



REPLY TO
ATTENTION OF

DEPARTMENT OF THE ARMY
HEADQUARTERS, III CORPS AND FORT HOOD
1001 761ST TANK BATTALION AVENUE
FORT HOOD, TEXAS 76544-5000

COMMAND POLICY
G2-01

MAR 23 2012

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MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Intelligence Oversight Program

1. REFERENCES.

- a. Executive Order 12333, 08 December 1981.
- b. DoDD 5240.1-R, Activities of Intelligence Components that Affect US Persons.
- c. AR 381-10, U.S. Army Intelligence Activities, 03 May 2007.

2. APPLICABILITY. This policy applies to all units under the Senior Commander, Fort Hood ADCON/Title 10 or Training and Readiness authority, including tenant units; all G2/S2 staff sections and intelligence units in their entirety; Company Intelligence Support Teams; and individually to all personnel conducting, supervising, or providing staff oversight of intelligence activities, including military, government civilian, and contractor personnel.

3. POLICY. This policy establishes specific requirements regarding the Intelligence Oversight (IO) Program within III Corps. The IO Program shall ensure that all intelligence activities are conducted with appropriate mission approvals and protect the privacy rights of US persons. Commanders are responsible for the IO Program implementation within their specific units and shall ensure unit operations are compliant with all executive orders, DoD directives, and applicable regulations or policies related to IO. Each III Corps unit, down to the battalion level, shall establish and maintain a sustainable IO Program which adheres to the following directives:

- a. Unit Intelligence Oversight Staff Officers. Commanders shall appoint a unit Intelligence Oversight Officer (IOO) in writing via appointment memorandum. IOOs must be a commissioned officer, warrant officer, SSG or above, be actively involved in the intelligence mission, and have a thorough understanding of unit intelligence operations. IOOs shall acknowledge by signed memorandum their understanding that IO functions and responsibilities continue regardless of unit posture in garrison, deployed, or rear detachment environments. Copies of appointment orders and IOO acknowledgements shall be retained in unit IO continuity books, with copies furnished to the higher headquarters IOO. At unit level, IOOs shall ensure intelligence oversight of operations is routine, integrated into unit organizational inspection programs, SOPs

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and TTPs; subject to annual internal inspections and periodic inspections by higher headquarters. In the event of IO violations or questionable activity, IOOs will conduct investigations and submit incident reports as necessary.

b. IO Training Requirements. IO training will be incorporated into established unit in-processing procedures. All personnel conducting, supervising, or providing staff oversight of intelligence activities, including commanders and command staff, shall receive IO training within 30 days of assignment and sign a Statement of Individual Reporting Responsibility. Statements shall be maintained in unit IO continuity book for two years. Units shall also conduct and document annual scenario-based IO training for all assigned intelligence and security personnel, which must include at minimum IO procedures 1-4 and 14-17. IOOs shall document completion of annual training via memorandum which identifies training participants by name and provide a copy to their higher headquarters IOO to confirm completion of the requirement.

c. Annual Formal IO Review. Commanders shall ensure that subordinate units conduct an annual formal IO review of intelligence documents and purge documents as required. Unit IOOs shall document results of the annual review via a memorandum which identifies findings and provide a copy to their higher headquarters IOO to confirm completion of this requirement.

d. IO Continuity Books. Unit IOOs will maintain an IO continuity book that includes hard copies of applicable regulations and policies, appointment orders, training records, documentation of formal file reviews, and recent inspection results. IO Continuity books are subject to inspection to validate compliance with this policy and shall include, at minimum:

1. EO 12333 with amendments EO 13284, EO 13355, and EO 13470.
2. DoD Directive 5240.1-R, Intelligence Activities that Affect US Persons
3. DoD Directive 5240.01, Department of Defense Intelligence Activities
4. AR 381-10, US Army Intelligence Activities
5. Individual and annual IO training records
6. Results from unit IO inspections and inspections by higher headquarters

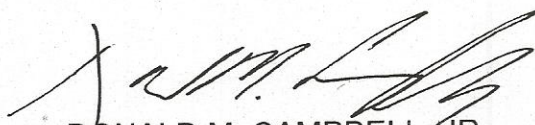
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7. Statements of Individual Reporting Responsibility
8. Formalized procedures for reporting questionable activities
9. Intelligence Oversight Officer appointment orders

e. Reporting Violations or Questionable Activity. Any instances of violations or questionable activity will be reported in accordance with established III Corps Serious Incident Reporting (SIR) procedures. Units shall establish a formal reporting process and incorporate that process in their policy books.

4. EXPIRATION. This command policy memorandum supersedes all previous IO policy and remains in effect until superseded or rescinded.



DONALD M. CAMPBELL, JR.
Lieutenant General, USA
Commanding

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