



# Department of Defense INSTRUCTION

NUMBER 6400.3

February 3, 1989

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ASD(FM&P)

SUBJECT: Family Advocacy Command Assistance Team

References: (a) DoD Directive 6400.1, "Family Advocacy Program," July 10, 1986  
(b) DoD Instruction 6400.2, "Child and Spouse Abuse Report," July 10, 1987

## 1. PURPOSE

This Instruction establishes policy, assigns responsibilities, and prescribes procedures under reference (a) for implementation and use of the DoD Family Advocacy Command Assistance Team (FACAT).

## 2. APPLICABILITY

This Instruction applies to the Office of the Secretary of Defense (OSD), the Military Departments, the Joint Chiefs of Staff, the Joint Staff, the Unified and Specified Commands, the Defense Agencies, and the DoD Field Activities (hereafter referred to collectively as "DoD Components"). The term "Military Services," as used herein, refers to the Army, Navy, Air Force, and Marine Corps.

## 3. DEFINITIONS

Terms used in this Instruction are defined in enclosure 1.

## 4. POLICY

It is DoD policy to:

- 4.1. Provide a safe and secure environment for DoD personnel and their families.
- 4.2. Prevent extrafamilial child sexual abuse of children covered by this Instruction and to treat allegations of such abuse in accordance with DoD Directive 6400.1 (reference (a)).
- 4.3. Promote early identification and intervention in allegations of extrafamilial child sexual abuse in accordance with DoD Instruction 6400.2 (reference (b)) as it applies to DoD-sanctioned activities.
- 4.4. Provide a coordinated and comprehensive DoD response to assist the Military Services in addressing allegations of extrafamilial child sexual abuse in DoD-sanctioned activities.
- 4.5. Foster cooperation between the Department of Defense, other Federal agencies, and responsible civilian authorities when addressing allegations of extrafamilial child sexual abuse in DoD-sanctioned activities.
- 4.6. Promote timely and comprehensive reporting of all incidents covered by this Instruction.
- 4.7. Prosecute or actively seek prosecution, as appropriate, of perpetrators to the fullest extent of the law.

## 5. RESPONSIBILITIES

5.1. The Assistant Secretary of Defense (Force Management and Personnel) (ASD(FM&P)), or designee, shall:

- 5.1.1. Monitor compliance with this Instruction.
- 5.1.2. Train, maintain, and support a team of individuals from various disciplines to respond to child sexual abuse in DoD "out-of- home" care settings.
- 5.1.3. Develop and coordinate criteria for determining the appropriate professional disciplines, support staff, and the required capabilities of FACAT members to enhance effectiveness.
- 5.1.4. Ensure that policies and guidelines on activation and use of the FACAT are shared and coordinated with the Military Services and DoD Components.

5.1.5. Program, budget, and allocate funds for the FACAT.

5.1.6. Appoint the chief of the FACAT and provide required logistical support when deployed.

5.1.7. Coordinate the management and interaction of this effort with other Federal and civilian agencies as necessary.

5.1.8. Provide general awareness on FACAT goals and responsibilities.

5.2. The Secretaries of the Military Department and the Heads of DoD Components shall:

5.2.1. Ensure compliance with this Instruction.

5.2.2. Establish procedures in accordance with this Instruction.

5.2.3. Designate nominees for the FACAT upon request and ensure replacements are appointed when vacancies are indicated.

5.2.4. Ensure that commanders and staff within each Military Department are aware of the availability and use of the FACAT to assist in addressing extrafamilial child sexual abuse allegations covered by this Instruction.

5.2.5. Encourage timely and comprehensive reporting in accordance with this Instruction.

## 6. PROCEDURES

6.1. DoD Instruction 6400.2 (reference (b)) requires accurate and timely (72 hours) reporting of every allegation of child sexual abuse in a DoD-sanctioned activity (out-of-home care setting).

6.2. A follow-up report is indicated when significant changes in the status of the case occur, when there is increased community sensitivity to the allegation, or when requested.

6.3. A closeout report to the ASD (FM&P) is required after all investigations have been completed. However, this report will not be delayed until all related disciplinary and administrative actions are completed. This report will include:

6.3.1. Summary of all investigative findings and recommendations.

6.3.2. Summary of legal actions that have occurred.

6.3.3. Lessons learned including recommendations for changes in policies and procedures.

6.3.4. Listing of corrective actions completed and programmed.

6.4. The preferred method of FACAT deployment is at the request of a Military Department or DoD Component. However, if the situation warrants, the ASD (FM&P) may deploy the team without the preferred request.

6.5. Composition of the FACAT and departure procedures shall be determined by the ASD (FM&P) based on the information and recommendations of the requesting official. A request for release of individual FACAT members from normal duty positions to serve on the deploying Team shall be made by the ASD (FM&P) to the Military Department or DoD Component. Funding shall be provided by the ASD (FM&P) or designee.

6.6. When deployed, the FACAT team chief shall report to the installation commander or designee. The team will assess the current situation, meet with an installation level task force, consult with DoD counterparts, and assist command and staff where indicated. Periodic updates of the situation by the team chief to the ASD (FM&P) or designee are required.

7. EFFECTIVE DATE AND IMPLEMENTATION

This Instruction is effective immediately. Forward one copy of implementing documents to the Assistant Secretary of Defense (Force Management and Personnel) within 90 days.



David J. Armor  
Acting

Assistant Secretary of Defense  
(Force Management and Personnel)

Enclosures - 1

1. Definitions

## E1. ENCLOSURE 1

### DEFINITIONS

E1.1.1. Child. A natural child, adopted child, stepchild, foster child, or ward. The term also includes an individual of any age who is incapable of self-support because of a mental or physical incapacity and for whom treatment in a Medical Treatment Facility is authorized.

E1.1.2. Child Abuse/Neglect. The physical injury, sexual maltreatment, emotional maltreatment, deprivation of necessities, or other maltreatment of a child under the age of 18 by a parent, guardian, employee of a residential facility, volunteer, or any staff person providing out-of-home care or supervision, who is responsible for the child's welfare, under circumstances that indicate that the child's welfare is harmed or threatened. The term encompasses both acts and omissions on the part of a responsible person.

E1.1.3. Child Sexual Abuse. A category of abusive behavior within the definition of child abuse that includes the rape, molestation, prostitution, or other such form of sexual exploitation of a child; or incest with a child; or the employment, use, persuasion, inducement, enticement, or coercion of a child to engage in, or assist in, any sexually explicit conduct (or any simulation of such conduct).

E1.1.4. DoD-Sanctioned Activity. A U.S. Government activity or a nongovernmental activity authorized by appropriate DoD officials to perform child care or supervisory functions on DoD controlled property. The care and supervision of children may be either its primary mission or incidental in carrying out another mission (e.g., medical care). Examples include Child Development Centers (CDC), Department of Defense Dependents Schools (DoDDS), or Youth Activities (YA), School Age/Latch Key Programs, Family Day Care (FDC) providers, and child care activities that may be conducted as a part of a chaplain's program or as part of another Morale, Welfare, or Recreation Program.

E1.1.5. Family Advocacy Command Assistance Team (FACAT). A multidisciplinary team composed of specially trained and experienced individuals who are on-call to provide advice and assistance on cases of child sexual abuse that involve DoD-sanctioned activities.

E1.1.6. Reportable Incident. A reportable incident exists when an allegation has

been made that child sexual abuse has occurred in an out-of-home DoD-sanctioned activity or allegedly has been committed by an individual providing out-of-home care in a DoD-sanctioned activity.