

2013-2014 Fort Riley Combined Scholarship Board (FRCSB) Application

A. Applicant's Eligibility

1. The Fort Riley Combined Scholarship Board will award scholarships to qualified military family member applicants who wish to further their education toward an undergraduate or vocational degree.
2. Applicants must be a graduating high school senior, a currently enrolled college/vocational student, or a spouse pursuing a college/vocational degree (possessing a High School Diploma or GED).
3. Applicants must be a family member (child or spouse) of an active duty, retired, or deceased military member, of the greater Fort Riley Community. Qualified family members may also apply if the military sponsor has been re-assigned to another geographic location (i.e., Korea, etc.) and the remainder of the family has stayed in the greater Fort Riley Community.
4. Applicants must possess a valid DD Form 1173 (not 1173-1) Military Identification Card.

B. Conditions of the Scholarship Award

1. The scholarship is for undergraduate study only.
2. This is a merit based scholarship, financial hardship is NOT evaluated.
3. The scholarship will be applied to the first school year following the award.
4. The scholarship is awarded for the payment of tuition, books, and room and board.
5. The school the student is attending must submit written proof of enrollment before funds can be disbursed. The funds must be remitted to an accredited college, university, vocational, or technical school above the high school level, operated and approved by a state or federal authority.
6. Each applicant may only apply for one scholarship category each year. Additionally, each applicant may only receive one scholarship per scholarship category (high school senior, college student, or spouse) in their lifetime.
7. Applicants must compete in their primary category. The primary category is most often determined by the reason they have a military ID card and, therefore, eligible to compete. For instance, a high school senior who has a military ID card because she/he is a dependent child will compete in the high school senior category. However, a college student married to a soldier may compete in either the spouse category or the college student category, but not both. In such an instance it is the applicant's responsibility to select which category to apply for.
8. The CSB reserves the right to deny any application where there is evidence of fraud or abuse.

C. Procedure for Submitting Applications

1. Applicants must complete and sign the scholarship application forms. Applicants must follow the instructions on pages 1 through 8 especially as they apply to the different scholarship categories (High School Senior, College Student, Spouse).
2. The submitted application must include:
 - a. Pages 1- 7 of the application.
 - b. Transcripts.
 - c. 375-400 word essay.
 - d. A letter from the high school counselor stating the student's name, class ranking, cumulative GPA, and ACT or SAT score (ACT scores are preferred). (This letter is required for high school seniors only- college students and spouses will not submit this letter).
3. Submit these forms in the order listed above. Do not staple any of these forms.
4. High school students will be evaluated solely on their high school level performance. High school seniors will **not** enter information about events which occurred prior to the start of high school.
5. College/vocational school students will be evaluated solely on their college level performance. College/vocational school students will **not** enter any data or provide any information about events which occurred **prior to** the start of their college/vocational school training nor will they provide ACT or SAT scores or class rankings.
6. Spouses will provide all required academic performance information starting when they entered high school until the present day. Spouses will provide information about extracurricular activities, awards, and volunteer experience and work experience that has occurred within the last 3 years.
7. Official copies of transcripts are not required, however the copies provided must be clear, legible and written in English. High school seniors will provide a copy of all their high school transcripts. College students will provide copies of all their college transcripts (**not** copies of high school transcripts). Spouses will provide copies of all college transcripts.
8. High school seniors are required to provide a letter from their high school counselor stating the student's name, class ranking cumulative GPA, and ACT or SAT scores (**ACT SCORES ARE PREFERRED**). This letter will be submitted in its' original form (copies are not accepted). College students & spouses will **not** submit this letter. See pg. 8 for additional information.

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9. The essay will be typed, contained on one page and be between 375 and 400 words. All applicants must submit an essay. Please address the following question in 375-400 words: **Define a well-rounded student using examples and idea.** Essays will **not** contain any information that could identify the applicant (names, addresses, ranks, units, etc.).
10. Letters of recommendation are not required and will not be considered.
11. No personal identification (name, signature, etc.) will be placed on pages 5, 6 and 7 of the neither application nor will they appear on the essay.
12. Per paragraph C.3., required forms and documentation must be submitted in the correct order and will not be stapled
13. The application form and all required material should be mailed to the *Fort Riley Combined Scholarship Board, P.O. Box 2082, Fort Riley, KS, 66442*. Applications must be received or postmarked **no later than 28 February 2013. All applications must be mailed and postmarked.**
14. Failure to follow application instructions, including submitting an incomplete application, may result in immediate disqualification.

D. Selection of Scholarship Recipients

1. Applications will be assigned a number, with names, (and all identifying information), of the applicants remaining anonymous to the Judging Committee members. The first 4 pages of the application will be removed for the judging process and all information will be treated in a confidential manner.
2. Academics, extracurricular activities, leadership, community volunteerism and employment will be considered in evaluating applicants.
3. In late April, each applicant will be notified by mail of the FRCSB's decision. A Recognition Ceremony will be held at the end of April to honor scholarship recipients.
4. If you have any questions about this application or the scholarship, please call the FRCSB POC, Jean Anderson, at 785-209-5470 or email questions to: fortrileyscholarship@gmail.com.

E. Fort Riley-K-State Partnership Scholarship Program. High school senior applicants, interested in attending Kansas State University and competing for Partnership Scholarships, may do so by filling out & signing as indicated on page 4 of this application. Parental/legal guardian signatures are also required. This program provides additional, partial scholarships which are funded solely by K-State for attendance at K-State. Choosing to compete does not preclude competing for a FRCSB scholarship. No fees are involved in this process. No additional forms are required. The FRCSB will provide K-State with the applicant's academic information for the purposes of determining scholarship eligibility. The FRCSB will notify all applicants about the final status of their consideration for a Fort Riley-K-State Partnership Scholarship. Competition is based on the same criteria as the FRCSB scholarships. Winners are chosen by K-State. Scholarships are awarded at the April FRCSB Scholarship Ceremony.

I have read and understand the procedures for submitting an application to the Fort Riley Combined Scholarship Committee.

Applicant's Signature: _____

Parent's Signature: _____

Application Number: _____
(FRCSB use only)

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Name: _____

Home Mailing Address: _____

Date of Birth: _____ Telephone #: (Home) _____
(Mobile) _____

Sponsor's Name & Rank: _____

Sponsor's Duty Station and/or Permanent Address:

Sponsor's Social Security #: _____

Check Sponsor's Category: _____ *Active Duty*
_____ *Retired*
_____ *Deceased*

Check Applicant's Category: _____ *Graduating HS Senior* _____ *Currently Enrolled College Student*
_____ *College* _____ *College*
_____ *Vocational/Tech* _____ *Vocational/Tech*

_____ *Spouse*
_____ *College*
_____ *Vocational/Tech*

Have you been awarded a Fort Riley Combined Scholarship before? No _____ Yes _____ if yes, which category _____

You may only apply for one category each year. You are limited to receive one scholarship per category in your lifetime. For example, if you received a FRCSB Scholarship last year as a currently enrolled college student and you are now a spouse, you may apply for a scholarship in the spouse category. You may not apply in the currently enrolled college student category.

Applicant's Signature: _____

Parent's Signature: _____

Application Number: _____

(FRCSB use only)

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I certify that the information in this application is accurate to the best of my knowledge, and that my accompanying essay is entirely of my own effort. If I accept a Fort Riley Combined Scholarship, I agree to abide by all "Conditions of the Scholarship Award" set by the Scholarship Board as stated on the previous pages. Should I not fulfill these requirements, I agree to return all awarded monies to the Fort Riley Combined Scholarship Fund.

Applicant's Signature: _____

Parent's Signature: _____

Military Sponsor's unit: _____

Military Sponsor's unit address: _____

Sponsor's Phone (Rear Det. where applicable): _____

Fort Riley-K-State Partnership Scholarship Program

***High school senior applicants*, interested in attending Kansas State University and competing for Partnership Scholarships, may do so by filling out & signing as indicated below. Parental/legal guardian signatures are also required. This program provides additional, partial scholarships which are funded solely by K-State for attendance at K-State. Choosing to compete does not preclude competing for a FRCSB scholarship. No fees are involved in this process. No additional forms are required. The FRCSB will provide K-State with the applicant's information for the purposes of determining scholarship eligibility. The FRCSB will notify all applicants about the final status of their consideration for a Fort Riley-K-State Partnership Scholarship. Competition is based on the same criteria as the FRCSB scholarships. Winners are chosen by K-State. Scholarships are awarded at the April FRCSB Scholarship Ceremony.**

I (print name) _____ wish to participate in the Fort Riley-K-State Partnership Scholarship Program. I understand this in no way impacts my participation in the FRCSB Scholarship Program and that no additional fees or forms are required. I understand that Partnership Scholarships are intended for use at K-State only and that I am in no way required to accept a Partnership Scholarship. I understand that by signing below I am granting permission for the FRCSB to share the information contained in my scholarship application with the K-State Partnership and that it will be used solely for the determination of scholarship eligibility.

Applicant Signature: _____

Parent/Legal Guardian Signature: _____

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1. High school seniors:

Name of High School: _____ Date of Graduation: _____

Class Rank _____ Cumulative GPA _____ SAT/ACT Score _____

2. College students:

Cumulative (college level) GPA: _____

3. Spouses:

High School Cumulative GPA _____ College Cumulative GPA _____

4. High School Seniors: list all high schools attended in chronological order. College Students: list all colleges/vocational schools attended in chronological order. Spouses: list all high schools and colleges attended in chronological order.

<i>School</i>	<i>Location</i>	<i>Dates</i>

5. List schools to which you have applied or plan to apply. Indicate if already accepted. (Not required for applicants already enrolled in college)

6. What will be or is your major field of study?

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**THE HIGH SCHOOL COUNSELOR LETTER MUST
BE WRITTEN ON THE HIGH SCHOOL'S OFFICIAL LETTERHEAD**

- 1. THIS LETTER IS REQUIRED FOR ALL HIGH SCHOOL SENIORS.**
- 2. COLLEGE STUDENTS AND SPOUSES WILL NOT SUBMIT THIS LETTER.**
- 3. THE LETTER WILL STATE THE STUDENT'S NAME, CLASS RANKING, CUMULATIVE GPA, ACT OR SAT SCORE (ACT SCORES ARE PREFERRED).**
- 4. THIS LETTER WILL NOT BE MAILED SEPARATELY, IT WILL BE INCLUDED IN THE APPLICANT'S SCHOLARSHIP APPLICATION.**
- 5. THIS LETTER WILL BE ADDRESSED TO THE FRCSB AND IT WILL BE SIGNED BY THE HIGH SCHOOL COUNSELOR.**
- 6. THIS LETTER MUST BE SUBMITTED IN ITS' ORIGINAL FORM, COPIES WILL NOT BE ACCEPTED.**

COUNSELOR'S SIGNATURE AND SIGNATURE BLOCK