

Product Benefits

FDonline [™] automates and streamlines the OGE Form 278 and 450 financial disclosure processes to provide government agencies the following benefits:

Agency Benefits:

 \checkmark Less time on paperwork means more time to improve ethics and avoid potential conflicts

Filer Benefits

- ✓ Intuitive TurboTax[®] like intelligent interview wizard guides filer through process
- ✓ Wizard skips unnecessary pages based on filer answers to questions to save time
- Context sensitive help hyperlinks make instructions easy to reach "1 click away"
- Saves information from year to year so filer only has to update and maintain information
- ✓ Ability to enter investment vehicles and underlying assets to reduce data entry year to year
- ✓ All work is done online at the desktop with full ability to enter, edit, correct and delete text
- Drop down lists of stocks and mutual funds provide easy click and fill data entry
- ✓ Automated notifications and reminders ensure paperwork is completed in a timely fashion

Reviewer Benefits

- Save time by eliminating incomplete forms forces filers to complete required fields
- Review filings electronically from anywhere the internet can be accessed 24/7/365
- Provides online information about stocks and mutual funds to aid conflicts review
- Multiple email templates for quick generation of written communications to filers
- Provides online list of prohibited holdings to flag potential conflicts
- Provides ability to compare to filer's forms from prior year to aid conflicts review
- Reviewer page organizes data for reviewer and provides .pdf view of 278/450/450A form
- Reviewers can add comments to note actions and keep other reviewers informed
- E-Stack allows reviewer to "flip" through multiple filings
- Ethics Officials can electronically review and approve completed forms

For more information and sample MOU please contact:

Patricia Gresham, Senior Program Manager Office of Federal Services, National Technical Information Service (703) 605-6123, <u>PGresham@NTIS.gov</u>



Program Administrator/DAEO Benefits

- Current status of all filings can easily be seen and acted on
- ✓ Full system notification capabilities to draft and send scheduled notices and reminders
- Easy entry of new filers with automatic notices of filing obligations and deadlines
- ✓ All records are easily accessible online to OGE and other reporting requirements
- ✓ Full security (access and modification, audit traceability, disaster recovery, COOP, C&A)
- Robust online help for all users to reduce questions from program participants

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