



Benefits Administration Letter

Number: 03-310

Date: October 15, 2003

Subject: 2004 FEHB Withholdings and Contribution Rates

This letter transmits the *official* FEHB withholdings and contribution rates for 2004. These are the only rates that agency payroll providers should use to update their systems and are effective for pay periods beginning after December 31, 2003.

The FEHB withholdings and contribution rates are available in ASCII, DBF, and Excel file formats. If you are a subscriber to "FINPAY" listserv, you will receive all three files. If you are not a FINPAY subscriber and want these files, please email us at finance@opm.gov, using "Want FEHB Rates" as the subject. We will email you the three rate files.

With the implementation of the FEHB Centralized Enrollment Clearinghouse (CLER) system, we will no longer provide the FEHB carrier contact information for enrollment reconciliation purposes. Payroll providers should obtain carrier contact information from the CLER website at <https://www.nfc.usda.gov/cler/index2.asp>.

If you have questions about this letter, we would prefer that you email us at finance@opm.gov. You may call us on 202-606-0606.

A handwritten signature in black ink, appearing to read "Robert A. Yuran".

Robert A. Yuran, Manager
Financial Policy Group
Center for Financial Services

*Civil Service
Retirement
System*

*Federal Employees'
Group Life
Insurance Program*

*Federal Employees
Health Benefits
Program*

*Federal Employees
Retirement
System*

*Long Term
Care Insurance
Program*