

U.S. DEPARTMENT OF AGRICULTURE
ANIMAL AND PLANT HEALTH INSPECTION SERVICE
PLANT PROTECTION AND QUARANTINE

MAIL COMPLETED APPLICATION WITH CHECK
TO:

USDA-APHIS-PPQ-Permit Unit
4700 River Road, Unit 136
Riverdale, Maryland 20737-1236
(877) 770-5990

APPLICATION FOR PROTECTED PLANT PERMIT TO ENGAGE IN THE BUSINESS OF
IMPORTING, EXPORTING OR RE-EXPORTING TERRESTRIAL PLANTS

REGULATED BY 50 CFR 17.12 AND 23.23

INSTRUCTIONS: One copy of this application must be accompanied by a check or money order for \$70.00 made payable to: Plant Protection and Quarantine. In addition, if you are importing wood products, "Regulated under 7 CFR 319.40", please complete PPQ Form 585. If you are importing regulated plant material, please complete PPQ Form 587 in addition to this form.

1. NAME AND UNITED STATES ADDRESS OF APPLICANT:

2. NAME OF BUSINESS:

3. TELEPHONE NO.:

4. FAX NO.:

5. FORM OF BUSINESS ("X" one if applying as a business)

Corporation

Firm

Partnership

Other (specify)

5(a). Describe the Nature of Your Activities Relating to Importing, Exporting, or Reexporting Plants Regulated by 50 CFR 17.12 and 23.23.

5(b). List the Name and Address of Each Partner, Officer, Director, Holder, and Owner of 10% or More of Voting Stock, and Employee in Managerial or Executive Capacity (use plain paper if additional space is needed)

6. Address(es) Where Plants Regulated by 50 CFR 17.12 and 23.23 Would be Grown or Stored and Any Other Location Where Activities Related to Such Plants Would be Conducted:

7. Street Address Where Books or Records Concerning the Importation, Exportation or Reexporting of Plants Regulated by 50 CFR 17.12 and 23.23 will be kept:

8. Name and Address of the Person Authorized to Make Records or Plant Inventories Available for Examination by Inspectors:

Telephone Number (Include Area Code):

I hereby certify that the information in this application is complete and accurate to the best of my knowledge and belief. **WARNING:** Any alteration, forgery, or unauthorized use of this document is subject to civil penalties of up to \$250,000 (7 U.S.C 7734(b)) or punishable by a fine of not more than \$10,000, or imprisonment of not more than 5 years, or both (18 U.S.C 1001) False Statement:

9. SIGNATURE (partner or officer if a business)

10. DATE

Instructions for Completing PPQ Form 621
Application for Protected Plant Permit to Engage in the Business of
Importing, Exporting, or Reexporting Terrestrial Plants

Print legibly and complete the entire application. This application must be accompanied by a check or money order in the amount of \$70.00, payable to 'Plant Protection and Quarantine.' If you are importing wood products regulated by 7 CFR 319.40, you must also complete PPQ Form 585. If you are importing plant material for planting, you must also complete PPQ Form 587.

1. Enter the person's name and U.S. street address (and mailing address, if it differs from the street address) who will be responsible for the activities associated with this permit for the validity (2 years).
2. Enter the applicant's business name. Enter "N/A" if you are applying as an individual.
3. Enter your telephone number including the Area Code.
4. Enter your facsimile number including the Area Code.
5. Check the box that best describes the applicant's business. If no business, enter "N/A."
- 5a. Enter the name of the article(s) as well as the nature of your activities related to importing, exporting, or reexporting plants regulated by 50 CFR 17.12 and 23.23.
- 5b. List the name and address of each partner, officer, director, holder, and owner of 10% or more of voting stock, and each employee in managerial or executive positions. Use plain paper if you need additional space.
6. Enter the U.S. street address where plants regulated by 50 CFR 17.12 and 23.23 will be grown or stored and any other location where activities related to such plants will be conducted.
7. Enter the U.S. street address where any books or records concerning the importation, exportation, or reexportation of plants regulated by 50 CFR 17.12 and 23.23 will be kept.
8. Enter the name, U.S. street address, and telephone number of the person authorized to provide records of plant inventories for examination by inspectors.
9. The person who is certifying that the information on the application is complete and accurate should sign in block 9.
10. Enter the date the application is signed.

Forward the completed application along with a \$70.00 check or money order, payable to Plant Protection and Quarantine, to the following address:

USDA-APHIS-PPQ, Permit Services, 4700 River Road, Unit 136, Riverdale, Maryland 20737.

Please call 1-877-770-5990 and follow the instructions for CITES permits if you have any questions.