

Tuition & Fees,

Stipend, and

Other Reasonable Costs

TUITION & FEES

- Tuition and required fees are paid directly to the educational institution.
- The National Health Service Corps Scholarship Program (NHSC SP) will only pay tuition and fees for required courses in summer school sessions when summer school is an academic term normally required by the school for all students in the same program.
- The NHSC SP **does not pay** tuition and fees for repeated coursework.
- The NHSC SP is authorized to pay invoices for tuition and fees **if you remain in good-standing with the school as a full-time student. You must maintain full-time enrollment in the academic program for which the scholarship was awarded, and also maintain good academic standing as defined by the institution's academic policies.**
- The NHSC SP tuition payments are not taxable. Please see your tax advisor for more information.
- Payment for increases in tuition or required fees that are provided by the school, for school year 2011-2012, is not guaranteed and will be subject to the availability of funds.

ELIGIBLE/INELIGIBLE TUITION & FEES LIST

The NHSC SP will pay tuition and fees for each academic term that will be completed within the academic year.



ELIGIBLE FEES INCLUDE:

- ✓ Academic support services fee
- ✓ Administrative fee
- ✓ Building use or facility fee
- ✓ Campus use fee
- ✓ Computer fee
- ✓ Curriculum fee
- ✓ Disability insurance
- ✓ Education fee
- ✓ Health services fee and immunizations
- ✓ Graduation fee (in last year of program)
- ✓ Laboratory fees
- ✓ Library fee
- ✓ Malpractice insurance (if it is mandatory that it be purchased through the school by all students)
- ✓ Matriculation fee
- ✓ Processing fee
- ✓ Recreation fee
- ✓ Student activities fee
- ✓ Student health insurance
- ✓ Student services fee
- ✓ Technology fee
- ✓ University fee

INELIGIBLE FEES INCLUDE:

- ✗ Accident insurance
- ✗ Attorney fee
- ✗ Automobiles and automobile maintenance expenses and accident insurance
- ✗ Books (as they are covered by the Other Reasonable Cost payment)
- ✗ Certification boards
- ✗ Class dues
- ✗ Counseling fees
- ✗ Dental insurance
- ✗ Educational associations
- ✗ Financial aid trust funds
- ✗ ID maintenance
- ✗ Late charges
- ✗ Life insurance
- ✗ NCLEX review
- ✗ Parking fee
- ✗ Penalty fee
- ✗ Post office box rental
- ✗ Personal laundry
- ✗ Room and board expenses
- ✗ Refundable property deposit
- ✗ Study abroad fees
- ✗ Student association and union fee
- ✗ Testing fee
- ✗ Transportation fee
- ✗ Yearbook

STIPEND

During the 2011-2012 school year, you will receive a monthly stipend amount of **\$1,289.00 (before Federal taxes)**.

- For new students only, stipend payments for July–October will be deposited into your bank account in a lump sum payment no later than November 7, 2011.
- After the initial lump sum payment, stipend payments are issued at the end of each month directly to your bank account.
- Stipend payments are taxable.
- Stipend payments may increase in July of each Fiscal Year.

Receipt of the stipend payment does not mean that the student is employed by the Federal Government or participates in any of the benefits available to Federal employees.

NHSC SP TAX ADVISORY

- A** Only the stipend portion of the scholarship award is subject to Federal tax.
- B** Scholars will be requested to submit an IRS Form W-4.
- C** The information provided on the W-4 form will be used to determine withholding of Federal taxes on the stipend portion of the scholarship.
- D** State and local income taxes will not be withheld. We advise students to consult their local tax authority regarding State or local taxes for which they may be liable.
- E** It is the responsibility of the Scholar to arrange for the payment of any additional Federal, State, and local taxes that may be owed.
- F** Each year, students will receive a W-2 tax form for the amounts paid for the stipend.

OTHER REASONABLE COSTS (ORC)

The ORC is an additional, one-time payment provided to each NHSC Scholar annually to pay other reasonable educational expenses or costs incurred by the student such as books, uniforms, travel etc. **** The ORC payment will be paid with the first stipend payment no later than the first week of November. All stipend and Other Reasonable Cost payments are paid directly to your checking or savings account through direct deposit.**

ORC is provided to cover expenses that are not covered under tuition and fees:

- Books
- Clinical supplies
- Laboratory expenses
- Instruments
- Student Health Insurance
- School ID cards/ID fees
- Uniforms
- Computer/PDA rental or purchase (only if required of all students)
- Travel expenses for one clinical rotation during school

ADDITIONAL FUNDING — PROVIDED BY AN — ALTERNATIVE SOURCE

Please make note of the guidance provided below for students who have received other sources of financial aid:

1 If a student's tuition and/or fees have been paid for (fully or partially) by another funding source such as other grants or scholarships, prior to the student receiving an NHSC SP award, please do one of the following:

Return the payments to the funding source or cancel the funds and submit an invoice to NHSC SP for the tuition and fees owed. **OR**

Continue the other source of funding and submit an invoice to NHSC SP for any portion of the tuition and/or fees that were not paid (Please send itemized invoice). **OR**

If the funding source paid for the tuition and fees in full **PLEASE DO NOT INVOICE NHSC SP**. Please send an email to the designated NHSC SP Service Team for your school's State cited on the contact list, stating that no payment is being requested for the student (provide student name and last 4 digits of the SSN).

2 If a new NHSC Scholar funded in 2011 has taken out a student loan to cover the cost of tuition and fees while awaiting the NHSC SP award, please do the following for either the summer and/or fall semester(s):

Supply an itemized invoice to NHSC SP showing the amount of tuition and fees paid for with the student loan, grants, or other scholarships while receiving an NHSC SP award.

Please note these are the only two semesters in which such action is allowed, summer and fall 2011. Thereafter, students should not pay for tuition and fees with student loans if they will be receiving an NHSC SP award. After the fall 2011 semester, students will not be reimbursed by the NHSC SP.

If you have any questions or concerns regarding these requirements, please contact the NHSC SP Service Team at 301-594-4400.



U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
HEALTH RESOURCES AND SERVICES ADMINISTRATION

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