



DEPARTMENT OF THE ARMY
UNITED STATES ARMY GARRISON GRAFENWOEHR
UNIT 28130
APO AE 09114-8130

IMEU-GFW-ZA

11 Apr 2010

MEMORANDUM FOR Community Action Council Members

SUBJECT: Community Action Council (CAC) Meeting Minutes 24 March 2010

1. The CAC meeting on 24 March 2010 started at 1405 hours. Members attending were:
2. Attendance. The following council members and guests were present:

BG Steven Salazar, Commander, Joint Multinational Training Command (JMTC)
COL Nils C. Sorenson, Garrison Commander, USAG Grafenwoehr
COL James Blackburn, Commander, 2 SCR
COL Michael Higginbottom, Chief of Staff, JMTC
COL Michael Moyer, MEDCOM DENTAC
COL Stephen Seitz, Director of Simulations-Training Support
COL Jeffery Sinclair, Commander, 172nd Infantry Brigade
LTC Shawn Driscoll, Director, Directorate, Emergency Services (DES), USAG Grafenwoehr
LTC Reed Hudgins, Commander, 18th CSSB
LTC Glenda Lock, Commander, Vilseck Army Health Clinic
LTC William Stewart, Deputy Commander, 2nd Stryker Cavalry Regiment (2 SCR)
MAJ Brian Castellani, 69th Signal
MAJ David McCulley, 2 SCR
CPT Morgan McDaniel, Bavarian Dental Command (BDENTAC)
CSM William Berrios, Garrison CSM, USAG Grafenwoehr
CSM Darieus ZaGara, JMTC CSM
CSM Mark Morris, 2 SCR
1SG Jose M. Cruz, 1SG, BDENTAC
1SGT John Silva, WTU
SGT Eric Sargent, BOSS Representative
Mrs. Martina Salazar, Family Member Representative, JMTC
Ms. Audre Binder, Director, Family, Morale, Welfare, Recreation (FMWR), USAG Grafenwoehr
Ms. Alisha Bazaar, Representative DECA/ Commissary
Ms. Ann Bruennig, School Liaison Officer (SLO), USAG Grafenwoehr
Ms. Sonia Carbarjal, Family Readiness Support Assistant (FRSA), 18th CSSB
Mr. Clint Covert, Civilian Representative, USAG Grafenwoehr
Ms. Vicky Cunningham, Army Volunteer Coordinator (AVC), ACS, USAG Grafenwoehr

Mr. Nick D'Amario, Command Information, Public Affairs Office (PAO), USAG Grafenwoehr
Ms. Vicki Duffy, Health Promotion Officer, USAG Grafenwoehr
Mr. Jim Federline, Retiree Representative, USAG Grafenwoehr
Mr. Steven Hood, DPTMS, USAG Grafenwoehr
Ms. Tiffany Hudgins, FRSA, 2 SCR
Mr. Dirk Kellar, Safety, JMTC Safety
Ms. Simone Larson, Army Family Action Plan (AFAP), ACS, USAG Grafenwoehr
Ms. Lisa Laliberté, Customer Service Officer (CSO), Plans, Analysis, and Integration (PAI), USAG Grafenwoehr
Mr. Michael Masko, Civilian Personnel Advisory Center (CPAC), USAG Grafenwoehr
Mr. Robert Massey, Chief, Housing Division, USAG Grafenwoehr
Mr. Henry McNair, Logistics Planner, PAI, USAG Grafenwoehr
Mr. John P. Meier, Director, Safety, USAG Grafenwoehr
Ms. Caroline Mills, Director, Army Community Service (ACS), USAG Grafenwoehr
Ms. Sarah Moses, 18th CSSB
Ms. Andrea Mueller, Logistics Planner, PAI, USAG Grafenwoehr
Ms. Anita Payne-Landgraf, Chief, Child, Youth, and School Services (CYSS), USAG Grafenwoehr
Mr. Darius Pratt, Directorate, Public Works, USAG Grafenwoehr
Mrs. Rebecca Sinclair, Family Member Representative, 172nd Infantry Brigade
Mr. Andrew Spendlove, Acting Director, Directorate, Public Works (DPW), USAG Grafenwoehr
Mr. Ken Stark, Director, Directorate of Logistics (DOL), USAG Grafenwoehr
Ms. Lynn Thompson, Representative AAFES
Mr. James Vaughn, Directorate, Emergency Services (DES), USAG Grafenwoehr
Mr. Henry Wilson, OP Manager USO, Grafenwoehr

3. BG Salazar welcomed voting members and guests.

4. Purpose of Community Action Council.

a. Interactive Customer Evaluation (ICE) satisfaction trends for 28 December 2009 through 21 March 2010.

b. Report of 2009 Customer Service Assessment (CSA) results.

(1) BG Salazar pointed out that according to the IMCOM averages of performance and importance our customers view ES (emergency services) as more important.

(2) BG Salazar also mentioned that the CSA conducted by IMCOM was not broken down by specific services; where the garrison considered specific services during the assessment.

5. Report of Customer Issues.

a. Nine open/active CAC issues. Six were open from the last CAC conducted on 2 December; two new issues were from the Community Huddle, and one presented by BG Salazar.

b. Updates on active CAC items.

(1) **Toddler playgrounds:**

(a) The designs for F&MWR funded boundless playgrounds are targeted for 3 to 12 year-old children but will include some equipment appropriate for 12 to 24 month-old children. Does not exactly address toddlers but provides FCC solution for children with special needs.

(b) Motion was raised by MAJ Castellani, 69th Signal and Mr. Federline, Retiree Representative, requesting this CAC item to be **completed**. All voting members were in favor.

(c) BG Salazar stated that some FCC providers want toddler playgrounds; a single toddler playground is an optimum funding solution for Grafenwoehr.

(2) **Limits on Sale of products containing DXM:**

(a) AAFES has a DXM Program in place for coding products and verifying customer ID, the program also requires periodic retraining of employees and disciplinary action for any violators. Commissary/ DECA currently working on getting IDs checked at the register. USAG Commander issued directive to DECA to implement ID checking at Commissary/DECA.

(b) Three recommendations were offered. A) Restrict the number of DXM products an individual can purchase. B) Have both AAFES and Commissary "lock up" the product and at point of purchase unlock, check ID. C) Maintain the current ID checking process at AAFES and Commissary/ DECA.

(c) AAFES representative discussed possible ways they can assist in restricting purchase by locking it up to individuals under the age of 18. Additionally, the community as a whole needs to work on education and communication. With the new signs up and the directive from COL Sorenson locking up products containing DXM right now should be held off.

(d) Motion was raised by COL Blackburn, 2 SCR and COL Higginbottom requesting this CAC item to be **completed**. BUT continue to monitor and bring back as an active/open issue if checking IDs does not decrease sale of DXM product to those under the age of 18 years. All voting members were in favor.

(e) COL Sorenson commended the team on coming together to resolve this very important issue.

(3) Children play area on grass/ Netzaberg Elementary & Middle School:

(a) The children have no grassy area to play on. The area was cleared but it is now currently a muddy area. Children need a grassy area to play on.

(b) The recommendation was to get the area completed with grass so children can play.

(c) Motion was raised by MAJ Castellani, 69th Signal and CSM Berrios requesting this CAC item left **open** as it was discussed that the \$5,000 cost of the short term project could be used elsewhere, use of the grassy area would only be available for one season. It was argued that a better solution would be to find a permanent play area instead of spending funds on a temporary solution. All voting members were in favor. Leave open till a more permanent location can be found and review at the next CAC.

(4) Trash cans at Netzaberg Bus Stops:

(a) There are no trash cans at the Netzaberg housing bus stops. Bus riders must dispose of food and/or beverages before riding the bus, without trash cans they are forced to litter at the bus stops which attracts bugs and is unsightly.

(b) The recommendation is to add trash cans to the Netzaberg housing community bus stops.

(c) Partial mitigation USAG Grafenwoehr mass transit vehicles and school busses both have trash cans on board for passengers use.

(d) There appears to be a combination of US and German bus stops.

(e) The CG recommended this issue be left **open**. Need to gather more information and possibly put signage that informs individuals to use trash cans on bus.

(5) Increased safety at Netzaberg Elementary:

(a) Family members have voiced concern about speeding and the inability for two way traffic to flow safely when the parking lot is full. Explained that the drop off zone is only to be utilized by buses as per the school administration.

(b) The recommendation was to install signs and speed bumps.

(c) Currently the speed bumps are being put in Spring 2010 with a completion date TBD, the signs are up and PMO is performing focused enforcement.

(d) It was noted that 36 tickets were handed out one day early this week and many parents are now taking notice of the unmarked law enforcement vehicle.

(e) Motion was raised by COL Sinclair and SGT Sargent, BOSS Representative requesting this CAC item to be **completed**. All voting members were in favor

(6) Parking for Expectant Mothers-“Stork Parking”:

(a) A need for special parking options for pregnant women was indentified; the council determined the parking be extended to mothers with young children and possibly referred to as “Stork Parking.”

(b) The recommendation was to designate 2 “stork parking” signs for a total of 12, display “New and Expectant Mother” next to handicapped parking at the PX/Commissary, CMR and high traffic areas.

(c) CG requested to learn more about using the handicap parking if this parking area can also be used as additional spots for stork parking. 12 spots may not be enough but a good start.

(d) Also need to review equitable adjustment of all special parking spots.

(e) Motion was raised by COL Sinclair and COL Moyer, MEDDCOM requesting this CAC item to be **completed**. BUT to look into more than the 12 designated parking spots with the research done on handicap parking. All voting members were in favor.

(7) Speed Bumps at the Commissaries:

(a) People are driving too fast when they are at the PX/Commissaries, Vilseck or Grafenwoehr and not paying attention.

(b) The recommendation was to install speed bumps to slow down traffic.

(c) Many objected to having more speed bumps as they are a bit difficult and there are more than enough speed bumps around.

(d) It was asked if the MPs could patrol the areas and give out tickets to those who are speeding before installing speed bumps.

(e) Motion was raised by COL Blackburn and SGT Sargent, BOSS Representative to have the issue remain **open** till further evaluation can be made on the effectiveness of using the MPs as patrols to slow down and reduce the speed of the people driving. All voting members were in favor.

(8) Shuttle Bus for After School Vilseck / Netzaberg Middle School:

(a) Students are not able to attend after school activities from Vilseck because there is no bus service available.

(b) A recommendation was to have a bus leave later so that students can utilize the bus and be able to attend/participate in afterschool activities.

(c) BG Salazar stated issue was to remain **open** and that he will discuss with Mr. Thompson the Superintendent of Schools to find a resolution. He planned on speaking to him at the Community Huddle being held on 25 March 2010.

(9) Eliminating the AAFES/ DECA quarterly meeting from the JMTC Battle Rhythm:

(a) Current regulation mandates a quarterly AAFES/DECA Council meeting at each installation to discuss community and customer issues with those activities. Attendance is minimal, normally less than 5 people.

(b) The recommendation is that the AAFES/DECA quarterly meetings should be discontinued.

(c) Motion was raised by Mr. Federline, Retiree Representative and SGT Sargent BOSS Representative, requesting this CAC item to be **complete**. All voting members were in favor.

(d) CG stated that a request to waiver needs to be done.

(10) In total, the Community Action Council completed 5 issues and 4 issues remain open.

6. Army Family Action Plan (AFAP) Report out on AFAP Conference.

(a) Ms. Larson, AFAP Program Manager discussed the issues from the AFAP Conference held on 9-10 March 2010.

(b) Ms. Larson presented the status of the 2010 Grafenwoehr AFAP conference issues elevated to the Europe Region AFAP Conference and will provide details at the next CAC.

7. Remarks by BG Salazar.

(a) Commented on transportation and sponsorship program.

(b) Commented on awareness of waiting list regulations & policy for housing.

(c) Make sure that AFAP and CAC issues are joined and communicated properly.


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8. The next CAC will meet on 23 June 2010, at 1300-1500, building 123, JMTC conference room.

9. Meeting was adjourned at 1530 hours.

Encl


NILS C. SORENSON
COL, SF
Commanding