

# REQUEST FOR CONTRACTING OFFICER WARRANT

1. THERE IS A CLEAR AND CONVINCING NEED TO APPOINT A CONTRACTING OFFICER AT LEVEL \_\_\_\_\_ FOR THE FOLLOWING REASONS:

## 2. CONTRACTING OFFICER CANDIDATE IS:

NAME	TITLE	SERIES	GRADE

## 3. CONTRACTING OFFICER'S CANDIDATE'S WORK LOCATION

OFFICE, BRANCH, DIVISION	CITY AND STATE	TELEPHONE NUMBER

1. The candidate meets the established qualification standards outlined in Appendix A of DR 5001-1.
2. The candidate's current conflict of interest disclosure statement, if required, and Procurement Integrity Certification is on file in the appropriate personnel office.
3. A copy of the candidate's contracting officer warrant qualification statement is attached. (Not required if there are no changes from a qualification statement previously submitted under this regulation.)

I hereby certify that the above information, including any attachment, is accurate and complete to the best of my knowledge and belief.

SIGNATURE OF NOMINATING OFFICER	TYPED NAME	
TITLE	AGENCY	DATE

### FOR APPOINTING OFFICIAL APPROVAL USE ONLY

WARRANT ISSUE DATE	WARRANT NUMBER	WARRANT SIGNED BY