



Form for Petition to the Administrator

A recipient may petition the Administrator for an exception to the charter service regulations to provide charter service directly to a customer for:

- Events of regional or national significance;
- Hardship (only for non-urbanized areas under 50,000 in population or small urbanized areas under 200,000 in population); or
- Unique and time sensitive events (e.g., funerals of local, regional, or national significance) that are in the interest of the public.

Please fill out the form, print it and submit to docket FTA-2007-0022 at <http://www.regulations.gov>. Failure to submit to the docket will mean that FTA cannot consider your request.

1. Please provide the date(s) and a description of the event:. If you need more room please attached a separate sheet of paper with the additional information.

2. Please select the type of equipment requested.

- Bus
 Van
 Both

Please describe the type of service requested.

3. Please list the anticipated number of charter service hours needed for the event.

4. Please list the anticipated number of vehicles and duration of the event.

*** Please keep in mind that **ALL** field are required. Failure to provide the requested information could result in a delay in the processing time of your request.

5. Please read these instructions carefully as a failure to complete this section will result in an incomplete petition and, thus FTA cannot consider your petition. Select the type of petition you are filing.

- Event of Regional or National Significance
- Hardship
- Unique and Time Sensitive Event

- For an **event of regional or national significance**, please include a description of how registered charter providers were consulted, how registered charter providers will be utilized in providing the charter service, a certification that the recipient has exhausted all of the registered charter providers in its geographic service area, and submit the petition at least 90 days before the first day of the event. Failure to include actual contact, not planned contact, with registered charter providers will make your petition incomplete and thus, will not be considered by FTA.
- For a **hardship** request, a petition is only available if the registered charter provider has deadhead time that exceeds total trip time from initial pickup to final drop-off, including wait time. Please provide information indicating total deadhead time that would exceed total trip time.
- For **unique and time sensitive events**, please describe why the event is unique or time sensitive and how providing the charter service would be in the public's interest. One time only events such as a funeral or Papal visit are unique. Events that occur every year are **NOT** unique.

signature

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