General Services Administration
Washington, DC 20405

ADP 2800.12B Change 38
August 7, 2009

GSA ORDER

Subject: GSAR Amendment 2009-10, GSAR Case 2008-G501, Rewrite of GSAR Part 502, Definitions of Words and Terms (Change 38)

1. <u>Purpose.</u> This order transmits a revision to the General Services Administration Acquisition Manual (GSAM).

2. <u>Background.</u> The General Services Administration amended the GSAM to revise coverage in Part 502, Definitions. These changes are administrative.

GSA published GSAR Case 2008-G501, Change 38, final rule, in the *Federal Register* at 74 FR 39563, August 7, 2009.

3. <u>Effective date</u>. August 7, 2009.

4. <u>Explanation of changes.</u> This rule covers the rewrite of GSAR Part 502. The rule revises 502 to update the text addressing GSAR 502.101, Definition of Words and Terms. The section was changed to reflect the merger of the Federal Technology Service and Federal Supply Service; creation of the Federal Acquisition Service; and deletion of the title Deputy Associate Administrator of Acquisition Policy, and introduction of Deputy Chief Acquisition Officer. No additional definitions were added. The changes are considered administrative.

5. <u>Filing instructions</u>. Insert the following pages to the GSAM:

<u>Remove Pages</u>

502-1 and 502-2

<u>Insert Pages</u>

502-1 and 502-2

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PART 502—DEFINITIONS OF WORDS AND TERMS

Subpart 502.1—Definitions

502.101 Definitions.

"Agency competition advocate" means the GSA Competition Advocate in the Office of the Chief Acquisition Officer.

"Assigned counsel" means the attorney employed by the Office of General Counsel (including offices of Regional Counsel) assigned to provide legal review or assistance.

"Contracting activity competition advocate" means the individual designated in writing by the Head of the Contracting Activity (HCA). This authority may not be redelegated. The HCA must ensure that the designated competition advocate is not assigned any duty or responsibility that is inconsistent with the advocacy function. The identity of the designated official shall be communicated to procuring staff and the Senior Procurement Executive.

"Contracting director" means:

(a) Except in the Federal Acquisition Service (FAS), a director of a Central Office or Regional office Division responsible for performing contracting or contract administration functions.

(b) In FAS Central Office—

(1) The Assistant Commissioner for Assisted Acquisition Services or designee;

(2) The Assistant Commissioner for General Supplies and Services or designee;

(3) The Assistant Commissioner for Integrated Technology Services or designee;

(4) The Assistant Commissioner for Travel, Motor Vehicle and Card Services or designee; and

(5) The Assistant Commissioner for Acquisition Management or designee for support offices with contracting functions.

(c) In FAS Regions, the Assistant Regional Commissioner or designee.

"Contracting officer's representative (COR), contracting officer's technical representative (COTR), or contract administrator" means a Government employee designated in writing by the contracting officer to perform specific limited activities for the contracting officer, such as contract administration.

"Debarring official" or "suspending official" means the Senior Procurement Executive or a designee.

"Head of the contracting activity" means the Deputy Chief Acquisition Officer; Commissioners of the Federal Acquisition Service (FAS) or Public Buildings Service (PBS); or Regional Commissioners. The Deputy Chief Acquisition Officer serves as the HCA for Central Office contracting activities outside of FAS and PBS.

"Senior procurement executive" means the Deputy Chief Acquisition Officer.

"Senior program official" means a person reporting to, and designated by, the HCA to have overall program responsibility for determining how the agency will meet its needs. The official should have a position of authority over the participating offices. Examples include Assistant Regional Commissioners or Deputy Commissioners.

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