



CH2M HILL  
Plateau Remediation Company  
PO Box 1600  
Richland, WA  
99352

November 14, 2011

CHPRC-1105543

Dear Suppliers, Vendors, and Subcontractors:

#### GIFTS AND GRATUITIES

As the holiday season approaches, you are reminded that it is the policy of CH2M HILL Plateau Remediation Company (CHPRC) that employees may not accept any gifts, gratuities, open house invitations, holiday party invitations, from suppliers, vendors, and/or subcontractors. While giving gifts is a recognized tradition during the holiday season, such gifts or gratuities are unacceptable at any time during the year. Such gifts and gratuities have been construed to violate the Federal Anti-Kickback Act.

Accordingly, all of our subcontractors, suppliers and vendors are requested to remind their personnel of this policy, and to ensure that invitations or gifts are not offered or sent to CHPRC personnel, regardless of value. If any gifts are received, we are required to decline and return them.

If you have any questions or require further clarification, please call Mike Wells, Director, Contract Management and Facility Services at (509) 373-2078 or Stan Bensussen, General Counsel and Ethic Compliance Officer at (509) 372-3800

Sincerely,

A handwritten signature in black ink, appearing to be "V. M. Bogenberger". The signature is written in a cursive style with a long horizontal line extending to the right.

V. M. Bogenberger  
Vice President and  
Chief Financial Officer  
Business Services

sjb/pmm/ecu