

ATTACHMENT V9

DEFENSE LOGISTICS AGENCY (DLA) TRANSPORTATION ACCOUNT CODES (TAC)

A. GENERAL

This attachment provides policy guidance, definitions, instructions, and other information pertaining to the assignment of Defense Logistics Agency (DLA) TACs.

B. TAC CONSTRUCTION, ISSUANCE, AND MODIFICATION

1. TAC Construction. Standard DLA TACs begin with the letter “S” while DLA Security Cooperation TACs begin with the letter “R.” The second, third, and fourth positions of the TAC will be assigned by the DLA TAC Coordinator.
2. Establishing a new TAC. Contact the DLA TAC Coordinator with the following information:
 - a. Purpose or description of the use of the TAC
 - b. Line of Accounting (LOA)
 - c. Functional point of contact name, telephone number, and email
 - d. Financial point of contact name, telephone number, and email
 - e. Beginning and end date of the TAC/LOA
3. Modifying an existing TAC. Contact the DLA TAC Coordinator with updated information.
4. TACs will be established/modified within five working days of notification.

C. TAC/LOA VALIDATION

1. All DLA Shippers, Transportation Managers, Contracting Officers, and Transportation Officers (TOs) will ensure that all cargo and personal property movements shipped within the Defense Transportation System (DTS) have a valid TAC assigned. To ensure that a valid TAC is assigned to all DTS shipments, DLA TOs will validate TACs using TGET prior to creating shipping documentation.
2. The Transportation Global Edit Table (TGET) is the authoritative source for all DOD TACs and allows users to validate TACs. TGET can be accessed at <https://beis.csd.disa.mil/beis-html/frontpage.html>; a DD Form 2875- System Authorization Access Request and a Rules of Behavior document must be completed in order to obtain access. Users should request access to “TAC/LOA Inquiry for global view.”
3. In accordance with the DOD Financial Management Regulation (FMR), Volume 10, Chapter 13, transportation services will not be provided by the TO without first obtaining proper supporting documentation with an authorization to use and a citation of a valid and funded TAC, provided by the designated Funds Manager or financial management official. Financial manager verification may be annotated on the movement request order (DD 1348-1A/DD1149).
4. Shipment requests processed without an authorized, valid, and funded TAC/LOA, resulting in an obligation on behalf of the Federal Government, could result in a violation of the Anti-deficiency Act (ADA). Any military member or DOD employee who is responsible for an ADA violation shall be subject to administrative discipline and may be subject to criminal penalties.
5. Shipments/transshipments containing a standalone LOA will not be accepted for transport.

D. THIRD PARTY PAYMENT SYSTEM (TPPS) TAC USAGE

1. Certifying Officials and TOs will ensure the correct fiscal year is selected in the TPPS when executing payments.
2. In accordance with the FMR, Volume 3, Chapter 8, transportation charges for the movement of DLA materiel will be charged to the fiscal year in which the materiel actually moves. Charges for personal property shipments will be made to the fiscal year identified on the member's Permanent Change of Station orders.

E. POINTS OF CONTACT (POCS)

1. For inquires related to DLA TACs, please contact the DLA TAC Coordinator at:

Defense Logistics Agency Headquarters
Transportation Policy, J332
Attn: DLA TAC Coordinator
8725 John J. Kingman Road, Room 4235
Fort Belvoir, VA 22060

Phone: Commercial (703) 767-1249/5256/3779 or DSN 427-1249/5256/3779

Email: TAC@dla.mil

2. POCs for individual TACs can be obtained from TGET.