



## Contact Us...

### By mail

South Central Civilian Personnel  
Operations Center  
DAPE-CP-SC-T  
(Training & Learning Center)  
Sparkman Center, Building 5304  
Redstone Arsenal, AL 35898

### By phone

256 842-6545 • 256 876-2760

### By email

TLC@cpocscr.army.mil

### Online

<http://cpolrhp.belvoir.army.mil/scr>



## What we offer...

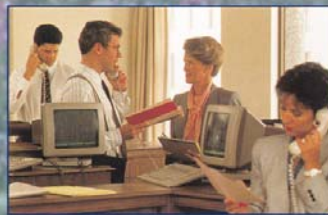
Virtually any technical, non-technical, leadership or human resources training program is available for delivery.

Offerings can be scheduled using traditional classroom or distance learning delivery methods.

For cost programs, payments can be made via lump sum or on an individual basis.

Frequently requested programs:

- Administrative Professional Workshop
- Applying for Army Civilian Jobs
- Budget Execution
- Change Management
- Conflict Management
- Dealing with Difficult Behaviors
- Effective Briefing Techniques
- Leadership Skills for Non-Supervisors
- Pre-Retirement
- Project Management
- Team Building



South Central Training & Learning Center  
*Helping Leaders Meet Their Mission*

**"Your  
one stop  
solution shop  
for workforce  
development"**

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## Who we are...

The South Central Training and Learning Center (TLC) consists of a team of dedicated training professionals tasked with the effective coordination and delivery of regional workforce development programs.

## What we do...

The TLC provides customers with comprehensive no-cost course management services.

By leveraging the requirements of multiple installations and an extensive network of internal and external resources, the TLC ensures its customers receive high-quality developmental offerings at competitive prices.

TLC customers benefit from expanded training choices and avoid time-consuming course management activities including the identification of subject matter experts, vendor negotiations, facility coordination, fund transfers, participant registration, documentation of completed training and records disposition.

## Benefits...

**TLC customers benefit from:**

- No-cost, hassle-free course management services designed to save time and money
- Access to an extensive network of internal and external subject matter experts
- Guaranteed documentation of complete training records into the Department of Defense official civilian personnel database
- The combined experience of a seasoned team of Army training professionals with in-depth knowledge of workforce development issues and requirements

## Limited Funds...

In many cases the staff can reduce or eliminate costs by leveraging state-of-the-art distance learning capabilities. Using distributed learning technologies, the TLC can simultaneously deliver interactive training programs to multiple locations or reach participants/subject matter experts that would otherwise be unavailable.

## Cost...

Course management services are offered at no cost to the customer. When commercial subject matter experts are used, participants pay a predetermined, prorated portion of the total program cost. All payments are made via government purchase cards.

## Customer Feedback...

*The assistance provided by the TLC was on time! It was a great workload relief knowing that the TLC was negotiating all the details with the vendor. We trained 170 employees in a week. The TLC did an excellent job!*

Jacksonville Corps of Engineers

*The training coordinated by TLC was great. The Instructor was very knowledgeable about the subject matter and presented it in a very professional manner.*

Anniston Army Depot

*We would not have even attempted these classes had it not been for the support of the TLC staff.*

Fort Benning