NOTE: YYMMDD – YEAR, MONTH, DAY

LEASED AND ALLOCATED SPACE PUNCH CARD FORMAT – *(ER 405–1–1020)*

RCS: DAEN–RE–8(R4)

DATA COMMON TO CARDS 1, 2, & 3

Cols	Field	Cols	Field
1	PROGRAM CATEGORY CODE	10–25	LEASE OR ALLOCATION NUMBER: IDENTIFIER
2–4	DIVISION OR DISTRICT CODE	16	LEASE OR ALLOCATION NUMBER: TYPE
5–6	SUB–REPORTING OFFICE	17–18	LEASE OR ALLOCATION NUMBER: FISCAL YEAR
7	USING SERVICE	19–23	LEASE OR ALLOCATION NUMBER: CASE NUMBER
8	STATUS	24–25	LEASE OR ALLOCATION NUMBER: SEQUENCE NUMBER
9	TYPE OF SPACE	26	LEASE OR ALLOCATION NUMBER: JOINT USE CODE
27	CARD 1	28	CHANGE CODE

CARD 1

Cols	Field
29–30	RPI CODE
31–32	STATE/COUNTRY
33–35	GSA LOCATION CODES: CITY CODE
36–38	GSA LOCATION CODES: COUNTY CODE
39–58	NAME OF INSTALLATION/ADDRESS
59–68	CITY OR COUNTY NAME
69	CANCEL CLAUSE: CODE
70–72	CANCEL CLAUSE: DAYS
73–74	NRT CODE: FY
75	FED BL.DG
76–80	FILLER

CARD 2

Cols	Field
29–32	AREA
33	TENTH
34–35	UNIT OF MEASURE
36–38	ANNUAL AMOUNT
39–48	LESSOR'S NAME OR GSA BUILDING DATA: GSA BLDG. NUMBER
49–53	LESSOR'S NAME OR GSA BUILDING DATA: QUALITY RATING
54–59	EFFECTIVE DATE (Y Y M M D D)
60–65	TERMINATION DATE (Y Y M M D D)
66–67	PURPOSE OR RECRUITING DATA: RCTG CD.
68	PURPOSE OR RECRUITING DATA: FULL TIME
69–73	PURPOSE OR RECRUITING DATA: ZIP CODE
74	FUND
75–76	ASC CODE
77–80	FILLER

CARD 3

Cols	Field
29–32	ARMY RECRUITING: SQ. FT.
33–38	ARMY RECRUITING: RENT
39–43	USAF RECRUITING: SQ. FT.
44–48	USAF RECRUITING: RENT
49–53	NAVY RECRUITING: SQ. FT.
54–58	NAVY RECRUITING: RENT
59–63	USMC RECRUITING: SQ. FT.
64–68	USMC RECRUITING: RENT
69–72	OTHER UNITS
73	UNIT OF MEASURE
74–80	FILLER

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