

Army Emergency Relief Packet

Name: _____

Date: _____

SSN: _____

Unit: _____

DOB: _____

Phone: _____

AER can assist Active Duty Soldiers and their dependents, ARNG and USAR Soldiers on active duty for more than 30 days and their dependents, Retirees and their dependents, and Surviving Spouses and Orphans of Soldiers who died while on active duty or after they retired.

ALL APPLICANTS MUST FURNISH THE FOLLOWING:

- AER Form 700 - Request for Assistance
(To be completed and signed by requestor and Unit Commander or First Sergeant)
- Completed Budget Work Sheet
- Copy of Military ID Card **BOTH** front and back
- Copy of current End of Month LES
- Copy of Spouse's income, if applicable (equivalent of one month of pay)
- Copy of Power of Attorney, if Spouse of a Service Member (must bring original)

ALSO THE FOLLOWING DOCUMENTS, AS APPLICABLE:

EMERGENCY TRAVEL OR MEDICAL TRAVEL:

- Copy of Travel Orders DA Form 31, memorandum authorizing dependent travel, or DD 1610 TDY Orders
- Itinerary with a quote
- Invitational Travel Orders, if applicable

FOOD

- Comments from Commander or First Sergeant
- Documentation of any public assistance

VEHICLE REPAIRS OR INSURANCE

- Copy of vehicle registration, insurance and drivers license
- Copy of repair estimate quote (if applicable)
- Copy of insurance cancellation notice and quotes for new policy (if applicable)
- Copy of vehicle repossession notice (if applicable)

RENT OR UTILITIES

Initial rent and deposit requires:

- Copy of pre-lease, lease or eviction notice
- Copy of utility bill deposit or disconnection notice

*For further types of assistance, please ask what documentation will be required.

ARMY EMERGENCY RELIEF OFFICE:
Appointments: (706) 791-1922/8685/3371/7878/1918