



DEPARTMENT OF THE AIR FORCE  
AIR FORCE SPECIAL OPERATIONS TRAINING CENTER (AFSOC)



18 Dec 2009

MEMORANDUM FOR APPLICANT

FROM: AFSOTC/CC  
357 Tully St  
Hurlburt Field, FL 32544

SUBJECT: Combat Aviation Advisors (CAA) and Air Force Special Operations Command (AFSOC)

1. Thank you for your interest in AFSOC and the 6th Special Operations Squadron (SOS). The mission of the CAA is difficult, time consuming, stressful, and physically demanding. It is exactly what you would expect from one of the most significant missions in AFSOC and the Air Force today. The 6 SOS is the only squadron level organization mentioned by name in the halls of the Pentagon, and the AFSOC/CC has called it "the most relevant Squadron in AFSOC".
2. The Air Force Special Operations Training Center is charged with recruiting, assessing, selecting, training, indoctrinating, and educating the Air Commando. We are responsible for turning Airmen into Air Commandos, and the 6th is no exception. The tailor-made four phase training program is equal parts demanding and rewarding. If selected, you will learn how to not only survive, but prosper and effectively operate as a member of an Operational Aviation Detachment in order to assess, train, advise, and assist US Partner Nations. You will be personally charged with building coalition capacity and securing national interests around the globe.
3. Thank you for your interest in AFSOC, and the 6 SOS. Applying is but the first step. The hard part begins after you are selected. If you have any questions, please call Major Rob Kincaid DSN: 579-1876, or Comm: (850) 884-1876.
4. Good luck and we look forward to hearing from you in the near future.

  
MARK B. ALSID, Colonel, USAF  
Commander

*"Turning Airmen into Air Commandos"*

# **6<sup>th</sup> SOS APPLICATION PROCEDURES**

## **(ENLISTED)**

1. **GENERAL.** Duty with the 6th Special Operations Squadron (6 SOS) is a unique opportunity. Dramatic political and military changes in the world since 1989 have made insurgency, narcotics trafficking, subversion, and terrorism in developing countries the most immediate threat to U.S. national security and foreign policy interests. We envision airpower as a viable instrument in assisting foreign military forces to combat internal threats and conduct nation-building activities. The 6 SOS is taking the lead in developing a combat aviation advisory capability in Air Force Special Operations Command (AFSOC) and United States Special Operations Command (USSOCOM), and we require advisors with demonstrated performance, relevant expertise, intellectual acumen, and dedication to personal and professional excellence.

2. **APPLICATION PACKAGE.** An application package is mandatory; it will serve as a discriminator when evaluating applicants with similar qualifications. Please prepare the package with the tabbed items listed below. They will provide us with a clear picture of your qualifications and potential. Please include your contact number (DSN and Comm) and email. The tabbed package must include:

TAB 1. A one-page narrative, in official memorandum format, stating why you want to join the 6 SOS, and why you are uniquely qualified for the job. Include life and work experiences, education, and any other information relevant to the combat aviation advisory mission.

TAB 2. A military resume supporting the narrative in TAB 1. (See/use TAB 2 resume example for format)

TAB 3. A copy of last 5 EPRs. Most recent on top in reverse chronological order.

TAB 4. Three professional references. One must be from your current, immediate supervisor and one from your squadron commander or equivalent. Include both phone number and email information for contact. Full letters of recommendation are not required.

TAB 5. If foreign-language qualified, provide Defense Language Proficiency Test (DLPT) scores in listening and reading. If DLPT scores are unavailable but you are fluent in a language (i.e., native speaker), provide an explanation why you have no scores. If you have no DLPT scores or are not fluency validated by some other means, provide the converted score for the Defense Language Aptitude Battery (DLAB). Contact your base education office for DLAB and DLPT testing. However, do not let the lack of a DLAB score delay submission of an application. Applications will be considered without the score, on a case by case basis (unable to test, OPSTEMPO, etc). In these cases the DLAB will be administered upon arrival to Hurlburt.

TAB 6. A single page SURF. From AFPC website select AMS or use the hyperlink <https://afas.afpc.randolph.af.mil/AMSNET/default.aspx> and then select AMS then select Personnel Information and then My Career Brief and then save, print and scan into email document.

TAB 7. If you are rated, provide a copy of your AF Form 942, *Record of Evaluation*, copies of your AF Forms 8, *Certificate of Aircrew Qualification*, and a copy of your Flying History Report. AF Form 942 on top then AF Form 8 and then FHR, all with most recent on top in reverse chronological order.

TAB 8. Your official Physical Fitness Report from the Air Force Portal. It is preferred that the most recent PFT have been accomplished within 60 days of application submittal.

TAB 9. Official 5 x 7 Air Force photograph

**NOTE: Application Packages will only be accepted electronically, and only complete applications will be considered. Due to the size of the .pdf documents it is advised to scan the tabs separately and send individual emails for each tab. Email the completed package to [afsotc.ras@hurlburt.af.mil](mailto:afsotc.ras@hurlburt.af.mil). In the subject line put your rank, last name and specialty, ie. Capt Jones – C-130 IP.**

3. Upon receipt of all completed applications, we will determine the best-qualified individuals for the position, and they will be invited to attend an assessment week at Hurlburt Field. Upon successful completion of assessment week, the commander will formally offer positions with the squadron. All applicants will be notified of their status at the end of assessment week. If you are selected, we will follow up with more detailed information on AFPC involvement, PCS orders, school dates (if applicable), reporting date, etc.

4. If you have any questions or need further clarification on the application procedures, please call Maj Rob Kincaid DSN 579-1876 Commercial (850) 884-1876, email [william.kincaid@hurlburt.af.mil](mailto:william.kincaid@hurlburt.af.mil), or TSgt Bill Register DSN 579-7093 Commercial (850) 884-7093, email [william.register@hurlburt.af.mil](mailto:william.register@hurlburt.af.mil)

**APPLICATION PROCEDURES**  
**FOR THE**  
**6th SPECIAL OPERATIONS SQUADRON**  
**(OFFICER)**

1. **GENERAL.** Duty with the 6th Special Operations Squadron (6 SOS) is a unique opportunity. Dramatic political and military changes in the world since 1989 have made insurgency, narcotics trafficking, subversion, and terrorism in developing countries the most immediate threat to U.S. national security and foreign policy interests. We envision airpower as a viable instrument in assisting foreign military forces to combat internal threats and conduct nation-building activities. The 6 SOS is taking the lead in developing a combat aviation advisory capability in Air Force Special Operations Command (AFSOC) and United States Special Operations Command (USSOCOM), and we require advisors with demonstrated performance, relevant expertise, intellectual acumen, and dedication to personal and professional excellence.

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## Medical Record Review Consent Form

1. I hereby consent to having my military medical record reviewed as part of the application process.
2. Privacy Act Information: AUTHORITY: 10 U.S.C. § 8013. PURPOSE: As described below. ROUTINE USES: The information gathered during the medical record review will be used for the following routine and principle purpose:
  - a. To help determine my suitability for assignment.
3. I further understand that the evaluation is for employment and not medical purposes and as such the unit commander or designated hiring representative(s) will receive verbal or written feedback on information gathered from the medical record review and any follow-up communications with myself or other medical providers regarding my physical fitness for the position I am applying for.
4. The information collected is considered employment data and will be used for the above listed purposes and will not be not released, unless otherwise required by law or regulation or iaw. 5 U.S.C. § 552a(b)(3).
5. I acknowledge that, while my medical information will not normally be released outside this organization, the final result or decision on my medical qualification may be released by the commander or the commander's representative. Moreover, I understand that this determination may be stored, maintained, and/or transferred electronically.
6. I understand that I may not receive feedback on the review of my medical record.
7. DISCLOSURE: I understand that I may withdraw this voluntary consent at any time. I further understand that withdrawal of my voluntary consent may prevent favorable consideration for invitation to assessment or future assignment in this organization.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

JOHN D. DOE (Johnny)  
Captain, USAF

Military Resume

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1 Any Street  
Montgomery AL 36109  
(205) 555-5555

SSN: 123-45-6789  
DOR: 26 May 79  
SEC CLR: TS/SBI

ACSC/EDCX  
Maxwell AFB AL 36112  
DSN 875-5555

### PERSONAL DATA

Age 36  
Wife: Jane  
Children: Jonathan (10), Scott (6), Nicole (2)

### SERVICE HISTORY

Oct 90 - Present	Missile Combat Crew Commander, Davis-Monthan AFB AZ  Responsible for day-to-day alert of strategic missiles. Supervised the activity of 1 other officer and 2 enlisted crew members, plus all maintenance conducted on site.
Jan 89 - Sep 90	Missile Crew Training, Sheppard AFB TX  Honor graduate.
Mar 86 - Dec 88	Aircraft Maintenance Officer, K. I. Sawyer AFB MI  Held positions as Job Control Officer responsible for maintenance on B-52 and KC-135 aircraft. Supervised 6 enlisted controllers.
Apr 85 - Feb 86	Aircraft Maintenance Officer School, Chanute AFB IL

### EDUCATION

PME:	SOS -- In-residence, completed 1990
Civilian:	BA in English, 1984, Arizona State University  MS in Business Administration, 1991, University of Arizona
Technical Training:	Aircraft Maintenance Officer Course -- honor graduate  Basic Missile Training - Titan, Sheppard AFB TX -- honor graduate  Missile Combat Crew Training, Vandenberg AFB CA -- honor graduate

SIGNIFICANT CAREER ACCOMPLISHMENTS/AWARDS

1990	Air Force Commendation Medal
1989	Junior Officer of the Year, K. I. Sawyer AFB MI
1988	Outstanding Young Men of America, 1988

FOREIGN LANGUAGE

Fluent in Spanish

PROFESSIONAL AFFILIATIONS

Member of Air Force Association

Member of Society of Logistics Engineers

PERSONAL INTERESTS

Enjoy swimming, bike riding, racquetball, jogging, model railroading

OUTSIDE INTEREST

Supervise the Senior High Youth Activities at Westside Memorial Church