Position Classification Flysheet for General Supply Series, GS-2001

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SERIES DEFINITION

This series includes positions involving (1) a combination of supply work covered by two or more two-grade interval series in the Supply Group when no other series is appropriate for the paramount knowledge and abilities required for the position; or (2) other analytical or administrative supply work not specifically covered by another series.

This series coverage standard supersedes the classification standard for the General Supply Series, dated June 1972.

EXCLUSIONS

1. Classify positions in the Supply Clerical and Technician Series, GS-2005, when they involve clerical or technical support of supply work and the full performance grade level is lower than grade GS-9.

2. Classify positions in the Supply Program Management Series, GS-2003, when they are concerned with the management of a supply program, or analytical, procedural, advisory, or other staff activities that cut across two or more supply specializations and knowledge of "program management" is the paramount qualification requirement.

3. Classify positions in one of the specialized supply series (i.e., Inventory Management, GS-2010, Distribution Facilities and Storage Management, GS-2030, or Packaging, GS-2032) when they involve a combination of duties, and one kind of work is sufficiently predominant to be series controlling.

SERIES DETERMINATION

In deciding whether any combination of work is classifiable in the GS-2001 series, it should be kept in mind that specialized supply and related activities have some threads of similarity. Specialized supply work includes line, staff, and analytical work in one of the fields of distribution facilities and storage management, inventory management, packaging, and cataloging. Related activities include such areas as supply program management, procurement, and data processing in support of supply operations. Thus, a position with primary duties in one series, but which occasionally includes work classifiable in another series, may require the incumbent to possess essentially only the body of knowledge or qualification requirements applicable to the primary duties. Such a position should not be classified in the GS-2001 series.

Every effort should be made to classify positions to a more specific series than GS-2001. When a position includes a combination of supply activities, typically one will be paramount in terms of the highest skill. Under such circumstances, classify the position in the series covering the highest skill requirement. Positions may be included, however, when a combination of two or

more specialized supply activities or related work are performed and no series is predominant or appropriate.

Some positions involve a combination of technical supply functions and other functions related to supply but classifiable in other occupational groups. Such positions are classified in accordance with the general principles for classifying mixed positions.

TITLES

The following are suggested titles for most positions classified in this series. However, due to the general nature of the series for supply work that does not fit in a more specific series, agencies may prescribe titles appropriate to the work performed in specific positions. In addition, parenthetical titles may be used as prescribed in the Introduction to the Position Classification Standards.

General Supply Specialist is the title for nonsupervisory positions in this series.

Supervisory General Supply Specialist is the title for positions which meet the definition in the General Schedule Supervisory Guide for classification as supervisors.

GRADING POSITIONS

Positions covered by this series are classified by applying criteria in the Grade Evaluation Guide for Supply Positions or the General Schedule Supervisory Guide.