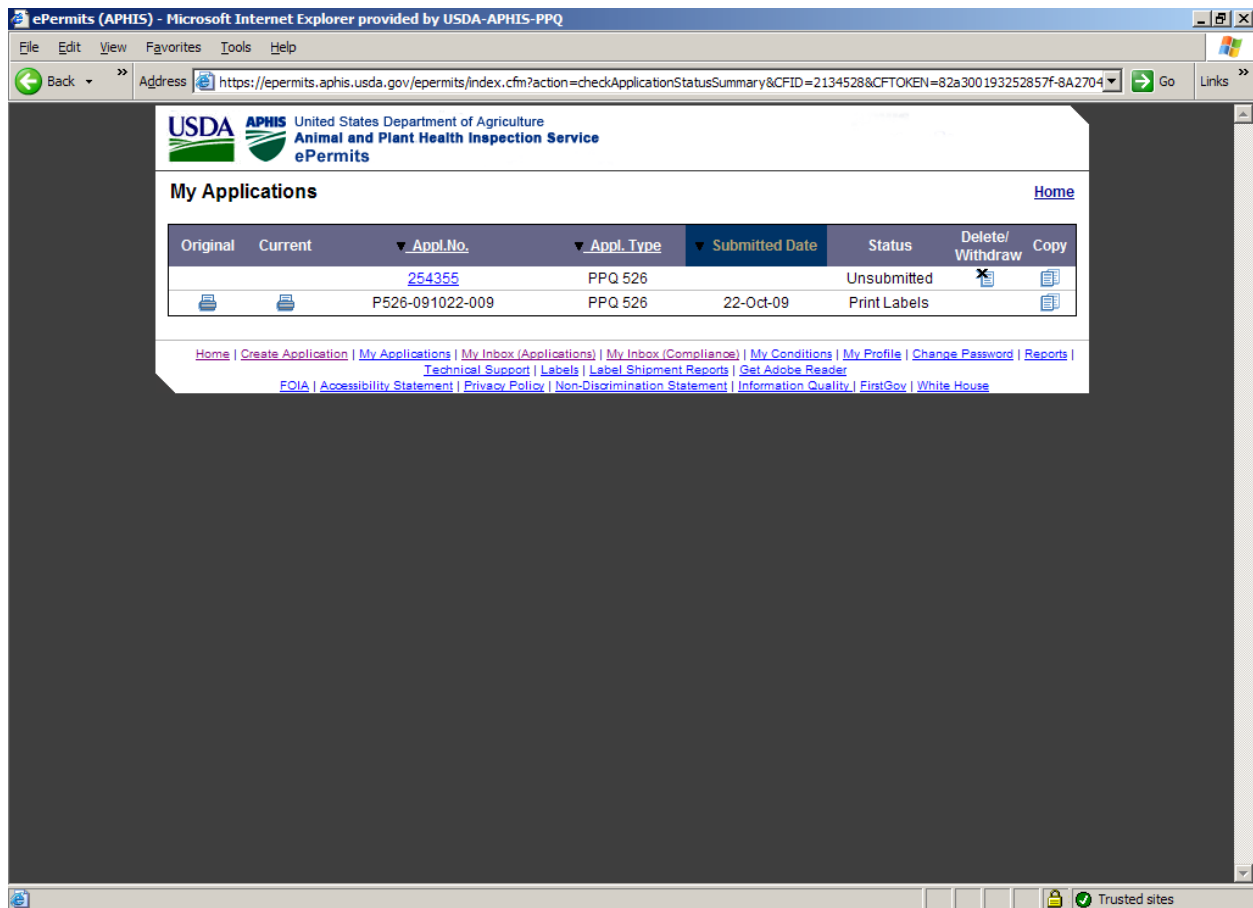


Status of a 526 permit application that has been submitted electronically can be verified by logging into epermits, and clicking on “my applications” on the left hand of the page. You should see a screen similar to the one below with the status of all your pending applications.



The most common terms pertaining to the status of permit applications are as follows: .

UNSUBMITTED: The applicant did not complete the application and click "Certify and Submit". An application cannot be processed until it is certified and submitted.

INITIAL REVIEW: Indicates that the application has undergone completeness and compliance checks, which are preliminary steps in the process.

SCIENTIFIC REVIEW: Review and evaluation tasks are being performed by the Pest Permitting Branch, e.g. determining inspection requirements, determining need to perform an environmental assessment, or evaluating if permit conditions can be developed that will provide appropriate safeguarding.

WAITING FOR RESPONSE: This term appears anytime Pest Permitting Branch staff asks the applicant questions via epermits. Questions can be asked during the completeness check, scientific review, inspection process, and applicant initialing steps. Applicants will receive an e-mail from epermits with a hyperlink to the question asked.

PENDING: This term appears during the inspection process, and is also used if the application is pending a letter of denial, a letter of no jurisdiction, or a letter stating that a permit is not required.

MANAGEMENT REVIEW: A manager is reviewing the determinations made during the prior steps in the permitting process.

WAITING STATE REVIEW: The application materials were made available to the various State Departments of Agriculture and APHIS Field personnel for comments, and we are awaiting their comments. APHIS provides the States up to 30 days to comment.

REVIEW AND ADJUST FINAL DRAFT PERMIT: Pest Permitting Branch scientists are reviewing comments and determining whether additional information is needed prior to issuance of the permit, or if the permit can be issued.

RESPONSE PENDING: Encompasses any additional processing needed after managerial approval and prior to permit issuance. This may include requests, printing, and shipping of PPQ Form 599 Red and White labels.

NOTE: You can use the “copy” function on the right to repopulate a new permit when you are submitting a reauthorization of an existing permit. It is helpful when copying a long list of regulated organisms.