



DDEAMC Outpatient Pharmacy Update



OUTPATIENT PHARMACY RENOVATION

Effective January 7, 2013, the pharmacy will undergo renovations lasting approximately six months. During this time, the pharmacy will remain open in its current location but be operating in a limited workspace. What this means is that we will be unable to utilize the current window system to process your prescriptions.

All prescriptions will be filled on a drop-off/pick up basis.

1. Fill out the blue drop-off request card (available at Pharmacy Concierge desk).

Prescription Request Form		Date/Time _____
REQUESTS MUST BE MADE BY 4:00 PM FOR SAME DAY SERVICE.		15 JAN 2013 08:30AM
Last 4 of Sponsor's SSN: <u>1234</u>	Contact Phone Number: <u>706-122-3502</u>	Prescriptions will be ready two (2) hours after date/time stamped on ticket. Present this coupon to the concierge at your convenience within the next 7 business days. You will receive a ticket to pick-up your completed prescriptions.
Patient Name / Date of Birth: <u>Sally Soldier 1 Jan 1990</u>		
Medications requested (if known) OR provider seen: <u>Lisinopril</u> <u>saw Dr. McGillicuddy in Family practice</u>		*Prescriptions dropped off after 4:00 PM may be picked up the following day after 9:00 AM.

2. Give to personnel at concierge desk. It will be quickly screened by pharmacy and concierge personnel and given a date/time stamp. You will receive a timed receipt (after business hours, place card in drop box). Your prescriptions will be filled and ready for pick-up after a two (2) hour processing time.
3. Prescriptions dropped off after 4:00 PM Monday - Friday or after 2:00 PM Saturdays will not be ready until after 9:00 AM the following business day.

Ready to pick-up your medications? Prescriptions will be ready after 2 hours and must be **picked-up within 7 business days**. You can return anytime during normal business hours to pick-up. If you choose to wait, please keep in mind that the waiting area is also being renovated during this time, and seating may be limited.

1. Go to concierge desk with your timed receipt. They will give you a numbered ticket. *Note: all priority categories will be eliminated. Wait time should be only approximately 10-20 minutes.
2. Wait for your number to be called, and present your ID card and ticket to the staff at the window. Your completed prescriptions will be ready for pick-up.



Operations at the PX Refill pharmacy will remain unchanged.

Feel free to contact the pharmacy staff if you have any questions/concerns.



DDEAMC Outpatient Pharmacy
Phone: (706)-787-8033
Hours: Monday - Friday—8:00 AM—6:00 PM; Saturday 8:00AM—4:00PM
Closed Sundays and Federal Holidays

