

6. *Point of Contact.* Tim Burke, Director, Travel Management Policy Division (MTT), Office of Governmentwide Policy, General Services Administration, Washington, DC 20405; telephone 703-872-8611; e-mail, [timothy.burke@gsa.gov](mailto:timothy.burke@gsa.gov).

7. *Expiration Date.* This bulletin expires when the new eTravel services is fully implemented within your agency.

[FR Doc. 03-6662 Filed 3-19-03; 8:45 am]

BILLING CODE 6820-24-M

## DEPARTMENT OF HEALTH AND HUMAN SERVICES

### Office for Civil Rights

#### Notice of Addresses for Submission of HIPAA Health Information Privacy Complaints

**AGENCY:** Office for Civil Rights, HHS.

**ACTION:** Notification of addresses for submission of HIPAA Health Information Privacy Complaints for violations occurring on or after April 14, 2003.

**SUMMARY:** This notice sets out the addresses for filing a complaint with the Secretary of the Department of Health and Human Services, for non-compliance by a covered entity with the standards for privacy of individually identifiable health information under 45 CFR parts 160 and 164 (the Privacy Rule). The Privacy Rule implements certain provisions of the Administrative Simplification subtitle of the Health Insurance Portability and Accountability Act of 1996 (HIPAA), Public Law 104-191. Complaints must be submitted in writing to the Office for Civil Rights at the appropriate address, as described below.

**EFFECTIVE DATE:** April 14, 2003.

**ADDRESSES:** See **SUPPLEMENTARY INFORMATION** section for the list of addresses for filing complaints.

**SUPPLEMENTARY INFORMATION:** 45 CFR section 160.306 establishes general provisions for submission of complaints against a covered entity for non-compliance with the HIPAA Privacy Rule. A person who believes a covered entity is not complying with these requirements may file a complaint with the Secretary. A covered entity is a health plan, health care clearinghouse, and any health care provider who conducts certain health care transactions electronically. Complaints to the Secretary must: (1) Be filed in writing, either on paper or electronically; (2) name the entity that is the subject of the complaint and describe the acts or omissions believed to be in violation of the applicable

requirements of part 160 or the applicable standards, requirements, and implementation specifications of subpart E of part 164; and (3) be filed within 180 days of when the complainant knew or should have known that the act or omission complained of occurred, unless this time limit is waived by the Office for Civil Rights for good cause shown. Complaints to the Secretary may be filed only with respect to alleged violations occurring on or after April 14, 2003.

The Secretary has delegated to the Office for Civil Rights (OCR) the authority to receive and investigate complaints as they may relate to the Privacy Rule. See 65 FR 82381 (Dec. 28, 2000). Individuals may file written complaints with OCR by mail, fax or e-mail at the addresses listed below. Individuals may, but are not required to, use OCR's Health Information Privacy Complaint Form. To obtain a copy of this form, or for more information about the Privacy Rule or how to file a complaint with OCR, contact any OCR office or go to [www.hhs.gov/ocr/hipaa/](http://www.hhs.gov/ocr/hipaa/). For more information on what entities are covered by HIPAA, go to [www.cms/hipaa/hipaa2/support/tools/decisionsupport/default.asp](http://www.cms/hipaa/hipaa2/support/tools/decisionsupport/default.asp).

As listed below, health information privacy complaints to the Secretary should be addressed to the OCR regional office that is responsible for matters relating to the Privacy Rule arising in the State or jurisdiction where the covered entity is located. Complaints may also be filed via email at the address noted below.

#### Where To File Complaints Concerning Health Information Privacy

For complaints involving covered entities located in Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island, or Vermont:

Region I, Office for Civil Rights, U.S. Department of Health and Human Services, Government Center, J.F. Kennedy Federal Building—Room 1875, Boston, Massachusetts 02203. Voice phone (617) 565-1340. FAX (617) 565-3809. TDD (617) 565-1343.

For complaints involving covered entities located in New Jersey, New York, Puerto Rico, or Virgin Islands:

Region II, Office for Civil Rights, U.S. Department of Health and Human Services, Jacob Javits Federal Building, 26 Federal Plaza—Suite 3312, New York, New York, 10278. Voice Phone (212) 264-3313. FAX (212) 264-3039. TDD (212) 264-2355.

For complaints involving covered entities located in Delaware, District of

Columbia, Maryland, Pennsylvania, Virginia, or West Virginia:

Region III, Office for Civil Rights, U.S. Department of Health and Human Services, 150 S. Independence Mall West, Suite 372, Public Ledger Building, Philadelphia, PA 19106-9111. Main Line (215) 861-4441. Hotline (800) 368-1019. FAX (215) 861-4431. TDD (215) 861-4440.

For complaints involving covered entities located in Alabama, Florida, Georgia, Kentucky, Mississippi, North Carolina, South Carolina, or Tennessee:

Region IV, Office for Civil Rights, U.S. Department of Health and Human Services, Atlanta Federal Center, Suite 3B70, 61 Forsyth Street, SW., Atlanta, GA 30303-8909. Voice Phone (404) 562-7886. FAX (404) 562-7881. TDD (404) 331-2867.

For complaints involving covered entities located in Illinois, Indiana, Michigan, Minnesota, Ohio, or Wisconsin:

Region V, Office for Civil Rights, U.S. Department of Health and Human Services, 233 N. Michigan Ave., Suite 240, Chicago, Ill. 60601. Voice Phone (312) 886-2359. FAX (312) 886-1807. TDD (312) 353-5693.

For complaints involving covered entities located in Arkansas, Louisiana, New Mexico, Oklahoma, or Texas:

Region VI, Office for Civil Rights, U.S. Department of Health and Human Services, 1301 Young Street, Suite 1169, Dallas, TX 75202. Voice Phone (214) 767-4056. FAX (214) 767-0432. TDD (214) 767-8940.

For complaints involving covered entities located in Iowa, Kansas, Missouri, or Nebraska:

Region VII, Office for Civil Rights, U.S. Department of Health and Human Services, 601 East 12th Street—Room 248, Kansas City, Missouri 64106. Voice Phone (816) 426-7278. FAX (816) 426-3686. TDD (816) 426-7065.

For complaints involving covered entities located in Colorado, Montana, North Dakota, South Dakota, Utah, or Wyoming:

Region VIII, Office for Civil Rights, U.S. Department of Health and Human Services, 1961 Stout Street—Room 1185 FOB, Denver, CO 80294-3538. Voice Phone (303) 844-2024. FAX (303) 844-2025. TDD (303) 844-3439.

For complaints involving covered entities located in American Samoa, Arizona, California, Guam, Hawaii, or Nevada:

Region IX, Office for Civil Rights, U.S. Department of Health and Human Services, 50 United Nations Plaza—

Room 322, San Francisco, CA 94102.  
Voice Phone (415) 437-8310. FAX  
(415) 437-8329. TDD (415) 437-8311.

For complaints involving covered  
entities located in Alaska, Idaho,  
Oregon, or Washington:

Region X, Office for Civil Rights, U.S.  
Department of Health and Human  
Services, 2201 Sixth Avenue—Suite  
900, Seattle, Washington 98121-1831.  
Voice Phone (206) 615-2287. FAX  
(206) 615-2297. TDD (206) 615-2296.

For all complaints filed by e-mail  
send to: [OCRComplaint@hhs.gov](mailto:OCRComplaint@hhs.gov).

**FOR FURTHER INFORMATION CONTACT:**

Lester Coffey, Office for Civil Rights,  
Department of Health and Human  
Services, Mail Stop Room 506F, Hubert  
H. Humphrey Building, 200  
Independence Avenue, SW.,  
Washington, DC 20201. Telephone  
number: (202) 205-8725.

Dated: March 12, 2003.

**Richard M. Campanelli,**

*Director, Office for Civil Rights.*

[FR Doc. 03-6651 Filed 3-19-03; 8:45 am]

**BILLING CODE 4153-01-P**

**DEPARTMENT OF HEALTH AND  
HUMAN SERVICES**

**Centers for Disease Control and  
Prevention**

**National Center for Health Statistics  
(NCHS), Classifications and Public  
Health Data Standards Staff,  
Announces the Following Meeting**

*Name:* ICD-9-CM Coordination and  
Maintenance Committee Meeting.

*Time and Date:* 9 a.m.—4 p.m., April  
3, 2003.

*Place:* Centers for Medicare and  
Medicaid Services (CMS) Auditorium,  
7500 Security Boulevard, Baltimore,  
Maryland.

*Status:* Open to the public.

*Purpose:* The ICD-9-CM Coordination  
and Maintenance (C&M) Committee will  
hold its first meeting of the 2003  
calendar year cycle on Thursday, April  
3, 2003. The C&M meeting is a public  
forum for the presentation of proposed  
modifications to the International  
Classification of Diseases, Ninth-  
Revision, and Clinical Modification.

*Matters to be Discussed:* Agenda items  
include: Hepatitis C, acute and  
unspecified; worn out joint prosthesis;  
deep vein thrombosis; aftercare  
following organ transplant; aftercare  
following abnormal pap smear;  
encounter for pregnancy test-negative  
result; allergic dermatitis due to animal  
dander; endometrial hyperplasia with  
and without atypia; mechanical

complication of esophagostomy; and  
ICD-10 Procedure Classification System  
(PCS); Updates on: Bipolar  
Radiofrequency Ablation; and Blunt  
Micro-Dissection with Chronic Total  
Occlusion (CTO) Catheter Laparoscopic/  
Thorascopic approaches.

*Contact Person for Additional  
Information:* Amy Blum, Medical  
Classification Specialist, Classifications  
and Public Health Data Standards Staff,  
NCHS, 3311 Toledo Road, Room 2402,  
Hyattsville, Maryland 20782, telephone  
301-458-4106 (diagnosis), Amy Gruber,  
Health Insurance Specialist, Division of  
Acute Care, CMS, 7500 Security Blvd.,  
Room C4-07-07, Baltimore, Maryland  
21244, telephone 410-786-1542  
(procedures).

*Notice:* In the interest of security,  
(CMS) has instituted stringent  
procedures for entrance into the  
building by non-government employees.  
Persons without a government I.D. will  
need to show a photo I.D. and sign-in at  
the security desk upon entering the  
building.

*Notice:* This is a public meeting.  
However, because of fire code  
requirements, should the number of  
attendants meet the capacity of the  
room, the meeting will be closed.

The Director, Management Analysis  
and Services Office, has been delegated  
the authority to sign **Federal Register**  
notices pertaining to announcements of  
meetings and other committee  
management activities, for both CDC  
and the Agency for Toxic Substances  
and Disease Registry.

Dated: March 14, 2003.

**Alvin Hall,**

*Director, Management Analysis and Services  
Office, Centers for Disease Control and  
Prevention.*

[FR Doc. 03-6681 Filed 3-19-03; 8:45 am]

**BILLING CODE 4360-18-P**

**DEPARTMENT OF HEALTH AND  
HUMAN SERVICES**

**Centers for Disease Control and  
Prevention**

**National Institute for Occupational  
Safety and Health; Meeting**

The National Institute for  
Occupational Safety and Health  
(NIOSH) at the Centers for Disease  
Control and Prevention (CDC)  
announces the following meeting.

*Name:* Continue Discussions on the  
Approval of Respiratory Devices Used to  
Protect Workers in Hazardous  
Environments.

*Times and Dates:* 8 a.m.—11:30 a.m.,  
April 10, 2003. 8 a.m.—11:30 a.m., April  
24, 2003.

*Place:* Marriott Key Bridge, 1401 Lee  
Highway, Arlington, Virginia (April 10);  
Colorado School of Mines, 1500 Illinois  
Street, Golden, Colorado (April 24).

*Status:* These meetings are hosted by  
NIOSH and will be open to the public,  
limited only by the space available. The  
meeting room at each location will  
accommodate approximately 75 people.  
Interested parties should make hotel  
reservations directly with the Marriott  
Key Bridge (703-524-6400/800-327-  
9789) in Arlington, Virginia, or the  
Golden Hotel (303-279-0100/800-233-  
7214) in Golden, Colorado, referencing  
the NIOSH/NPPTL Public Meeting.  
Interested parties should confirm their  
attendance to either meeting by  
completing a registration form and  
forwarding it by e-mail  
([confserv@netl.doe.gov](mailto:confserv@netl.doe.gov)) or fax (304-  
285-4459) to the Event Management  
Office. A registration form may be  
obtained from the NIOSH Homepage  
(<http://www.cdc.gov/niosh>) by selecting  
Conferences and then the event.

Requests to make presentations at the  
public meeting should be mailed to the  
NIOSH Docket Officer, Robert A. Taft  
Laboratories, M/S C34, 4676 Columbia  
Parkway, Cincinnati, Ohio 45226,  
Telephone 513-533-8303, Fax 513-  
533-8285, E-mail

[niocindocket@cdc.gov](mailto:niocindocket@cdc.gov). All requests to  
present should contain the name,  
address, telephone number, relevant  
business affiliations of the presenter, a  
brief summary of the presentation, and  
the approximate time requested for the  
presentation. Oral presentations should  
be limited to 15 minutes.

After reviewing the requests for  
presentation, NIOSH will notify each  
presenter of the approximate time that  
their presentation is scheduled to begin.  
If a participant is not present when their  
presentation is scheduled to begin, the  
remaining participants will be heard in  
order. At the conclusion of the meeting,  
an attempt will be made to allow  
presentations by any scheduled  
participants who missed their assigned  
times. Attendees who wish to speak but  
did not submit a request for the  
opportunity to make a presentation may  
be given the opportunity at the  
conclusion of the meeting, at the  
discretion of the presiding officer.

Comments on the topics presented in  
this notice and at the meetings should  
be mailed to the NIOSH Docket Office,  
Robert A. Taft Laboratories, M/S C34,  
4676 Columbia Parkway, Cincinnati,  
Ohio 45226, Telephone 513-533-8303,  
Fax 513-533-8285. Comments may also  
be submitted by e-mail to