



**DEPARTMENT OF THE AIR FORCE  
11TH WING**

01 November 2011

MEMORANDUM FOR COMMANDERS OF ALL USAF HONOR GUARD APPLICANTS

FROM: USAF HONOR GUARD/CC  
50 Duncan Ave, Suite 1  
Joint Base Anacostia-Bolling, DC 20032-0130

SUBJECT: USAF Honor Guard Application - Commander's Endorsement Memorandum

Greetings,

I need your direct involvement in the final approval process of all Airmen (enlisted & officers) applying to the USAF Honor Guard. I respectfully request that you personally review your applicant's *complete* application prior to endorsing this letter. In the interest of working efficiently, I ask only that you indorse this memo in lieu of writing an additional letter of recommendation, though you may elect to write an additional letter or add comments in your endorsement block.

IAW AFMAN 36-2105, 36-2108, the Special Categorization Assignment Guide (SPECAT), the Stabilized Tour Guide, the Enlisted Classifications Document, and the Officer Classifications Document (all available from AFPC online) there are several unique minimum qualifications to become a member of the USAF Honor Guard. Please carefully screen the applicant to ensure he or she is of the caliber we need to represent all Airman to the American Public and the world!

The USAF Honor Guard Recruiting Office remains available for clarification of our qualifications or application process. Please feel free to contact them at DSN 754-7140, comm. 202-404-7140, or via email at [hgrecruiting@afncr.af.mil](mailto:hgrecruiting@afncr.af.mil).

  
KENNETH A. MARENTETTE, Lt Col, USAF  
Commander

*Character    Courage    Commitment*

01 November 2011

1st Ind, USAF Honor Guard Application – Commander’s Endorsement Memo

OFF SYMB/CC

Insert Date

MEMORANDUM FOR USAF HG/CC

I have read this memorandum and understand the necessity for my review of this application and now certify that it fully reflects accurate information regarding my Airman.

I do / do not endorse (*strike through one*) this application to the United States Air Force Honor Guard.

I have / have not (*strike through one*) included additional letters or comments below.

\_\_\_\_\_  
COMMANDER’S SIGNATURE BLOCK

If another individual is signing for the CC, please state why here. Otherwise, delete.