



APPLICATION FOR U.S. HAGUE ADOPTION CERTIFICATE OR CUSTODY DECLARATION

INTERNAL USE ONLY

This section is for internal use only. Please leave blank.

Date Received	Approved by	Printed Name of Approving Officer
Title of the Approving Officer	Date of Approval	

PLEASE COMPLETE THIS PORTION OF THE FORM

1. Application for: <i>(Check Applicable Box)</i> <input type="checkbox"/> U.S Hague Adoption Certificate or <input type="checkbox"/> U.S. Hague Custody Declaration		2. Name of Child: <i>(Last, First, Middle)</i> <i>(As it appears on the custody decree or grant of custody)</i> 	
3. Child's Date of Birth <i>(mm-dd-yyyy)</i>	4. Child's Sex: <input type="checkbox"/> Female <input type="checkbox"/> Male	5. Names of Adoptive Parent(s) <i>(Last, First, Middle)</i>	
6. Name of Person Applying for this Certificate or Declaration <i>(Last, First, Middle)</i>		Relationship to the Child	

If not a party to the adoption, why are you applying for this certificate or declaration? (Note that the application may be submitted by any party to the adoption or any other interested person who demonstrates that a Hague Convention Adoption Certificate or Hague Custody Declaration is needed to obtain a legal benefit or for purposes of a legal proceeding, pursuant to 22 CFR 97.2(a)).

Permanent Address		Mailing Address <i>(if different from permanent address)</i>	
Street		Street	
City	State	Postal Code	
Country		Country <i>(If outside the U.S.)</i>	

Telephone Number with Area Code	Email address
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7. Attached are the following supporting documents: *(mark the box if attached)*

MANDATORY: Official copy of the adoption court's finding that the child is eligible for adoption and that the adoption or proposed adoption is in the child's best interests, and granting the adoption or custody for purposes of adoption.

MANDATORY

Official copy of the adoption court's findings verifying, in substance, that each of the requirements of 22 CFR §97.3 has been complied with;

OR

If the adoption court has not verified compliance with a particular requirement of 22 CFR §97.3, authenticated documentation showing that such requirement nevertheless has been met and written explanation of why the adoption court's verification of compliance cannot be submitted.

Optional: Other documentation *(Please specify)*

PRIVACY ACT STATEMENT

Authorities: The information solicited on this form is requested pursuant to provision Title 42 of the United States Code, Section 14931 (a) (1) and 14932 (c), which requires the Secretary of State to issue Hague Adoption Certificates and Hague Custody Declarations. **Purpose:** The primary purpose for soliciting the information is for the issuance of a Hague Adoption Certificate and Hague Custody Declaration to the applicant. **Routine Uses:** The information solicited on this form may be shared with other parties involved in the adoption process or custody case such as adoption service providers, state or foreign authorities (including foreign Central Authorities) that participated in the adoption or custody case, or relevant law enforcement, administrative and judicial authorities. Providing the information requested is voluntary; however, failure to do so will prevent the Department of State from issuing the applicant a Hague Adoption Certificate or Custody Declaration.