



DEPARTMENT OF THE AIR FORCE
HEADQUARTERS AIR FORCE OFFICE OF SPECIAL INVESTIGATIONS
QUANTICO VIRGINIA

14 January 2013

MEMORANDUM FOR AFROTC CADETS INTERESTED IN AFOSI CAREER FIELD

FROM: HQ AFOSI/DP

SUBJECT: AFROTC Accession Applications for AFOSI Duty

1. AFROTC cadets desiring to compete for accession to the Air Force Office of Special Investigations (AFOSI/71S) career field will do so during the fall, depending upon when the cadet earns his/her commission. Although a cadet might have been previously selected for another career field, he/she is still potentially eligible to compete for AFOSI duty. **However, every cadet must obtain approval from the Headquarters Air Force Personnel Center's Accessions Office (HQ AFPC/DPSIP), COMM: 210-565-4191/2275, before officially applying for AFOSI.**
2. There is no set criterion of favorable attributes. However, AFOSI takes note of those cadets who have proven themselves by accepting higher leadership challenges within the AFROTC community and diversifying themselves during their college years (i.e., hobbies, clubs, etc.). For example, a strong grade point average, foreign language skills, and cyber knowledge are by no means mandatory but they will help a cadet applicant stand apart from his/her peers.
3. An interview with a current AFOSI Commander/Special Agent in Charge (SAC) at any level is mandatory in the application process. Applicants may call a Commander/SAC and request an interview. The interviewing commander will later document the interview on an AFOSI Form 151 and send the form directly to the AFOSI Chief of Officer Assignments (HQ AFPC/DPALB1), SA (Maj) Eldrick Link. Applicants should take their interviews very seriously, as they are competing for a slot in a unique, boarded Air Force career field.
4. **Applicants who will earn their degrees and commissions in 2014 and wish to apply for AFOSI duty must e-mail one consolidated, fully completed electronic copy (PDF files only) of their application package to the Chief of AFOSI Officer Assignments at eldrick.link@us.af.mil and AFOSI.HQ.OLE@ogn.af.mil by 1 Sep 13. This is very important, as the objective is to run the FY14 board virtually.** The subject lines of the aforementioned e-mails should read as follows: "AFOSI Application for Cadet's Last Name, First Name, Middle Initial - AFROTC Det XXX, University Name, Abbreviated State" (e.g., "AFOSI Application for Cadet DOE, John E. - AFROTC Det 000, Character University, Quantico, VA). All packages should be formatted in accordance with directions outlined in Paragraph 5 below. Incomplete packages will not be presented to the board. Moreover, it is worth noting these particular applications will fulfill allocations for FY14.
5. **Applicants will also mail identical hardcopies of their application packages to HQ AFPC/DPALB1, Attn: 71S Officer Assignments (Maj Eldrick Link), 550 C Street West,**

A-Wing, Randolph AFB TX 78150-4735. All documents must be neatly placed in the right pocket of a blue two-part folder with contents consisting of the following items:

- A. Part 1: Cover letter that describes the applicant's personal thoughts on why he/she desires accession into the AFOSI career field and what sets them apart from other applicants.
- B. Part 2: "Combination-Style" resume consistent with instructions outlined in the Tongue and Quill (include e-mail and phone number).
- C. Part 3: Three (3) letters of recommendation (LORs). At least one LOR should be furnished by the cadet's AFROTC Detachment Commander.
- D. Part 4: Copy of AFROTC Form 53 completed by the AFROTC Detachment Commander only. It should be annotated in the remarks section (only) of the Form 53 whether or not AFOSI is the applicant's #1 choice.
- E. Part 5: AFOSI Form 151 (AFOSI Interview Record). This document is usually forwarded directly to AFPC/DPALB1 by the interviewing AFOSI unit commander.
- F. Part 6: A "Microsoft Word" style document listing the following information in the specified format (i.e., 12 pt font, Times New Roman):

Name: Last Name, First Name, Middle Initial

Current Classification/AFSC (if applicable):

Social Security Number (SSN):

AFROTC Detachment (AFROTC Det XXX, XXXX University, State Initials):

Corps Duty Title:

Commissioning Source: AFROTC

Commission Year:

Prior Service (AFSC and number of years, if applicable):

Foreign Language (list qualifications and at least 4 completed semesters):

Physical/Mailing Address(es):

E-Mail:

Phone (cell phone preferred):

Race/Ethnicity:

AFOSI Interview Unit (e.g., AFOSI X FIS, Det XXX, XXXX AFB, State Initials):

6. After the board results are approved by AFPC/DPSIP, HQ AFROTC will disseminate the results to applicable AFROTC Det/CCs. Each cadet selected by the board will be further evaluated by a thorough Applicant Suitability Investigation (ASI), which will be initiated and conducted by the AFOSI field units responsible for all campuses involved. If approved for AFOSI duty, applicants will attend training at the US Air Force Special Investigations Academy (USAFSIA) in Glynco, GA, which is co-located with the Federal Law Enforcement Training Center (FLETC). AFPC/DPALB1 will coordinate new members' assignments with the HQ

AFOSI Directorate of Personnel (AFOSI/DP) throughout the process. If not approved for AFOSI duty, non-selectees will immediately be referred back to HQ AFPC/DPSIP for final classification in a different career field.

7. As previously mentioned, all cadets--to include those who have already been classified into an Air Force career field--must contact HQ AFPC/DPSIP, Comm: 210-565-4191/2275, DSN: 665-4191/2275, for approval to submit an application to the AFOSI applicant board. Should you have additional questions about the aforementioned requirements and/or process, please contact Special Agent (Maj) Eldrick Link at 210-565-4457.



MICHAEL A. CLEVELAND, GS-15, DAFC
Director of Personnel