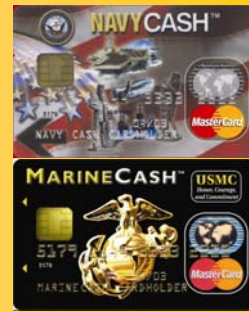




# Navy Cash<sup>®</sup> Bulletin



NAVAL SUPPLY SYSTEMS COMMAND HEADQUARTERS

Volume: 5 Issue: 6

January – February - March 2008

## JANUARY'S NAVY CASH SAILOR OF THE MONTH



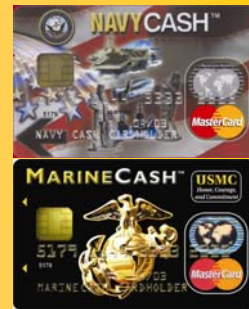
PS1 Raymond Lugtu has been selected as January's Navy Cash Sailor of the month. PS1 Lugtu has managed the Navy Cash System on board the USS ANTIETAM for the last four years. PS1's knowledge and expertise of the Navy Cash system has enabled him to troubleshoot and resolve issues onboard in a highly effective and efficient manner. His service to his crew of 350 personnel for all Navy Cash concerns has virtually eliminated any need for external support. PS1 Lugtu was heavily involved with an extensive Navy Cash Groom in March 2008 and has maintained a variance free status for Disbursing for well over a year. PS1 also provides the TYCOM numerous improvements to business practices. PS1's knowledge and experience consistently enables a smooth Navy Cash operation on board the USS ANTIETAM. BZ and keep up the good work!

*Submitted by Submitted by PSC CNSF Yager, N41*

*Any one wishing to send nominates for Navy Cash Sailor of the month, please send their name and a short write up to [bridget.carroll@navy.mil](mailto:bridget.carroll@navy.mil)*



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## FEBRUARY' NAVY CASH SAILOR OF THE MONTH



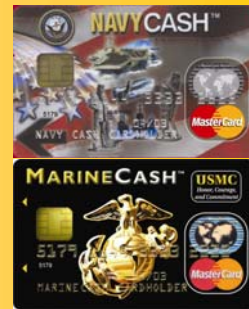
LTJG Melissa Flynn, USS JOHN PAUL JONES, has been selected as the Navy Cash Sailor of the month for Feb 2008. Already on her second DISBO deployment, she has kept Navy Cash up and operational while away from homeport for 10 months. One way she ensured the success of Navy Cash was continuously monitoring shore reports to determine if communications were up, running, and effective. When they weren't, having a good working relationship with IT's helped quickly resolve incomplete shore reports. As a test platform for Navy Cash EOMs, LTJG Flynn reduced variances between the ship and Navy Cash to zero. LTJG Flynn advises, "Don't be afraid to ask questions. PSC Yager and Michelle Henderson at Navy Cash are great resources. Even if they don't know the answer, they find it out for us." BRAVO ZULU to LTJG Flynn.

*Submitted by PSC CNSF Yager, N41*

*Any one wishing to send nominates for Navy Cash Sailor of the month, please send their name and a short write up to [bridget.carroll@navy.mil](mailto:bridget.carroll@navy.mil)*



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## MARCH'S NAVY CASH SAILOR OF THE MONTH



We are pleased to announce, ENS John Powell from the USS Theodore Roosevelt has been selected for Navy Cash Sailor of the Month. Navy Cash was installed on the USS THEODORE ROOSEVELT less than six months when GAO auditors requested a ship tour of a Navy Cash Ship. Because of ENS Powell subject matter expertise, NAVSUP chose the USS THEODORE ROOSEVELT as the best site to conduct the tour. ENS Powell immediately accepted our request to meet with the GAO auditors. During the course of the tour ENS Powell conducted himself in a highly professional manner, effectively responding to auditor questions while proudly providing an overview of Navy Cash functional operations and hardware.

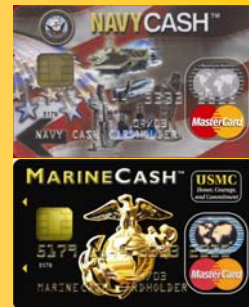
ENS Powell is also to be commended for his leadership in the DISBO office of the USS THEODORE ROOSEVELT. His Deputy Disbursing Officer, PSC Antonio Inocencio and staff have taken ownership of all aspects of the Navy Cash system and have been proactive in providing recommendations to enhance Navy Cash software. Their work with the Program Office and their dedication to duty exemplifies a level of professionalism of which ENS Powell and staff can be justifiably proud. The Navy Cash Team appreciates the support of ENS Powell and his Team and commends them on a job well done.

*Submitted by Navy Cash Program Office, Marlene Higgins, Disbursing Director*

*Any one wishing to send nominates for Navy Cash Sailor of the month, please send their name and a short write up to [bridget.carroll@navy.mil](mailto:bridget.carroll@navy.mil)*



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### New Installations

As of March 31st the Navy Cash system has been implemented on 126 ships.

USS HALYBURTON (03/04) USS LAKE CHAMPLAIN (03/04) USS RUSHMORE (03/18)

### Future 2008 Navy Cash Training

These classes are for you! The attendees should include: IT/ETs, DISBOs, PSs, SHs, PCs MWR, Wardroom treasurer, 1<sup>st</sup> class mess, CPO mess and Food service.

POC is charles.sexton@navy.mil, 717-605-7033.

San Diego – May 5-9, 2008

Mayport – March 16-20, 2009

Norfolk – August 11-15, 2008

Yokosuka – May 11-15, 2009

### Norfolk Fiscal Training

FISC Building 143

Room 310A

Date/Time: 28 MAY 08; 1300-1600

POC: Bill Freeman 757- 443-1189

### San Diego Fiscal Training

TSC Building - Room 307-1300

3975 Norman Scott Road

Date/Time: 23 JUL 08; 1300-1600

POC: Arsenio Vergara 619-556-6493

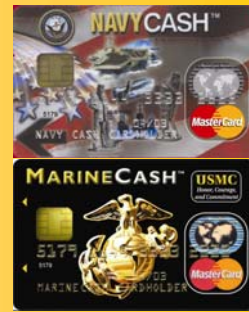
### Installation - Functional Training Classes

ALL DATES ARE SUBJECT TO CHANGE

STERETT	Bath	Apr 21-25, 2008
EISENHOWER	Norfolk	May 26-29, 2008
CARL VINSON	Newport News	Aug 18-22, 2008
HOPPER	Pearl Harbor	Aug 25-29, 2008
WASP	Norfolk	Oct 13-17, 2008
STOCKDALE	Bath	Nov 10-14, 2008
SIMPSON	Mayport	Dec 1-5, 2008
CROMMELIN	Pearl Harbor	Dec 1-5, 2008
PORT ROYAL	Pearl Harbor	Jan 5-9, 2009
MAKIN ISLAND	Pascagoula	Jan 19-23, 2009
TRUXTON	Pascagoula	Mar 2-6, 2009
JARRETT	San Diego	TBD
GREEN BAY	New Orleans	TBD



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## "Personal Identifiable Information (PII)"

Protect your Identity & those of your fellow Sailors & Marines.

Follow the Standard Operating Procedures (SOP) for PII.

### Exchange of Confidential Information between Navy Cash Customer Service Center & Ships

#### Purpose

The purpose of these Standard Operating Procedures is to maintain security in the exchange of emails between Navy and Marine contacts, and the Navy Cash Customer Service Center (CS).

Any material containing personal information will be written in a Word application and will require a password in order to be viewed.

Navy Cash will provide each ship's Disbursing Staff with a password that is specific to the ship and not the individuals, as it is possible for the individuals (Disbursing Officers, Clerks and Chiefs) to change at any time.

The procedure will be:

- The disbursing staff will send confidential information, through normal means i.e. Internet via [navycashcenter@ezpaymt.com](mailto:navycashcenter@ezpaymt.com), using a password protected Word document.
- The CSC will process the email as necessary and send response, complete with attachment, back to the ship.

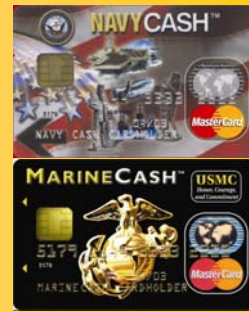
#### How to Password Protect a Document

- 1) Open the document.
- 2) On the File menu, click Save As.
- 3) On the Tools menu in the Save As dialog box, click General Options.
- 4) In the Password to open box, type the password assigned to the ship, and then click OK.
- 5) In the Reenter password to open box, type the password again, and then click OK.
- 6) Click Save.





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## REMINDER ON TRAVEL PAYMENT

**DISBO'S:** DO NOT USE THE NAVY CASH SYSTEM TO PROCESS TRAVEL PAYMENTS. Travel Reimbursements should not be sent to DFAS to be posted to a cardholder's Navy Cash Account. These payments are then generally returned delaying payment to the sailor.

If you have any further questions, please do not hesitate to contact Customer Support. Specialists are available to assist you 24 hours and 7 days a week, at [navycashcenter@ezpaymt.com](mailto:navycashcenter@ezpaymt.com) or 1-866-6NavyCash (662-8922).

POC is Mike Hassick, Program Analyst. [michael.hassick@navy.mil](mailto:michael.hassick@navy.mil), 717-605-2022.

## JPMorgan “NEW” Mailing Procedures for Navy Cash Cards and PINs

JPMorgan implemented new mailing procedures for cards/PINs for all ships fleet wide (except pre-comm units in shipyards) that order 10 cards or less. Please be advised that cards and PINs are mailed to the recipient at the Ship's FPO address whenever the total number of cards being sent to a Ship is 10 or less. All other shipments such as bulk enrollments, Temp Cards, and Visitor Cards are continuing to be sent Federal Express.

If you have any further questions, please do not hesitate to contact Customer Support. Specialists are available to assist you 24 hours and 7 days a week, at [navycashcenter@ezpaymt.com](mailto:navycashcenter@ezpaymt.com) or 1-866-6NavyCash (662-8922).

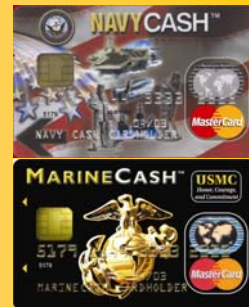
POC is Marc Abramson, [marc.p.abramson@jpmchase.com](mailto:marc.p.abramson@jpmchase.com), (614) 231-3510

## US Treasury “NEW” NAVY CASH Website

NAVY CASH information can be found on <http://fms.treas.gov/navycash>. This new link provides easy access to enrollment, cardholder basic information, functional training materials, maintenance procedures, SOPs, news articles, bulletins, contacts and flash information 24/7. POC is Chuck Sexton, [charles.sexton@navy.mil](mailto:charles.sexton@navy.mil), (717) 605-7033



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## Navy Cash Customer Service

### JPMorgan Chase Customer Service Center (CSC)

Cardholders: (866) 6NAVYCASH or (866) 362-8922

Website: [www.navycash.com](http://www.navycash.com)

E-mail: [navycash@ezpaymt.com](mailto:navycash@ezpaymt.com)

Disbursing offices/Merchants: (866) 3NAVYCASH or (866) 362-8922

Website: [www.navycashcenter.com](http://www.navycashcenter.com)

Email: [navycashcenter@ezpaymt.com](mailto:navycashcenter@ezpaymt.com)

FAX: (866) CHASE01 or (866) 242-7301

Enrollment Forms: 888-344-3796

Settlement items: 813-432-4793

CSU: 866-242-7301

## GLOBAL DISTANCE SUPPORT CENTER (GDSC)

Commercial: (877) 4-1-TOUCH

(877) 418 – 6824

DSN: (510) 4-2- TOUCH

(510) 428-6824

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