



U.S. Department of State
**SIGN UP FOR ACCESS TO
ELECTRONIC LICENSING ENTRY SYSTEM (ELLIE)**

The U.S. Department of State's Directorate of Defense Trade Controls (DDTC)
offers on-line electronic license application submissions via the Electronic Licensing Entry System (ELLIE).

ELLIE is a free service. To sign up for ELLIE, please complete this form and forward it to DDTC. Before requesting access to ELLIE you should become familiar with the ITAR, and in particular, 22 CFR 120.25 dealing with empowered officials. While DDTC will work with any appointed individual from a registered company in establishing the ELLIE service, the PIN number access will only be provided to individuals who are able to certify in writing that they are a section 120.25 empowered official. Companies will then be expected to grant further system access in accordance with a company established written policy and, in particular, to ensure that only empowered officials, in accordance with the ITAR, apply for a license or other approval.

TO: Computer Support Staff Directorate of Defense Trade Controls	FAX Number: (202) 663-2756	
FROM:		

Company Register Name		

PM/DDTC Registration Code		

Street Address		

City	State	Zip Code

Point of Contact		

Telephone Number	FAX Number	