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MEMORANDUM FOR DISTRIBUTION

SUBJECT: Supply Discrepancy Report (SDR) Integrated Product Team (IPT)
           Meeting, December 8, 2004

           The attached minutes of the SDR IPT Meeting 04-3 are forwarded for your
information and appropriate action.

           The Defense Logistics Management Standards Office point of contact is
Ms. Ellen Hilert, SDR System Administrator, 703-767-0676, DSN 427-0676 or email
ellen.hilert@dla.mil.

                                          JAMES A. JOHNSON
                                          Director
                                          Defense Logistics Management
                                          Standards Office

Attachment

DISTRIBUTION:
Attendees
SDR IPT
DOD SDR Subcommittees (US/SA)
DOD Supply Process Review Committee

DLMSO

MEMORANDUM FOR RECORD

SUBJECT: Supply Discrepancy Report (SDR) Integrated Product Team (IPT)
             Meeting, December 8, 2004

       Purpose: The Defense Logistics Management Standards Office (DLMSO)
chaired a meeting on December 8, 2004 at Headquarters, Defense Logistics Agency. The
purpose of the meeting was to provide a status update and solicit input from the
Components on the SDR Transformation Initiative. A list of attendees is shown at
Enclosure 1. All briefings and handouts provided during the meeting are available as
attachments to the meeting agenda posted on the SDR IPT web at: http://www.dla.mil/j-
6/dlmso/Programs/Committees/SDR/bic.asp.

       Background: The SDR Transformation Initiative objective is to move SDRs into
an integrated transactional environment. The SDR initiative employs a Defense
Automatic Addressing System (DAAS) any-to-any translation function that will support
both commercial standards and components unique formats and will permit legacy
Components systems and Enterprise Resource Planning Systems to communicate with
each other and the customer electronically. The SDR transformation effort was approved
as an OSD Business Initiatives Council (BIC) effort. The overall project integration will
focus on supporting electronic communication of SDR information and building the
source information to support management reports.

       Review of Agenda Topics:

             a. DOD WebSDR Transformation Implementation Status: Ms. Ellen
Hilert, SDR System Administrator, provided the IPT with an update on implementation
status. Testing with the Defense Logistics Agency (DLA) Business Systems
Modernization (BSM) and the Distribution Standard System is ongoing, with a DLA end-
to-end test scheduled for sometime in December. An environmental test of the web site
is scheduled for January 31 – February 11, 2005.   It is anticipated that the Air Force and
DLA Customer Service Representatives will participate in the test using live data.
Assuming the environmental test is successful full implementation will be February 15,
2005. The Air Force Security Assistance Command (AFSAC) is scheduled to implement
in June 2005 the SDR initiative being developed in conjunction with the Defense
Automatic Addressing System Center (DAASC), for Foreign Military Sales (FMS)
customers. After successful implementation by AFSAC, it is anticipated that both the
Army and Navy International Logistics Control Offices will utilize the system for FMS

customers. The Army representative indicated that mapping of transactions has been completed and a requirements statement has been written outlining changes required for AEPS system to interface with WebSDR. The GSA representative was not able to provide status. The implementation of the Navy which already has an SDR system that interfaces with DLA is not yet scheduled. **Action Item:** GSA to provide update on implementation status.

b. System Access Requests (SAR): Ms. Hilert indicated that permission has been granted by DAASC to allow foreign nationals employed by the United States Government will be allowed access to the WebSDR. In addition there was a discussion regarding a capability in WebSDR to distinguish between users, i.e., who is authorized to submit an SDR, who can reply to an SCR and in some case "super users" who are authorized for all functions. **Subsequent to the meeting**, DLMSO distributed an example of SAR supplemental information which could be used to control levels of access. **Action Items:** Components and DAASC were asked to evaluate the proposal and if feasible, DAASC will incorporate in the WebSDR process.

c. Follow-on to WebSDR Transformation Initiative: Although not part of the original BIC initiative, DLA intends migrate the Storage Quality Control Reports (SQCR), DD 1225 from a DLA unique to a Defense Logistics Management System (DLMS) format. This transactions interchange would be between the DLA Enterprise Support Services (DES) (formerly DSS) and BSM. The DLA unique transaction would continue between DES and the Standard Automated Materiel Management System. DLMSO outlined a potential follow-on initiative using the WebSDR process to facilitate SQCR processing. For material belonging to the Services, DES would send the DLMS transaction to DAASC and DAASC would in turn send an e-mail to the appropriate Service Inventory Control Point. The Web would also provide a mechanism for Services to view and create a response to the depot. This will be explored subsequent to DOD WebSDR implementation.

d. Security Assistance SDR for Quality Deficiencies: There was a discussion on how SA SDRs for quality deficiencies will be handled. A DLMS transaction (842AW) has been developed for use by AFSAC that includes the extra narrative and other codes required for a quality deficiency. However, there are outstanding issues regarding where the transaction will be sent (Product Data Reporting and Evaluation Program (PDREP) or Service system); and if conversion is required, where will the conversion occur? In addition, during the meeting a question came up regarding whether a FA2 document contains a code that indicates credit was being received as a result of an SDR. **Subsequent to the meeting**, Dennis Thomas, Chairman of the Financial Process Review Committee, indicated that a type of bill code, which does indicate why credit is being granted, is on an FA2. However, this code is optional. **Action Items:** All Services discuss the issues with their quality deficiency point of contact. NSLC (CDA for PEDREP) will determine the cost of conversion and provide their transaction format to DAASC. The preferred solution currently appears to be for AFSAC to continue plans to use the 842AW transmission to DAAS which would forward as is to PDREP for processing as a Product Quality Deficiency Report (PQDR). NSLC will coordinate with the DOD Product Quality Deficiency Administrator for concurrence and resolution of policy issues.

e. Performance Based Logistics (PBL): Ms. Hilert expressed some concern about procedures for SDRs related to PBL contracts. One issue stems from the fact that PBL contracts are being written in different ways by each Service. In some cases, the contractor is assigned a routing identifier and acts as a supply source (with new duplicative National Stock Numbers assigned so the material requisitions will be routed to the PBL contractor and not to the existing Government supply source). It is not clear whether the PBL contractor will create MILS/DLMS transactions necessary for WebSDR to properly route an SDR. It is also not clear what the proper action point is for these SDRs (Government or PBL contractor). **Action Item:** This will be discussed further as PBL policy and procedures are clarified. Components are requested to provide their perspective on this issue.

f. Business Rules for Transaction-Driven SDR Exchange: The business rules for all components were reviewed and some changes were made during the meeting. The business rules with changes highlighted in yellow are shown at Enclosure 2. **Action Item:** All Components review business rules, to include email addresses and provide changes/additions by January 14, 2005.

g. Reports Requirements: Ms. Hilert asked that the Army, Navy and DLA representatives provide examples of the reports that are currently used. Ms. Vickie Albert, DLA J-3 SDR lead, agreed to coordinate with the Services to determine report requirements for DoD WebSDR.

h. DLA Implementation Plan. Ms. Albert provided an overview of the DLA implementation schedule and required actions. **Action Item:** Ms. Hilert requested that the plan be updated to include more detailed information for internal DLA interfaces since these are unusually complex.

i. Wrap-up: The next IPT meeting is tentatively planned for April 2005. A new Plan of Action and Milestones (POA&M) was posted to the SDR IPT Web site subsequent to the meeting.

	APPROVE:
ELLEN HILERT ___/signed/_____	JAMES A. JOHNSON____/signed/_____
SDR System Administrator	Director
Supply PRC Chair	Defense Logistics Management
	Standards Office

Enclosures