

How to use Free Online Tools to Create a Powerful, State of the Art Ethics **Training Program** Hint ... Think inside the box

# HUD Office of Counsel

## Greg Walters, Attorney-Advisor





## AGENDA

- I. Introduction
- II. Xtranormal.com
- III. Two Videos
- IV. Ethics Cartoon Maker
- V. Other Tools
- VI. Quiz
- VII. World Premiere Video (possibly)

# Goals of Ethics Training

Employees Learn Rules

Want to Ask You for Advice

# **Elements of Training**

Presentation must be entertaining

Have meaningful content

Contain an invitation

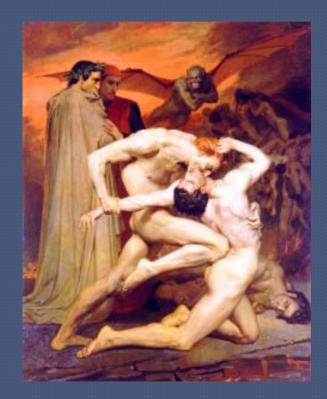
# **Ethics Training**

### What Works

### What Doesn't Work

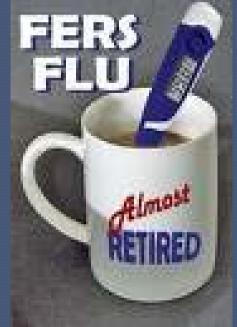
# My Story

### From Ethics Hell to Heaven



## What doesn't work

 "Live Training:" Hundreds in large chilly hotel conference room, two and a half hours of mandatory training with no breaks, reading regulations



# Life after "Live" Training

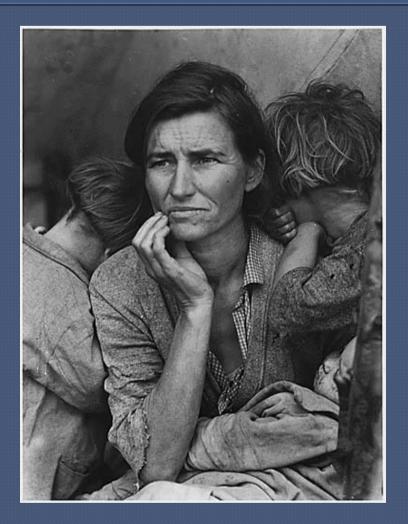
 Problem with Live Training . . . often not Lively:

 (1) Ethics material is not dramatized; (2) Employees expect video for information and entertainment – so reading isn't fundamental

# Without Drama, Federal folks either "Rest" or...



## Don't lecture me on Ethics



## Premise

 Give people what they want so that they want what you give to them.

• What do they want?



## What Does Your Audience Do In Their Free Time?

Recite Federal Regulations?

Surf the Internet? Update Facebook?

• Watch TV?

• Do endless things with "smart phones"?

## 2 Hours A Day On The Internet

Expect to receive information from a screen. Work and Entertainment

 "You mean some people can actually work without being online?" Pranay Manocha 20-something commentary

## Your Audience

## Average Federal Employee – 46.9 years old; 16.5 years service; 52% male; 47% female



# I Want My MTV

#### Older Gen Xer -- Younger Boomer.

 Visual Generation: Majority of working years (1990s to present) with computers.

Sex, Lies and Videotape

## Audience, Continued

- Two More Factors:
- (1) Attention Span
- (2) Trends in Media Consumption

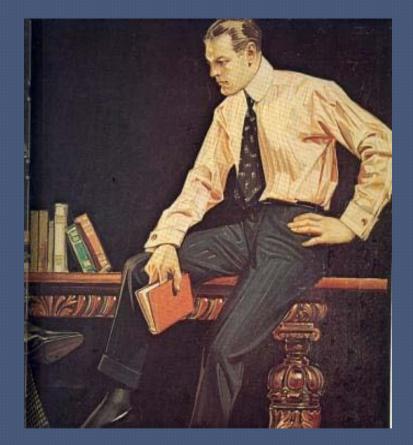
## Question

## What is the average attention span of an Adult? (Federal adult or otherwise)



## Answer

### • 20 minutes (if they are at all interested!)



# How do you increase attention span?

 Answer: refocus attention every twenty minutes, either voluntarily or otherwise

 Variety: cartoons, Q and A, Bingo, stretching exercises, etc...

# How many hours of TV do people watch PER DAY?

### No need to get up.



# TV

 4 hours per day; TV is on 6 hours 47 minutes (2009 data from A.C. Neilson) 2010 TV Viewing reached Record Highs without any Depths

 Cable hits like "Jersey Shore" on MTV and "The Walking Dead" on AMC were showered with media attention and affection, but the most popular new show was CBS's Hawaii Five-0, a revival of a 40-year old drama. NY Times, 1/2/2011

## "Best Screen Available" Question

 The amount of time that an average adult watches video on the internet is increasing by how much per year? 5% 10%, 25% or more?

## Answer

 Increasing by 50% per year. By comparison, TV watching is merely increasing by about 1 percent per year.

 Of the three "best available screens" (TV, internet and cell phone videos) watching video on the internet is increasing the most (Youtube.com, Hula, etc....)

# What is the Big Picture?

### • What is the end result of all this watching?



## **TV** Question

 Percentage of Americans who can name at least three justices of the U.S. Supreme Court?





# 17 %

## **TV** Question Two

## Percentage of Americans who can name The Three Stooges







## Conclusion

### Any Questions about the priorities of our audience?



# Video #1: Charitable Solicitation

Think about how inoffensive it is,

Then perhaps we will view the uncensored version ...

# Video Number 2 HUD's rules

# Think about how these rules were weaved into the narrative.



## HUD Ethics Rules

## 5 C.F.R. Part 7501

#### **Prohibited Outside Activities**

#### **Outside Employment Requiring HUD Approval**

## Use the Xtranormal Tool

Common ethics situations: How would we dramatize them? Gift Rules, Financial Conflict of Interest, WAG, Outside Activities - Writing, Speaking... Seeking Outside Employment, Use of Government Resources, Particular Agency Ethics Rules...

# Step by Step Cartoon Making



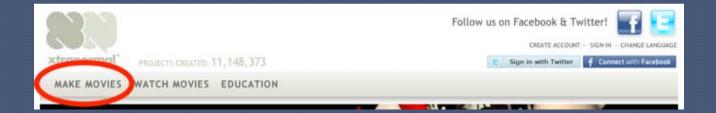
### **Open Account**

owww.xtranormal.com

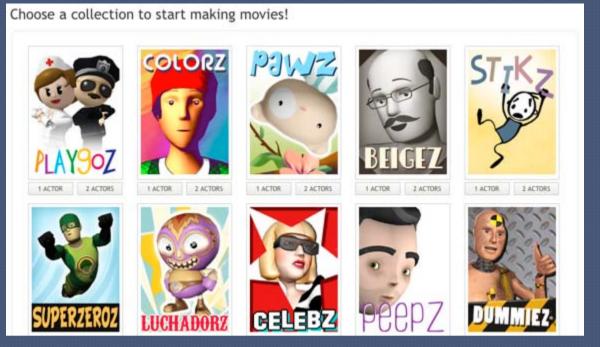
Sign up for an Educational Account

 They will review your account information and allow you extra access for free.

### Click "Make Movie"



## Choose a Collection of Actors



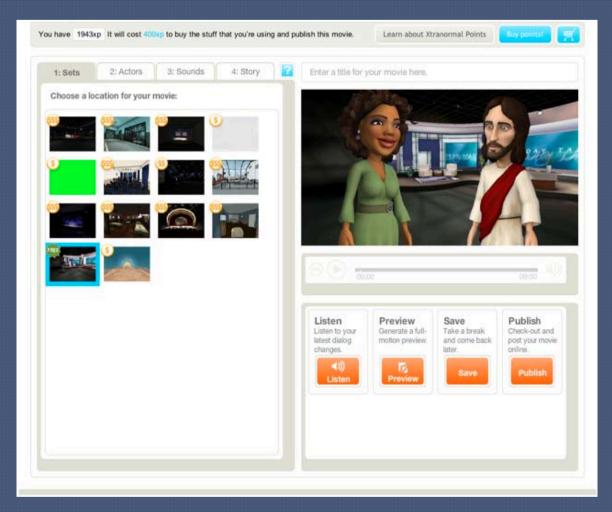
# You Will First Choose Suitz



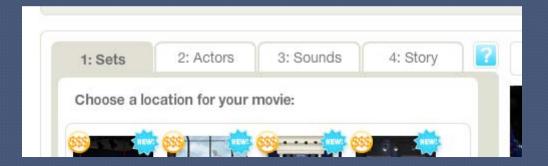
## Chose "Celebz" for EZ Audience Bonding



# Control Page With 4 Tasks



## Pick a Set (Background)



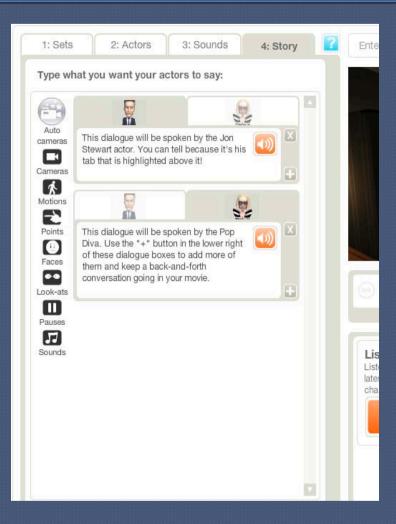
# Pick Background Sounds

1: Sets	2: Actors	3: Sounds	4: Story	2
Choose a background sound:			▶ Listen	
NO SELECT	TION			
City street 1				
City street 2				
Fountain				
Tennis cour	t			
Lounge				

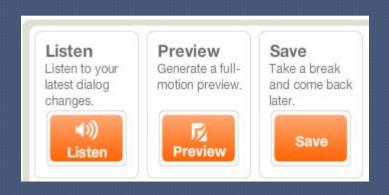
# You Can Even Choose the Voices of the Actors!



## Write Dialogue



### You can save it for editing later



### Publish

### Xtranormal.com's own site

### Youtube.com



### Remember that 20 Minute Rule

Break everything into 20 minute segments.

 You don't want to play videos only during live training -- mix it up with interactive games, and passionate readings of relevant passages from the Code of Federal Regulations pertaining to Ethics if possible.

### **Other Online Resources - Bingo**

- Teach-nology.comBingo
- ohttp://www.teach-

nology.com/web\_tools/materials/bingo/

### Word Search

- Armoredpenguin.comWord Search
- o <u>http://www.armoredpenguin.com/wordsear</u>
  <u>ch/</u>

### **Topical Online News**

- Online Relevant Local News clips
- <u>http://news.discovery.com/tech/robot-</u> <u>makes-ethical-decisions.html</u>



### • Ujam.com

### Make music without any musical talent.



### Use Online Survey

- Microsoft SharePoint
- Survey after ethics training





# What grade in elementary school used xtranormal.com?



# Answer: 6<sup>th</sup> Grade



### Nielsen Ratings Question

# What are the three screens used to consume video?



### **Best Screen Available**

### • TV, Internet and Mobile video



### One More Question

### • What are the two goals of ethics training?



### 2 Goals of Ethics Training

### Inform

### Invite



### **Final Question**

# What is the average age of Federal employees?



### Answer

• 46.8 years

 Bonus Question: If an average American watches 4 hours of TV per day, at age 65, how much time will they have spent in front of a TV?

### **Bonus Answer**

 In a 65-year life, that person will have spent 9 years in front of a TV screen.

 Children routinely spend more hours in front of a TV than in school.

 If you want to reach people, you must go where they are – using video.

### Conclusions

Recap of tools and how to use them.

Good Live training requires Drama.

 To connect with your audience think inside the boxes (TV, internet, cell phones).

# THANK YOU!



### Invitation

Any Questions? Greg Walters
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