

**Public Meeting of the
Biomass Research and Development Technical Advisory Committee
July 17, 2003
Hilton Crystal City Hotel – Crystal Room**

Discussion Agenda

Description of subjects at this meeting:

The Committee will meet to develop recommendations to the Board on the future direction for federal biomass research and development activities, including recommendations for the FY04 and FY05 budgets. These recommendations will be based on portfolio materials provided by DOE and USDA as well as discussion during the April 2003 meeting and June 2003 conference calls. Specifically, the Committee will aim to do two things:

- 1) Identify R&D and non-R&D priorities to recommend to the Board.
- 2) Identify the share of the available budget the Committee recommends be allocated to those priorities.

The Committee will also discuss methods for facilitating consultations and partnerships among Federal and State agencies, agricultural producers, industry, consumers, the research community, and other interested groups.

Previous decisions or actions related to this agenda:

At the Committee's February meeting, members of the federal agencies that comprise the Biomass Research and Development Board presented the Committee with their FY03 and FY04 biomass-related research and development activities and related budgets. The Committee also met with the members of the Biomass Research and Development Board, who requested the Committee provide recommendations on future activities. At the April 2003 meeting and during conference calls during June 2003, the Committee continued compiling and discussing the recommendations it will ultimately present to the Board.

Agenda

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| 8:00 – 8:30 | Continental Breakfast |
| 8:30 – 8:40 | Welcome, Overview of Agenda, and Update on Action Items from Last Meeting
<i>John Ferrell, Designated Federal Officer</i> |
| 8:40 – 8:50 | Update on USDA/DOE Joint Solicitation
<i>Merlin Bartz, USDA</i> |
| 8:50 – 9:20 | Open Committee Discussion of Joint Solicitation, Conference Calls, and Recommendations
<i>Discussion Led by Thomas Ewing and Glenn English, Committee Co-Chairs</i> |
| 9:20 – 9:25 | Brief Instructions for Roadmap Groups
<i>Ken Green, BCS, Incorporated</i> |
| 9:25 – 10:30 | Breakout into Groups to Review and Finalize Recommendations to the Board
<i>Groups Led by Conference Call Moderators</i> |

- 10:30 – 10:45 Break
- 10:45 – 12:00 Fifteen-Minute Summaries from Groups Outlining Recommendations
Presentations Given by Moderators
- 10:45 – 11:00 Feedstock Production
 - 11:00 – 11:15 Processing and Conversion: Thermochemical Conversion
 - 11:15 – 11:30 Processing and Conversion: Bioconversion
 - 11:30 – 11:45 Product Uses and Distribution
 - 11:45 – 12:00 Public Policy
- 12:00 – 12:30 Open Committee Discussion on Group Presentations/Recommendations
Discussion Led by Thomas Ewing and Glenn English, Committee Co-Chairs
- 12:30 – 1:30 Committee Lunch
- 1:30 – 2:30 Open Committee Discussion to Finalize Recommendations
Discussion Led by Thomas Ewing and Glenn English, Committee Co-Chairs
- 2:30 – 2:45 Break
- 2:45 – 3:30 Open Committee Discussion on Methods for Facilitating Consultations and Partnerships among Federal and State Agencies, Ag Producers, Industry, Consumers, the Research Community, and Other Interested Groups
Discussion Led by Thomas Ewing and Glenn English, Committee Co-Chairs
- 3:30 – 3:50 Presentation on Biomass Education and Outreach
Dr. Marvin Duncan, USDA
- 3:50 – 4:05 Public Comment
- 4:05 – 4:15 Wrap-Up and Next Steps
Thomas Ewing and Glenn English, Committee Co-Chairs
- 4:15 Meeting Adjourns