



Department of Energy

Washington, DC 20585

July 31, 2003

The Honorable John T. Conway
Chairman
Defense Nuclear Facilities Safety Board
625 Indiana Avenue, NW, Suite 700
Washington, D.C. 20004

Dear Mr. Chairman:

By letter dated July 14, 2003, you accepted the Department of Energy's Implementation Plan for the Defense Nuclear Facilities Safety Board Recommendation 2002-3, Requirements for the Design, Implementation, and Maintenance of Administrative Controls. Commitment 4.1 of the Implementation Plan is:

"The Office of Nuclear and Facility Safety Policy has reviewed and analyzed existing requirements and guidance and assessed the need for expanded or more focused requirements and guidance. A draft report has been prepared and will be finalized."

The Office of Nuclear and Facility Safety Policy within the Office of the Assistant Secretary of Environment, Safety and Health prepared the final report and it is provided with this transmittal.

If you have any questions, please call me at 301-903-0104.

Sincerely,

A handwritten signature in black ink that reads "Richard L. Black".

Richard L. Black, Director
Office of Nuclear and Facility Safety Policy
Environment, Safety and Health

Enclosure

cc:
M. Whitaker

