

# SURVEY METHODS FOR NONFUEL MINERALS

By Kenneth W. Mlynarski

The U.S. Geological Survey (USGS) collects worldwide data on virtually every commercially important nonfuel mineral commodity. These data form the base for tracking and assessing the health of the minerals sector of the U.S. economy.

The USGS data collection activity was instituted by the 47th Congress in the appropriations act of August 7, 1882 (22 Stat. 329), which placed the collection of mineral statistics on an annual basis. The most recent authority for the USGS survey activity is the National Materials and Minerals Policy, Research and Development Act of 1980 (Public Law 96-479, 96th Congress). This act strengthens protection for proprietary data provided to the U.S. Department of the Interior by persons or firms engaged in any phase of mineral or mineral-material production or consumption.

## Data Collection Surveys

The USGS begins the collection of domestic nonfuel minerals and materials statistics by appraising the information requirements of Government and private organizations of the United States. Requirements that can be met by collecting data from minerals establishments are posed as questions on USGS surveys. Figure 1 shows a typical survey form.

Specific questions about mineral commodity activities, such as production, consumption, and shipments, are structured in the survey forms to provide meaningful aggregated data. Thus, the entire mineral economic cycle from production through consumption is covered by 140 monthly, quarterly, semiannual, and annual surveys.

After the survey form has been designed, a list of the appropriate establishments to be canvassed is developed. Many sources are used to determine which companies, mines, plants, and other operations should be included on the survey mailing list. State geologists, Federal organizations (e.g., Mine Safety and Health Administration), trade associations, industry representatives, and trade publications and directories are some of the sources that are used to develop and update survey listings. With few exceptions, a complete canvass of the list of establishments is used rather than a sample survey. The iron and steel scrap industry is one of the exceptions where a sample survey is conducted.

The Paperwork Reduction Act requires that any Government agency wanting to collect information from 10 or more individuals or establishments must first obtain approval from the Office of Management and Budget (OMB). The OMB approves the need to collect the data and protects industry from unwarranted Government paperwork.

## Survey Processing

The USGS surveys approximately 18,000 establishments. Each year, the USGS mails about 40,000 forms for 140

different surveys. Each completed survey form returned to the USGS undergoes extensive analysis to ensure the highest possible accuracy of the mineral data. The statistical staff monitors all surveys to ensure that errors are not created by reporting in physical units different from the units requested on the form. Relations between related measures, such as produced crude ore and marketable crude ore, are analyzed for consistency. Engineering relations, such as recovery factors from ores and concentrates, also are used. The totals for each form are verified, and currently reported data are checked against prior reports to detect possible errors or omissions.

For the majority of the surveys, which are automated, the forms are reviewed to ensure that data are complete and correct before entering into the computer database. The computer is programmed to conduct a series of automated checks to verify mathematical consistency and to identify discrepancies between the data reported and logically acceptable responses.

The USGS is modernizing and automating the minerals information survey-processing and data-dissemination functions. Automated commodity data system functions include computerized preparation of statistical tables, the use of desktop publishing to integrate text and tables, and electronic dissemination through the Internet. Information on minerals and mineral-related publications also is available through an easy-to-use automated fax response system known as MINES FaxBack.

**Survey Responses.**—To enable the reader to understand better the basis on which the statistics are calculated, each commodity annual report includes a section about domestic data coverage. This section briefly describes the data sources, the number of establishments surveyed, the response percentage, and the method of estimating the production or consumption for nonrespondents.

To produce reliable aggregated data, the USGS uses efficient procedures for handling instances of nonresponse. Failure to return the initial survey form results in a second mailing of the form. If the second form is not returned, then telephone calls are made to the nonrespondents. The followup calls provide the necessary data to complete the survey forms and/or to verify questionable data entries. Periodic visits to minerals establishments also are made by USGS mineral commodity specialists to gather missing data and to explain the importance of the establishment's reporting. By describing the use of the published statistics and showing the impact of nonresponse, the USGS strives to encourage respondents to give complete and accurate replies.

The OMB publication "Guidelines for Reducing Reporting Burden" stipulates that the minimum acceptable response rate is 75% of the panel surveyed. In addition, the USGS strives for a minimum reporting level of 75% of the quantity produced or consumed (depending on the survey) for certain key statistics.

Response rates are periodically reviewed. For those surveys not meeting the minimum reporting level, procedures are developed and implemented to improve response rates.

**Estimation for Nonresponse.**—When efforts to obtain a response to a survey fail, estimation or imputation techniques must be used to account for missing data. Some of the estimation methods depend on knowledge of prior establishment reporting, and other techniques rely on external information to estimate the missing data. When survey forms are received after the current publication has been completed, the forms are edited, necessary imputations are made for missing data, and the survey database is updated. The revised data are reported in later publications.

**Protection of Proprietary Data.**—The USGS relies on the cooperation of the U.S. minerals industry to provide the mineral data that are presented in this and other USGS publications. Without a strong response to survey requests, the USGS would not be able to present reliable statistics. The USGS, in turn, respects the proprietary nature of the data received from the individual companies and establishments. To ensure that proprietary rights will not be violated, the USGS analyzes each of the aggregated statistics to determine if the data reported by an individual establishment can be deduced from the aggregated statistics. If, for example, only two significant producers of a mineral commodity are in a given State, then the USGS will not publish the State total because either producer could readily estimate the production of the other. It is this obligation to protect proprietary information that results in the withheld, or W, entries in the published tables. If a company gives permission in writing, however, then the USGS will publish the data as long as the data from other respondents are protected from disclosure.

## International Data

International data are collected by USGS country specialists and international data coordinators. The data are gathered from various sources, which include published reports of foreign Government mineral and statistical agencies, international organizations, the U.S. Department of State, the United Nations, the Organization of Petroleum Exporting Countries, and personal contact by specialists traveling abroad. Each February, annual minerals questionnaires that are sent to foreign organizations request them to provide estimates of mineral production for the host country for the preceding year. Missing data are estimated by USGS country specialists on the basis of historical trends and the specialist's knowledge of current production capabilities in each country.

## Publications

The USGS disseminates current and historical minerals information through a broad range of printed publications.

The Minerals Yearbook summarizes annually, on a calendar-year basis, the significant economic and technical developments in the mineral industries. Three volumes are issued each year—Volume I, Metals and Minerals; Volume II, Area Reports, Domestic; and Volume III, Area Reports, International.

Volume I presents, by mineral commodity, salient statistics on production, trade, consumption, reserves, and other measures of economic activity. The chapters are issued separately as annual Mineral Industry Surveys (MIS) before the bound volume is available. Volume II reviews the U.S. minerals industry by State and island possessions. Volume III is published as four separate regional reports that cover more than 190 foreign countries. These reports contain individual country chapters that examine the mining, refining, processing, and use of minerals in each country in the region and how they relate to U.S. industry.

The MIS contain timely statistical and economic data on minerals. The surveys are designed to keep Government agencies and the public, particularly the mineral industry and the business community, informed of trends in the production, distribution, inventories, and consumption of minerals. Frequency of issue depends on the demand for current data. The MIS are released monthly, quarterly, semiannually, and annually.

Mineral Commodity Summaries (MCS), which is an up-to-date summary of about 80 nonfuel mineral commodities, is the earliest Government publication to furnish estimates that cover the previous year's nonfuel mineral industry data. It contains information on the domestic industry structure, Government programs, tariffs, 5-year salient domestic statistics, and a summary of significant events, trends, and issues in the international minerals industry during the past year.

Metal Industry Indicators (MII), which is published monthly, contains indexes that measure the current and future performance of five U.S. metal industries. For each of the five industries, a composite coincident index and a composite leading index have been developed based on procedures and data similar to those used to construct the Conference Board's coincident and leading cyclical indicators for the national economy. Leading and coincident indexes for the stone, clay, glass, and concrete products industry, which measure the current and future performance of the industrial minerals industry, also are published monthly. The indexes were designed by using the same procedures as the USGS metal composite indexes.

The MIS and the MII are available at no charge from Publication Distribution, Cochran Mill Road, P.O. Box 18070, Pittsburgh, PA 15236, (412) 386-6156 or (412) 386-6160. Orders may be placed via electronic mail to [pitpdrequests@cdc.gov](mailto:pitpdrequests@cdc.gov). The Minerals Yearbooks and the MCS, may be purchased from the Superintendent of Documents, U.S. Government Printing Office, Washington, DC 20402, (202) 512-1800.

Some minerals information publications are also available on a CD-ROM format. The Minerals and Materials Information CD-ROM, which contains the Minerals Yearbooks, the MCS, and other publications, is updated three times per year. It is available from the Government Printing Office at the address and telephone number listed above.

## Electronic Data Dissemination

In addition to the USGS printed publications, current

information on minerals and mineral-related publications from the USGS is available through an easy-to-use site on the World Wide Web. The URL is <http://minerals.usgs.gov/minerals/>. All minerals information series publications from 1996 are available to view or download. The web site also provides information on other products and contacts for minerals information and links to other mineral-related sites on the World Wide Web.

The USGS automated fax response system, MINES FaxBack, allows callers to retrieve information and order some publications for delivery to their fax machines in minutes, 24 hours per day, 7 days per week. MINES FaxBack makes monthly, quarterly, and annual MIS publications available to the public at the same time they are forwarded to the printer.

MINES FaxBack works from any Group III-compatible fax machine equipped with a touch-tone telephone (either a built-in

handset with touch-tone capability or a separate touch-tone telephone plugged into the fax machine's phone jack). After calling MINES FaxBack, the requestor is guided by a series of voice messages that assist the caller in ordering the desired documents. The caller pays for the phone call that also includes the time needed to deliver the requested document to the caller's fax machine.

To access the MINES FaxBack System, use a touch-tone handset attached to a fax machine or connect a touch-tone telephone to the fax machine's telephone jack and dial (703) 648-4999. Listen to the menu options and select an option by using the appropriate touch-tone telephone button. After completing a selection, press the start button on the fax machine.

FIGURE 1  
A TYPICAL SURVEY FORM

USGS Form 9-4045-M  
Fer. (rev. 9/11/98)

OBM Control No. 1028-0068  
Approval expires: 09/30/01



A03

UNITED STATES  
DEPARTMENT OF THE INTERIOR  
U.S. GEOLOGICAL SURVEY  
986 NATIONAL CENTER  
RESTON, VIRGINIA 20192  
  
**IRON ORE (Usable ore)**

**INDIVIDUAL COMPANY  
DATA – PROPRIETARY**

Unless authorization is granted in the section above the signature, the data furnished in this report will be treated in confidence by the Department of the Interior, except that they may be disclosed to Federal defense agencies, or to the Congress upon official request for appropriate purposes. Unless objection is made in writing to the USGS, the information furnished in this report may be disclosed to the respondent's State Geological Survey (or similar State agency) if the State has appropriate safeguards to prevent disclosing company proprietary data.

\_\_\_\_\_  
(Please correct if name or address has changed)

**FACSIMILE NUMBER  
1-800-543-0661**

Public voluntary reporting burden for this collection of information is estimated to average 30 MINUTES per response. A Federal agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. Comments regarding this collection of information should be directed to: U.S. Geological Survey, Statistics and Information Systems Section, 988 National Center, Reston, VA 20192; and/or Desk Officer for the Department of the Interior, Office of Information and Regulatory Affairs, Office of Management and Budget, Washington, DC 20503. **Please do not mail survey forms to these addresses.**

Collection of nonfuel minerals information is authorized by Public Law 96-479 and the Defense Production Act. This information is used to support executive policy decisions pertaining to emergency preparedness, national defense, and analyses for minerals legislation and industrial trends. The USGS relies on your voluntary and timely response to assure that its information is complete and accurate.

Please return this form in the enclosed envelope or fax it to the above toll-free number by the **15TH OF THE MONTH** following the reporting period. Complete a separate form for each mineral establishment that was active during the reporting period. A minerals establishment is defined as a single physical location where mineral operations are conducted; for example, a mine only, a mine and preparation plant, or a preparation plant only. If you do not have exact data, please enter your best estimates and mark with an /e. Use zero (0) when appropriate. Do not report decimals or fractions. Round to the nearest whole number. If you have nothing to report, please complete Section 1, sign, and return the form. Please use the space for "Remarks" to provide any specific information that will help us in the use or interpretation of the data. Any statement on the effect of changes in economic conditions upon the reporting establishment will be useful. Additional forms are available upon request.

If you have any questions concerning completion of this form, please contact the Mineral Commodities Data Unit, U.S. Geological Survey, 985 National Center, Reston, VA 20192, Telephone (703) 648-7960.

**SECTION 1. Mine or group covered by this report.**

Name \_\_\_\_\_ State \_\_\_\_\_ County \_\_\_\_\_

**SECTION 2. Stocks, production, and shipments of usable ore for the report month.**

Report only ore products as shipped to consumer, such as direct-shipping ore, concentrate, or agglomerates. Report ores produced in the United States only; do not include imports.

Usable ore (1)	Code	Weight unit Mark (X) one (2)		Physical inventory Adjustment only (3)	Beginning stocks (4)	Production (5)	Shipments (6)	Ending stocks (7)
		Long tons (4)	Metric tons (6)					
Iron ore (containing less that 5% Mn, natural.....	201							

**SECTION 3. Please indicate any mines opened or closed by your company during the month.**

**Remarks:**

Name of person to be contacted regarding this report			Tel. area code	No.	Ext.
Address	No.	Street	City	State	ZIP Code

May tabulations be published which could indirectly reveal the data reported above? " (1) Yes " (2) No

Signature	Title	Date
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