

----- AMP Data Entry Page -----

1. Losing Facility Information

Type of Distribution to Consolidate: Orig & Dest MODS/BPI Office  
Facility Name & Type: Bluefield CSMPC  
Street Address: 3010 E Cumberland Rd  
City: Bluefield  
State: WV  
5D Facility ZIP Code: 24701  
District: Appalachian  
Area: Eastern  
Finance Number: 550882  
Current 3D ZIP Code(s): 246-249  
Miles to Gaining Facility: 113.2  
EXFC office: Yes  
Plant Manager: Thomas Buzzo  
Senior Plant Manager: Monica Nevins  
District Manager: Larry Wagener (A)  
Facility Type after AMP: Post Office

2. Gaining Facility Information

Facility Name & Type: Charleston P&DC  
Street Address: 1000 Centre Way  
City: Charleston  
State: WV  
5D Facility ZIP Code: 25309  
District: Appalachian  
Area: Eastern  
Finance Number: 551459  
Current 3D ZIP Code(s): 250-253, 255-259  
EXFC office: Yes  
Plant Manager: N/A  
Senior Plant Manager: Monica Nevins  
District Manager: Larry Wagener (A)

3. Background Information

Start of Study: 01/27/11  
Date Range of Data: Jul-01-2011 : Jun-30-2012  
Processing Days per Year: 310  
Bargaining Unit Hours per Year: 1,746  
EAS Hours per Year: 1,820  
Date of HQ memo, DAR Factors/Cost of Borrowing/New Facility Start-up Costs Update: 11/23/12

Date & Time this workbook was last saved:

1/23/2013 13:27

4. Other Information

Area Vice President: Jordan M Small  
Vice President, Network Operations: David E Williams  
Area AMP Coordinator: Brenda Stone  
HQ AMP Coordinator: Sarah Grover

rev. 02/27/12

## Approval Signatures

**Losing Facility Name and Type:** Bluefield CSMPC  
**Street Address:** 3010 E Cumberland Rd  
**City:** Bluefield  
**State:** WV  
**Facility ZIP Code:** 24701  
**Finance Number:** 550882  
**Current 3D ZIP Code(s):** 246-249

**Type of Distribution to Consolidate:** Orig & Dest

**Gaining Facility Name and Type:** Charleston P&DC  
**Street Address:** 1000 Centre Way  
**City:** Charleston  
**State:** WV  
**Facility ZIP Code:** 25309  
**Finance Number:** 551459  
**Current 3D ZIP Code(s):** 250-253, 255-259

ACKNOWLEDGEMENT OF ACCOUNTABILITY - I acknowledge that I am accountable for respecting and supporting the integrity of all official postal reporting systems, including financial reports and those relating to compliance with contracting, complement, or similar efforts involving the investment and expenditure of funds, as well as all systems to service to our customers.

**LOSING FACILITY:**

**Postmaster or Plant Manager:**  
 Thomas Buzzo *Thomas Buzzo* 10/26/12  
Printed Name Signature Date

**Senior Plant Manager:**  
 Monica Nevins *Monica Nevins* 10/23/12  
Printed Name Signature Date

**District Manager:**  
 Larry Wagener (A) *Larry R. Wagener* 10/25/12  
Printed Name Signature Date

**GAINING FACILITY:**

**Plant Manager:**  
 N/A  
Printed Name Signature Date

**Senior Plant Manager:**  
 Monica Nevins *Monica Nevins* 10/23/12  
Printed Name Signature Date

**District Manager:**  
 Larry Wagener (A) *Larry R. Wagener* 10/25/12  
Printed Name Signature Date

**AREA OFFICE:**

**A/ Area Vice President:**  
*Robert Caldwell* 12/20/12  
Printed Name Signature Date

**Implementation Date:** \_\_\_\_\_

**HEADQUARTERS:**

Approved:  Disapproved:

**Vice President, Network Operations:**  
 David E Williams *David E Williams* 1/18/13  
Printed Name Signature Date

**Comments:** \_\_\_\_\_

# Executive Summary

Last Saved: January 23, 2013

**Losing Facility Name and Type:** Bluefield CSMPC

**Street Address:** 3010 E Cumberland Rd

**City, State:** Bluefield , WV

**Current 3D ZIP Code(s):** 246-249

**Type of Distribution to Consolidate:** Orig & Dest

**Miles to Gaining Facility:** 113.2

**Gaining Facility Name and Type:** Charleston P&DC

**Current 3D ZIP Code(s):** 250-253, 255-259

## Summary of AMP Worksheets

### Savings/Costs

Mail Processing Craft Workhour Savings =	<u>\$1,175,871</u>	from Workhour Costs - Proposed
Non-MP Craft/EAS + Shared LDCs Workhour Savings (less Maint/Trans) =	<u>\$4,953</u>	from Other Curr vs Prop
PCES/EAS Supervisory Workhour Savings =	<u>\$61,174</u>	from Other Curr vs Prop
Transportation Savings =	<u>\$226,115</u>	from Transportation (HCR and PVS)
Maintenance Savings =	<u>(\$513,102)</u>	from Maintenance
Space Savings =	<u>\$0</u>	from Space Evaluation and Other Costs
<b>Total Annual Savings =</b>	<b><u>\$955,013</u></b>	
<b>Total One-Time Costs =</b>	<b><u>\$150,800</u></b>	from Space Evaluation and Other Costs
<b>Total First Year Savings =</b>	<b><u>\$804,213</u></b>	

### Staffing Positions

Craft Position Loss =	<u>(35)</u>	from Staffing - Craft
PCES/EAS Position Loss =	<u>(10)</u>	from Staffing - PCES/EAS

### Volume

Total FHP to be Transferred (Average Daily Volume) =	<u>243,108</u>	from Workhour Costs - Current
Current FHP at Gaining Facility (Average Daily Volume) =	<u>2,222,259</u>	from Workhour Costs - Current
Losing Facility Cancellation Volume (Average Daily Volume) =	<u>87,399</u>	(= Total TPH / Operating Days)

### Service

#### Service Standard Impacts by ADV

First-Class Mail®  
Priority Mail®  
Package Services  
Periodicals  
Standard Mail

UPGRADED	DOWNGRADED	Unchanged + Upgrades	Unchanged + Upgrades
			%
			#DIV/0!
			#DIV/0!
			#DIV/0!
			N/A*
			N/A*

Code to destination 3-digit ZIP Code volume is not available

rev 10/15/2009

# Summary Narrative

Last Saved: January 23, 2013

**Losing Facility Name and Type:** Bluefield CSMPC

**Current 3D ZIP Code(s):** 246-249

**Type of Distribution to Consolidate:** Orig & Dest

**Gaining Facility Name and Type:** Charleston P&DC

**Current 3D ZIP Code(s):** 250-253, 255-259

## **BACKGROUND**

The Appalachian District, with assistance from the Eastern Area, has completed a study of moving originating and destinating mail processing operations at the Bluefield WV CSMPC, ZIP codes 246 - 249, into the Charleston WV P&DC.

The Bluefield WV CSMPC is a facility with approximately 39,310 square feet of space. The mail processing portion of the building is 7,500 total square foot building leased by the USPS.

The Charleston WV P&DC is approximately 110.48 miles from the Bluefield WV Post Office.

## **FINANCIAL JUSTIFICATION SUMMARY**

Total Annual Savings	\$955,013
Total First Year Savings	\$804,213
Total One Time Costs	(\$150,800)

## **SPACE**

Bluefield – the area will be surveyed for improvements to the customer service site layout. The facility will also be examined by Eastern Area FSO to determine if other consolidation opportunities exist.

## **PARS & CFS Processing**

An approved AMP would result in PARS processing for Bluefield ZIP codes 246-249 to remain in the Charleston P&DC. The CFS mail is processed at the Merrifield P&DC in Northern Virginia.

## **CUSTOMER & SERVICE IMPACTS**

If implemented, the consolidation will involve a shift of approximately 60,000 originating mail pieces to Charleston WV P&DC.

The proposal requires no ADC or AADC changes. Bluefield STD flats for ZIP codes 246-249 are currently processed in Lynchburg VA, and will be processed at the Charleston WV P&DC. Bluefield ZIP codes 246-249 will be shifted from the Greensboro NC NDC to the Cincinnati OH NDC.

Local collection box pick up times will remain unchanged. A local postmark will continue to be available at local offices.

## **RETAIL AND BUSINESS MAIL ENTRY UNIT (BMEU) IMPACTS**

The BMEU and retail for Bluefield WV 246 Post Office will not be affected by this study.

rev 06/10/2009

# Summary Narrative *(continued)*

## **TRANSPORTATION PLAN**

All classes of mail (with the exception of early Express Mail) O/D for Bluefield WV 246 - 249 will be processed at the Charleston, WV P&DC facility. Early Express Mail will still be processed in Greensboro NC.

Bluefield will no longer have a collection critical entry times or clearance times. Charleston's critical entry time is 1600 and clearance time 2300. These will remain unchanged.

Impacted HCRs/Trips – Bluefield WV 246, 247, 248, 249 in Charleston WV 250:

- A. HCR 247A6 – Proposed to modify trip 10.
- B. HCR 250L5 – Proposed to modify 3, 4, 5, 6, 27, 28, 29, 30, 31, 32. Add 2 additional round trips 49, 50, 51 & 52. Trips 1 & 2 termini will change from Bluefield to Welch.
- C. HCR 240L9 – Proposed to remove the Bluefield stop on trips 3 and 4.
- D. HCR 24765 – Proposed to modify 1, 2, 3, 4, 5, 6, and 8. The following trips will be eliminated 7, 9, 10, 11, 12, 13, 14, 15, 16, 17 & 18.
- E. HCR 24764 – Modification to trips 1, 2 & 4, eliminate trip 3.
- F. HCR 249A7 – Modify trips 1, 2, 5, 6, 7 and propose to eliminate trips 8, 9 & 10.
- G. HCR 24930 – Propose to change trips 3 & 4.
- H. HCR 249A6 – Modification to trips 1 & 2 and add trips 3 & 4.
- I. HCR 249A9 – Modify trips 1 & 2, removing Union and Greenville from this truck.
- J. HCR 24935 – Propose to modify trips 1, 2, 3 & 4. Add trips 5 & 6 for Saturday.
- K. HCR BECKOP – New Contract – Propose trips 1 and 2.
- L. HCR WELMAY – New Contract – Propose trips 1 & 2.
- M. HCR LEWGRE – New contract – Propose trips 1 & 2.
- N. HCR 450EK – Eliminate trips 115/116.
- O. HCR 246L0 – Propose to terminate this contract.
- P. HCR 27294 – Modify trips 803/804, eliminate trips 801, 802, 805, & 806.
- Q. HCR 246A1 – Propose to terminate this contract.
- R. HCR 24769 – Propose to terminate this contract.
- S. HCR 247BD – Propose to terminate this contract.
- T. HCR 247A6 – Propose to adjust trip 10.

Annual transportation for all Bluefield zips (246-249) is detailed on the HCR worksheets. There will be a direct trip from Charleston into Welch, removing HCR 247BD & 24769, and adding a new route from Welch to Maybeury, WV. Portions of ZIP 248 are located closer to the Beckley Post Office, however Beckley does have room on the truck to move this mail. Therefore, a new contract from Beckley, WV to Kopperston, WV was created. ZIP codes 246 and 247 are proposed to move directly out of Bluefield, with 2 additional round trips being added to take this volume to Bluefield. ZIP code 249 will go to Lewisburg to be transferred to HCR routes for distribution.

We were able to remove the following from transportation; HCR 246A1 going to Roanoke, and HCR 246L0 going to Johnson City, TN. HCR 27294 will be reduced to remove trips 803 to 806; trips 801/802 will be reduced to run to the Greensboro, NC P&DC to transport Bluefield's committed Express mail. The standard mail for Bluefield will now go into the Cincinnati OH NDC, which services Charleston WV. A full transportation review was performed and reflects the mail from each office arriving at the gaining sites in time to make current operational clearance times.

There is no PVS associated with this AMP.

There is an anticipated transportation savings of \$226,115.

# Summary Narrative *(continued)*

## **STAFFING IMPACTS**

### **Craft and EAS Staffing**

The proposed complement changes are summarized below.

Management and Craft Staffing Impacts							
	Bluefield WV CSMPC			Charleston WV P&DC			Net Diff
	Total Current On-Rolls	Total Proposed	Diff	Total Current On-Rolls	Total Proposed	Diff	
Craft <sup>1</sup>	74	49	(25)	396	456	60	35
Management	3	3	-	27	37	10	10

<sup>1</sup> Craft = FTR+PTR+PTF+Casuals

Mail Processing Management to Craft Ratio				
Management to Craft <sub>2</sub> Ratios	Current		Proposed	
	SDOs to Craft <sub>1</sub> (1:25 target)	MDOs+SDOs to Craft <sub>1</sub> (1:22 target)	SDOs to Craft <sub>1</sub> (1:25 target)	MDOs+SDOs to Craft <sub>1</sub> (1:22 target)
Bluefield WV CSMPC	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
Charleston WV P&DC	1 : 28	1 : 26	1 : 31	1 : 24

<sup>1</sup> Craft = FTR+PTR+PTF+Casuals  
<sup>2</sup> Craft = F1 + F4 at Losing; F1 only at Gaining

Charleston WV P&DC gained one Supervisor Distribution Operations from the Huntington AMP, which is reflected in the current staffing. Additionally, Charleston is authorized 37 EAS positions and currently has the following 10 EAS vacancies: Manager In-Plant Support EAS-22, Manager Distribution Operations EAS-20, Manager Distribution Operations EAS-19, one Operations Industrial Engineer, MMO EAS-19, SDO EAS-17, 3 SMO EAS-17 and one Networks Specialist.

As a matter of policy, the Postal Service follows the Worker Adjustment and Retraining Notification Act's ("WARN") notification requirements when the number of employees experiencing an employment loss within the meaning of WARN would trigger WARN's requirements. Some or all of the impacted employees described above may not experience an employment loss within the meaning of WARN due to transfers or reassignments.

# Summary Narrative *(continued)*

## **EQUIPMENT RELOCATION & MAINTENANCE IMPACTS**

The MPE relocation & upgrades are as follows in Charleston:

- Electrical upgrades \$20,000
- GBL \$25,000
- Move two (2) DBCS (\$7,980 per machine) \$15,960

There is an anticipated Maintenance cost of \$513,102 based on the review by HQ Maintenance of eMARS, MS-47, and eWHEP in Bluefield and Charleston.

Remaining equipment at the Bluefield CSMPC will be excessed with no costs incurred to this AMP study.

## **SUMMARY**

The proposed AMP has the potential to save approximately \$ 804,213 in the first year, and \$955,013 annually. Transportation has been assessed and operational clearance times and effectiveness will be improved and/or maintained. The study will enable the Appalachian District to consolidate resources and to better manage costs and functions for efficient mail processing.

# 24 Hour Clock

Last Saved: January 23, 2013

Losing Facility Name and Type: Bluefield CSMPC

Current 3D ZIP Code(s): 246-249

Type of Distribution to Consolidate: Orig & Dest

Gaining Facility Name and Type: Charleston P&DC

Current 3D ZIP Code(s): 250-253, 255-259

			24 Hour Indicator Report				80%	100%	100%	100%	Millions	100%	100%	86.9%	
Weekly Trends Beginning Day		%	Facility	Cancelled by 2000 Data Source = EDWMCRS	OGP Cleared by 2300 Data Source = EDW/EOR	OGS Cleared by 2400 Data Source = EDW/EOR	MMP Cleared by 2400 Data Source = EDW/EOR	MMP Volume On Hand at 2400 Data Source = EDWMCRS	Mail Assigned Commercial / FedEx By 0230 Data Source = EDW/SASS	DPS 2nd Pass Cleared by 0700 Data Source = EDW/EOR	Trips On-Time 0400 - 0900 Data Source = EDW/TIMES	BPI Performance Achievement			
24-Mar	SAT	3/24	BLUEFIELD PO	93.6%	100.0%	100.0%		0.0		87.8%	90.9%	52.3%			
31-Mar	SAT	3/31	BLUEFIELD PO	95.1%	100.0%	100.0%		0.0		89.1%	87.9%	52.2%			
7-Apr	SAT	4/7	BLUEFIELD PO	93.9%	100.0%	100.0%		#VALUE!		82.9%	86.4%	52.0%			
14-Apr	SAT	4/14	BLUEFIELD PO	93.7%	100.0%	100.0%		#VALUE!		92.4%	95.5%	52.1%			
21-Apr	SAT	4/21	BLUEFIELD PO	88.9%	100.0%	100.0%		#VALUE!		79.8%	95.5%	52.0%			
28-Apr	SAT	4/28	BLUEFIELD PO	91.5%	100.0%	100.0%		#VALUE!		84.7%	57.6%	52.0%			
5-May	SAT	5/5	BLUEFIELD PO	92.4%	100.0%	100.0%		#VALUE!		87.7%	78.8%	51.7%			
12-May	SAT	5/12	BLUEFIELD PO	94.4%	100.0%	100.0%		#VALUE!		91.9%	83.3%	51.9%			
19-May	SAT	5/19	BLUEFIELD PO	91.7%	100.0%	100.0%		#VALUE!		92.9%	66.7%	52.0%			
26-May	SAT	5/26	BLUEFIELD PO	86.8%	100.0%	100.0%		#VALUE!		81.3%	92.9%	52.1%			
2-Jun	SAT	6/2	BLUEFIELD PO	92.7%	100.0%	100.0%		#VALUE!		87.4%	90.9%	52.2%			
9-Jun	SAT	6/9	BLUEFIELD PO	91.0%	100.0%	100.0%		#VALUE!		97.7%	97.0%	52.3%			
16-Jun	SAT	6/16	BLUEFIELD PO	93.8%	100.0%	100.0%		#VALUE!		98.8%	98.5%	52.4%			
23-Jun	SAT	6/23	BLUEFIELD PO	90.8%	100.0%	100.0%		#VALUE!		91.8%	98.5%	52.2%			
30-Jun	SAT	6/30	BLUEFIELD PO	93.5%	100.0%	100.0%		#VALUE!		100.0%	83.9%	52.1%			
7-Jul	SAT	7/7	BLUEFIELD PO	111.4%	100.0%	100.0%		#VALUE!		100.0%	100.0%	52.1%			
14-Jul	SAT	7/14	BLUEFIELD PO	86.0%	100.0%	100.0%		#VALUE!		100.0%	92.4%	52.1%			
21-Jul	SAT	7/21	BLUEFIELD PO	92.9%	100.0%	100.0%		#VALUE!		100.0%	80.3%	52.0%			
28-Jul	SAT	7/28	BLUEFIELD PO	92.8%	100.0%	100.0%		#VALUE!		95.3%	84.9%	52.0%			
4-Aug	SAT	8/4	BLUEFIELD PO	91.8%	100.0%	100.0%		#VALUE!		96.7%	93.9%	51.8%			
11-Aug	SAT	8/11	BLUEFIELD PO	91.5%	100.0%	100.0%		#VALUE!		99.4%	98.6%	51.9%			

			24 Hour Indicator Report				80%	100%	100%	100%	Millions	100%	100%	86.9%	
Weekly Trends Beginning Day		%	Facility	Cancelled by 2000 Data Source = EDWMCRS	OGP Cleared by 2300 Data Source = EDW/EOR	OGS Cleared by 2400 Data Source = EDW/EOR	MMP Cleared by 2400 Data Source = EDW/EOR	MMP Volume On Hand at 2400 Data Source = EDWMCRS	Mail Assigned Commercial / FedEx By 0230 Data Source = EDW/SASS	DPS 2nd Pass Cleared by 0700 Data Source = EDW/EOR	Trips On-Time 0400 - 0900 Data Source = EDW/TIMES	BPI Performance Achievement			
24-Mar	SAT	3/24	CHARLESTON P&DC	68.4%	97.1%	100.0%	92.6%	0.5	97.1%	100.0%	57.1%	62.3%			
31-Mar	SAT	3/31	CHARLESTON P&DC	66.0%	96.5%	99.4%	94.5%	0.6	92.8%	99.3%	53.2%	62.4%			
7-Apr	SAT	4/7	CHARLESTON P&DC	70.1%	96.7%	100.0%	96.0%	0.6	97.3%	98.2%	62.6%	62.6%			
14-Apr	SAT	4/14	CHARLESTON P&DC	63.9%	98.3%	100.0%	97.4%	0.2	96.5%	100.0%	70.0%	62.7%			
21-Apr	SAT	4/21	CHARLESTON P&DC	68.4%	99.7%	97.9%	96.6%	0.5	98.7%	99.1%	64.4%	62.8%			
28-Apr	SAT	4/28	CHARLESTON P&DC	61.7%	92.6%	98.7%	90.5%	0.5	97.8%	96.3%	48.6%	63.1%			
5-May	SAT	5/5	CHARLESTON P&DC	63.6%	99.2%	100.0%	95.2%	0.6	95.2%	99.9%	80.8%	63.1%			
12-May	SAT	5/12	CHARLESTON P&DC	71.2%	99.9%	100.0%	96.5%	0.4	98.9%	99.9%	82.2%	63.2%			
19-May	SAT	5/19	CHARLESTON P&DC	65.5%	100.0%	100.0%	96.9%	0.0	95.9%	100.0%	87.2%	63.2%			
26-May	SAT	5/26	CHARLESTON P&DC	65.8%	97.2%	100.0%	97.8%	0.1	100.0%	99.6%	85.4%	63.2%			
2-Jun	SAT	6/2	CHARLESTON P&DC	64.3%	97.1%	96.9%	95.4%	0.5	99.3%	99.6%	71.2%	63.3%			
9-Jun	SAT	6/9	CHARLESTON P&DC	63.4%	99.1%	100.0%	94.9%	0.2	100.0%	100.0%	88.3%	63.3%			
16-Jun	SAT	6/16	CHARLESTON P&DC	69.0%	98.4%	100.0%	91.5%	0.1	100.0%	99.9%	76.0%	63.3%			
23-Jun	SAT	6/23	CHARLESTON P&DC	58.2%	98.1%	100.0%	95.9%	0.2	98.0%	100.0%	48.0%	63.2%			
30-Jun	SAT	6/30	CHARLESTON P&DC	53.1%	91.7%	96.1%	93.6%	0.2	98.2%	97.5%	46.4%	63.0%			
7-Jul	SAT	7/7	CHARLESTON P&DC	75.5%	95.7%	100.0%	93.6%	0.6	98.7%	99.8%	85.8%	63.0%			
14-Jul	SAT	7/14	CHARLESTON P&DC	61.7%	98.1%	100.0%	93.1%	0.7	98.1%	100.0%	12.2%	63.0%			
21-Jul	SAT	7/21	CHARLESTON P&DC	56.8%	100.0%	100.0%	97.1%	0.6	99.0%	100.0%	78.8%	63.0%			
28-Jul	SAT	7/28	CHARLESTON P&DC	57.3%	98.7%	100.0%	98.3%	0.5	99.6%	100.0%	74.1%	63.1%			
4-Aug	SAT	8/4	CHARLESTON P&DC	64.4%	98.0%	100.0%	98.2%	0.4	99.6%	100.0%	79.8%	63.1%			
11-Aug	SAT	8/11	CHARLESTON P&DC	63.7%	97.1%	100.0%	96.9%	0.3	98.0%	100.0%	89.8%	63.0%			

rev 04/2/2008

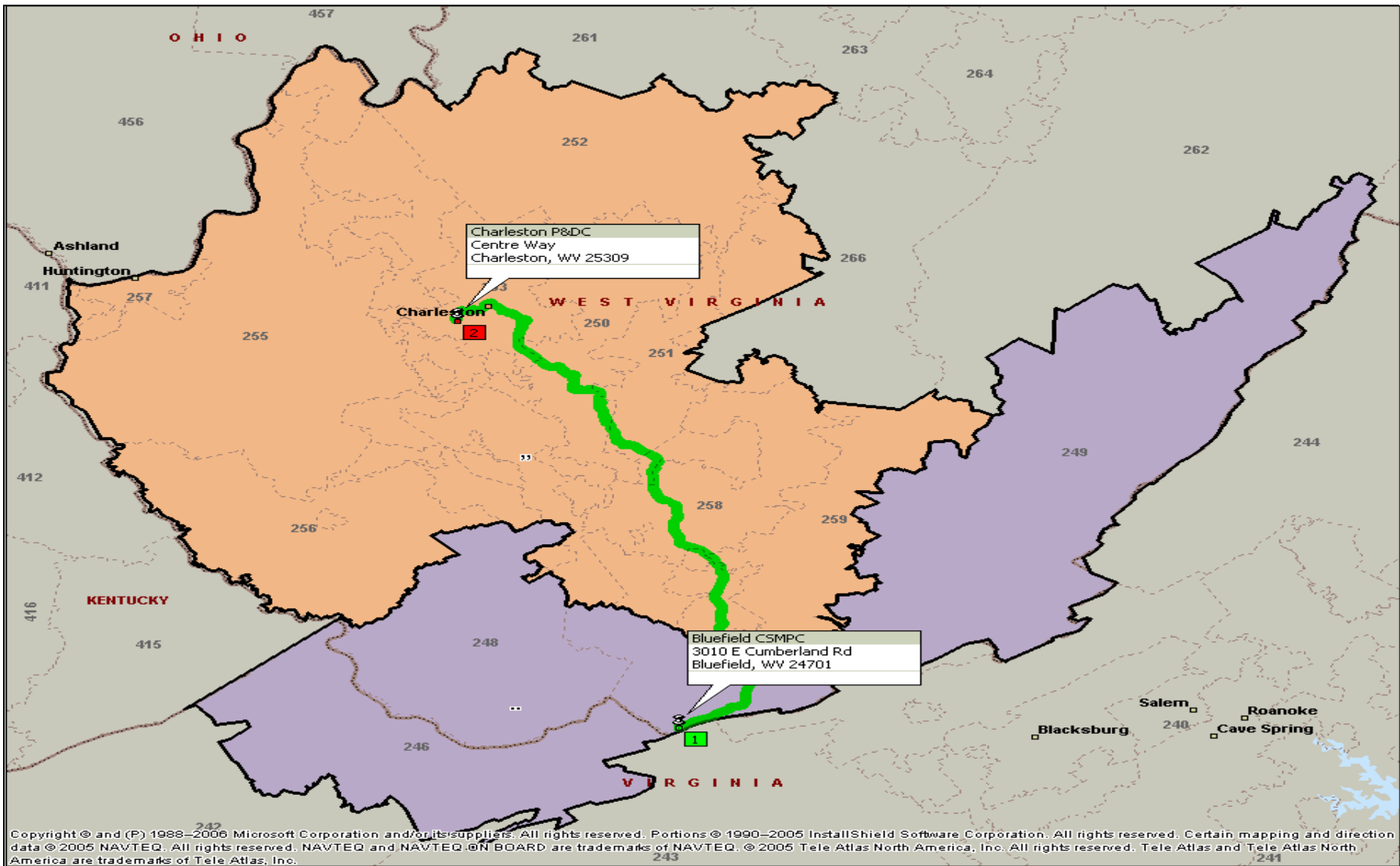


# MAP

Last Saved: January 23, 2013

**Losing Facility Name and Type:** Bluefield CSMPC  
**Current 3D ZIP Code(s):** 246-249  
**Miles to Gaining Facility:** 113.2

**Gaining Facility Name and Type:** Charleston P&DC  
**Current 3D ZIP Code(s):** 250-253, 255-259



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rev 03/20/2008

# Service Standard Impacts

Last Saved: January 23, 2013

**Losing Facility:** Bluefield CSMPC

**Losing Facility 3D ZIP Code(s):** 246-249

**Gaining Facility 3D ZIP Code(s):** 250-253, 255-259

Based on report prepared by Network Integration Support dated: mm/dd/yyyy

<b>Service Standard Changes - Average Daily Volume</b> (data obtained from ODIS is derived from sampling and may vary from actual volume)																
	FCM						PRI		PER *		STD *		PSVC		ALL CLASSES	
	Overnight	% Change	All Others	% Change	Total	% Change	All	% Change	All	% Change	All	% Change	All	% Change	All	% Change
UPGRADE		10.6%		2.0%		5.9%		0.8%		0.0%		0.0%		11.7%		5.9%
DOWNGRADE		0.0%		0.1%		0.0%		2.5%		0.0%		0.0%		4.0%		0.1%
TOTAL		10.6%		2.1%		5.9%		3.4%		0.0%		0.0%		15.7%		6.0%
NET UP+NO CHNG		10.6%		2.0%		5.8%		-1.7%		0.0%		0.0%		7.7%		5.8%
VOLUME TOTAL																

\* - Periodical and Standard mail origin 3-digit ZIP Code to destination 3-digit ZIP Code volume is not available

Selected summary fields are transferred to the *Executive Summary*

<b>Service Standard Changes - Pairs</b>																
	FCM						PRI		PER		STD		PSVC		ALL CLASSES	
	Overnight	% Change	All Others	% Change	Total	% Change	All	% Change	All	% Change	All	% Change	All	% Change	All	% Change
UPGRADE	112	56.0%	189	1.4%	301	2.2%	38	0.3%	1,349	9.7%	4,154	29.8%	1,406	10.1%	7,248	10.4%
DOWNGRADE	0	0.0%	21	0.2%	21	0.2%	28	0.2%	21	0.2%	136	1.0%	272	2.0%	478	0.7%
TOTAL	112	56.0%	210	1.5%	322	2.3%	66	0.5%	1,370	9.8%	4,290	30.8%	1,678	12.0%	7,726	11.1%
NET	112	56.0%	168	1.2%	280	2.0%	10	0.1%	1,328	9.5%	4,018	28.8%	1,134	8.1%	6,770	9.7%

rev 10/16/2009

# Stakeholders Notification

(WorkBook Tab Notification - 1)

Last Saved: January 23, 2013

Stakeholder Notification Page 1

**Losing Facility:** Bluefield CSMPC

**AMP Event:** Start of Study

## Employees

#N/A  
(Method)

#N/A  
Date

#N/A  
(Method)

#N/A  
Date

## Government Officials

#N/A  
(Contact Person)

#N/A  
(Title/Office)

#N/A  
Date

#N/A  
(Contact Person)

#N/A  
(Title/Office)

#N/A  
Date

#N/A  
(Contact Person)

#N/A  
(Title/Office)

#N/A  
Date

#N/A  
(Contact Person)

#N/A  
(Title/Office)

#N/A  
Date

#N/A  
(Contact Person)

#N/A  
(Title/Office)

#N/A  
Date

#N/A  
(Contact Person)

#N/A  
(Title/Office)

#N/A  
Date

## Employee Organizations

#N/A  
(Contact Person)

#N/A  
(Title/Union)

#N/A  
Date

#N/A  
(Contact Person)

#N/A  
(Title/Union)

#N/A  
Date

#N/A  
(Contact Person)

#N/A  
(Title/Union)

#N/A  
Date

#N/A  
(Contact Person)

#N/A  
(Title/Union)

#N/A  
Date

## Community Organizations/Groups

#N/A  
(Contact Person)

#N/A  
(Organization Name)

#N/A  
Date

## Media

#N/A  
(Contact Person)

#N/A  
(Company Name)

#N/A  
Date

#N/A  
(Contact Person)

#N/A  
(Company Name)

#N/A  
Date

#N/A  
(Contact Person)

#N/A  
(Company Name)

#N/A  
Date

## Workhour Costs - Current

Last Saved: January 23, 2013

Losing Facility: **Bluefield CSMPC**

Gaining Facility: **Charleston P&DC**

Date Range of Data: 07/01/11 <<==== : =====>> 06/30/12

Losing Current Workhour Rate by LDC		
LDC	Function 1	Function 4
11	\$35.00	\$27.64
12	\$26.97	\$37.96
13	\$31.53	\$302.25
14	\$40.51	\$37.83
15	\$0.00	\$48.45
16	\$0.00	\$0.00
17	\$37.93	\$0.00
18	\$34.89	\$47.70

Gaining Current Workhour Rate by LDC		
LDC	Function 1	Function 4
11	\$33.95	\$17.16
12	\$41.69	\$16.63
13	\$44.56	\$21.29
14	\$36.60	\$0.00
15	\$26.72	\$0.00
16	\$0.00	\$0.00
17	\$38.17	\$0.00
18	\$40.34	\$36.58

(1) Current Operation Numbers	(2) % Moved to Gaining	(3) Current Annual FHP Volume	(4) Current Annual TPH or NATPH Volume	(5) Current Annual Workhours	(6) Current Productivity (TPH or NATPH)	(7) Current Annual Workhour Costs
010	100.0%					\$12,113
011	100.0%					\$5,867
<b>030</b>	<b>84.0%</b>					<b>\$77,522</b>
<b>044</b>	<b>42.0%</b>					<b>\$94,365</b>
<b>B</b>	<b>42.0%</b>					
050	100.0%					\$192,817
055	100.0%					\$11,022
060	100.0%					\$66,650
070	100.0%					\$988
<b>074</b>	<b>50.0%</b>					<b>\$255,960</b>
<b>B</b>	<b>50.0%</b>					
100	100.0%					\$16,247
110	100.0%					\$170,691
120	100.0%					\$137,381
130	100.0%					\$94,677
160	100.0%					\$9,317
168	100.0%					\$0
175	100.0%					\$10,738
179	100.0%					\$6,036
180	100.0%					\$441,051
185	100.0%					\$292
<b>200</b>	<b>50.0%</b>					<b>\$21,056</b>
<b>B</b>	<b>50.0%</b>					
210	100.0%					\$8,055
271	100.0%					\$49
281	100.0%					\$550
549	100.0%					\$4,330
585	100.0%					\$38,131
607	100.0%					\$412
620	100.0%					\$893
630	100.0%					\$171
793	100.0%					\$0
814	100.0%					\$45,940
816	100.0%					\$860
894	100.0%					\$354,661
896	100.0%					\$0
918	100.0%					\$128,955
919	100.0%					\$13,476
169						\$69,721
340						\$286

(8) Current Operation Numbers	(9) % Moved to Losing	(10) Current Annual FHP Volume	(11) Current Annual TPH or NATPH Volume	(12) Current Annual Workhours	(13) Current Productivity (TPH or NATPH)	(14) Current Annual Workhour Costs
010						\$85,253
004						\$0
481						\$187,563
484						\$279,662
484dup						
438						\$29,747
439						\$510,120
461						\$95,735
462						\$0
464						\$13,224
074						\$240,116
438dup						
110						\$37,798
120						\$422,114
439dup						
160						\$0
918						\$2,394,592
175						\$0
179						\$9,663
180						\$136,320
185						\$274,461
200						\$0
436						\$644,307
210						\$1,094,202
481dup						
481dup						
549						\$129,507
585						\$214,804
607						\$115,502
620						\$92,187
630						\$31,927
793						\$0
464dup						
466						\$404,842
894						\$150,075
896						\$22,504
918dup						
919						\$318,026
169						\$80,635
340						\$40,382











(1) Current Operation Numbers	(2) % Moved to Gaining	(3) Current Annual FHP Volume	(4) Current Annual TPH or NATPH Volume	(5) Current Annual Workhours	(6) Current Productivity (TPH or NATPH)	(7) Current Annual Workhour Costs
<b>Totals</b>	Moved to Gain	75,847,003	152,663,912	58,827	2,595	\$2,221,274
	Impact to Lose	0	0	0	No Calc	\$0
	<b>Total Impact</b>	<b>75,847,003</b>	<b>152,663,912</b>	<b>58,827</b>	<b>2,595</b>	<b>\$2,221,274</b>
	Non-impacted	0	0	1,851	No Calc	\$74,592
	<b>All</b>	<b>75,847,003</b>	<b>152,663,912</b>	<b>60,677</b>	<b>2,516</b>	<b>\$2,295,867</b>

(8) Current Operation Numbers	(9) % Moved to Losing	(10) Current Annual FHP Volume	(11) Current Annual TPH or NATPH Volume	(12) Current Annual Workhours	(13) Current Productivity (TPH or NATPH)	(14) Current Annual Workhour Costs
<b>Totals</b>	Impact to Gain	369,820,047	861,283,357	212,644	4,050	\$7,934,252
	Moved to Lose	0	0	0	No Calc	\$0
	<b>Total Impact</b>	<b>369,820,047</b>	<b>861,283,357</b>	<b>212,644</b>	<b>4,050</b>	<b>\$7,934,252</b>
	Non-impacted	0	0	3,204	No Calc	\$121,017
	<b>All</b>	<b>688,900,403</b>	<b>1,944,548,723</b>	<b>572,512</b>	<b>3,397</b>	<b>\$21,578,389</b>

**Total FHP to be Transferred (Average Daily Volume) :** 243,108  
(This number is carried forward to AMP Worksheet Executive Summary)

**Current FHP at Gaining Facility (Average Daily Volume) :** 2,222,259  
(This number is carried forward to AMP Worksheet Executive Summary)

**Combined Current Workhour Annual Workhour Costs :** \$23,874,256  
(This number is carried forward to the bottom of AMP Worksheet Workhour Costs-Proposed)

<b>Comb Totals</b>	Impact to Gain	445,667,050	1,013,947,269	271,470	3,735	\$10,155,527
	Impact to Lose	0	0	0	No Calc	\$0
	<b>Total Impact</b>	<b>445,667,050</b>	<b>1,013,947,269</b>	<b>271,470</b>	<b>3,735</b>	<b>\$10,155,527</b>
	Non-impacted	0	0	5,055	No Calc	\$195,609
	<b>All</b>	<b>764,747,406</b>	<b>2,097,212,635</b>	<b>633,189</b>	<b>3,312</b>	<b>\$23,874,256</b>

## Workhour Costs - Proposed

Last Saved: January 23, 2013

Losing Facility: Bluefield CSMPC

Gaining Facility: Charleston P&DC

(1) Proposed Operation Numbers	(2) Proposed Annual FHP Volume	(3) Proposed Annual TPH or NATPH Volume	(4) Proposed Annual Workhours	(5) Proposed Productivity (TPH or NATPH)	(6) Proposed Annual Workhour Costs
010					\$0
011					\$0
030					\$12,404
044					\$15,098
B					
050					\$0
055					\$0
060					\$0
070					\$0
074					\$0
B					
100					\$0
110					\$0
120					\$0
130					\$0
160					\$0
168					\$0
175					\$0
179					\$0
180					\$0
185					\$0
200					\$0
B					
210					\$0
271					\$0
281					\$0
549					\$0
585					\$0
607					\$0
620					\$0
630					\$0
793					\$0
814					\$0
816					\$0
894					\$0
896					\$0
918					\$0
919					\$0
169					\$69,721
340					\$286
769					\$0
			0	No Calc	
			0	No Calc	
			0	No Calc	
			0	No Calc	
			0	No Calc	
			0	No Calc	

(7) Proposed Operation Numbers	(8) Proposed Annual FHP Volume	(9) Proposed Annual TPH or NATPH Volume	(10) Proposed Annual Workhours	(11) Proposed Productivity (TPH or NATPH)	(12) Proposed Annual Workhour Costs
010					\$91,350
004					\$12,899
481					\$193,104
484					\$56,933
484dup					\$0
438					\$430,937
439					\$737,095
461					\$194,299
462					\$1,092
464					\$300,228
074					\$349,889
438dup					\$0
110					\$123,698
120					\$491,251
439dup					\$0
160					\$8,166
918					\$1,517,418
175					\$9,412
179					\$14,857
180					\$358,279
185					\$274,608
200					\$9,228
436					\$842,994
210					\$1,098,255
481dup					\$0
481dup					\$0
549					\$134,513
585					\$258,889
607					\$115,978
620					\$93,220
630					\$32,125
793					\$0
464dup					\$0
466					\$325,681
894					\$554,213
896					\$87,097
918dup					\$0
919					\$1,409,288
169					\$79,829
340					\$40,382
769					\$0
002					\$171,492
004dup					\$0
009					\$0
015					\$194,058
017					\$127,724
018					\$310,656
021					\$0
022					\$0

(1) Proposed Operation Numbers	(2) Proposed Annual FHP Volume	(3) Proposed Annual TPH or NATPH Volume	(4) Proposed Annual Workhours	(5) Proposed Productivity (TPH or NATPH)	(6) Proposed Annual Workhour Costs
			0	No Calc	
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(7) Proposed Operation Numbers	(8) Proposed Annual FHP Volume	(9) Proposed Annual TPH or NATPH Volume	(10) Proposed Annual Workhours	(11) Proposed Productivity (TPH or NATPH)	(12) Proposed Annual Workhour Costs
030					\$161,618
035					\$0
040					\$105,365
043					\$570,792
044					\$414,882
046					\$0
047					\$0
050					\$107,068
055					\$193,879
060					\$844
066					\$4,446
067					\$4,251
070					\$62,472
073					\$149,588
083					\$36,683
084					\$228,288
087					\$1,328
088					\$0
089					\$13,543
091					\$52,815
092					\$22,654
093					\$23,067
094					\$2,210
095					\$1,389
096					\$2,459
097					\$30,769
098					\$15,319
099					\$34,982
109					\$62,543
112					\$428,340
114					\$178,416
122					\$1,009,307
123					\$177,408
124					\$8,230
128					\$2,015
130					\$0
136					\$726,630
137					\$16
140					\$1,171,042
141					\$209
143					\$1,989
144					\$6,900
146					\$15,620
150					\$159
168					\$97,904
170					\$82,445
178					\$0
181					\$27,984
209					\$552,880
229					\$766,266
230					\$380,342
231					\$1,209,660
232					\$7,192
233					\$71,252
235					\$473,375

(1) Proposed Operation Numbers	(2) Proposed Annual FHP Volume	(3) Proposed Annual TPH or NATPH Volume	(4) Proposed Annual Workhours	(5) Proposed Productivity (TPH or NATPH)	(6) Proposed Annual Workhour Costs
			0	No Calc	
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(7) Proposed Operation Numbers	(8) Proposed Annual FHP Volume	(9) Proposed Annual TPH or NATPH Volume	(10) Proposed Annual Workhours	(11) Proposed Productivity (TPH or NATPH)	(12) Proposed Annual Workhour Costs
238					\$2,125
271					\$20,823
272					\$0
273					\$39,374
282					\$0
326					\$0
336					\$0
436dup					\$0
437					\$0
438dup					\$0
439dup					\$0
461dup					\$0
463					\$196,225
464dup					\$0
466dup					\$0
481dup					\$0
482					\$1,446
483					\$84,124
484dup					\$0
487					\$522
488					\$12
489					\$741
554					\$47,727
560					\$164,112
561					\$4,187
562					\$6,918
563					\$403
565					\$155,359
612					\$31,600
627					\$853
628					\$57,584
629					\$47,171
776					\$0
891					\$22,282
892					\$13,350
893					\$870,483
895					\$1
898					\$4,016
899					\$3,622
930					\$75,846
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(1) Proposed Operation Numbers	(2) Proposed Annual FHP Volume	(3) Proposed Annual TPH or NATPH Volume	(4) Proposed Annual Workhours	(5) Proposed Productivity (TPH or NATPH)	(6) Proposed Annual Workhour Costs
			0	No Calc	
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(7) Proposed Operation Numbers	(8) Proposed Annual FHP Volume	(9) Proposed Annual TPH or NATPH Volume	(10) Proposed Annual Workhours	(11) Proposed Productivity (TPH or NATPH)	(12) Proposed Annual Workhour Costs
			0	No Calc	
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(1) Proposed Operation Numbers	(2) Proposed Annual FHP Volume	(3) Proposed Annual TPH or NATPH Volume	(4) Proposed Annual Workhours	(5) Proposed Productivity (TPH or NATPH)	(6) Proposed Annual Workhour Costs
			0	No Calc	
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			0	No Calc	

(7) Proposed Operation Numbers	(8) Proposed Annual FHP Volume	(9) Proposed Annual TPH or NATPH Volume	(10) Proposed Annual Workhours	(11) Proposed Productivity (TPH or NATPH)	(12) Proposed Annual Workhour Costs
			0	No Calc	
			0	No Calc	
			0	No Calc	
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			0	No Calc	
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			0	No Calc	
			0	No Calc	



(1) Proposed Operation Numbers	(2) Proposed Annual FHP Volume	(3) Proposed Annual TPH or NATPH Volume	(4) Proposed Annual Workhours	(5) Proposed Productivity (TPH or NATPH)	(6) Proposed Annual Workhour Costs
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(7) Proposed Operation Numbers	(8) Proposed Annual FHP Volume	(9) Proposed Annual TPH or NATPH Volume	(10) Proposed Annual Workhours	(11) Proposed Productivity (TPH or NATPH)	(12) Proposed Annual Workhour Costs
---	---	--	---	--	--

<b>(13) New Flow Adjustments at Losing Facility</b>					
Op#	FHP	TPH/NATPH	Workhours	Productivity	Workhour Cost
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>No Calc</b>	<b>\$0</b>

<b>(14) New Flow Adjustments at Gaining Facility</b>					
Op#	FHP	TPH/NATPH	Workhours	Productivity	Workhour Cost
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>No Calc</b>	<b>\$0</b>

**Combined Current Annual Workhour Cost :**           \$23,874,256  
 (This number brought forward from *Workhour Costs - Current*)

**Proposed Annual Workhour Cost :**           \$22,698,385  
 (Total of Columns 6 and 12 on this page)

**Minimum Function 1 Workhour Savings :**           (\$21,567)  
 (This number represents proposed workhour savings with no productivity improvements applied to operations at the gaining facility)

**Function 1 Workhour Savings :**           \$1,175,871  
 (This number equals the difference in the current and proposed workhour costs above and is carried forward to the *Executive Summary*)

<b>Comb Totals</b>	Impact to Gain	445,667,050	1,013,947,269	268,585	3,775	\$10,154,497
	Impact to Lose	0	0	0	No Calc	\$0
	Total Impact	445,667,050	1,013,947,269	268,585	3,775	\$10,154,497
	Non-impacted	0	0	4,911	No Calc	\$190,217
	Gain Only	319,080,356	1,083,265,366	325,329	3,330	\$12,353,670
	Tot Before Adj	764,747,406	2,097,212,635	598,826	3,502	\$22,698,385
	Lose Adj	0	0	0	No Calc	\$0
	Gain Adj	0	0	0	No Calc	\$0
	All	764,747,406	2,097,212,635	598,826	3,502	\$22,698,385

<b>Cost Impact</b>	Comb Current	764,747,406	2,097,212,635	633,189	3,312	\$23,874,256
	Proposed	764,747,406	2,097,212,635	598,826	3,502	\$22,698,385
	Change	0	0	(34,363)		(\$1,175,871)
	Change %	0.0%	0.0%	-5.4%		-4.9%



## Other Workhour Move Analysis

Last Saved: January 23, 2013

Losing Facility: Bluefield CSMPC

Gaining Facility: Charleston P&DC

Date Range of Data: 07/01/11 to 06/30/12

### Current Other Craft Workhours

Losing Facility					Gaining Facility				
Current MODS Operation Number	Percent Moved to Gaining (%)	Reduction Due to EoS (%)	Current Annual Workhours	Current Annual Workhour Cost (\$)	Current MODS Operation Number	Percent Moved to Losing (%)	Reduction Due to EoS (%)	Current Annual Workhours	Current Annual Workhour Cost (\$)
750				\$501,275	1	750			\$3,183,538
354				\$12,841		354			\$0
355				\$91,923		355			\$0
515				\$72		515			\$980
542				\$14,111		542			\$0
558				\$1,398		558			\$0
568				\$130,289		568			\$0
591				\$72		591			\$39,636
613				\$10,145		613			\$0
632				\$9,125		632			\$0
727				\$1,066,874		727			\$0
728				\$561,063		728			\$0
731				\$12,543		731			\$0
735				\$554		735			\$0
742				\$47,714		742			\$0
743				\$693		743			\$0
744				\$1,918		744			\$0
747				\$154,930		747			\$2,296,394
756				\$786,687		756			\$0
794				\$5,567		794			\$0
						566			\$155,890
						570			\$82,711
						581			\$544,780
						582			\$75,741
						616			\$15,122
						665			\$77,994
						745			\$478,817
						751			\$121,089
						753			\$1,741,484

### Proposed Other Craft Workhours

Losing Facility			Gaining Facility		
Proposed MODS Operation Number	Proposed Annual Workhours	Proposed Annual Workhour Cost (\$)	Proposed MODS Operation Number	Proposed Annual Workhours	Proposed Annual Workhour Cost (\$)
750		\$0	750		\$3,677,828
354		\$12,841	354		\$0
355		\$91,923	355		\$0
515		\$72	515		\$980
542		\$14,111	542		\$0
558		\$1,398	558		\$0
568		\$130,289	568		\$0
591		\$72	591		\$39,636
613		\$10,145	613		\$0
632		\$9,125	632		\$0
727		\$1,066,874	727		\$0
728		\$561,063	728		\$0
731		\$12,543	731		\$0
735		\$554	735		\$0
742		\$47,714	742		\$0
743		\$693	743		\$0
744		\$1,918	744		\$0
747		\$154,930	747		\$2,296,394
756		\$786,687	756		\$0
794		\$5,567	794		\$0
			566		\$155,890
			570		\$82,711
			581		\$544,780
			582		\$75,741
			616		\$15,122
			665		\$77,994
			745		\$478,817
			751		\$121,089
			753		\$1,741,484







Totals	Ops-Reducing	3,125	\$132,868
	Ops-Increasing	0	\$0
	Ops-Staying	4,231	\$232,094
	All Operations	7,356	\$364,962

Totals	Ops-Reducing	0	\$0
	Ops-Increasing	14,501	\$866,748
	Ops-Staying	46,934	\$2,418,506
	All Operations	61,435	\$3,285,253

Totals	Ops-Red	0	\$0
	Ops-Inc	0	\$0
	Ops-Stay	4,231	\$232,094
	AllOps	4,231	\$232,094

Totals	Ops-Red	0	\$0
	Ops-Inc	15,934	\$938,442
	Ops-Stay	46,934	\$2,418,506
	AllOps	62,867	\$3,356,947

**Current Workhours for LDCs Common to & Shared between Supv & Craft**

**Losing Facility**

Current MODS Operation Number	Percent (%) Moved to Gaining	(%) Reduction Due to EoS	Current Annual Workhours	Current Annual Workhour Cost (\$)
781				\$4,953
783				\$3,913
782				\$12,956
Totals				
	Ops-Reducing		491	\$8,866
	Ops-Increasing		0	\$0
	Ops-Staying		457	\$12,956
	All Operations		948	\$21,822

**Gaining Facility**

Current MODS Operation Number	Percent (%) Moved to Losing	(%) Reduction Due to EoS	Current Annual Workhours	Current Annual Workhour Cost (\$)
781				\$101,868
783				\$0
782				\$0
780				\$494
Totals				
	Ops-Reducing		0	\$0
	Ops-Increasing		4,113	\$101,868
	Ops-Staying		31	\$494
	All Operations		4,144	\$102,362

**Proposed Workhours for LDCs Common to & Shared between Supv & Craft**

**Losing Facility**

Proposed MODS Operation Number	Proposed Annual Workhours	Proposed Annual Workhour Cost (\$)
781		\$0
783		\$391
782		\$12,956
Ops-Red	21	\$391
Ops-Inc	0	\$0
Ops-Stay	457	\$12,956
AllOps	477	\$13,347

**Gaining Facility**

Proposed MODS Operation Number	Proposed Annual Workhours	Proposed Annual Workhour Cost (\$)
781		\$101,868
783		\$7,703
782		\$0
780		\$494
Ops-Red	0	\$0
Ops-Inc	4,298	\$109,570
Ops-Stay	31	\$494
AllOps	4,330	\$110,064

**Grouped Subtotals for Transportation, Maintenance, Supervision & Flow Adjustments, along with Facility and Combined Summaries**

**Losing Facility**

**Transportation - PVS**

LDC	Current Annual Workhours	Current Annual Workhour Cost (\$)
31	0	\$0
32	0	\$0
33	0	\$0
34	0	\$0
93	0	\$0
Totals	0	\$0

Subset for Trans-PVS Tab	Ops 617, 679, 764 (31)	0	\$0
	Ops 765, 766 (34)	0	\$0

**Gaining Facility**

**Transportation - PVS**

LDC	Current Annual Workhours	Current Annual Workhour Cost (\$)
31	0	\$0
32	0	\$0
33	0	\$0
34	0	\$0
93	0	\$0
Totals	0	\$0

Subset for Trans-PVS Tab	Ops 617, 679, 764 (31)	0	\$0
	Ops 765, 766 (34)	0	\$0

**Losing Facility**

**Transportation - PVS**

LDC	Proposed Annual Workhours	Proposed Annual Workhour Cost (\$)
31	0	\$0
32	0	\$0
33	0	\$0
34	0	\$0
93	0	\$0
Totals	0	\$0

Ops 617, 679, 764 (31)	0	\$0
Ops 765, 766 (34)	0	\$0

**Gaining Facility**

**Transportation - PVS**

LDC	Proposed Annual Workhours	Proposed Annual Workhour Cost (\$)
31	0	\$0
32	0	\$0
33	0	\$0
34	0	\$0
93	0	\$0
Totals	0	\$0

Ops 617, 679, 764 (31)	0	\$0
Ops 765, 766 (34)	0	\$0



rev 06/17/2008

# Staffing - Management

Last Saved: January 23, 2013

**Losing Facility:** Bluefield CSMPC

**Data Extraction Date:** 02/28/12

**Finance Number:** 550882

<b>Management Positions</b>						
Line	(1) Position Title	(2) Level	(3) Current Auth Staffing	(4) Current On-Rolls	(5) Proposed Staffing	(6) Difference
1	POSTMASTER	EAS-22	1	1	1	0
2	SUPV CUSTOMER SERVICES	EAS-17	3	2	2	0
3						
4						
5						
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	<b>Totals</b>		<b>4</b>	<b>3</b>	<b>3</b>	<b>0</b>

Retirement Eligibles:     0    

Position Loss: 0

Management Positions						
Line	(12) Position Title	(13) Level	(14) Current Auth Staffing	(15) Current On-Rolls	(16) Proposed Staffing	(17) Difference
1	PLANT MANAGER (4)	PCES-01	1	1	1	0
2	MGR DISTRIBUTION OPERATIONS	EAS-22	1	1	1	0
3	MGR MAINTENANCE (LEAD)	EAS-22	1	1	1	0
4	MGR IN-PLANT SUPPORT	EAS-21	1	0	1	1
5	OPERATIONS INDUSTRIAL ENGINEER (FI	EAS-21	2	1	2	1
6	MGR DISTRIBUTION OPERATIONS	EAS-20	1	0	1	1
7	MGR MAINT ENGINEERING SUPPORT	EAS-20	1	1	1	0
8	MAINTENANCE ENGINEERING SPECIALIST	EAS-19	1	1	1	0
9	MGR DISTRIBUTION OPERATIONS	EAS-19	1	0	1	1
10	MGR FIELD MAINT OPRNS (LEAD)	EAS-19	1	1	1	0
11	MGR MAINTENANCE OPERATIONS	EAS-19	1	0	1	1
12	MGR MAINTENANCE OPERATIONS SUPPT	EAS-19	1	1	1	0
13	MGR TRANSPORTATION/NETWORKS	EAS-18	1	1	1	0
14	OPERATIONS SUPPORT SPECIALIST	EAS-18	2	2	2	0
15	OPERATIONS SUPPORT SPECIALIST	EAS-17	2	2	2	0
16	SUPV DISTRIBUTION OPERATIONS	EAS-17	11	10	11	1
17	SUPV MAINTENANCE OPERATIONS	EAS-17	6	3	6	3
18	NETWORKS SPECIALIST	EAS-16	1	0	1	1
19	ADMINISTRATIVE ASSISTANT (FLD)	EAS-12	1	1	1	0
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	<b>Total</b>		<b>37</b>	<b>27</b>	<b>37</b>	<b>10</b>

Retirement Eligibles: 8

Position Loss: **(10)**

**Total PCES/EAS Position Loss:** **(10)** (This number carried forward to the *Executive Summary*)

rev 11/05/2008

# Staffing - Craft

Last Saved: January 23, 2013

**Losing Facility:** Bluefield CSMPC

**Finance Number:** 550882

**Data Extraction Date:** 02/28/12

Craft Positions	(1) Casuals/PSEs On-Rolls	(2) Part Time On-Rolls	(3) Full Time On-Rolls	(4) Total On-Rolls	(5) Total Proposed	(6) Difference
Function 1 - Clerk	0	0	20	20	0	(20)
Function 4 - Clerk	13	0	4	17	15	(2)
Function 1 - Mail Handler	0	0	0		0	0
Function 4 - Mail Handler	0	0	0			
<b>Function 1 &amp; 4 Sub-Total</b>	<b>13</b>	<b>0</b>	<b>24</b>	<b>37</b>	<b>15</b>	<b>(22)</b>
Function 3A - Vehicle Service	0	0	0			
Function 3B - Maintenance	0	0	6	6	3	(3)
Functions 67-69 - Lmtd/Rehab/WC	0	0	4	4	3	(1)
Other Functions	0	2	25	27	28	1
<b>Total</b>	<b>13</b>	<b>2</b>	<b>59</b>	<b>74</b>	<b>49</b>	<b>(25)</b>

Retirement Eligibles: 13

**Gaining Facility:** Charleston P&DC

**Finance Number:** 551459

**Data Extraction Date:** 02/28/12

Craft Positions	(7) Casuals/PSEs On-Rolls	(8) Part Time On-Rolls	(9) Full Time On-Rolls	(10) Total On-Rolls	(11) Total Proposed	(12) Difference
Function 1 - Clerk	40	0	145	185	222	37
Function 1 - Mail Handler	7	9	83	99	120	21
<b>Function 1 Sub-Total</b>	<b>47</b>	<b>9</b>	<b>228</b>	<b>284</b>	<b>342</b>	<b>58</b>
Function 3A - Vehicle Service	0	0	0			
Function 3B - Maintenance	0	0	100	100	108	8
Functions 67-69 - Lmtd/Rehab/WC	0	0	4	4	2	(2)
Other Functions	4	0	4	8	4	(4)
<b>Total</b>	<b>51</b>	<b>9</b>	<b>336</b>	<b>396</b>	<b>456</b>	<b>60</b>

Retirement Eligibles: 94

**Total Craft Position Loss:** (35) (This number carried forward to the *Executive Summary*)

(13) Notes: Total authorized of 115 FTE in Fnc 3B; 5 FTE in Clarksburg study, 2 FTE in Parkersburg

study

rev 11/05/2008

# Maintenance

Last Saved: January 23, 2013

**Losing Facility:** Bluefield CSMPC

**Gaining Facility:** Charleston P&DC

**Date Range of Data:** Jul-01-2011 : Jun-30-2012

	(1) Current Cost	(2) Proposed Cost	(3) Difference
<b>Workhour Activity</b>			
LDC 36 Mail Processing Equipment	\$ 501,275	\$ 0	\$ (501,275)
LDC 37 Building Equipment	\$ 0	\$ 0	\$ 0
LDC 38 Building Services <i>(Custodial Cleaning)</i>	\$ 154,930	\$ 154,930	\$ 0
LDC 39 Maintenance Operations Support	\$ 0	\$ 0	\$ 0
LDC 93 Maintenance Training	\$ 3,913	\$ 391	\$ (3,522)
<b>Workhour Cost Subtotal</b>	\$ 660,117	\$ 155,321	\$ (504,796)
<b>Other Related Maintenance &amp; Facility Costs</b>			
<b>Total</b> Maintenance Parts, Supplies & Facility Utilities	\$ 121,528	\$ 14,165	\$ (107,363)
<b>Adjustments</b> <i>(from "Other Curr vs Prop" tab)</i>		\$ 31,682	
<b>Grand Total</b>	\$ 781,645	\$ 201,168	\$ (580,477)

	(4) Current Cost	(5) Proposed Cost	(6) Difference
<b>Workhour Activity</b>			
LDC 36 Mail Processing Equipment	\$ 3,304,627	\$ 3,798,917	\$ 494,290
LDC 37 Building Equipment	\$ 1,741,484	\$ 1,741,484	\$ 0
LDC 38 Building Services <i>(Custodial Cleaning)</i>	\$ 2,296,394	\$ 2,296,394	\$ 0
LDC 39 Maintenance Operations Support	\$ 493,939	\$ 493,939	\$ 0
LDC 93 Maintenance Training	\$ 0	\$ 7,703	\$ 7,703
<b>Workhour Cost Subtotal</b>	\$ 7,836,444	\$ 8,338,437	\$ 501,993
<b>Other Related Maintenance &amp; Facility Costs</b>			
<b>Total</b> Maintenance Parts, Supplies & Facility Utilities	\$ 1,219,883	\$ 1,219,883	\$ 0
<b>Adjustments</b> <i>(from "Other Curr vs Prop" tab)</i>		\$ 591,586	
<b>Grand Total</b>	\$ 9,056,327	\$ 10,149,906	\$ 1,093,579

**Annual Maintenance Savings:** (\$513,102)

*(This number carried forward to the Executive Summary)*

(7) Notes: \_\_\_\_\_

**Transportation - PVS**  
Last Saved: January 23, 2013

**Losing Facility:** Bluefield CSMPC  
**Finance Number:** 550882  
**Date Range of Data:** 07/01/11 -- to -- 06/30/12

**Gaining Facility:** Charleston P&DC  
**Finance Number:** 551459

	(1) Current	(2) Proposed	(3) Difference
<b>PVS Owned Equipment</b>			
Seven Ton Trucks			0
Eleven Ton Trucks			0
Single Axle Tractors			0
Tandem Axle Tractors			0
Spotters			0
<b>PVS Transportation</b>			
Total Number of Schedules			0
Total Annual Mileage			0
<b>Total Mileage Costs</b>			<b>\$0</b>
<b>PVS Leases</b>			
Total Vehicles Leased			0
<b>Total Lease Costs</b>			<b>\$0</b>
<b>PVS Workhour Costs</b>			
LDC 31 (617, 679, 764)	\$0	\$0	\$0
LDC 34 (765, 766)	\$0	\$0	\$0
<b>Adjustments</b> (from "Other Curr vs Prop" tab)		\$0	
<b>Total Workhour Costs</b>	\$0	\$0	\$0

	(4) Current	(5) Proposed	(6) Difference
<b>PVS Owned Equipment</b>			
Seven Ton Trucks			0
Eleven Ton Trucks			0
Single Axle Tractors			0
Tandem Axle Tractors			0
Spotters			0
<b>PVS Transportation</b>			
Total Number of Schedules			0
Total Annual Mileage			0
<b>Total Mileage Costs</b>			<b>\$0</b>
<b>PVS Leases</b>			
Total Vehicles Leased			0
<b>Total Lease Costs</b>			<b>\$0</b>
<b>PVS Workhour Costs</b>			
LDC 31 (617, 679, 764)	\$0	\$0	\$0
LDC 34 (765, 766)	\$0	\$0	\$0
<b>Adjustments</b> (from "Other Curr vs Prop" tab)		\$0	
<b>Total Workhour Costs</b>	\$0	\$0	\$0

**PVS Transportation Savings (Losing Facility):**

**PVS Transportation Savings (Gaining Facility):**

**Total PVS Transportation Savings:**  <<== (This number is summed with Total from 'Trans-HCR' and carried forward to the Executive Summary as Transportation Savings)

(7) Notes: \_\_\_\_\_

### Transportation - HCR

Last Saved: January 23, 2013

Losing Facility: Bluefield CSMPC

Gaining Facility: Charleston P&DC

Type of Distribution to Consolidate: Orig & Dest

CET for cancellations: \_\_\_\_\_

CET for OGP: \_\_\_\_\_

Date of HCR Data File: \_\_\_\_\_

CT for Outbound Dock: \_\_\_\_\_

1 Route Numbers	2 Current Annual Mileage	3 Current Annual Cost	4 Current Cost per Mile	5 Proposed Annual Mileage	6 Proposed Annual Cost	7 Proposed Cost per Mile
24935	47,946	\$85,073	\$1.77			
249A9	46,536	\$125,478	\$2.70			
246L0	55,118	\$72,126	\$1.31			
249A7	138,184	\$264,458	\$1.91			
450EK	723,095	\$1,017,300	\$1.41			
247BD	54,266	\$101,604	\$1.87			
24769	44,557	\$72,424	\$1.63			
WELMAY	0	\$0	\$0.00			
LEWGRE	0	\$0	\$0.00			
24765	30,299	\$56,107	\$1.85			
246A1	60,675	\$73,908	\$1.22			
24764	27,357	\$63,717	\$2.33			
24930	9,502	\$27,244	\$2.87			
249A6	19,972	\$48,118	\$2.41			
27294	206,357	\$392,406	\$1.90			
247A4	16,257	\$44,015	\$2.71			
247A6	135,918	\$297,760	\$2.19			

8 Route Numbers	9 Current Annual Mileage	10 Current Annual Cost	11 Current Cost per Mile	12 Proposed Annual Mileage	13 Proposed Annual Cost	14 Proposed Cost per Mile
250L5	256,505	\$567,048	\$2.21			
240L9	286,295	\$465,485	\$1.63			
25833	42,517	\$95,835	\$2.25			
BECKOP	0	\$0	\$0.00			





1	2	3	4	5	6	7
Route Numbers	Current Annual Mileage	Current Annual Cost	Current Cost per Mile	Proposed Annual Mileage	Proposed Annual Cost	Proposed Cost per Mile
Totals	1,616,038			1,254,757		

8	9	10	11	12	13	14
Route Numbers	Current Annual Mileage	Current Annual Cost	Current Cost per Mile	Proposed Annual Mileage	Proposed Annual Cost	Proposed Cost per Mile
Totals	585,318			741,920		

Proposed Trip Impacts	Current Losing	Moving to Gain (-)	Other Changes (+/-)	Trips from Gaining	Proposed Result

Proposed Trip Impacts	Current Gaining	Moving to Lose (-)	Other Changes (+/-)	Trips from Losing	Proposed Result

HCR Annual Savings (Losing Facility): **\$547,646**

HCR Annual Savings (Gaining Facility): **(\$321,531)**

**Total HCR Transportation Savings: \$226,115**

<<=< (This number is summed with Total from 'Trans-PVS' and carried forward to the Executive Summary as Transportation Savings)

rev 11/05/2008

## Distribution Changes

Last Saved: January 23, 2013

**Losing Facility:** Bluefield CSMPC

**Type of Distribution to Consolidate:** Orig & Dest

Indicate each DMM labeling list affected by placing an "X" to the left of the list.

	<b>X</b>	DMM L011
DMM L001		
<b>X</b> DMM L002	<b>X</b>	DMM L201
DMM L003	<b>X</b>	DMM L601
DMM L004		DMM L602
<b>X</b> DMM L005		DMM L603
DMM L006		DMM L604
DMM L007	<b>X</b>	DMM L605
DMM L008		DMM L606
<b>X</b> DMM L009		DMM L607
DMM L010		DMM L801

If revisions to DMM L005 or DMM L201 are needed, indicate proposed DMM label change below.

(2) **DMM Labeling List L005 - 3-Digit ZIP Code Prefix Groups - SCF Sortation**

From:		
Action Code*	Column A - 3-Digit ZIP Code Prefix Group	Column B - Label to
To:		
Action Code*	Column A - 3-Digit ZIP Code Prefix Group	Column B - Label to

\*Action Codes: A=add D=delete CF=change from CT=change to

**Important Note:** Section 2 & 3 illustrate possible changes to DMM labeling lists. Section 2 relates to consolidation of Destination Operations. Section 3 pertains to Originating Operations. The Area Distribution Network group will submit appropriate requests for DMM changes after AMP approval.

(3) **DMM Labeling List L201 - Periodicals Origin Split**

Action Code*	Column A - Entry ZIP Codes	Column B - 3-Digit ZIP Code Destinations	Column C - Label to

\*Action Codes: A=add D=delete CF=change from CT=change to

(4) **Drop Shipments for Destination Entry Discounts - FAST Appointment Summary Report**

Month	Losing/Gaining	NASS Code	Facility Name	Total Sched Appts	No-Show		Late Arrival		Open		Closed		Unsched Count
					Count	%	Count	%	Count	%	Count	%	
May '12	<b>Losing Facility</b>	247	BLUEFIELD	115	17	15%	43	37%	0	0%	97	84%	25
June '12	<b>Losing Facility</b>	247	BLUEFIELD	97	15	15%	36	37%	0	0%	82	85%	24
May '12	<b>Gaining Facility</b>	250	CHARLESTON WV	382	61	16%	134	35%	0	0%	321	84%	19
June '12	<b>Gaining Facility</b>	250	CHARLESTON WV	323	55	17%	103	32%	0	0%	268	83%	11

(5) **Notes:**

## MPE Inventory

Last Saved: January 23, 2013

Lossing Facility: Bluefield CSMPC

Gaining Facility: Charleston P&DC

Data Extraction Date: \_\_\_\_\_

Equipment Type	(1) Current Number	(2) Proposed Number	(3) Difference
AFCS	0	0	0
AFCS200	0	0	0
AFSM - ALL	0	0	0
APPS	0	0	0
CIOSS	0	0	0
CSBCS	0	0	0
DBCS	1	0	(1)
DBCS-OSS	0	0	0
DIOSS	1	0	(1)
FSS	0	0	0
SPBS	0	0	0
UFSM	1	0	(1)
FC / MICRO MARK	0	0	0
ROBOT GANTRY	0	0	0
HSTS / HSUS	0	0	0
LCTS / LCUS	0	0	0
LIPS	0	0	0
MPBCS-OSS	0	0	0
TABBER	0	0	0
PIV	0	0	0
LCREM	0	0	0

Equipment Type	(4) Current Number	(5) Proposed Number	(6) Difference	(7) Equipment Change	(8) Relocation Costs
AFCS	3	1	(2)	(2)	
AFCS200		4	4	4	
AFSM - ALL	2	3	1	1	
APPS		0	0	0	
CIOSS	1	1	0	0	
CSBCS		0	0	0	
DBCS	13	10	(3)	(4)	\$7,900
DBCS-OSS		0	0	0	
DIOSS	4	5	1	0	\$7,900
FSS		0	0	0	
SPBS/APBS	2	2	0	0	
UFSM		0	0	(1)	
FC / MICRO MARK		0	0	0	
ROBOT GANTRY	1	1	0	0	
HSTS / HSUS		0	0	0	
LCTS / LCUS		0	0	0	
LIPS		0	0	0	
MPBCS-OSS		0	0	0	
TABBER		0	0	0	
PIV		0	0	0	
LCREM	1	1	0	0	

Mail Processing Equipment Relocation Costs from Losing to Gaining Facility: \$15,800 (This number is carried forward to *Space Evaluation and Other Costs*)

(9) Notes: Relocation of 1 DBCS and 1 DIOSS  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

rev 03/04/2008

## Customer Service Issues

Last Saved: January 23, 2013

**Losing Facility:** Bluefield CSMPC \_\_\_\_\_

**5-Digit ZIP Code:** 24701 \_\_\_\_\_

**Data Extraction Date:** \_\_\_\_\_

**1. Collection Points**

Number picked up before 1 p.m.  
 Number picked up between 1-5 p.m.  
 Number picked up after 5 p.m.  
 Total Number of Collection Points

3-Digit ZIP Code: 246		3-Digit ZIP Code: 247		3-Digit ZIP Code:248		3-Digit ZIP Code:249	
Current		Current		Current		Current	
Mon. - Fri.	Sat.	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.	Mon. - Fri.	Sat.
7	61	13	48	9	100	6	61
59	3	49	13	94	6	64	13
0	0	10	6	3	0	4	0
66	64	72	67	106	106	74	74

**2. How many collection boxes are designated for "local delivery"?**

**3. How many "local delivery" boxes will be removed as a result of AMP?**

**4. Delivery Performance Report**

% Carriers returning before 5 p.m.

Quarter/FY	Percent
Q2 FY 11	
Q3 FY 11	
Q4 FY 11	
Q1 FY 12	

**5. Retail Unit Inside Losing Facility (Window Service Times)**

	Current		Proposed	
	Start	End	Start	End
Monday	8:00	18:00	8:00	18:00
Tuesday	8:00	18:00	8:00	18:00
Wednesday	8:00	18:00	8:00	18:00
Thursday	8:00	18:00	8:00	18:00
Friday	8:00	18:00	8:00	18:00
Saturday	N/A	N/A	N/A	N/A

**6. Business (Bulk) Mail Acceptance Hours**

	Current		Proposed	
	Start	End	Start	End
Monday	14:00	17:00	14:00	17:00
Tuesday	14:00	17:00	14:00	17:00
Wednesday	14:00	17:00	14:00	17:00
Thursday	14:00	17:00	14:00	17:00
Friday	14:00	17:00	14:00	17:00
Saturday	N/A	N/A	N/A	N/A

**7. Can customers obtain a local postmark in accordance with applicable policies in the *Postal Operations Manual*?** \_\_\_\_\_

**8. Notes:** Federal Station open from 09:00 to 14:00 Monday - Friday

**Gaining Facility:** Charleston P&DC \_\_\_\_\_

**9. What postmark will be printed on collection mail?**

Line 1 CHARLESTON WV 250

Line 2 (DATE)

rev 6/18/2008

# Space Evaluation and Other Costs

Last Saved: January 23, 2013

**Losing Facility:** Bluefield CSMPC

## Space Evaluation

1. Affected Facility

Facility Name: Bluefield WV Post Office  
Street Address: 3010 E Cumberland Rd  
City, State ZIP: Bluefield WV 24701-9998

2. Lease Information. (If not leased skip to 3 below.)

Enter annual lease cost: \$188,092  
Enter lease expiration date: 1/14/2019  
Enter lease options/terms: 90 day notice

3. Current Square Footage

Enter the total interior square footage of the facility: 39310  
Enter gained square footage expected with the AMP: 6350

4. Planned use for acquired space from approved AMP

Bluefield - the area will be surveyed for improvements to the customer service site layout.  
The facility will also be examined by Eastern Area FSO to determine if other consolidation opportunities exist.

5. Facility Costs

Enter any projected one-time facility costs: \$45,000  
(This number shown below under One-Time Costs section.)

6. Savings Information

**Space Savings (\$):** \$0  
(This number carried forward to the *Executive Summary*)

7. Notes GBL cost 25,000, Electrical 20,000 for power, data, air drops

18 people at 5,000 = 90,000 relocation

## One-Time Costs

Employee Relocation Costs: \$90,000

Mail Processing Equipment Relocation Costs: \$15,800  
(from *MPE Inventory*)

Facility Costs: \$45,000  
(from above)

**Total One-Time Costs:** \$150,800  
(This number carried forward to *Executive Summary*)

## Remote Encoding Center Cost per 1000

**Losing Facility:** Bluefield CSMPC

**Gaining Facility:** Charleston P&DC