

Reference: RGL 81-08

Subject: PUBLIC NOTICE

Title: DISTRIBUTION OF PUBLIC NOTICES

Issued: 09/14/81 Expires: 12/31/83

Originator: DAEN-CWO-N

Description: REVIEW MAILING LISTS EVERY 2 YEAR TO PURGE NAMES OF THOSE NO LONGER INTERESTED IN RECEIVING THEM.

1. We have been receiving an increasing number of complaints recently concerning the receipt of unwanted public notices.
2. We strongly support the objectives of the Paperwork Reduction Act of 1980, and distribution of the subject notices should be kept to minimum. More specifically, distribution of the notices should be only to those who request them, to those we are required by law to coordinate permit actions with, and to those state and local officials that also have jurisdiction in the particular permit area.
3. Mailing lists for these notices will be screened every two years at a minimum, and this screening will require addressees to verify that they wish to remain on a mailing list and not that they wish to be removed from a list. A self-addressed post card would be suitable for this purpose.
4. This guidance is effective through 31 December 1983, unless sooner revised or rescinded.

FOR THE COMMANDER: