



Introduction to the Label Submission Approval System: **LSAS**

April 2012

LSAS: Submitter Benefits

There are many benefits to establishments that choose to use LSAS:

- **Wizard** available **to assist submitters** with determining which labels can be submitted through the **Generic Label** submission process will **reduce submission errors and questions** to LPDD staff around generic approval
- **Application processing** will be **faster vs. paper submission**
- Realize **cost and time savings** vs. shipping via surface mail
- **Quick** and ready **online access** to application **status**

LSAS: Submitter Benefits (Continued)

- **Storage and record keeping in an electronic environment** allowing establishments to save & re-submit standard documentation (e.g., documents that support claims; written protocols) vs. having to print and re-submit with each label application
- **Edit checks** in the system will check for formatting and submission errors, allowing for corrections in “real time” vs. correcting upon return from LPDD, **reducing turnaround time for label review**
- **Enhanced communication** mechanisms (e.g., messaging within LSAS), **reducing initial time spent** on first time application submission and re-submissions
- **Use of system** requires level 2 e-Authentication

SAMPLE SCREEN SHOTS

SUBMITTERS DASHBOARD



United States Department of Agriculture
Food Safety and Inspection Service

LSAS

Label Submission and Approval System

[Home](#) [Contact Us](#) [Exit LSAS](#) [Logout](#)

Submitter

Dashboard

User: Kelly,Bill
Role: Submitter
Profile: Test Submitter A

Switch profiles

Label Applications

Search
Create
Generic Label Advisor
Import Applications

Status Check

Application #

Announcements

No label applications available.

Application Messages

No label applications available.

Drafts

No label applications available.

Submitted Applications

No label applications available.

Adjudicated Applications

No label applications available.

Returns and Rescinded Applications

No label applications available.

Appeals

No label applications available.

Establishment Profile

You are here: [Home](#) / [Form 7234](#) / Step 1 : Establishment Information

Go to:

[View label application documents](#) in a new window.

Establishment Information

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0583-0092. The time required to complete this information collection is estimated to average 75 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

Include all establishments associated with this label application.

Select establishments

4321M - ABC Establishment

Do you need to include a temporary establishment?

Create Label Application

Submitter

User: Kelly,Bill
Role: Submitter
Profile: Test Submitter A

Switch profiles

Label Applications

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Status Check

Application #

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No label applications available.

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No label applications available.

Appeals

No label applications available.

Product Information

You are here: [Home](#) / [Form 7234](#) / Step 2 : Product Information

Go to:

[View label application documents](#) in a new window.

Product Information

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0583-0092. The time required to complete this information collection is estimated to average 75 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

Name of the Product

HACCP Process Category

Does this label include a USDA-AMS Child Nutrition Program CN-Logo ?*

Yes No

Child Nutrition Number Assigned

Type of Product*

(If Egg Product) Prior Egg Approval Number

If you wish to designate extraordinary circumstances for this product, please check the following box:

I certify that this label meets the [FSIS extraordinary circumstances policy](#).

Special Claims

You are here: [Home](#) / [Form 7234](#) / Step 3 : Special Claims Information

Go to:

[View label application documents](#) in a new window.

Special Claims Information

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0583-0092. The time required to complete this information collection is estimated to average 75 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

Please indicate any special claims, guarantees, or foreign languages that appear on the label. (check all that apply):

- Allergen Statements
- Animal Production/Breed/Raising
- Certified/Verified
- Environmental/Green
- Export only Labels w/deviations from Domestic Requirements
- Foreign Language
- Geographic/Undefined Style
- Grading Terms
- Guarantees
- Natural/Organic
- Nutrition/Health
- Religious Exemption

Other Claim Description:

Label Documentation

You are here: [Home](#) / [Form 7234](#) / Step 4 : Label Documentation

Go to:

[View Label application documents](#) in a new window.

Label Documentation

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0583-0092. The time required to complete this information collection is estimated to average 75 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

Upload the image(s) of your label along with any supporting documentation:

Select the documentation type to associate with your file*

Select a file to upload*

Uploaded Files

	File Name	Documentation Type	Upload Date
<input type="checkbox"/>	Image7.gif	Label Image	4/18/2012 2:15:30 PM

Formula Information

You are here: [Home](#) / [Form 7234](#) / Step 6 : Formula Information

Go to:

[View label application documents](#) in a new window.

Product Formula

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0583-0092. The time required to complete this information collection is estimated to average 75 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

Unit Type: Percent

Search Ingredient

Enter or paste ingredients list, one ingredient per line

beef

Processing Procedures

You are here: [Home](#) / [Form 7234](#) / Step 7 : Processing Information

Go to:

[View label application documents](#) in a new window.

Processing Information

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0583-0092. The time required to complete this information collection is estimated to average 75 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

Processing Procedures (Approval of the sketch does not convey approval of the processing procedures) *

Prepare grinder and run meat through. Package, Wrap, and Refrigerate

Confirmation of Submission

Submitter

Label Application Submission Confirmation

User: Kelly,Bill
Role: Submitter
Profile: BK One

Switch profiles

Submit

The Application For Approval of Labels, Marking or Device: FSIS FORM 7234-1 has been submitted.

Label Application Id: 91000220 ←

**View
Application**

Download Options ←

Label Applications ▲

Search
Create
Generic Label Advisor
Import Applications

Status Check ▲

Application #

Check

Download 7234-1, etc.

Submitter

Label Application Documents

User: Kelly,Bill
Role: Submitter
Profile: BK One

Switch profiles

Submit

Label Applications

Search

Create

Generic Label Advisor

Import Applications

Status Check

Application #

Check

Label Application Summary

Application Number / Barcode: 91000220
Name of the Product: Ground Beef
Submitted By: House Of Burgers
Current Status: Received
Current Status Set By: Kelly, Bill at 4/18/2012 2:43:52 PM
Submission Type: Web

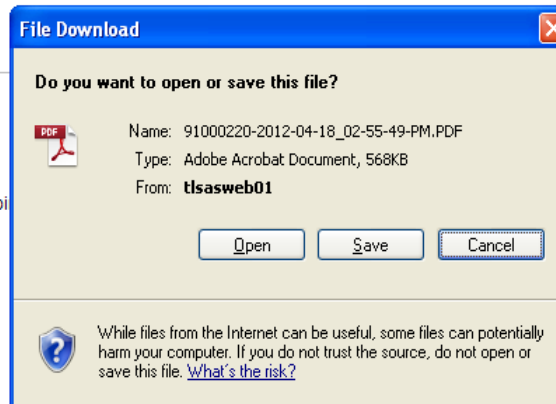
Manage this application

Select Documents to Download

If you select more than one document, they will be combi

- Form7234.pdf
- Image7.PDF
- Include Annotations ?

Download



According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0533-0052. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This form had been approved by OMB for web distribution.

PAGE 1 of 4

U.S. DEPARTMENT OF AGRICULTURE FOOD SAFETY AND INSPECTION SERVICE APPLICATION FOR APPROVAL OF LABELS, MARKING OR DEVICE FSIS has determined that information provided in items 11, 15, and 16 is exempt from mandatory disclosure under the Freedom of Information Act 5 U.S.C. 552(b)(4). APPLICANT: See Page 5 for instructions.	1. AGENT NAME, ADDRESS, TELEPHONE NO. (If using an Agent, complete this block, otherwise leave blank.)	2. FOR USDA USE ONLY	3. FOR USDA USE ONLY	4. ESTABLISHMENT NO. / FOREIGN COUNTRY (If applicable) 4321M
				4a. TYPE OF PRODUCT Egg <input type="checkbox"/> Meat <input checked="" type="checkbox"/> Poultry <input type="checkbox"/> Other <input type="checkbox"/>

5a. NAME OF PRODUCT
Ground Beef

5b. HACCP PROCESS CATEGORY (Select one) 03J: Slaughter - all species <input checked="" type="checkbox"/> 03B: Raw Product - ground 03C: Raw Product - not ground 03D: Thermally processed - commercial sterile 03E: Not heat treated - shelf stable 03F: Heat treated - shelf stable 03G: Fully cooked - not shelf stable 03H: Heat treated but not fully cooked - not shelf stable 03I: Product with secondary inhibitors - not shelf stable	6a. TYPE OF APPROVAL REQUESTED <input checked="" type="checkbox"/> SKETCH TEMPORARY EXTENSION OF TEMPORARY 6b. WAS THE LABEL PREVIOUSLY APPROVED? YES → Date of approval: _____ <input checked="" type="checkbox"/> NO Prior approval number: _____ Number of labels on hand: _____ Number of days requested: _____	7a. AREA OF PRINCIPAL DISPLAY PANEL (Square Inches) 3.0000 7b. TOTAL AVAILABLE LABELING SPACE FOR ENTIRE PACKAGE (Square Inches): 4.0000
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8. Does this label include a "USDA-AMS Child Nutrition Program CN-Logo?" Yes No

9. (FOR USDA-AMS USE ONLY) CN Identification Number Assigned

10. Are there any special claims, guarantees, or foreign language on the label? YES NO (If yes, check all that apply)

Allergen Statements Animal Production/Breed/Raising Certified/Verified Environmental/Green Export Only Labels/wide deviations from Domestic Requirements Foreign Language Geographical/Undefined Style	Grading Terms Guarantees Natural/Organic Nutrition/Health Religious Exemption	Other Claims: Specify
--	---	-----------------------

11. NAME AND ADDRESS OF FIRM (Below and between dots) ● House Of Burgers ● 897 To Any Where Street, Johnsdale, Kansas-66891 ● ●	12. SIGNATURE OF APPLICANT OR AGENT	13. DATE 4/18/2012
	14. (FOR USDA USE ONLY) CONDITIONS APPLYING TO USE OF LABELS OR DEVICE	

Submitter Selects Generic Label Advisor

The screenshot shows a web browser window with the following elements:

- Browser Title Bar:** Windows Internet Explorer provided by FSIS
- Address Bar:** [Empty]
- Navigation:** Back, Forward, Stop, Refresh, Live Search
- Menu Bar:** File, Edit, View, Favorites, Tools, Help
- Favorites Bar:** Suggested Sites, Best of the Web, Channel Guide, Comcast, Internet Explorer News, Internet Start, Liquid Music Network, Member Services, Online Schoolyard, RealPlayer
- Page Header:** USDA United States Department of Agriculture Food Safety and Inspection Service (left); LSAS Label Submission and Approval System (right)
- Navigation Links:** Home, Contact Us, Exit LSAS, Logout
- Main Content Area:**
 - Submitter:** [Dropdown menu]
 - User Information:** User: Submitter 1, Role: Submitter, Profile: Test Submitter. Includes a "Switch profiles" dropdown and a "Submit" button.
 - Label Applications:** Search, Create, Generic Label Advisor (highlighted with a red arrow), Import Applications.
 - Status Check:** Application # [Input field] and "Check" button.
 - LSAS : Generic Label Advisor** (Section Header)
 - Text:** You are here: [Home](#) / Wizard for Generically Approved Labels. Labels must display all the mandatory features as required in [9 CFR Part 317.2](#) and not be false or misleading.
 - Question 1:** Was this labeling previously approved by the Labeling and Program Delivery Division as sketch labeling?
 - Yes
 - No
 - Buttons:** Next, Cancel
- Footer:** Home | [USDA Internet](#) | [USDA Intranet](#) | [FSIS Internet](#) | [FSIS Intranet](#) | [FOIA](#) | [Accessibility Statement](#) | [Privacy Policy](#) | [Non-Discrimination Statement](#) | [Information Quality](#) | [USA.gov](#) | [White House](#)
- Version:** 2.0.1.15

The Windows taskbar at the bottom shows the Start button, several open applications (Microsoft Office, FSIS Constituent Upd..., http://tlsasweb01/LS...), and the system tray with the time 11:28 AM.

Submitter Using Generic Label Advisor

Windows Internet Explorer provided by FSIS

Food Safety and Inspection Service **Label Submission and Approval System**

Home Contact Us Exit LSAS Logout

Submitter

User: Submitter 1
Role: Submitter
Profile: Test Submitter

Switch profiles

Submit

Label Applications

Search
Create
Generic Label Advisor
Import Applications

Status Check

Application #

Check

LSAS : Generic Label Advisor

You are here: [Home](#) / Wizard for Generically Approved Labels

Labels must display all the mandatory features as required in [9 CFR Part 317.2](#) and not be false or misleading.

1. Was this labeling previously approved by the Labeling and Program Delivery Division as sketch labeling?
- No

2. Is this labeling associated with (select one)

- i) An official establishment
- ii) A facility with an establishment number where FSIS provides reimbursable inspection services.
- iii) An establishment inspected by an equivalent foreign inspection system.
- iv) An applicant for a grant of inspection with a reserved establishment number.
- v) An establishment certified under a foreign inspection system.
- vi) None of the above

Please enter the establishment number (or a temporary establishment Number):

3420 M

Previous Next Cancel

Home | [USDA Internet](#) | [USDA Intranet](#) | [FSIS Internet](#) | [FSIS Intranet](#) | [FOIA](#) | [Accessibility Statement](#) | [Privacy Policy](#) | [Non-Discrimination Statement](#) | [Information Quality](#) | [USA.gov](#) | [White House](#)

Version: 2.0.1.15

Done, but with errors on page. Local intranet 100%

start Microsoft Of... FSIS Constituen... http://tlasweb... C:\Documents a... Microsoft Power...

11:32 AM

Continued...

Windows Internet Explorer provided by FSIS

File Edit View Favorites Tools Help

Favorites Suggested Sites Best of the Web Channel Guide Comcast Internet Explorer News Internet Start Liquid Music Network Member Services Online Schoolyard RealPlayer

Create
Generic Label Advisor
Import Applications
Status Check
Application #

- i) Meat

4. What type of new label is being proposed? This new label will be for. (Select all that apply).

(1) A product that has a product standard as specified in 9 CFR Part 319 that does not have any guarantees or special claims (such as quality claims, nutrient content claims, health claims, or negative claims). This product also must not have any country of origin claims, except as provided by paragraph (b) (9) (xxv) of 9 CFR Part 317.5.
<http://frwebgate.access.gpo.gov/cgi-bin/get-cfr.cgi?TITLE=9&PART=317&SECTION=5&TYPE=TEXT>

(2) A single-ingredient product with no guarantees or special claims (such as quality claims, nutrient content claims, health claims, or negative claims). This single-ingredient product must not have any country of origin claims, except as provided by paragraph (b) (9) (xxv) of 9 CFR Part 317.5.
<http://frwebgate.access.gpo.gov/cgi-bin/get-cfr.cgi?TITLE=9&PART=317&SECTION=5&TYPE=TEXT>

(3) Containers of products not offered for sale to the public, but sold under contract specifications to Federal Government agencies; provided that the contract specifications include specific labeling requirements and those requirements are made available to the inspector-in-charge.

(4) A shipping container of fully labeled containers; provided the labeling complies with 9 CFR Part 316.13.
<http://frwebgate.access.gpo.gov/cgi-bin/get-cfr.cgi?TITLE=9&PART=316&SECTION=13&TYPE=TEXT>

(5) A product not intended for human food; provided it complies with 9 CFR Part 325.

(6) A meat or poultry Inspection Legend; provided the legend complies with 9 CFR Part 312 and 316.
<http://www.gpo.gov/fdsys/browse/collectionCfr.action?collectionCode=CFR&searchPath=Title+9%2FChapter+III%2FSubchapter+A&oldPath=Title+9%2FChapter+III&isCollapsed=true&selectedYearFrom=2010&ycord=375>

(7) Use as an insert, tag, liner, paster, or a similar device with printed or graphic material that does not bear the product name. This device also must be used in one of three ways: on containers, in containers, or coverings of products.

(8) A consumer test product not intended for sale.

(10) A domestic product labeled in a foreign language.

(11) A product containing an exotic species listed in 9 CFR Part 352, 362, and contains no amenable species such as beef, pork, chicken or turkey.

(12) An Egg product.

Done, but with errors on page.

Local intranet 100%

start 4 Microsoft Of... FSIS Constituen... http://tlsasweb... C:\Documents a... Microsoft Power... 11:34 AM


Example of Certificate for Generically Approved Labels

634695648507680707[1].PDF - Adobe Reader

File Edit View Window Help

1 / 1 399%

Comment Sign



United States Department of Agriculture
Food Safety and Inspection Service


LSAS
Label Submission and Approval System

Certificate of Compliance for Generically Approved Labels

Date Issued:	9-Apr-2012
Certificate ID Number:	11147
Establishment Number:	3420
Establishment Name :	Test Establishment Name
Establishment Address :	234 Anywhere Street Any Place, Kansas - 34789
Contact Name and Phone:	Mr. John Smith, 340-789.
Product Name:	Tri-tip Roast
Prior FSIS Approval Number:	

For information on labeling and establishment responsibility and what needs to be included in the labeling record, refer to the website address: http://www.fsis.usda.gov/Regulations_and_Policies/Label_Responsibilities/index.asp

Disclaimer: This Certificate of Compliance for Generic Approved Label is being issued based on the information provided by the user as truthful and accurate. This certificate may be included as supporting documentation in your labeling record. However, this certificate should not be relied upon solely as an official endorsement or binding document by the Food Safety and Inspection Service (FSIS) of the U.S. Department of Agriculture (USDA), Labeling and Program Delivery Division (LPDD) if false or misleading information has been provided or manipulated to generate a certificate.



United States Department of Agriculture, Food Safety and Inspection Service,
Office of Policy, Program & Development, Washington, DC 20472

start 4 Microso... FSIS Consti... Generic La... C:\Docume... Microsoft P... 634695648... 11:42 AM

LSAS

- LPDD Website being updated to include information about LSAS
 - LSAS user manual
 - Webinars for training
 - Questions and Answers about the system