

**DOES THE RULE OF “NO OFF-POST FUNDRAISING” APPLY TO OTHER SERVICES AND COMPONENTS (USAF, USMC, USN, RC) ON FORT GORDON?**

The other services should seek guidance from their respective policies and regulations.

**IF WE CALL OUR ACTIVITY OPPORTUNITY TICKETS VS. RAFFLES – CAN WE CONDUCT?**

In general, gambling has three elements: (1) Consideration (i.e. money), (2) a game of chance, and (3) an offering of a reward or prize. Thus, “opportunity tickets” are permissible if it is clear that contributions are NOT required.

**CAN A UNIT USE FRG INFORMAL FUNDS TO SUPPORT AN ORGANIZATION DAY EVENT?**

Yes. FRG informal funds may be used, so long as the support is consistent with the Informal Fund SOP.

**HOW MANY TIMES CAN A COMMANDER ACCEPT A \$1,000 DONATION IN A CALENDAR YEAR?**

The regulations do not limit the number of times a commander may accept a \$1,000 donation. However, the annual FRG informal fund income from all sources (fundraising, gifts, and donations) is capped at \$10,000.

**I WORK FOR AN ORGANIZATION THAT IS VERY MILITARY FRIENDLY. MY UNIT IS SCHEDULED TO DEPLOY. CAN I ASK FOR THEIR SUPPORT?**

No. FRGs may not solicit off post for contributions. However, commanders may accept an unsolicited gift or donation of \$1000 or less after consultation with an ethics counselor.

**WHERE DO I GET THE TAX FORMS FOR INITIATING AN FRG ACCOUNT AND HOW DO I COMPLETE?**

Download and complete IRS Form SS-4 ([www.irs.gov](http://www.irs.gov)) to get an Employer Identification Number (EIN). FRG informal funds are capped at \$10,000 annual income to prevent potential IRS issues.

**CAN TWO EVENTS BE COMBINED TO USE FRG INFORMAL FUNDS SUCH AS ORGANIZATION DAY AND SPRING FLING?**

Yes, so long as the activities are consistent with the FRG’s informal fund SOP.

**CAN A SPOUSE THAT'S NOT PART OF THE FRG FUNDRAISE FOR ANOTHER FRG?**

Yes. The regulations do not prohibit a spouse from fundraising for another FRG.

**CAN A DOLLAR AMOUNT BE PLACED ON ITEMS AT OUR FRG FUNDRAISING EVENTS?**

The regulations do not place dollar restrictions on items sold at FRG fundraising events.

**CAN THE FRG'S INFORMAL FUND BE USED FOR A FUNDRAISER SUCH AS CANCER WALKS, FOOD PANTRIES, CLOTHING DRIVES OR TOYS FOR TOTS?**

No. The FRG Informal Fund is to be used for specific purposes stated in the SOP and is to benefit FRG membership. Fundraising must be for the FRG informal fund rather than a private charity.

**HOW MANY TIMES CAN THE FRG INFORMAL FUND BE AUDITED IN A CALENDAR YEAR?**

The informal fund custodian shall provide monthly reports and as requested. Additionally, an annual report will be provided to the first colonel (O6) commander or designee in the unit's chain of command.

**WHAT KIND OF FUNDRAISERS ARE UNAUTHORIZED ON FORT GORDON?**

Fundraisers must not compete with AAFES. Accordingly, the resale of non-handmade food (i.e. candy bars, hamburgers, Krispy Kreme doughnuts) is prohibited. Furthermore, carwashes and "flamingo flocking" are not authorized.

**Can IET FRGs fundraise at IET graduation?**

Yes. IET FRGs may raise funds at IET graduation in accordance with Army regulations and Fort Gordon Garrison Commander Policy Letter No. 17.

**CAN FRGs TAKE DONATIONS FROM ANOTHER FRG OR PRIVATE ORGANIZATION?**

FRG informal funds may only be used to benefit the FRG membership as a whole. Accordingly, it is improper for a FRG to donate to another FRG. However, a private organization may donate to a FRG.

**CAN THE FRG OFFER LAWN SERVICES IN HOUSING AREAS AS A FUNDRAISING ACTIVITY?**

Lawn care is provided for Balfour Beatty Residents without fenced in yards. Therefore, lawn services may be offered as a fundraising activity so long as volunteers use their own equipment.

**CAN FRGs HAVE A DONATION JAR?**

Yes.

**CAN FRGs PLACE A DOLLAR AMOUNT ON ITEMS DURING A FUNDRAISING EVENT?**

Yes.

**CAN FRGs CONDUCT A SILENT AUCTION?**

Yes.

**CAN FRGs OFFER COMMANDER'S PARKING SPACE OR POSITION AS PRIZE IN A FUNDRAISING EVENT?**

Yes.

**WHAT IS THE DEFINITIVE REGULATION FOR FRG FUNDRAISING? WHERE CAN WE ACCESS IT?**

AR 608-1, Appendix J. Additionally, FRG leaders should consult Fort Gordon Garrison Commander Policy Letter No. 17 (On-Post Fundraising).

[http://www.gordon.army.mil/garrison\\_policy\\_letters/PDF/GCPolicy\\_17.pdf](http://www.gordon.army.mil/garrison_policy_letters/PDF/GCPolicy_17.pdf)

**HOW DO YOU ESTABLISH A PRIVATE ORGANIZATION?**

Commanders cannot organize private organizations (POs) or direct their activities, including how POs spend their money. Private organizations (POs) may be established by individuals, including FRG members if they so desire, to support shared goals and objectives. However, as stated in the G1 ALARACT message, "These POs may not receive preferential treatment and must be treated the same as all other similarly situated Pos IAW the Joint Ethics Regulation (JER), and AR 210-22, Private Organizations on Department of the Army Installations. To prevent potential conflicts of interest, if such POs are established, its leaders must consist of different persons than the FRGs' leaders." FRG members and commanders should remember not to use government or FRG resources or government equipment for PO business.

You might also take into consideration that donations to the FRG Informal Fund cannot exceed \$1000 and that the donation counts as FRG income for the annual income cap. The FRG would benefit more from a local private organization donating to the Supplemental Mission Account intended for FRGs. The donations do not count as income to the FRG.

## **WHERE CAN WE FIND A SAMPLE SOP ON FUNDRAISING?**

Fort Gordon Fundraising Guide Appendix 3.

[http://www.gordon.army.mil/garrison\\_policy\\_letters/PDF/GCPolicy\\_17.pdf](http://www.gordon.army.mil/garrison_policy_letters/PDF/GCPolicy_17.pdf).

## **HOW OFTEN SHOULD THE FRG FUND BE AUDITED?**

Be extremely careful of the word “Audit”—too many people are using it and not realizing what it really means. The accounting and legal definition of “Audit” is very different than a simple financial review to ensure the funds are being used appropriately (sometimes called an Agreed Upon Procedures Review or AUPR). Generally FRG funds must simply be reviewed by someone in the unit that is not directly in the Commander’s chain (i.e. reports to a section chief), or a review can be conducted by someone outside the unit such as the treasurer from another unit’s FRG or informal fund.

## **CAN FRG FUNDS BE MIXED WITH OTHER FUNDS?**

No. AR 608-1, J-7(a)(1) states, “FRG informal funds may not be deposited or mixed with appropriated funds, unit MWR funds, the unit’s cup and flower funds, or any individual’s personal funds.

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Competition with AAFES is prohibited. Fundraising by the resale of non-handmade goods and of foods and beverages, such as bottle water and soft drinks, candy bars,

and Krispy Kreme doughnuts, competes with AAFES. Also, the sale of hot foods such as hotdogs, hamburgers, and tacos competes with AAFES. To seek an exception, coordinate with AAFES at 706-793-0585/0233. Additionally, contact the Veterinarian (706-787-4452) before serving hot meat products.

“Flamingo flocking” is not authorized. Additionally, car wash fundraisers are on hold until DPW finds a potential location.

**FUNDRAISING OUT OF COMMANDER’S FOOTPRINT:**

POC IS LENORA NORTON AT [LENORA.M.NORTON.NAF@MAIL.MIL](mailto:LENORA.M.NORTON.NAF@MAIL.MIL) OR 706-791-4287.

**FUNDRAISING OPPORTUNITIES:**

JIMMIE DYESS DAYS (5-7 OCT) FRG FUNDRAISING OPPORTUNITY OPEN TO  
FRG’s 6 OCT  
BETTER OPPORTUNITIES FOR SINGLE SOLDIERS (BOSS) PROGRAM