of cotton were ineligible for loan or LDP benefits, for any reason, for bales:
 - under loan through ACRS, which have already been removed from ACRS by Transaction Code “C” * * *
 - processed by CMA under Transaction Code “D”.

Note: See subparagraph B for repayment amount policies.

- Bales whose records on ACRS are updated with Transaction Code “U” are **not** eligible for any further loan or LDP activity.

* * *

B Repayment Policies

Pay CCC for “U” transactions according to the following table.

IF bales were processed under...	THEN...
Transaction Code “C” * * *	<ul style="list-style-type: none"> • pay CCC principal plus interest and all charges associated with bale on the original date of repayment of ineligible bale • interest at original loan’s rate shall also be due CCC on difference between principal plus interest and all charges associated with bale on the original date of repayment and amount that was actually paid on original repayment date.
Transaction Code “D”	<ul style="list-style-type: none"> • pay CCC the deficiency payment • interest at CCC’s loan interest rate on date of “D” transaction shall also be due CCC on deficiency payment.
* * *	* * *

433 Loan Forfeiture Charges, Transaction Code “S”

A Introduction

Loan forfeiture charges are any unpaid storage charges for the time period before the cotton was pledged for loan. They occur when loan bales have been forfeited. COPS will send the applicable CMA or LSA an e-mail notification that a statement of charges due is on the COPS web site.

Note: LSA’s should refer to 1-CMA for additional information on how to collect these funds from producers.

B Timing of Payment

Payment shall be made within 3 workdays of when:

- CMA’s receive the e-mail from COPS
- LSA’s receive payment from producers.

C Submissions

The following table provides instructions for CMA’s and LSA’s to follow when preparing and submitting loan forfeiture warehouse repayment records.

Step	Action
1	If automated, transmit the CCC-719 Trailer record with another Bale Detail record to NITC. Include the COPS Invoice Number [23] obtained from the COPS web site.
2	Obtain authorization code (either manual or automated) for repayment of producer collection warehouse charges.
3	FAX a completed CCC-719 to Diana Johnson, FMD/FSC/KCMO, at 816-926-5940 and e-mail diana.johnson@kcc.usda.gov , when the automated or manual authorization is provided, with the following information: <ul style="list-style-type: none"> • authorization code • Producer Collection Invoice number • charges to be repaid as indicated on the COPS Producer Collection Invoice • number of bales forfeited • date of wire transfer.

434 (Withdrawn--Amend. 17)

Reports, Forms, Abbreviations, and Redelegations of Authority

Reports

This table lists all required reports of this handbook.

Reports Control Number	Title	Reporting Period	Submission Date	Negative Reports	Reference
PSL-71R	ACRS Error and Volume Report	Weekly		Required	2

Forms

This table lists all forms referenced in this handbook.

Number	Title	Display Reference	Reference
CCC-633 EZ	Loan Deficiency Payment Agreement and Request		67, 178
CCC-674	Certification for Contracts, Grants, Loans, and Cooperative Agreements	Ex. 10	Text
CCC-719	ACRS Transaction Report		Text
CCC-734	Notification of Pending Redemption and/or LDP Request		23
CCC-912	Agreement of Authorized Loan Servicing Agent		1, Ex. 2
CCC-Cotton AA	Upland Cotton Producer's Loan Deficiency Payment Application and Certification		431
CCC-Cotton G	Cotton Cooperative Loan Agreement	Ex. 4	1
SF-LLL	Disclosure of Lobbying Activities	Ex. 9	Text
SF-LLL-A	Disclosure of Lobbying Activities Continuation Sheet	Ex. 9	

Reports, Forms, Abbreviations, and Redelegations of Authority (Continued)

Abbreviations

This table lists all abbreviations used in this handbook.

Approved Abbreviation	Term	Reference
ACOF	Administrative County Office	67, 89, 90
ACRE	average crop revenue election	67, 127, 146, 150, 162
ACRS	Automated Cotton Reporting System	Text, Ex. 2
ADP	automated data processing	66
AMS	Agricultural Marketing Service	109-115, 182, 183
AWP	adjusted world market price	Text, Ex. 2
CCA	coarse count adjustment	67, 144, 146, 162, Ex. 2
CCB	Cotton Commercial Bank	Text, Ex. 2
CCC	Commodity Credit Corporation	Text, Ex. 2
CFR	Code of Federal Regulations	1, Ex. 2
CLG	Commodity Loan Group, KC-ADC/PSCAO	Text, Ex. 2
CLIB	Commodity Loan and Inventory Branch, FAD, KCFO	418
CMA	Approved Cooperative Marketing Association	Text, Ex. 2
COPS	Cotton On-line Processing System	Text
DAFP	Deputy Administrator, Farm Programs	2
DSN	data set name	66
ELS	extra long staple	Text
e.t.	eastern time	66
EWR	electronic warehouse receipt	Text, Ex. 2
FAD	Financial Accounting Division, KCFO	Text
FAX	facsimile	Text
FCA	fine count adjustment	146, 162
FMD	Financial Management Division	2, 443
FRB	Federal Reserve Bank	2, 419
FSA	Farm Service Agency	1, 21, 66
FSN	farm serial number	Ex. 2
FTP	file transfer protocol	66
GDG	generation data group	66
ID	identification	Text
IRS	Internal Revenue Service	Text
ISDN	Integrated Services Digital Network	66
ISP	Internet Service Provider	66

Reports, Forms, Abbreviations, and Redelegations of Authority (Continued)

Abbreviations (Continued)

Approved Abbreviation	Term	Reference
KC-ADC	Kansas City Application Development Center	Text, Ex. 2
KCCO	Kansas City Commodity Office	2
KCFO	Kansas City Finance Office	Text
LDP	loan deficiency payment	Text, Ex. 2
LSA	Authorized Loan Servicing Agent	Text, Ex. 2
NALR	national average loan rate	Text, Ex. 2
NITC	National Information Technology Center	Text
PSCAO	Price Support and Commodity Applications Office, KC-ADC	Text, Ex. 2
PSD	Price Support Division	2, 22, 27, 121, 146
TCP/IP	Transmission Control Protocol/Internet Protocol	66
USDA	United States Department of Agriculture	Text, Ex. 2

Redelegations of Authority

None

Transaction Codes

This table lists all transaction codes used in this handbook.

Transaction Code	Term	Reference
A	Loan Advances	Text
C	Cash Redemptions	Text
D	Loan Deficiency Payments	Text
F	Forfeitures	Text
I	Ineligible Bales Under Loan	Text
S	Loan Forfeiture Charges	Text
T	EWR Trust Redemption	Text
U	Unqualified Bales After Loan Removal or Unqualified LDP	Text
Z	Special LDP Submission Before Classing is Obtained	116, 293, 294, 353

Definitions of Terms Used in This Handbook

Acquisition Value

Acquisition value is the sum of accrued unpaid storage charges for the loan period plus Principal + Interest [56].

Administrative County Office (ACOF)

An administrative County Office is the County Office where the FSN records are maintained.

Adjusted Loan Rate

Adjusted loan rate is the loan rate per pound of cotton established by USDA, plus or minus premiums and discounts and location differentials.

Adjusted World Market Price (AWP)

Adjusted world market price is the prevailing world market price for upland cotton adjusted to reflect an average U.S. quality and location.

Approved Cooperative Marketing Association (CMA)

Approved cooperative marketing association is a cooperative approved by CCC to participate in the Cotton Loan and LDP Program for its members according to 7 CFR Part 1425.

Authorization Code

Authorization Code is a 14-digit date/time stamp provided to CMA's and LSA's acknowledging receipt of a transmission in ACRS. It is required to wire transfer cotton price support funds and repayments.

Authorized Loan Servicing Agent (LSA)

Authorized loan servicing agent is an entity approved by CCC to act as its agent in rendering service to producers for Cotton A loans and LDP's under the CCC Cotton Loan and LDP Program according to CCC-912.

Bale Error Report

--Bale error report is a report generated by KC-ADC/PSCAO/CLG for CMA's and LSA's that-- lists incorrect individual bale records.

CMA Process

The CMA process is an automated system to provide CMA's and LSA's producer eligibility and payment limitation. 1-CMA provides procedures related to the CMA process.

Coarse Count Adjustment (CCA)

Coarse count adjustment is the adjustment factor used to adjust prices of certain grades of upland cotton to a Northern European price basis.

Definitions of Terms Used in This Handbook (Continued)**Color Grade, Staple, Micronaire, Strength, Leaf, Uniformity, Remarks, and Other**

Color Grade, staple, micronaire, strength, leaf, uniformity, remarks, and other are quality factors shown on a Cotton Classification Memorandum Form 1 and Cotton Classification Memorandum Form A3 or electronic media prepared by a USDA board of cotton examiners.

Component Member

Component member is a member of a general partnership or joint venture.

Compression Charge

Compression charge is the charge for compressing cotton bales.

Cotton Commercial Bank (CCB)

Cotton Commercial Bank is a bank serving as CCC's agent for handling and servicing CCC cotton loans, redemptions, and other transactions for CMA's and LSA's.

Crop Year

A crop year begins on June 1 and ends on May 31 of the following year.

Electronic Warehouse Receipt (EWR)

Electronic warehouse receipt is a receipt electronically filed in a central filing system by an approved provider as provided in an executed "Farm Service Agency Provider Agreement to Electronically File and Maintain Cotton Warehouse Receipts".

Electronic Warehouse Receipt (EWR) Provider

EWR provider is an entity that has entered into a "Farm Service Agency Provider Agreement to Electronically File and Maintain Cotton Warehouse Receipts".

* * *

Gin Direct

Gin direct is cotton under a contract that specifies that the control of the cotton is transferred to the buyer or mill immediately after the cotton is removed from the gin box. Producers who have these contracts and do not receive an advance payment are eligible for LDP's according to 7-CN, Part 5.

Definitions of Terms Used in This Handbook (Continued)

Market Gain

Market gain occurs when the AWP bale value is less than the net loan principal and is that difference.

National Average Loan Rate (NALR)

National average loan rate is the announced CCC loan rate for a commodity for a crop year. This rate must be adjusted to reflect the quality and location of a commodity pledged as collateral for a CCC loan.

* * *

Preliminary Forgiven

Preliminary forgiven is the total amount of all forgiven fields (storage, interest, and principal).

Principal Producer

Principal producer is the producer who receives the largest share of the proceeds from the bale of cotton, or any 1 of the producers who all receive equal shares of the proceeds from the bale of cotton.

Program Interest Rate

Program interest rate is CCC's interest rate in effect on the Advance/LDP Date [31] adjusted for any applicable January 1 rate changes.

Definitions of Terms Used in This Handbook (Continued)

Reasonable Out-of-Pocket Expenses

Reasonable out-of-pocket expenses are expenses that are above normal day-to-day costs of doing business.

Rejected Bales

Rejected bales are not processed into ACRS. They occur when:

- CCC is not the holder on EWR
- duplicate gin tag or warehouse receipt has received benefits
- field formatting is incorrect.

Rejected Transmissions

Rejected transmissions are entire transmissions returned to CMA's and LSA's because of a duplicate transmission number.

Reporting Periods

Reporting periods start with the opening of business each Friday and end at the close of business each Thursday.

Tare Weight

Tare weight is the weight of bale bindings and ties in whole pounds.

Transmission

--Transmission is an electronic communication of loan data reported to KC-ADC/PSCAO/CLG-- through NITC.

Warehouse Receipt Number

Warehouse receipt number is a number assigned by the storing warehouse identifying the specific bale of cotton. The warehouse receipt must comply with 7 CFR 1427.19.

**SF-LLL, Disclosure of Lobbying Activities, and SF-LLL-A, Disclosure of Lobbying Activities
Continuation Sheet**

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Approved by OMB No. 0348-0046

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352
(See Reverse for public burden disclosure.)

1. Type of Federal Action: <input type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance		2. Status of Federal Action: <input type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award		3. Report Type: <input type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change For Material Change Only: year _____ quarter _____ date of last report _____	
4. Name and Address of Reporting Entity: <input type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, if known:			5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime:		
6. Federal Department/Agency:			7. Federal Program Name/Description:		
8. Federal Action Number, If known:			9. Award Amount, If known: \$ _____ CFDA Number, if applicable: _____		
10. a. Name and Address of Lobbying Registrant <i>(If individual, last name, first name, MI):</i>			b. Individuals Performing Services <i>(Including address if different from No. 10a)</i> <i>(last name, first name, MI):</i>		
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less that \$10,000 and not more than \$100,000 for each such failure.			Signature: _____ Print Name: _____ Title: _____ Telephone No.: _____ Date: _____		
Federal Use Only:				Authorized for Local Reproduction Standard Form LLL (Rev. 7-97)	

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SF-LLL, Disclosure of Lobbying Activities, and SF-LLL-A, Disclosure of Lobbying Activities
Continuation Sheet (Continued)

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INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this a followup report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred, Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be a prime or subaward receipt. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (Item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in Item 1 (e.g., Request for Proposal (RFP) number; Invitation for bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g. "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in Item 4 or 5.
10. (a) Enter the full name, address, city, State and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in Item 4 to influence the covered Federal action.

(b) Enter the full names of the individual(s) performing services, and include full address if different from 10 (a). Enter Last Name, First Name and Middle Initial (MI).
11. Certifying official shall sign and date the form, print his/her name, title and telephone number.

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503.

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SF-LLL, Disclosure of Lobbying Activities, and SF-LLL-A, Disclosure of Lobbying Activities
Continuation Sheet (Continued)

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DISCLOSURE OF LOBBYING ACTIVITIES CONTINUATION SHEET		Approved by OMB 0348-0046
Reporting Entity: _____	Page _____	of _____
Authorized for Local Reproduction Standard Form - LLL-A		

CCC-674, Certification for Contracts, Grants, Loans, and Cooperative Agreements

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This form is available electronically.

Form Approved - OMB No. 0348-0046

CCC-674
(08-01-98)

U.S. DEPARTMENT OF AGRICULTURE
Commodity Credit Corporation

CERTIFICATION FOR CONTRACTS, GRANTS, LOANS,
AND COOPERATIVE AGREEMENTS

NAME AND ADDRESS OF RECIPIENT

TRANSACTION DOCUMENT (Loan No., Contract
No., CCC-6 No(s), Check No., etc.)

PROGRAM YEAR

To comply with lobbying disclosure requirements (31 U.S.C. 1352), applicants for and recipients of: 1) A Federal loan exceeding \$150,000; or 2) A Federal contract, grant, or cooperative agreement payment exceeding \$100,000 must file, with the disbursing office:

- A. If they have not or will not use monies received for lobbying purposes, CCC-674.
- B. If they have or will use monies received for lobbying purposes, SF-LLL.

CERTIFICATION

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U. S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

RECIPIENT SIGNATURE

DATE

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0348-0046. The time required to complete this information collection is estimated to average 30 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. RETURN THIS COMPLETED FORM TO YOUR COUNTY FSA OFFICE.

The U. S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation, and marital or family status. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print audiotape, etc.) should contact USDA's TARGET Center at (202) 720-2600 (voice and TDD). To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, Room 326-W, Whitten Building, 1400 Independence Avenue, SW, Washington, D. C. 20250-9410 or call (202) 720-5964 (voice or TDD). USDA is an equal opportunity provider and employer.

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