



UNITED STATES OFFICE OF PERSONNEL MANAGEMENT

Washington, DC 20415

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Strategic Human  
Resources Policy  
Division

**MEMORANDUM FOR HUMAN RESOURCES DIRECTORS**

**FROM:** *Nancy H. Kichak*  
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ASSOCIATE DIRECTOR  
STRATEGIC HUMAN RESOURCES POLICY

**SUBJECT:** Final Regulations on Compensatory Time Off for Travel

I am pleased to inform you the Office of Personnel Management (OPM) has issued final regulations on compensatory time off for travel. The regulations are available at <http://www.opm.gov/fedregis>. Compensatory time off for travel is earned by an employee for time spent in a travel status away from the employee's official duty station when such time is not otherwise compensable. To assist agencies in implementing and administering this provision, we have updated our compensatory time off for travel fact sheet, questions and answers, and examples of creditable travel time on the OPM Web site. (See [http://www.opm.gov/oca/pay/HTML/compensatory\\_time.asp](http://www.opm.gov/oca/pay/HTML/compensatory_time.asp).)

For further information, you may contact your agency's assigned OPM Human Capital Officer. Employees should contact their agency's human resources offices for assistance.