



United States
Department of
Agriculture

Food and
Nutrition
Service

3101 Park
Center Drive

Alexandria, VA
22302-1500

SUBJECT: Commodity Supplemental Food Program (CSFP): New CSFP Inventory Calculator 3.0

TO: State Directors
CSFP State Agencies
All Participating States

SEP 1 2011

Attached is the new CSFP Inventory Calculator 3.0, along with revised instructions. This new inventory calculator should be used from this date forward. Food package changes and the go-live of Web-Based Supply Chain Management (WBSCM) for direct ordering necessitated the need for an updated inventory calculator. The new inventory calculator reflects WBSCM multi-food orders scheduled for delivery on or after July 1, 2010 and direct orders scheduled for delivery on or after July 1, 2011.

It must be emphasized that CSFP State agencies are not required to complete the inventory calculator. However, State agencies must continue to accurately track and maintain appropriate inventory levels at the State level via the method of your choice. The inventory calculator, which combines data submitted by State agencies on the FNS-153 with WBSCM direct and multi-food orders to provide an estimated State inventory level, represents a tool for accomplishing this task. The inventory calculator is not intended for local agency use.

Recommended State-level inventories continue to be two to two-and-one-half months per food category. Food Distribution regulations prohibit State inventories from exceeding six months on-hand without a waiver from the Food and Nutrition Service (FNS). FNS Regional Office staff will work with you to keep inventories as close to two to two-and-one-half months as possible.

We continue to welcome your comments about how the inventory calculator may be improved.

Please contact your respective Regional Offices with any comments or questions. Regional Office staff may in turn contact Lauren King-Dillon, Ashley Bress, or Michelle Waters at (703) 305-2662.

Dennis Sullivan
Acting Director
Food Distribution Division

Attachments