



Navy Cash™ Bulletin



NAVAL SUPPLY SYSTEMS COMMAND HEADQUARTERS

Volume: 2 Issue: 5 February 2005

Reminders

LOGIN OR GET LOCKED OUT!

You must login to MVD/CIRA once a month, to change your password. After 30 days, the system locks your account, after 90 it will be deactivated. Call the FRBC via the NICC to reactivate.

Also, log in to the Navy Cash web site at least once each quarter to keep accounts active. After 90 days of inactivity, the account will be suspended, and you must contact the Customer Service Center via the NICC to reactivate.

DISBO TURNOVER

DISBO should contact CSC during turnover with oncoming DISBO to ensure new DISBO receives proper access to all Navy Cash systems and all necessary Navy Cash training.

LOST AND FOUND

If you receive a Navy Cash card that does not belong to someone on your ship, (until formal procedures are established) please mail them to:

Navy Supply Systems Command
Building 9 c/o Jonathan Holsinger/56E
PO Box 2050
Mechanicsburg, PA 17055-0787

CARDHOLDER ISSUES

When emailing the CSC, please **do not send** the full MasterCard numbers, full SSNs, complete banking info (routing & acct info), over unsecured email. **Only send:** members name, mothers maiden name, month and year of the members birthday, last 4 SSN.

Installations

As of 31 January 2004, 42 ships have been installed with the Navy/Marine Cash Financial System.

February Installations: None.

March Installations:

USS VELLA GULF (CG 72) (Norfolk)
USS CURTIS WILBUR (DDG 54) (Yokosuka)
USS TARAHA (LHA 1) (San Diego)
USS CHANCELLORSVILLE (CG 62)
(Yokosuka)

Training

Turnover Training to be held at San Diego, CA - Fleet Training Center.

3/28 0830-1530 Systems Admin
3/29 0830-1530 Disbursing Application
3/30 0830-1530 Ships Stores
3/31 0830-1530 General Merchants
4/01 0830-1530 Makeup Training

****East Coast Turnover Training - Summer****
Contact Navy Cash Training for more info!



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Crew Turnover

The disbursing office must work closely with the personnel office to track Navy Cash cardholders leaving the ship within 30 to 60 days. Cardholders being discharged from the Navy or transferring to activities that do not have Navy Cash must transfer funds from both the chip and the strip before leaving the ship. There are two options—they can either move all the funds on the card from the chip (e-purse) and the strip (Navy Cash account) back to their bank or credit union accounts using the K80, or they can move all the funds on the strip to the chip and “cash out” the chip at the disbursing office.

For a cardholder who is staying in the Navy and keeping the Navy Cash card. As part of the check-out process, after verifying that the Navy Cash card is empty (chip and strip), DISBO must block Navy Cash access to the bank or credit union account and request that the CSC suspend the Navy Cash account. This can be called in via the NICC number located below, option 6, then 3 or it can be emailed to navycash@ezpaymt.com. Once on a new ship, the cardholder must first complete a “Ship Check In” at a K80, and the ship must complete the next end-of-day processing between ship and shore. In the interim, as a part of the check-in process, the Disbursing Office should unblock access to the bank or credit union account and request via phone or e-mail that the CSC open (un-suspend) the Navy Cash account. Since end-of-day processing is normally completed once each day, access to Navy Cash capabilities should be available the next day.

For a cardholder being discharged or who decides not to keep the Navy Cash card. As a part of the check-out process, after verifying that the Navy Cash card is empty (chip and strip), the Disbursing Officer must block Navy Cash access to the bank or credit union account, change card status to “cancelled”, request via phone or e-mail that the CSC close the Navy Cash account, **recover** the Navy Cash card from the cardholder, and cut up the card to prevent any potential NSF transactions. DISBOs continue to be responsible for stopping the Split Pay Option 30 days before a member leaves the ship.

Visitor cards should be cashed out and recovered from anyone leaving the ship so they can be reissued to other visitors.

References

<http://nko.navy.mil>
<https://www.navycash.com>
NICC: (877) 418-6824 /
DSN 510 418-6824

NEXCOM NFS Disbursing Director: (717) 605-7441
Navy Cash Program Manager (717) 605-5270 (DSN 430)
Navy Cash Training (717) 605-7033 (DSN 430)
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