



OFFICE OF THE MAYOR
NEW YORK CITY COMMISSION FOR THE UNITED NATIONS,
CONSULAR CORPS AND PROTOCOL
2 United Nations Plaza, New York, New York 10017

----- **NEW PROCEDURES & OPTIONS** -----

In our continuing effort to expeditiously address diplomatic issues relating to unauthorized vehicles parked in locations reserved for diplomats and their staff, we have established the following:

1. NYPD 24 Hour Phone Line - (718) 383-6956

At the time of the incident, while your designated parking space is blocked by another vehicle illegally, call this new phone line for action. This new phone line is dedicated exclusively to assisting diplomats, and will be answered by the New York City Police Department Traffic Management Center 24 hours a day, 7 days a week. All calls to this new phone line will be answered and addressed directly by a supervisor.

Please contact the NYC Commission for the United Nations, Consular Corps and Protocol at (212) 319-9300 with any questions.



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2. Online Form for Adjudication for Summonses Issued to Decaled Vehicles due to Diplomatic & Consular Illegally Blocked Parking Spaces

If you received a parking ticket due to an unauthorized vehicle occupying your designated space, please use our online *Diplomat / Consular Illegal Parking Report Form* to notify the Department of Finance's Diplomatic Parking Review Panel. **Please remember, at the time your parking space is blocked you must have called the tow hotline, parked in a space within a two-block radius of your designated space, and you may only park at a meter during hours in effect (no payment required) or at truck loading and unloading zones.**

This adjudication form may be accessed via the following URL:

www.nyc.gov/html/dof/html/contact/contact_emaildiplopark.shtml

The screenshot shows the NYC Finance website interface. At the top, there is a navigation bar with 'Search | Email Updates | Contact Us' and a menu for 'Residents | Business | Visitors | Government | Office of the Mayor'. The main header features the 'FINANCE NEW YORK' logo and 'MARTHA E. STARK COMMISSIONER'. The page title is 'Contact Finance' with a 'Printer Version' link. Below the title, there is a breadcrumb trail: 'Home > Contact > Contact Email'. The main heading is 'Diplomat/Consular Illegal Parking Report'. The text below explains that the form is for diplomats or consular staff who have received a ticket because their designated parking space was occupied by another vehicle. A 'PAY ONLINE' button is visible. The 'Your Vehicle/Contact Information' section contains several input fields: 'Consulate / Mission', 'Your Name', 'Your Telephone Number', 'Your Street Address', and 'City'. On the right side, there is an 'E-Services' section with a 'MORE >' link and a list of services including 'Search for Parking Tickets', 'Check your rebate status', 'Locate Towed Vehicles', 'Access EZ Fleet Online', 'ACRIS - Property Records', 'View Assessment Roll', and 'Water & Sewer History'. Below that is an 'Agency News' section with 'MORE >' and two news items dated February 16, 2007 and February 12, 2007. A search bar and a 'SEARCH' button are located on the left side of the page. At the bottom left, there is a note about the Adobe Acrobat Reader being required to view PDFs.

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