



# **Accessing Your Safety Performance History**

*A Guide to Requesting a PIN and Portal Account*



# Accessing Your Safety Performance History

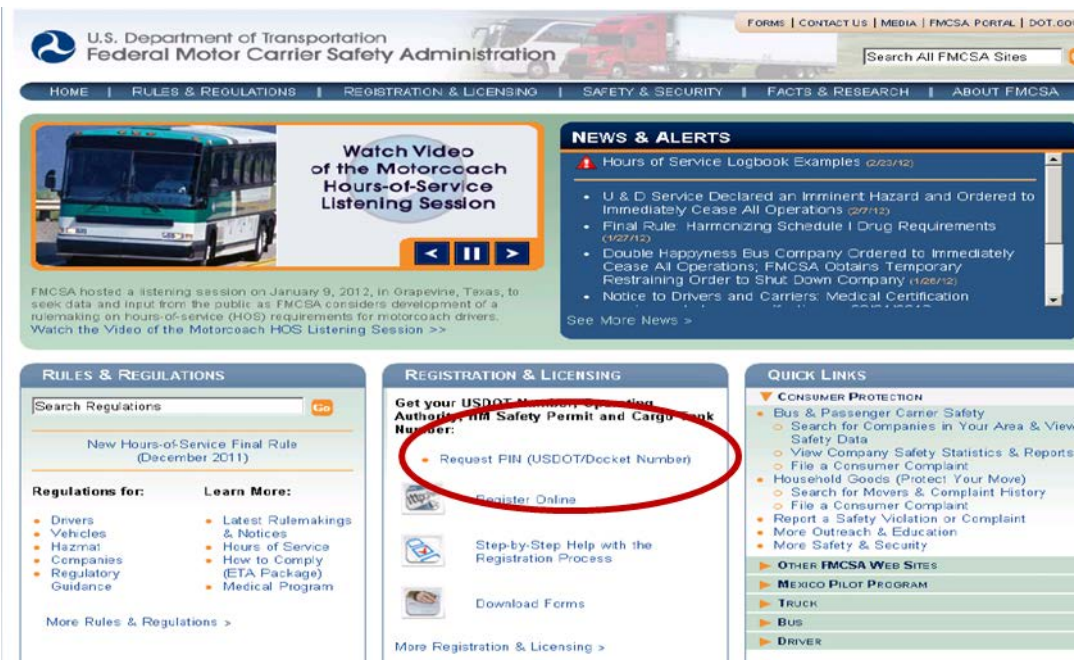
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- Instructions on requesting a personal identification number (PIN)
- Instructions on requesting a Portal account
- Using the Portal to access safety performance data

# Accessing Your Safety Performance History

## Instructions for Requesting a PIN

- Go to FMCSA's web site at: [www.fmcsa.dot.gov](http://www.fmcsa.dot.gov)
- Once there, click on the "Request a PIN" link under the Registration and Licensing Section in the center of the page.



The screenshot displays the FMCSA website interface. At the top, the U.S. Department of Transportation Federal Motor Carrier Safety Administration logo is visible, along with navigation links for FORMS, CONTACT US, MEDIA, FMCSA PORTAL, and DOT.GOV. A search bar is present with the text "Search All FMCSA Sites". Below the header, a navigation menu includes HOME, RULES & REGULATIONS, REGISTRATION & LICENSING, SAFETY & SECURITY, FACTS & RESEARCH, and ABOUT FMCSA.

The main content area features a "Watch Video of the Motorcoach Hours-of-Service Listening Session" section with a video player and a "NEWS & ALERTS" section listing recent updates. Below this, three columns are visible: "RULES & REGULATIONS" with a search bar and a link to "New Hours-of-Service Final Rule (December 2011)"; "REGISTRATION & LICENSING" with a red circle highlighting the "Request PIN (USDOT/Docket Number)" link, and "QUICK LINKS" with categories like CONSUMER PROTECTION, OTHER FMCSA WEB SITES, MEXICO PILOT PROGRAM, TRUCK, BUS, and DRIVER.

# Accessing Your Safety Performance History

## Instructions for Requesting a PIN (cont'd)

- After you click on the “Request a PIN” link, you will be taken to the following screen. Click “Yes” to advance to the verification process.

U.S. Department of Transportation  
Federal Motor Carrier Safety Administration  
**FMCSA Registration**

**REQUEST A U.S. DOT NUMBER OR DOCKET NUMBER PIN**

**PLEASE NOTE:** The FMCSA has implemented a more stringent credit card and transaction verification procedure. All credit card transactions now require verification of the credit card number, expiration date, security code, billing address and telephone number.

To update your Docket Number (Operating Authority) information electronically, you will need a Personal Identification Number (PIN). A separate Personal Identification Number (PIN) is required to update your USDOT Number information electronically.

[Click here to request your Docket Number PIN and/or USDOT Number PIN. Allow 4 to 7 business days to receive your PIN by mail.](#)

**Verification of signature**  
Applicants who file electronically must submit a valid credit card number as their electronic signature. Please note that **NO CHARGE** will be made to the credit card.

Click "Yes" if you are not an existing Mexican motor carrier or Broker Only company and one of the following applies to you:

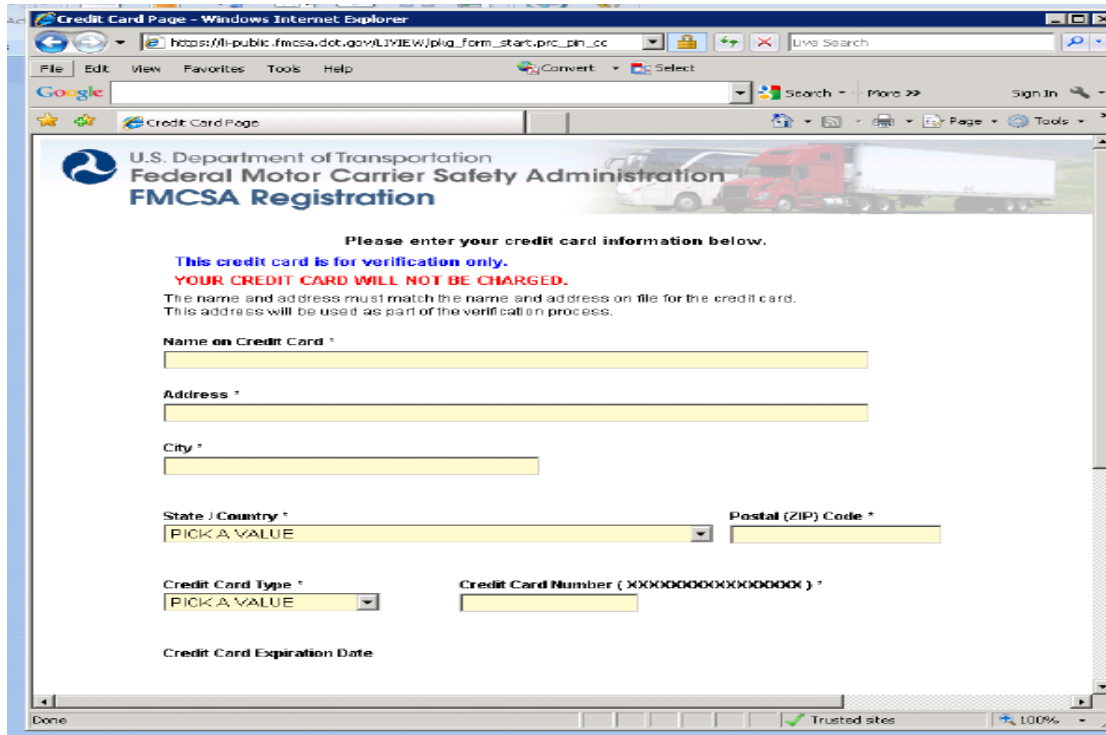
- You need a U.S. DOT Number or Docket Number Personal Identification Number (PIN)
- Your U.S. DOT Number or Docket Number PIN has been compromised
- You forgot your U.S. DOT Number or Docket Number PIN

FMCSA Registration Home

# Accessing Your Safety Performance History

## Instructions for Requesting a PIN (cont'd)

- On this screen, you will be asked to provide credit card information. The information you provide is for verification purposes only. Your credit card will not be charged.



The screenshot shows a web browser window titled "Credit Card Page - Windows Internet Explorer". The address bar shows the URL: [https://hl-public.fmcsa.dot.gov/VIEW/pla\\_form\\_start.prc\\_pin\\_cc](https://hl-public.fmcsa.dot.gov/VIEW/pla_form_start.prc_pin_cc). The page content includes the FMCSA logo and the text "U.S. Department of Transportation Federal Motor Carrier Safety Administration FMCSA Registration". Below this, there is a heading "Please enter your credit card information below." followed by a note: "This credit card is for verification only. YOUR CREDIT CARD WILL NOT BE CHARGED." and a warning: "The name and address must match the name and address on file for the credit card. This address will be used as part of the verification process." The form contains several input fields: "Name on Credit Card \*", "Address \*", "City \*", "State / Country \*" (with a dropdown menu showing "PICK A VALUE"), "Postal (ZIP) Code \*", "Credit Card Type \*" (with a dropdown menu showing "PICK A VALUE"), "Credit Card Number (XXXXXXXXXXXXXXXXXX) \*", and "Credit Card Expiration Date". The browser's status bar at the bottom indicates "Done" and "Trusted sites".

# Accessing Your Safety Performance History

## Instructions for Requesting a PIN (cont'd)

- After your credit card has been verified, you will be prompted to enter your USDOT #, the company official's name, and title. After entering the information, click "Submit". IEPs are not required to complete the Docket # section.

US DOT Number / Docket Number PIN Request - Windows Internet Explorer

https://mcses.volpe.dot.gov/ies1500Pkg\_PUBLIC\_FMCST50\_prc\_public\_dot\_pin\_request

U.S. Department of Transportation  
Federal Motor Carrier Safety Administration  
FMCSA Registration

**US DOT Number / Docket Number Request**

**Mexican and Broker Only Companies cannot request a PIN Letter**

US DOT NUMBER \* [ ]

Name of Company Official Authorized to Request PIN \* [ ]

Title of Company Official Authorized to Request PIN \* [ ]

Mail me my existing US DOT Number PIN \*  Mail me a new US DOT Number PIN \*

Change Matching Dockets

Submit

~~DOCKET (PREFIX/NUMBER) \* [ ]~~

~~Name of Company Official Authorized to Request PIN \* [ ]~~

~~Title of Company Official Authorized to Request PIN \* [ ]~~

~~Mail me my existing Docket Number PIN \*  Mail me a new Docket Number PIN \*~~

~~Submit~~

February 23, 2012

Registration Home | FMCSA Home | Feedback | Privacy Policy | USA.gov | Freedom of Information Act (FOIA) | Accessibility | DIO Notice | Web Feedback and Important Links | Plug-ins | Safari

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# Accessing Your Safety Performance History

## **Instructions for Requesting a PIN (cont'd)**

- After you “submit” your request, a confirmation page will appear. This confirms that your request has been received and is being processed.
- You can expect to receive your PIN in the mail in 4-7 days.
- For your protection, the FMCSA will not provide a PIN via e-mail, fax, or phone.
- FMCSA will never ask you for your PIN.